

Rolling Actions Log

The City of Edinburgh Council

May 2015 to December 2022

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	(a) 02-05-19	Review of Appointments to Committees, Boards and Joint Boards for 2019-2020	<p>To continue for a further report to the next meeting on the legal opinion of agreeing changes to the Added Members for Education Matters on the Education, Children and Families Committee as follows –</p> <p>(a) To add an additional parent representative.</p> <p>(b) To add a senior pupil representative.</p> <p>(c) To make all Added Members for Education Matters</p>	Chief Executive		30 May 2019	CLOSED

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			non-voting members.				
	(b) 30-05-19	Added Members and Voting Rights on the Education, Children and Families Committee – Legal Opinion	<p>1) To delay the determination of whether to add members and whether or not to remove voting rights of added members to the August sitting of Council, to allow time for review of similar proposals being implemented by Perth and Kinross Council.</p> <p>2) To ask officers to update the report for the Meeting Papers of the August Council to include information on the outcomes of changes to voting rights of added members on the Education and Lifelong Learning</p>	Chief Executive	Ongoing		See Rolling Action 2 below

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			Committee of Perth and Kinross Council.				
2	22.08.19	Added Members and Voting Rights on the Education, Children and Families Committee	<p>1) To agree to continue the report and to organise a series of meetings with the Faith Community to examine their present relationship with the Council and explore how the engagement on the voting rights of the Religious Representatives could be modernised.</p> <p>2) To include consultation with young people and the parent community.</p> <p>3) To agree that the report be submitted to the meeting of the Council in November 2019.</p>	Executive Director of Education and Children's Services	Ongoing		<p><u>Update January 2023</u></p> <p>A briefing was issued to members on 9 January 2023</p> <p><u>Update February 2022</u></p> <p>An update report is to be submitted to the Education, Children and Families Committee in March 2022.</p> <p><u>Update July 2020</u></p> <p>Work on this was suspended as a result of the</p>

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							COVID emergency. As conditions change the work will resume. The Executive Director is currently discussing the timetable for resumption with the Convener and Vice Convener of the Education, Children and Families Committee
3	17.03.22	Endorsement of Plant-Based Treaty - Motion by Councillor Burgess	Requests a report on the implications for the council if it were to endorse the call for this treaty and integrate its principles and relevant actions, including for cities and education, into current strategies and action plans	Interim Executive Director of Corporate Services	November 2022 (Policy and Sustainability Committee)	17 January 2023	<u>Recommended for Closure</u> A report was submitted to the Policy and Sustainability Committee on 17 January 2023

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							<p><u>Update August 2022</u></p> <p>The assessment requested will need to take account of the implications of the Council's Business Plan which is currently being updated. A further update will be provided for the next meeting of the Policy and Sustainability Committee</p>
4	17.03.22	Edinburgh's Friendship with Taiwan – motion by Councillor Day	Agrees that the Chief Executive brings back a report on a potential memorandum of understanding to help foster the existing collaborations.”	Chief Executive	9 February 2023		<p><u>Recommended for Closure</u></p> <p>A report is on the agenda for this meeting</p>

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5	30.06.22	Scottish Government Resource Spending Review – motion by Councillor Lang	To agree that the Lord Provost write to invite the Cabinet Secretary of Finance and Economy to address and take questions at a meeting of the Council before the end of the year, with such an agenda item supported by an officer report on the likely implications of the spending review on Edinburgh Council's budget	Interim Executive Director of Corporate Services	Before the end of 2022		<u>Update – August 2022</u> The Lord Provost has now written to the Cabinet Secretary with an invitation to speak at a meeting of Council – there will be a follow up update when a response has been received
6	30.06.22	Drylaw Neighbourhood Centre – motions by Councillors Day, Osler and Nicolson	Agrees that due to the number of community-run centres facing closure due to financial strain, that a report is brought to Council in one cycle identifying those under financial strain and where additional resources can be made available to keep valuable community resources	Executive Director of Place	22 September 2022		<u>Recommended for Closure</u> The Council does not have access to information on the finances of community run centres and therefore it is not possible to prepare the

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			open. This report should also consider the state of management in the community-run centre sector and recommend principles for the relationship between CEC and centres on financial matters				requested report. <u>Update August 2022</u> Following discussions it was agreed to defer the report until the meeting on 22 September 2022
7	30.06.22	Provision of Sanitary Bins in Council Buildings – motion by Councillor Staniforth	Agrees to the principle of installing sanitary bins in every toilet cubicle on all council premises and agrees that a report should come to the Council meeting in August 2022 setting out how this commitment will be delivered	Executive Director of Place	22 September 2022	22 September 2022	<u>Recommended for Closure</u> Report submitted to the Council on 22 September 2022
8	30.06.22	Bus for Dumbiedykes – motion by Councillor Mowat	To call for a report into the short term options for improving access for this community to their	Place	December 2022		<u>Recommended for Closure</u> Transport and Environment

