

Edinburgh and East of Scotland City Region Deal Joint Committee

10 am, Friday, 3 March 2023

Standing Orders

Item number 6.1

Executive Summary

Draft updated Standing Orders are submitted for adoption by the Joint Committee.

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Report

Standing Orders

1. Recommendations

- 1.1 To agree to adopt draft updated Standing Orders for meetings of the Edinburgh and East of Scotland City Region Deal Joint Committee.

2. Background

- 2.1 Standing Orders are required in terms of the Minute of Agreement signed by the partner local authorities.
- 2.2 Standing Orders encourage transparent and accountable decision making with sufficient provisions in place to ensure the smooth running of the Joint Committee, including arrangements for such matters as the chairing of the meetings, the notice for the meetings and how voting will be carried out.
- 2.3 While the Minute of Agreement includes high-level principles on a number of these issues, Standing Orders provide greater detail on their implementation at committee meetings.
- 2.4 The Standing Orders state (in Section 27.1) that they must be reviewed at least every year following a Local Government Election.

3. Main report

- 3.1 The changes to the Standing Orders are highlighted in Table 1 below:

Table 1: Summary of Changes to Standing Orders from Version Approved by Joint Committee in November 2018

Section	Change	Reason
4.1.5	Reference to SESPlan removed.	SESPlan was disbanded in 2021.
4.1.6	Reference to overseeing the Regional Prosperity Framework (RPF) added.	RPF was approved in Sep 22 by this Joint Committee, and is overseen by the Elected Member Oversight Sub-Committee.
4.5	Addition “The Joint Committee can delegate powers and responsibilities to its sub-committees, but these cannot exceed its own powers.”	This is appropriate to add as a sub-committee (the Elected Member Oversight Sub-Committee) was established in 2021.
7.2	Elected Member Oversight Committee referenced as a Sub-Committee of the Joint Committee.	Elected Member Oversight Committee was established in 2021.
20.2	Two thirds of a quorum required for a vote to suspend Standing Orders.	To reflect that Standing Orders should only be suspended in exceptional circumstances.
25.2 (removed)	Reference to recording of proceedings being at the Convener’s discretion has been removed. (formerly “Any video or sound recordings or broadcasting of meetings or the taking of any photographs will be at the Convener’s discretion”).	Provision is no longer as relevant as recording can be carried out without disruption which for a public meeting is the reason for the original Standing Orders.

4. Financial impact

None

5. Equalities impact

None

6. Background reading/external references

- 6.1 Minute of Agreement between the City of Edinburgh, East Lothian, Fife, Midlothian, Scottish Borders and West Lothian Councils.
- 6.2 [Standing Orders for the Joint Committee](#): ESESCR Deal Joint Committee report on 2 November 2018

7. Appendices

- 7.1 Standing Orders for the Edinburgh and East of Scotland City Region Deal Joint Committee (Updated February 2023)