

# Rolling Actions Log

## Policy and Sustainability Committee

17 January 2023

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	05.10.21	<a href="#">In-house Service Provision - Response to a motion by Councillor Day</a>	To note the work being undertaken by officers and request a further update in 3 cycles to look at opportunities to bring services in house from the hard FM contract during 2021/22 financial year.	Executive Director of Place	17 January 2023		<b>Recommended for closure</b>  On the agenda for 17 January 2023 (report was continued from the 1 November 2022 meeting).
2	17.03.22	City of Edinburgh Council - Barriers to Elected Office – Motion by Councillor Main	1) Council requests a short report, giving a breakdown of the numbers of candidates and elected councillors by gender and by under-represented groups	Chief Executive	January 2023		<b>Recommended for closure</b>  On the agenda for 17 January 2023  <b><u>Update August 2022</u></b>  An update was

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			<p>to Policy and sustainability Committee, (or the relevant Committee) at the first meeting after the 5<sup>th</sup> May election, to inform discussions and further action to be taken.</p> <p>2) Council requests that this report includes details of work that could be undertaken at a Council level to meet our collective commitment to increase the diversity of the councillor group and to ensure that CEC is a representative democratic body serving all of Edinburgh's</p>				provided on the Business Bulletin for this meeting.

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			communities.				
3	25.08.22	City of Edinburgh Council - <a href="#">Independent Review and Whistleblowing Culture Review Update</a>	To request a report from the Interim Executive Director of Corporate Services to Policy and Sustainability Committee by January 2023 at the latest, with an outline roadmap of the route to full implementation.	Interim Executive Director of Corporate Services	February 2023 (Full Council)		
4	25.08.22	City of Edinburgh Council - Keep Safe Spaces - Motion by Councillor Nicolson	To agree to commission a report to return to Policy and Sustainability Committee in October 2022 on how best to deliver a significant expansion of Keep Safe Spaces, focusing in particular on areas that were currently underserved. The report should also recommend additional ways to promote and raise awareness of the scheme.	Executive Director of Place	March 2023		<p><b><u>Update – December 2022</u></b></p> <p>Deferred to March 2023.</p> <p><b><u>Update – October 2022</u></b></p> <p>The Interim Service Director for Housing and Homelessness has been in touch with Councillor Nicolson and agreed further follow up with other Council</p>

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							services. A report will follow to the next Policy and Sustainability Committee.
5	25.08.22	City of Edinburgh Council - COVID-19 and Council Services – Motion by Councillor Lang	<p>To agree that a report should be submitted to the Policy and Sustainability Committee within one cycle which</p> <p>a) lists all the services which are either not being provided or only being provided on a significantly restricted basis as a result of COVID-19,</p> <p>b) provides the reasoning and rationale for continuing these restrictions, and</p> <p>c) gives an indicative</p>	Chief Executive	17 November 2022		<p><b>Recommended for closure</b></p> <p>Report was submitted on 17 November 2022.</p>

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			timetable for these outstanding services returning to normal levels of delivery				
6	25.08.22	City of Edinburgh Council – Air Quality in Primary Schools – Motion by Councillor Caldwell	<p>1) To agree that relevant officers update the Policy and Sustainability Committee in two cycles of the Air Quality in Schools work carried out and any analysis on the impact since November 2021 including an update on how the Scottish Government funding was spent.</p> <p>2) To agree to a report to the Policy and Sustainability Committee in three cycles on the feasibility of rolling</p>	<p>Executive Director of Place</p> <p>Executive Director of Place</p>	<p>17 January 2023</p> <p>21 March 2023</p>		<p><b>1) Recommended for closure</b></p> <p>On the agenda for 17 January 2023</p>

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			<p>out suitable HEPA Air Purifiers to all primary schools managed by the City of Edinburgh Council. This might be included in the 'Air Quality in Schools update' in point 1) if it was ready by that time.</p>				
7	25.08.22	City of Edinburgh Council – Extreme Heat, Climate Adaptation and Resilience – Motion by Councillor Parker	<p>Requests a report to Policy &amp; Sustainability committee within 2 cycles which:</p> <p>a) provides an update to the work of Edinburgh Adapts on climate resilience; and</p> <p>b) outlines measures to accelerate efforts to adapt the city including detail on, but not limited to:</p>	Executive Director of Place	March 2023		<p><b>Update – January 2023</b></p> <p>Report will be submitted in March 2023</p>

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			<ul style="list-style-type: none"> <li>• Increasing greenspace and canopy cover to keep temperatures down</li> <li>• Reviewing management and maintenance of public parks, in particular the frequency of grass cutting and tree watering</li> <li>• Measures to restrict barbequing in parks and open spaces during periods of extreme heat</li> <li>• Reviewing and changing the fabric of buildings</li> </ul>				