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			essential services recognising their calls over many years for improved regular scheduled bus access.				<p>Committee considered an update on this as part of the Business Bulletin for Committee on 8 December 2022 and agreed that a proposal for an accessible bus service should be worked up as a proper proposal to be considered as part of the Council's budget setting process.</p> <p><u>Update 25 August 2022</u></p> <p>This will be considered at the Transport and Environment Committee in November/</p>

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							December 2022
9	30.06.22	Young People's Assembly – motion by Councillor Macinnes	<p>1) Requests a report within 2 cycles on how we can quickly set an effective Young Person's Assembly in motion; what its objectives and parameters could be; how the Assembly should be structured to ensure equality in representation from all communities and a clear commitment to establishing a long term focus on young people's needs and requests through this forum.</p> <p>Further requests that the report recognises the need for the Assembly to</p>	Interim Executive Director of Corporate Services	22 September 2022	22 September 2022	<p><u>Recommended for Closure</u></p> <p>Report submitted to the Council on 22 September 2022</p>

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			<p>offer meaningful political involvement to avoid tokenism, and seeks input from young people to explore their views on an Assembly as a tool for improving youth political engagement</p> <p>2) To agree the report should also cover the option of consulting with the Edinburgh Association of Community Councils on amending the 'scheme for community councils (CC)', to ensure that young people to have a stronger role within CC decision</p>				

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			making, building on existing initiatives				
10	25.08.22	Tram Extension - Motion by Councillor McVey	To agree by January 2023, officers would bring forward next steps to Council to progress these projects, including information for Councillors on light rail's inclusion in the Scottish Government's "Strategic Transport Projects Review 2" which opens significant opportunities of national funding to support the delivery of these extensions.	Executive Director of Place	January 2023	9 February 2023	<u>Recommended for Closure</u> Report on the agenda for this meeting
11	22.09.22	Support for Roseburn Businesses - Motion by Councillor Davidson	1) To agree to look into the possibility of setting up a compensation scheme for those businesses who had been adversely affected by the	Executive Director of Place	December 2022	15 December 2022	<u>Recommended for Closure</u> Report submitted to the Council on 15 December 2022

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			<p>works to ensure they continued to operate over the coming months that the roadworks were in place.</p> <p>2) To agree that the source of funding for any such scheme be made clear and that no other projects should lose funding as a result. If funding was being reallocated from existing budgets, affected workstreams and projects should be explicitly identified.</p> <p>3) To agree that the report would establish the principles by which</p>				

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			all potential future schemes to compensate businesses for disruption from infrastructure projects could operate.				
12	22.09.22	Young People's Assembly	1) To instruct officers to bring forward a report within two cycles which met the intention of the original motion, which was to create an effective forum for wide range of young voices to be heard on a wide range of Council/city topics, where policy proposals could be tested through the lens of young people's wants and needs, where young	Executive Director of Education and Children's Services	27 October 2022	24 November 2022	<u>Recommended for Closure</u> Report submitted to the Council on 24 November 2022

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			<p>people could bring ideas and proposals and where their opinions about the direction of the city could be heard by officers and decision-makers and absorbed into policy development.</p> <p><i>“Requests a report within 2 cycles on how we can quickly set an effective Young Person’s Assembly in motion; what its objectives and parameters could be; how the Assembly should be structured to ensure equality in representation from all communities and a clear commitment to establishing a</i></p>				

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			<p><i>long term focus on young people's needs and requests through this forum." Motion, June 2022."</i></p> <p>2) To instruct officers to develop a proposal on how to provide a single forum and engagement process for Committees and Boards, to involve young people in the development of policy making on key issues, either through an existing group as detailed in the report, or through any new mechanism that was established.</p> <p>3) To request officers</p>				

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			to involve potential participants of the Young People's Liaison Group and Young People's Assembly in the design of the group, including but not limited to its membership, purpose, and scope, and provide a written update on the group's development within two cycles				
13	27.10.22	Monitoring Officer Report	To continue consideration of the report to the next meeting of Council on 25 November 2022	Monitoring Officer	24 November 2022	24 November 2022	<u>Recommended for Closure</u> Report submitted to the Council on 24 November 2022

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14	27.10.22	Operation Unicorn - Motion by Councillor Mumford	<p>1) To call for a report to December's Full Council outlining the full costs of Operation Unicorn to the council, including but not limited to:</p> <ul style="list-style-type: none"> ○ officer time, including detail of overtime worked by officers to deliver Operation Unicorn, whether appropriate time has been taken back for this and details of the impact this has had on wider council workplans. ○ costs associated with queuing and crowd management including sanitation, policing, and security. 	Executive Director of Place	15 December 2022	15 December 2022	<p><u>Recommended for Closure</u></p> <p>Report submitted to the Council on 15 December 2022</p>

