

The City of Edinburgh Council

10.00am, Thursday 9 February 2023

Appointment to the Additional Parent Representative Position on the Education, Children and Families Committee

Item number	
Executive/routine	Executive
Wards	All
Council Commitments	

1. Recommendations

- 1.1 To recommend that the Council confirms the appointment of Sara Collins and Louise Collingwood (noting that the role would be undertaken on a shared basis) as the additional parent representative representing primary school parents and carers on the Education, Children and Families Committee, term of office to run from 9 February 2023 to 24 May 2024.
- 1.2 To note that only one of the appointed parent representatives may attend per meeting of the Committee.
- 1.3 To note that the appointment is conditional upon confirmation that the appointee(s) will comply with the Councillors' Code of Conduct and membership of the Protection of Vulnerable Groups (PVG) Scheme.
- 1.4 To note the term of office for the additional parent representative position would be from 9 February 2023 to 24 May 2024 and that a nomination process would be undertaken towards the end of that term to ensure continuity of representation on the Committee to the end of the current political administration term.

Richard Carr
Interim Executive Director of Corporate Services

Contact: Lesley Birrell, Committee Officer
Legal and Assurance Division, Corporate Services Directorate
Email: lesley.birrell@edinburgh.gov.uk



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2. Executive Summary

- 2.1 This report invites the Council to confirm the appointment of Sara Collins and Louise Collingwood (noting that the role would be undertaken on a shared basis) to the additional parent representative position representing primary school sector parents and carers on the Education, Children and Families Committee.

3. Background

- 3.1 The Council, on 22 June 2017, agreed changes to the membership of the Education, Children and Families Committee. It was agreed to retain the parent representative position on the Committee but in a non-voting capacity, while noting the need to significantly strengthen engagement with teachers, pupils and parents through the decision-making process.
- 3.2 The Council, on 24 November 2022, confirmed the appointment of Alexander Ramage as the parent representative representing secondary sector parents and carers on the Education, Children and Families Committee, term of office to run from 24 November 2022 to 24 May 2024.
- 3.3 The Council, on 15 December 2022, agreed that an additional parent representative position be added to the membership of the Education, Children and Families Committee in a non-voting capacity.
- 3.4 Only members of the Consultative Committee with Parents (CCWP), appointed from schools and parent councils, are eligible to be nominated as parent representatives to the Education, Children and Families Committee.

4. Main report

- 4.1 The Council, on 15 December 2022, agreed that an additional parent representative position be added to the membership of the Education, Children and Families Committee in a non-voting capacity. This additional position would represent primary school sector parents and carers with the term of office running from 9 February 2023 to 24 May 2024 to align with the previously appointed secondary sector parent representative.

- 4.2 Nominations were sought for the position of the additional parent representative and notes of interest were received from two parents/carers. Following informal discussions with the Senior Education Manager and Senior Education Officers, both candidates expressed an interest in undertaking the role on a shared basis.

5. Next Steps

- 5.1 To make the necessary arrangements to allow the additional parents/carers to undertake the role on a shared basis.

6. Financial impact

- 6.1 The parent representative is entitled to claim travel and subsistence for attendance at meetings.

7. Stakeholder/Community Impact

- 7.1 Consultation and engagement took place with parent council representatives within each locality.

8. Background reading/external references

- 8.1 [Minute of Council 22 June 2017 – Political Management Arrangements](#)
- 8.2 [Minute of Council 25 August 2022](#)
- 8.3 [Webcast of the Consultative Committee with Parents 8 November 2022](#)
- 8.4 [Minute of Council 24 November 2022](#)
- 8.5 [Webcast of Council Meeting 15 December 2022](#)

9. Appendices

- 9.1 None.