

# Minutes

## Finance and Resources Committee

10.00am, Thursday, 26 January 2023

### Present

Councillors Watt (Convener), Biagi (substituting for Councillor Nicolson), Bruce, Doggart, Griffiths, Hyslop, Macinnes, Mumford, Neil Ross, Staniforth, and Younie.

### 1. Minutes

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#### Decision

To approve the minute of the Finance and Resources Committee of 10 November 2022 as a correct record.

### 2. Work Programme

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The Finance and Resources Committee Work Programme for January 2022 was presented.

#### Decision

To note the work programme.

(Reference – Work Programme of 26 January 2023, submitted.)

### 3. Rolling Actions Log

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The Finance and Resources Committee Rolling Actions Log for January 2023 was presented.

#### Decision

- 1) To agree to close the following actions:
  - 4(2) – Rolling Actions Log
  - 5 – Homelessness Services – Use of Temporary Accommodation
  - 7 – Work Programme
  - 8 – Sustainable Procurement Strategy Annual Report – 2022
  - 9 – Workforce Dashboard with Wellbeing and Absence Deep dive
  - 11 – Motion by Councillor Mumford – Operation Unicorn
  - 12 – 2021/22 Common Good Annual Performance Report
  - 14(1) – Motion by Councillor Caldwell – referral from the Housing, Homelessness and Fair Work Committee

- 16 – Response to Motion by Councillor Davidson – Support for Roseburn Businesses
  - 20 – Motion by Councillor Watt – Fair Work and Procurement
- 2) To circulate a list of members who had attended the training on Gender Budgeting.
  - 3) To note the Convener would send a reminder to members who did not attend and to ask the Scottish Women’s Budget Group to organise training sessions.
  - 4) To agree to include the decision regarding Non-Domestic Rates from the previous Committee in the Rolling Actions Log and to note an update on this would be circulated.
  - 5) To request more specific dates on actions with an expected completion date of ‘Summer 2023’.
  - 6) To otherwise note the Rolling Actions Log.

(Reference – Rolling Actions Log of 26 January 2023, submitted.)

#### **4. Revenue Monitoring 2022/23 – month eight position**

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The report set out the projected Council-wide revenue budget position for the year, based on analysis of the first eight months of the financial data and projections of income and expenditure for the remainder of the year.

##### **Decision**

- 1) To note that, as of month eight, a balanced overall in-year position was now being forecast.
- 2) To note, nonetheless, the potential for additional expenditure pressures to emerge during the remainder of the year and thus the need for all existing pressures, savings delivery shortfalls and risks to be fully and proactively managed within Directorates and the Health and Social Care Partnership so as not to add to future years’ savings requirements.
- 3) To note the update on continuing discussions with the UK and Scottish Governments on the provision of sufficient funding to address in full the significant on-going additional costs being incurred as part of the Council’s response to the Ukraine crisis.
- 4) To note that, in light of the above, updates will continue to be provided as required to members of the Committee during the remainder of the year.
- 5) To refer the report to the Governance, Risk and Best Value Committee for scrutiny as part of its work programme.
- 6) To circulate a briefing note on the confirmed funding for the Haymarket Welcome Centre.
- 7) To circulate a briefing note on the increased Council costs for Housing First, increased rates for Private Sector Leases and whether value for money was being achieved.

(Reference – report by the Interim Executive Director of Corporate Services, submitted.)

## **5. Corporate Services Directorate: Revenue Budget Monitoring 2022/23 – Month Eight position**

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The report set out the projected eight-month revenue budget monitoring position for services delivered by Corporate Services Directorate and the Chief Executive's Office, based upon actual expenditure and income to the end of November 2022 and expenditure and income projections for the remainder of the financial year.

### **Decision**

- 1) To note that a favourable budget variance of £0.707m was forecast for services delivered by Corporate Services Directorate for 2022/23.
- 2) To note that measures would continue to be progressed to fully deliver approved savings targets and to offset budget pressures to achieve outturn expenditure in line with the approved revenue budget for 2022/23.
- 3) To note the ongoing risks to the achievement of a balanced revenue budget projection for services delivered by Corporate Services Directorate.