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			<ul style="list-style-type: none"> <li data-bbox="779 292 1160 746">○ details of overspend for Operation Unicorn, including costs incurred due to unplanned elements of Operation Unicorn, for example the change from train to plane travel and associated road closures. <li data-bbox="779 794 1160 1121">○ where possible, separation of costs incurred for the facilitation of mourning Queen Elizabeth and for the proclamation of King Charles III <li data-bbox="779 1169 1160 1404">2) To instruct the Council Leader and relevant Executive Staff to raise the costs of Operation Unicorn with the 				

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			Scottish and UK Governments to: ascertain whether any funds would be received by the council towards this; make requests for this if not; and report back to all members on the outcome of this request				
15	27.10.22	Champion Roles - Motion by Councillor Fullerton	1) To agree that all existing elected members who served as champions in the last Council term should provide to officers, by the end of November 2022, a report detailing their activities and achievements specifically in their role as a champion	Interim Executive Director of Corporate Services	16 March 2023		

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			<p>rather than from any other positions held.</p> <p>2) To further agree that officers should compile and review this information and return to the February 2023 meeting of the Council with a report setting out recommendations on which champion roles to be retained, created or removed.</p>				
16	27.10.22	By Councillor Mumford - 16 Days Activism Against Gender Based Violence	To request a report to Full Council in four cycles from the Equally Safe Edinburgh Committee on how the Council was taking action against Gender-Based Violence throughout the year, not just during the 16 days. This report should include highlights of the	Chief Executive	16 March 2023	9 February 2023	<p><u>Recommended for Closure</u></p> <p>Report on the agenda for this meeting</p>

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			work over the past year, key aims and activities over the coming year and, in addition to reporting on activities throughout Edinburgh, include detail on any steps that were being taken to protect elected members, employees and workers in the Council from all forms of gender-based violence. Additionally, the report should engage with Edinburgh's service-delivery organisations to gather information on their current state of play and financial resilience				
17	15.12.22	Review of Political Management Arrangements	1) To note that there had not been a skills audit of the current GRBV Committee and until this has been undertaken any	Interim Executive Director of Corporate Services	March 2023		<u>Update 9 February 2023</u> These reports will be submitted to the Council meeting in March

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			<p>skills gap amongst members was unknown; that consideration needed to be given as to whether any external members of the Committee would be remunerated and what costs this would involve or, alternatively, whether this role could be filled by expert advisers on specific subject areas.</p> <p>Therefore agree:</p> <p>a) in the first instance to complete the skills audit;</p> <p>b) that prior to deciding on the need for</p>				to allow for time to carry out discussions with other local authorities on their audit arrangements and to adequately map out the equality, diversity, inclusion and culture change initiatives

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			<p>external membership/ advisers that a short report be brought forward in one cycle detailing what the estimated costs of a recruitment and appointment process would be for each and from which budget any costs would be met;</p> <p>c) that any decision on whether there should be a Vice Convener of GRBV should be delayed until the report above had been prepared so that there was full information about the costs and interactions with the Committee's work</p>				

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			<p>before decisions were taken;</p> <p>2) Further notes that both the Tanner Report and the Best Value Audit Report highlighted the need for culture change within the City of Edinburgh Council, and recognised that the aforementioned best practice guidance formed part of a larger project to improve and embed a culture of inclusion and accessibility in the council, including work to remove barriers to elected office.</p> <p>Therefore request that the papers</p>				

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			brought to February Full Council include an overview of all of the initiatives pertaining to equality, diversity, inclusion and culture change within CEC, their remits and how they interlinked, and bring recommendations for a programme of future work to embed these principles remove barriers to elected office				
18	15.12.22	Motion by Councillor Nicolson – Self-Directed Support	Agrees that Council will receive a report in 1 cycle outlining the Council's approach to self-directed support clawbacks including:	Chief Officer, Edinburgh Health and Social Care Partnership	16 March 2023		

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			<ul style="list-style-type: none"> a) The operational approach to determining if those in critical need have underspent; b) The impact on outcomes for people in need of removing allocated support; c) The budget setting process and financial impacts; d) The total value of clawbacks each year for the last 5 years 				
19	15.12.22	Emergency Motion by Councillor Graham – Drumbrae Care Home	1) Requests the Edinburgh Integration Joint Board Chief Officer produces a report within one cycle on how this facility	Chief Officer, Edinburgh Health and Social Care Partnership	9 February 2023		<p><u>Recommended for Closure</u></p> <p>Report on the agenda for this meeting</p>

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			<p>came to sit empty for over a year</p> <p>2) Calls for a briefing to elected members, outlining the actions that would be required if the Council is directed to recommission 60 care beds at Drumbrae by the Edinburgh Integration Joint Board (EIJB), along with associated costs, an estimate of how long this would take, and any other significant considerations that may inform a decision by the EIJB.</p>	Chief Officer, Edinburgh Health and Social Care Partnership			