

Rolling Actions Log

28 February 2023

No	Agenda item	Date	Action	Action Owner	Expected completion date	Comments
1	Committees Annual Assurance Report – Referral from the Audit and Assurance Committee	27-09-22	To agree that the Chair would write to the Chief Executive of The City of Edinburgh Council and NHS Lothian to convey the EIJB’s concerns over the vacant Chief Risk Officer post, and request commitment to a resolution.	Chair, Edinburgh Integration Joint Board		<p>February 2023 Update</p> <p>Escalation report on the agenda for 28 February which contains a proposal to resolve outstanding issue with the CRO.</p> <p>December 2022 Update</p> <p>The Board agreed to keep this action open and update the comments section to reflect the decision by Audit and Assurance Committee on 5 December 2022.</p> <p>The Chair has now written to both Chief Executives in relation to</p>

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						the Chief Risk Officer.
2	System Pressures Update – report by the Chief Officer, Edinburgh Integration Joint Board	18-10-22	<p>1) To request a briefing note on the budget setting process between the IJB and the Council specifically addressing timescales, how the IJB can make representations to CEC and NHSL on staff pay and conditions ahead of the budget setting to ensure these views are taken into account.</p> <p>2) To hold a development session to discuss the workforce strategy in more detail with members.</p>	Chief Officer, EIJB Contact: Mike Massaro-Mallinson mike.massaro-mallinson@nhslothian.scot.nhs.uk	March 2023	<p>February 2023 Update</p> <p>Briefing note is being drafted and will be circulated by the end of March.</p> <p>December 2022 Update</p> <p>The Board agreed to keep this action open and to circulate the briefing note to members as requested in decision 1).</p> <p>This was covered in the budget working group on 25th October</p> <p>2) workforce strategy is scheduled for development session in September 2023</p>
3	Chief Social Work Officer Annual	18-10-22	1) To agree an update would be provided on the actions being taken to address	Chief Social Work Officer and Service Director for Children’s and Criminal	March 2023	

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	Report 2021-22 – Report by the Chief Social Work Officer		<p>the increase in the number of emergency detention orders.</p> <p>2) To agree the next CSWO update report would include more detail on the steps being taken to improve supervision, awareness and recording.</p> <p>3) To confirm by email the data in Table 1 (p. 16) which is noted as “NA”.</p>	Justice Services Contact: Jon Ferrer jon.ferrer@edinburgh.gov.uk	October 2023 March 2023	
4	Bed Based Review – Public Consultation on the Future Provision of Older People’s Care – report by the Chief Officer, EIJB	13-12-22	To agree that the final draft of the consultation questions would be circulated to Board members for feedback as early as possible prior to be submitted to the Board for final approval.	Chief Officer, EIJB Contact: Tony Duncan Service Director Strategic Planning Tonp.duncan@edinburgh.gov.uk Contact: Hazel Stewart, Programme Manager hazel.stewart@edinburgh.gov.uk Contact: Hazel Stewart, Programme Manager hazel.stewart@edinburgh.gov.uk	August 2023	February 2023 Update Formal consultation to take place April to July 2023. A Briefing Note will be circulated to EIJB members in mid-March. With proposed questions, audiences, channels, timeline and milestones.
5	EIJB Risk Register – report by the Chief Officer, EIJB	13-12-22	To request the Chief Officer to provide the Board with an overview of the services that the Edinburgh Integration Joint Board had issued directions to deliver, those which had not been	Chief Officer, EIJB Contact: Angela Brydon, Operations Manager angela.brydon@edinburgh.gov.uk		February 2023 Update The Performance and Delivery Committee is responsible for the

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			delivered or only partially delivered and information on any mitigations planned to address these.			monitoring of directions as set out the EIJB's direction policy . A full review of directions is undertaken by the EIJB annually (April) with a progress update presented to P&D around the six month mark. The annual review of directions 2023 is currently in process.