(Reference – report by the Interim Executive Director of Corporate Services, submitted.)

## **6. Capital Monitoring 2022/23 – Month Eight Position**

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The report provided the capital expenditure and funding position as at month eight and full-year outturn projections for the 2022/23 financial year, providing explanations for key variances.

### **Decision**

- 1) To note the capital monitoring position for the General Fund and Housing Revenue Account (HRA) at month eight of the 2022/23 financial year.
- 2) To note the Prudential Indicators in Appendix 3 to the report by the Interim Executive Director of Corporate Services.
- 3) To note that the Finance and Resources Committee was responsible for oversight of the Capital Investment Programme, with approval reserved to Full Council.
- 4) To refer the report to the Governance, Risk and Best Value Committee as part of its work programme.

(Reference – report by the Interim Executive Director of Corporate Services, submitted.)

## **7. Treasury Management: Mid-Year Report 2022/23**

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The report updated Committee on Treasury Management activity undertaken in the first half of 2022/23.

### **Decision**

- 1) To note the mid-year report on Treasury Management for 2022/23.

- 2) To refer the report to the City of Edinburgh Council for approval and subsequent remit by the City of Edinburgh Council to the Governance, Risk and Best Value Committee for scrutiny.

(Reference – report by the Interim Executive Director of Corporate Services, submitted.)

## **8. Resource provision for Medium-Term Financial Plan**

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The report set out the urgent requirement for the Council to develop and deliver a Medium-Term Financial Plan which addressed the projected budget gap not just for 2023-23 but covered the next four years.

### **Decision**

- 1) To note the requirement for the Council to develop and deliver a Medium-Term Financial plan to respond to the financial challenge the Council faced.
- 2) To note the resources required to enable this work.
- 3) To note that the majority of the resource was being secured through the redeployment of existing internal staff.
- 4) To note that, in addition to the internal resource realignment, the Interim Executive Director of Corporate Services, in consultation with the Finance and Resources Committee Convener under urgency provisions set out in paragraph 4.1 of the Committee Terms of Reference and Delegated Functions, had approved the waiver and extension to the contract for consultancy services to GatenbySanderson Ltd to provide specific capacity to lead this work, pending confirmation of a permanent internal leadership arrangement.

(Reference – report by the Interim Executive Director of Corporate Services, submitted.)

## **9. Sustainable Procurement Strategy Annual Report – 2022 – Living Wage Update**

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A report addressed requests from elected members for a briefing on the Living Wage Employer and the Living Wage City initiatives in response to the Sustainable Procurement Strategy Annual Report – 2022, which was considered by Committee on 8 September 2022.

### **Decision**

- 1) To note the report and the steps being taken to promote, encourage and deliver Fair Work First practices and the payment of the Real living Wage by all Council suppliers.
- 2) To agree, in accordance with the Council Motion of 15 December 2022, to routinely mandate payment of the Real Living Wage in Council regulated tenders subject to the conditions in paragraph 4.14 in the report by the Interim Executive Director of Corporate Services being met.
- 3) To approve the proposed timetable as set out in Appendix 1 of the report to adopt the recommendations of the Fair Work and Procurement motion of 15 December 2022 as amended by the Green Group addendum.

(References – Finance and Resources Committee of 8 September 2022 (item 15); Act of Council No. 12 of 15 December 2022; report by the Interim Executive Director of Corporate Services, submitted.)

## **10. Response to Motion by Councillor Mumford – Operation Unicorn**

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The report outlined costs associated with future planned visit from HM The King or other members of the monarchy that would be incurred by the Council over the next year and whether these would be covered by the Capital City Supplement.

