

Work Programme

Finance and Resources Committee

26 January 2023

Item	Key decisions	Frequency	Wards affected	Director and Lead Officer	Expected Date
1	Workforce Dashboard	6 monthly Report		Interim Executive Director of Corporate Services Lead Officer: Katy Miller katy.miller@edinburgh.gov.uk	March 2023
2	Council Commercial Property Portfolio – Update Report	Committee agreed to receive regular updates, where required, on 29 October 2020		Executive Director of Place Lead Officer: Graeme McGartland 0131 529 5956 graeme.mcgartland@edinburgh.gov.uk	April 2023
3	Revenue Monitoring – Council-wide	Quarterly Report		Interim Executive Director of Corporate Services Lead Officer: Hugh Dunn 0131 469 3150 hugh.dunn@edinburgh.gov.uk	August/September 2023

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4	Revenue Budget Risks and Reserves Report	Annual Report		Interim Executive Director of Corporate Services Lead Officer: Hugh Dunn 0131 469 3150 hugh.dunn@edinburgh.gov.uk	January 2024
5	Capital Monitoring – Council-wide	Quarterly Report		Interim Executive Director of Corporate Services Lead Officer: Hugh Dunn 0131 469 3150 hugh.dunn@edinburgh.gov.uk	August/September 2023
6	Corporate Services Directorate - Revenue Budget Monitoring	Quarterly Report		Interim Executive Director of Corporate Services Lead Officer: Iain Shaw 0131 469 3117 iain.shaw@edinburgh.gov.uk	August/September 2023
7	Contract Award and Procurement Programme	Six Monthly Report		Interim Executive Director of Corporate Services Lead Officer: Lynette Robertson 0131 529 4930 lynette.robertson@edinburgh.gov.uk	May 2023
8	Revenue Budget 2024/28 – Progress	Annual Update Report,		Interim Executive Director of Corporate Services	January 2024

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	Update	incorporating impacts of provisional Local Government Finance Settlement		Lead Officer: Hugh Dunn 0131 469 3150 hugh.dunn@edinburgh.gov.uk	
9	Capital Budget Strategy 2024/34	Annual Update Report, incorporating impacts of provisional Local Government Finance Settlement		Interim Executive Director of Corporate Services Lead Officer: Hugh Dunn 0131 469 3150 hugh.dunn@edinburgh.gov.uk	January 2024
10	Housing Revenue Account Budget Strategy	Annual Report		Executive Director of Place Lead Officer: Elaine Scott 0131 529 2277 elaine.scott@edinburgh.gov.uk	January 2024
11	Annual Fraud Prevention and Detection	Annual Report		Interim Executive Director of Corporate Services Lead Officer: Nicola Harvey 0131 469 5016 nicola.harvey@edinburgh.gov.uk	November 2023
12	City of Edinburgh	Annual Report		Interim Executive Director of Corporate	September 2023

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	Council – 2022/23 Annual Audit Report to the Council and the Controller of Audit – referral by the Governance, Risk and Best Value Committee			Services Lead Officer: Hugh Dunn 0131 469 3150 hugh.dunn@edinburgh.gov.uk	
13	The City of Edinburgh Council Charitable Trusts – report to those charged with governance on the 2022/23 audit	Annual Report		Interim Executive Director of Corporate Services Lead Officer: John Aghodeaka 0131 469 5348 john.aghodeaka@edinburgh.gov.uk	September 2023
14	2021/22 Common Good Annual Performance Report	Annual Report		Interim Executive Director of Corporate Services Lead Officer: Craig Fraser 0131 524 6551 craig.fraser@edinburgh.gov.uk	September 2023
15	Annual Treasury Management Strategy 2022/23	Annual Report		Interim Executive Director of Corporate Services Lead Officer: Innes Edwards 0131 469 6291 innes.edwards@edinburgh.gov.uk	September 2023

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16	Asset Management Works Programme	Annual Report The report is normally presented at the financial year end to update Committee on the outcome of the 12-month programme.		Executive Director of Place Lead Officer: Peter Watton 0131 529 5962 peter.watton@edinburgh.gov.uk	June 2023
17	Health and Safety Performance	Annual Report		Interim Executive Director of Corporate Services Lead Officer: Nick Smith 0131 529 4377 nick.smith@edinburgh.gov.uk	April 2023
18	Workforce Control Annual Report	Annual Report		Interim Executive Director of Corporate Services Lead Officer: Katy Miller 0131 469 5522 katy.miller@edinburgh.gov.uk	September 2023
19	Commercial and Procurement Annual Report	Annual Report		Interim Executive Director of Corporate Services Lead Officer: Lynette Robertson 0131 529 4930	September 2023

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				lynette.robertson@edinburgh.gov.uk	
20	Appointments to Working Groups	Annual Report		Interim Executive Director of Corporate Services Lead Officer: Rachel Gentleman 0131 529 4107 rachel.gentleman@edinburgh.gov.uk	February 2023 (Council meeting)
21	Depot Strategy – Phase 2	Requests further reports as progress is made		Executive Director of Place Lead Officers: Gareth Barwell / Peter Watton 0131 529 5962 / 0131 529 5962 gareth.barwell@edinburgh.gov.uk / peter.watton@edinburgh.gov.uk	TBC
22	Consultants Costs Annual Report	Annual Report		Interim Executive Director of Corporate Services Lead Officer: Hugh Dunn 0131 469 3150 hugh.dunn@edinburgh.gov.uk	November 2023
23	Finance and Procurement Annual Policies Assurance	Annual Report		Interim Executive Director of Corporate Services Lead Officer: Hugh Dunn 0131 469 3150 hugh.dunn@edinburgh.gov.uk	November 2023
24	Construction Charter Annual Update	Annual Report		Interim Executive Director of Corporate Services	September 2023

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				Lead Officer: Lynette Robertson 0131 529 4930 lynette.robertson@edinburgh.gov.uk	
25	Local Government in Scotland: Financial Overview	Annual Report		Interim Executive Director of Corporate Services Lead Officer: Hugh Dunn 0131 469 3150 hugh.dunn@edinburgh.gov.uk	June 2023

Finance and Resources Committee Upcoming Reports

Appendix 1

Report Title	Directorate	Lead Officer
February 2023 (Special Meeting)		
Sustainable Capital Budget Strategy 2023-2033	Corporate Services	Hugh Dunn
Revenue Budget Risks and Reserves	Corporate Services	Hugh Dunn
Revenue Budget Progress Update	Corporate Services	Hugh Dunn
Local Government Financial Settlement Update	Corporate Services	Hugh Dunn
Service Concessions	Corporate Services	Hugh Dunn
April 2023		
Council Commercial Property Portfolio – Update Report	Corporate Services	Hugh Dunn
Health and Safety Performance	Corporate Services	Chris Lawson
Contract Awards and Procurement Programme July-December 2022	Corporate Services	Lynette Robertson

Response to Motion by Councillor Caldwell – Participatory Budgeting	Corporate Services	Hugh Dunn
Treasury Management Strategy	Corporate Services	Hugh Dunn/Innes Edwards
Response to Motion by Councillor Whyte - War Memorial - City Chambers	Place	Rew Ferguson
Former Castlebrae High School, Craigmillar – Proposed Transfer to Housing Revenue Account	Place	Graeme McGartland
Unescorted Passenger Journey Contract	Place	Frank Henderson