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			<p>in the city, including exploring the possibility of introducing restrictions around material choices for new builds</p> <ul style="list-style-type: none"> <li>• Provision of water points and public toilets</li> <li>• Provision of benches and other rest points</li> <li>• Measures to limit private vehicle use during periods of extreme heat</li> <li>• Public health messaging and interventions</li> </ul>				

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			<p>such as sunscreen for children and other vulnerable residents</p> <ul style="list-style-type: none"> <li>• Guidance around flexibility within the work and school day, and guidance for safe working temperatures for Council employees and others.</li> </ul>				
8	01.11.22	Response to motion by Councillor Cameron – Improving Accessibility and Inclusion for Edinburgh Citizens	<p>1) To agree that Councillors would receive a further briefing from Officers to cover:</p> <p>a. Further information about how the Council promoted inclusion in its own</p>	Executive Director of Place	April 2023		

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			<p>work and with partners, including specific information about how the Council supported all groups with protected characteristics under the Equality Act, and in relation to the Public Sector Equality Duty (PSED).</p> <p>b. Further information about how the Council engaged with Disabled People's Organisations; how the Council supported disabled people with different types of disabilities and impairments; and the Council's attitude towards the social model of disability and how / whether</p>				

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			<p>this informed its work.</p> <p>2) To request an officer/member workshop on the wider issues relating to accessibility and a briefing note on the Council's legislative powers in relation to pavement parking</p>				
9	01.11.22	Response to composite motion – Warm and Welcoming Spaces and Cost of Energy Crisis	<p>1) To request a briefing on winter preparedness before December Council of scenario planning undertaken if there were gas supply interruptions or further fluctuations in prices to ensure residents were as supported as possible.</p> <p>2) To request that</p>	Executive Director of Place			<p><b>Recommended for closure</b></p> <p>Briefing was circulated on 15 December 2022.</p>

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			<p>officers provide a briefing paper to all members by December 15th which listed the provision and locations of all premises providing warm spaces.</p> <p>3) To request that detail be added to the Action Plan to ensure that provision was made for accessible “Warm and Welcoming” venues to host charging points for people to use; and for information about the accessibility of venues to be made available alongside other information as part of the communications plan.</p>				

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			4) Additionally to request consideration of a summit between third sector and community organisations, council officers and other interested parties to discuss longer-term solutions to food and fuel poverty and ensure that all of our citizens could keep warm and comfortable beyond the immediate crisis of the 2022/23 winter months.				
10	01.11.22	Assessing the Feasibility of an Edinburgh Drug Consumption Room	To note the detailed work and plans outlined in the report and the likely findings from the feasibility study being available by March 2023. Therefore, to agree to receive a further report no	Chief Officer, Edinburgh Health and Social Care Partnership	June 2023	January 2023	<b>Recommended for closure</b>  On the agenda for 17 January 2023

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			later than June 2023 updating committee on this work with recommendations for consideration.				
11	01.11.22	Edinburgh Transient Visitor Levy Update	To note that Council Officers would update and develop the proposed scope and would identify supporting proposals for revenue priorities for consideration by Committee at the end of March 2023.	Executive Director of Place	March 2023		
12	01.11.22	Edinburgh Biodiversity Action Plan 2022-2027 and Scottish Biodiversity Strategy Consultation	To request that officers circulate information on the Council's current position on the use of pesticides.	Executive Director of Place	January 2023		<p><b>Recommended for closure</b></p> <p>An update on use of pesticides was submitted to the Business Bulletin to Transport and Environment Committee in <a href="#">March 2022</a>. The next update will be early 2024.</p>

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13	01.11.22	Edinburgh and South East Scotland City Region Deal Annual Report 2021/22	To note the very slow pace of the two Transport projects within the Deal (A720 Sheriffhall, and West Edinburgh transport) with both remaining at “Define” stage four years after the deal was signed and, notwithstanding the green RAG status of both projects, and call for a further briefing note reviewing methods for speeding up delivery of these projects and comparing current timescales with those proposed at the point the Deal was concluded.	Executive Director of Place		January 2023	<b>Recommended for closure</b>  Briefing circulated on 5 January 2023.
14	01.11.22	Edinburgh Health and Social Care Partnership – System Pressures Update	To request an update on progress of the Edinburgh Assistance Programme to the Policy and Sustainability Committee within 1 cycle.	Chief Officer, Edinburgh Health and Social Care Partnership	January 2023		
15	17.11.22	Education and	To request that the full	Executive			

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		Children's Services Structure	proposed Education and Children's Services structure be circulated to members.	Director, Education & Children's Services,			
16	17.11.22	End Poverty in Edinburgh Annual Report 2022	<p>1) To request a report on the impacts of poverty on women and girls in Edinburgh within 3 cycles, containing intersectional analysis of the particular impacts on women and girls who shared other protected characteristics, and how the recommendations in this report would prevent and/or mitigate women's poverty.</p> <p>2) To further request that proposals be</p>	Interim Executive Director of Corporate Services	June 2023		

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			brought forward by officers within 3 cycles on how gender and other protected characteristics and priority groups – including but not limited to lone parents, larger families, families with disabled members, BAME households and unpaid carers – could be mainstreamed into council reports going forward.				
17	17.11.22	Public Bodies Climate Change Duties Report 2021/22	To request that Officers provide high level guidance for political groups to complete a climate impact assessment of proposed budgets in the run up to the Council's budget setting process in February; and recommend that all budget	Interim Executive Director of Corporate Services	February 2023		<b>Recommended for closure</b>  Guidance circulated on 16 December 2022.