### **Motion**

- 1) To note the information in response to part 5 of the adjusted motion by Councillor Mumford on Operation Unicorn (as set out in paragraph 3.1.1 of the report by the Chief Executive) as approved by the Council on 27 October 2022.
- 2) To circulate a briefing note to inform members how the Lord Provost Office funded and engaged with Royal Visits.
- 3) To include in the briefing note duties of the Lord Lieutenant relating to Royal Visits that were specifically required under the Act and which were potentially optional.
- 4) To circulate information on costs of attendance at the King's Coronation should an invitation be received, and plans for related events in Edinburgh, if any.
- 5) To request officers made representations to increase the Capital City Supplement and request a general uplift to the Council's financial settlement resulting from Edinburgh's role as the Capital City.

- Moved by Councillor Watt, seconded by Councillor Griffiths

### **Amendment 1**

- 1) To note the information in response to part 5 of the adjusted motion by Councillor Mumford on Operation Unicorn (as set out in paragraph 3.1.1 of the report by the Chief Executive) as approved by the Council on 27 October 2022.
- 2) To regret that the report did not include information on the past costs to the City of Edinburgh for hosting royal visits, nor an estimated of upcoming costs.
- 3) To recognise that the financial impacts on the city for royal visits often went beyond the expenditure of the Lord Provost's office, for example concerning bus diversions and public safety measures, as well as having an impact on Edinburgh's residents.
- 4) To note that the report referenced the contribution of the Office of the Lord Provost to the Sustainable Edinburgh 2020 objectives, but not the more relevant 2030 Climate Strategy.
- 5) To request an updated report to be provided within one cycle including additional requested information on:
  - Costs of Royal Visits, including officer capacity, over the past Council Term;

- Greater consideration of what information about upcoming visits could be made available to Councillors, including as B agenda items;
  - More information on the Capital City Supplement and its relationship to Royal Visits, including an update on the amended motion passed at Full Council which requested the Council Leader wrote to the Cabinet Secretary for Finance and the Economy; and
  - Up-to-date information on Stakeholder/Community Impact with particular reference to climate targets.
- 6) To circulate a briefing note to inform members how the Lord Provost Office funded and engaged with Royal Visits.
  - 7) To include in the briefing note duties of the Lord Lieutenant relating to Royal Visits that were specifically required under the Act and which were potentially optional.
  - 8) To circulate information on costs of attendance at the King's Coronation should an invitation be received, and plans for related events in Edinburgh, if any.
  - 9) To request officers made representations to increase the Capital City Supplement and request a general uplift to the Council's financial settlement resulting from Edinburgh's role as the Capital City.
    - Moved by Councillor Mumford, seconded by Councillor Staniforth

In accordance with Standing Order 22(12), Amendment 1 was accepted as an addendum to the motion by Councillor Watt.

At this point in the meeting the following amendment was proposed:

### **Amendment 2**

To approve the motion by Councillor Watt as originally submitted.

- Moved by Councillor Doggart, seconded by Councillor Bruce

### **Voting**

For the motion (as adjusted) - 7 votes

For amendment 2 (the motion as originally submitted) - 4 votes

(For the motion – Councillors Biagi, Griffiths, Hyslop, Macinnes, Mumford, Neil Ross, Staniforth, Watt and Younie.

For the amendment – Councillors Bruce and Doggart.)

### **Decision**

To approve the following adjusted motion by Councillor Watt:

- 1) To note the information provided in response to part 5 of the adjusted motion by Councillor Mumford on Operation Unicorn (set out at paragraph 3.1.1 of the report by the Chief Executive) as approved by Council on 27 October 2022.

- 2) To regret that the report did not include information on the past costs to the City of Edinburgh for hosting royal visits, nor an estimate of upcoming costs.
- 3) To recognise that the financial impacts on the City for Royal visits often go beyond the expenditure of the Lord Provost's office, for example concerning bus diversions and public safety measures, as well as having an impact on Edinburgh's residents.
- 4) To note that the report referenced the contribution of the Office of the Lord Provost to the Sustainable Edinburgh 2020 objectives, but not the more relevant 2030 Climate Strategy.
- 5) To request an updated report to be provided within one cycle including additional requested information on:
  - Costs of Royal Visits, including officer capacity, over the past Council Term;
  - Greater consideration of what information about upcoming visits could be made available to Councillors, including as B agenda items;
  - More information on the Capital City Supplement and its relationship to Royal Visits, including an update on the amended motion passed at Full Council which requested the Council Leader write to the Cabinet Secretary for Finance and the Economy; and
  - Up-to-date information on Stakeholder/Community Impact with particular reference to climate targets.
- 6) To circulate a briefing note to inform members how the Lord Provost Office funded and engaged with Royal Visits.
- 7) To include in the briefing note duties of the Lord Lieutenant relating to Royal Visits that were specifically required under the Act and which were potentially optional.
- 8) To circulate information on costs of attendance at the King's Coronation should an invitation be received, and plans for related events in Edinburgh, if any.
- 9) To request officers made representations to increase the Capital City Supplement and request a general uplift to the Council's financial settlement resulting from Edinburgh's role as the Capital City.

(References – Act of Council No. 4 of 27 October 2022; report by the Chief Executive, submitted.)

## **11. New Health and Safety Strategy 2023-29**

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The report sought approval for the new health and Safety Strategy 2023-28 as the Health and Safety Strategy 2020-22 had reached the end of the period it was planned to cover. The new strategy sought to build on the arrangements which were in place and to deliver an integrated health and safety management system.

### **Motion**

To approve the new Health and Safety Strategy 2023-28.

- Motion by Councillor Watt, seconded by Councillor Griffiths.

### **Amendment**

- 1) To approve the new Health and Safety Strategy 2023-28.
- 2) To recognise that climate change presented an increasing and ever-changing risk to the health and safety of the workforce and agreed that this should be included in the creation of the annual delivery plans for the strategy and the annual progress report.

- Motion by Councillor Mumford, seconded by Councillor Staniforth.

In accordance with Standing Order 22(12), the amendment was accepted as an addendum to the motion by Councillor Watt.

### **Decision**

To approve the following adjusted motion by Councillor Watt:

- 1) To approve the new Health and Safety Strategy 2023-28.
- 2) To recognise that climate change presented an increasing and ever-changing risk to the health and safety of the workforce and agreed that this should be included in the creation of the annual delivery plans for the strategy and the annual progress report.

(Reference – report by the Interim Executive Director of Corporate Services, submitted.)

## **12. Scottish Crown Estate Net Revenue Allocation**

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The Council had received £79,283.58 from the Scottish Crown Estate for expenditure in financial year 2022/23, which was ring fenced to deliver benefits for coastal communities. It was proposed to utilise this funding towards the delivery of the Seafield Development Framework.

### **Decision**

- 1) To note the Council had been allocated £79,283.58 from the Scottish Crown Estate for Expenditure in financial year 2022/23.
- 2) To note that this funding was required to be utilised to deliver benefits for coastal communities.
- 3) To agree that this funding be utilised to deliver the Seafield Development Framework.
- 4) To note that a follow-up report would be brought to Committee regarding options for the usage of future allocations.
- 5) To circulate the methodology used to distribute assets to local authorities from the Scottish Crown Estate.

(Reference – report by the Executive Director of Place, submitted.)

## **13. Award of Intelligent Infrastructure Contract**

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Details were provided of the award of the contract for the delivery of the Intelligent Infrastructure project to Yunex Limited at a total value of £1,034,568, which was awarded as an urgent decision in accordance with section 4.1 of the Council's Committee Terms of Reference and Delegated Functions by the Executive Director of Place, in consultation with the Convener of the Finance and Resources Committee.

### **Decision**

- 1) To note the award of a contract for the provision of the delivery of the Intelligent Infrastructure project to Yunex Limited, at a total value of £1,034,568. The contract was awarded as an urgent decision in accordance with section 4.1 of the Council's Committee Terms of Reference and Delegated Functions by the Executive Director of Place, in consultation with the Convener of Finance and Resources Committee.
- 2) To note the Convener would consider how better to inform members of future delegated decisions.

(Reference – report by the Executive Director of Place, submitted.)

## **14. Procurement of Edinburgh's Christmas**

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The report responded to an action agreed by the Finance and Resources Committee on 10 October 2022 in respect of the procurement process for events.