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			motions should include an accompanying statement to their proposals which sets out how their spending plans align with the Council's climate strategies, including this as an appendix				
18	17.11.22	Council Emissions Reduction Plan – Annual Progress Report	To request that a briefing be circulated to the Policy and Sustainability Committee in 1 cycle which outlined investments required in staffing in order to deliver the Council's climate strategies, including information about how roles should be prioritised for investment / recruitment, where particular skill gaps lay in the Council currently, and actions the Council could take to retain key staff once in role too, including options for ringfenced	Interim Executive Director of Corporate Services	January 2023		<b>Recommended for closure</b>  Briefing will be circulated by 13 January 2023.

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			funding.				
19	17.11.22	City 2030 Net Zero Target Annual Report	To request that all existing information around the likely costs of failing to invest in climate solutions locally be made available to groups as soon as possible, and to request a report to the Policy and Sustainability Committee within 2 cycles which outlined how the Council could cost the consequences of inaction vs adaptation in order to support budget setting processes, and the development of the medium-term financial plan	Interim Executive Director of Corporate Services	March 2023		
20	17.11.22	2030 Climate Strategy – Environmental Assessment Consultation and Review	1) To note that on 14 <sup>th</sup> November 2022, the Finance and Resources Committee “reaffirm[ed] the importance of this	Interim Executive Director of Corporate Services	June 2023		

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			<p>strategic work to investigate local heat and energy efficiency solutions in helping Edinburgh Council to meet our climate change and energy targets” and requested “a report on progress made towards this action at Policy and Sustainability Committee within 3 cycles”.</p> <p>2) To therefore request that in support of the above and as part of this report, a thorough options appraisal for opportunities for energy generation partnerships in the city be undertaken with an evaluation of</p>				

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			how best to make Energy for Edinburgh an active enterprise, including consideration of options for alternative and joint ventures for Committee to consider, and with learning from other ESCOs and Local Authorities.				
21	17.11.22	Climate Change Adaptation Update – Response to Motions by Councillors Macinnes and Parker	To request that the development of the Climate Ready Edinburgh plan and risk assessment include specific detail about how measures proposed in the plan – and risks identified in the risk assessment – would affect different demographics differently, and that this be included in the draft version coming to committee in early 2023.	Interim Executive Director of Corporate Services	March 2023		

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22	17.11.22	Performance Update Report	To request a further report to this Committee in one cycle that ensured the measurement of all service provision within KPIs.	Interim Executive Director of Corporate Services	January 2023		<p><b>Recommended for closure</b></p> <p>On the agenda for 17 January 2023</p>
23	17.11.22	Covid-19: Service Resumption – Response to Motion by Councillor Lang	1) To request a note on the resumption of school foreign visits.	Executive Director of Education and Children’s Services			<p><b>Update – January 2023</b></p> <p>Education and Children’s Services are still finalising their policy and guidance on school trips abroad. A Task and Finish Group was set up to review this subject and last met on 9 December 2022. Schools and key colleagues are now being consulted on the outcome and this will inform future policy.</p>

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			2) To request that the advice provided to Council employees during the Pandemic on physical wellbeing be reissued	Interim Director of Corporate Services			<p><b>Update – January 2023</b></p> <p>Communications Service has been providing regular information to colleagues including via workshops and articles in NewsBeat since the early days of the pandemic and continue to update guidance regularly. HR colleagues are working on the preparation of a Corporate Well-Being plan.</p>
24	17.11.22	Forth Green Freeport	1) To agree to receive a further report within one cycle setting out the full position of aspects of the bid within Edinburgh, including analysis of	Executive Director of Place	January 2023	December 2022	<p><b>Recommended for Closure</b></p> <p>Report was submitted to Council on 15 December 2022</p>

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			<p>bid activity already happening versus additional investment and job opportunities, the potential for loss of tax take through the incentives within the Green Freeport plans, and further information on the strength of commitments of both Governments to the enforcement of conditions relating to Fair Work and Climate Change.</p> <p>2) To further agree the Council Leader and Chief Executive would write again to both Governments within 5 working days to confirm support for Forth Green Freeport was given</p>				

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			<p>prematurely. This would make clear the Council currently had not yet made a decision about supporting the Edinburgh element of the bid and would not be able to confirm support until the Council came to a settled position, agreed by Councillors through Full Council.</p> <p>3) To request a briefing on the allocation of additional funding sources.</p>				