### **Motion**

- 1) To note that the procurement approach for events differed, depending on the circumstances and the governance arrangements in place.
- 2) To note the process for procuring Edinburgh's Christmas to date had primarily sought to balance creative content with financial return.
- 3) To note the review carried out on the process for awarding the contract for Edinburgh's Christmas in 2022.
- 4) To note the options which were currently being investigated for Edinburgh's Christmas in future years in terms of alternative procurement approaches and best practice from other public bodies.
- 5) To note that a report would be prepared for the Culture and Communities Committee with recommendations for future delivery of Edinburgh's Christmas by the end of May 2023.
- 6) To confirm whether a special meeting of the Finance and Resources Committee would be required to be held to provide an update on the contract award.
  - Motion by Councillor Watt, seconded by Councillor Griffiths.

### **Amendment**

- 1) To note that the procurement approach for events differed, depending on the circumstances and the governance arrangements in place.
- 2) To note the process for procuring Edinburgh's Christmas to date had primarily sought to balance creative content with financial return.

- 3) To note the review carried out on the process for awarding the contract for Edinburgh's Christmas in 2022.
- 4) To note the options which were currently being investigated for Edinburgh's Christmas in future years in terms of alternative procurement approaches and best practice from other public bodies.
- 5) To note that a report would be prepared for Culture and Communities Committee with recommendations for future delivery of Edinburgh's Christmas by the end of May 2023.
- 6) To note with concern that the proposed report to the Culture and Communities Committee would come very late in any procurement process for the Winter Festivals 2023 and that this may not provide sufficient time for effective scrutiny, approvals and clarification of the festivals' proposed menu of activities.
- 7) To request that an interim report or briefing was provided to members of both the Culture and Communities and Finance and Resources Committees in a parallel process to provide further detail and reassurance around the procurement brief and processes.
- 8) To confirm whether a special meeting of the Finance and Resources Committee would be required to be held to provide an update on the contract award.
  - Motion by Councillor Macinnes, seconded by Councillor Biagi.

In accordance with Standing Order 22(12), the amendment was accepted as an addendum to the motion by Councillor Watt.

### **Decision**

To approve the following adjusted motion by Councillor Watt;

- 1) To note that the procurement approach for events differed, depending on the circumstances and the governance arrangements in place.
- 2) To note the process for procuring Edinburgh's Christmas to date had primarily sought to balance creative content with financial return.
- 3) To note the review carried out on the process for awarding the contract for Edinburgh's Christmas in 2022.
- 4) To note the options which were currently being investigated for Edinburgh's Christmas in future years in terms of alternative procurement approaches and best practice from other public bodies.
- 5) To note that a report would be prepared for Culture and Communities Committee with recommendations for future delivery of Edinburgh's Christmas by the end of May 2023.
- 6) To note with concern that the proposed report to the Culture and Communities Committee would come very late in any procurement process for the Winter Festivals 2023 and that this may not provide sufficient time for effective scrutiny, approvals and clarification of the festivals' proposed menu of activities.

- 7) To request that an interim report or briefing was provided to members of both the Culture and Communities and Finance and Resources Committees in a parallel process to provide further detail and reassurance around the procurement brief and processes.
- 8) To confirm whether a special meeting of the Finance and Resources Committee would be required to be held to provide an update on the contract award.

(Reference – report by the Executive Director of Place, submitted.)

## **15. Award of Framework Agreement for the Operation, Management and Maintenance of Communal Heating Systems in Council Homes**

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A report sought approval to award a framework agreement to support development, operational management and maintenance of communal heating systems in Council homes.

### **Decision**

- 1) To approve the award of a framework agreement to support development, operation and maintenance of communal heating systems in Council Homes to East Heat Systems Ltd, Pinacple Power Ltd, Switch2 Ltd and Vital Energi Utilities Ltd.
- 2) To note that the framework had an estimated value of £4,000,000 over the maximum four-year term, however, the value above was reflective of an estimated future pipeline of works and that the scope of works may fluctuate subject to demand and budget availability.

(Reference – report by the Executive Director of Place, submitted.)

## **16. Land at Newcraighall, Edinburgh – Proposed Lease Variation**

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Approval was sought to vary the lease on land at Newcraighall that had previously been granted to South Yorkshire Pensions Authority for the development of industrial accommodation on the terms and conditions outlined in the report.

### **Decision**

To approve the variation of the lease to South Yorkshire Pension Authority at Newcraighall, Edinburgh on the terms and conditions outlined in the report.

(Reference – report by the Executive Director of Place, submitted.)

## **17. 20 West Shore Road, Edinburgh – Proposed Lease Variation**

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A report sought approval to vary the lease at 20 West Shore Road to the terms and conditions outlined in the report that was let to Edinburgh Palette. The tenant sought to vary the lease to extend the area occupied and amend the permitted use.

### **Decision**

To approve the variation of the lease to Edinburgh palette at 20 West Shore Road, Edinburgh on the terms and conditions outlined in the report.

(Reference – report by the Executive Director of Place, submitted.)

## **18. WHALE Arts Centre, 30 Westburn Grove, Edinburgh – Community Asset Transfer**

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A report sought authority to dispose of the WHALE Arts Centre to WHALE Arts on terms as specified in the Community Asset Transfer request which was outlined in the report. The proposed sale was a Community Asset Transfer under Part Five of the Community Empowerment (Scotland) Act 2015.

### **Decision**

To approve the disposal of WHALE Arts Centre, 30 Westburn Grove, Edinburgh on the terms set out in the report and on such other terms and conditions to be agreed by the Executive Director of Place.

### **Declaration of Interests**

Councillor Bruce made a non-financial declaration of interest in the above item as a member of WHALE Arts.

(Reference – report by the Executive Director of Place, submitted.)

## **19. 10 Wardieburn Road, Edinburgh – Community Asset Transfer**

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A report sought authority to dispose of 10 Wardieburn Road, Edinburgh to Granton Community Gardeners on terms as specified in the Community Asset Transfer request, as outlined in the report. The proposed sale was a Community Asset Transfer under Part Five of the Community Empowerment (Scotland) Act 2015.

### **Decision**

To approve the disposal of 10 Wardieburn Road, Edinburgh, to Granton Community Gardeners, on the terms set out in the report and on such other terms and conditions to be agreed by Executive Director of Place.

(Reference – report by the Executive Director of Place, submitted.)

## **20. 248 Canongate, Edinburgh – Proposed Lease Extension**

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A report sought approval to grant a 10-year lease extension on the terms and conditions outlined in the report for the property at 248 Canongate, Edinburgh which was let to Tribal Body Arts Limited.

### **Decision**

To approve the 10-year lease extension to Tribal Body Arts Limited, 248 Canongate, Edinburgh on the terms and conditions outlined in the report.

(Reference – report by the Executive Director of Place, submitted.)

## **21. Land at Sighthill Crescent, Edinburgh – Proposed Disposal**

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A report sought approval to sell 553 sq m of land on the terms and conditions outlined in the report to EJ Manufacture Limited. EJ Manufacture Limited sought to purchase this area of land to access their business premises as the land was located within a former car park on Sighthill Crescent.

### **Decision**

To approve the disposal of 553 sq m of land at Sighthill Crescent, Edinburgh to EJ Manufacture Limited (Edinburgh Sash and Case) on the terms and conditions outlined in the report.

(Reference – report by the Executive Director of Place, submitted.)

## **22. Land at Eyre Place, Edinburgh – Proposed Disposal**

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A report sought approval to sell 552 sq m of land at 49-51 Eyre Place, Edinburgh. An approach had been made from a developer of an adjoining site to purchase the Council's land to facilitate a larger development.

### **Decision**

To approve the disposal of 552 sq m of land at Eyre Place, Edinburgh to Eyre Place Properties Limited on the terms and conditions outlined in the report.

(Reference – report by the Executive Director of Place, submitted.)

## **23. Ground (Part of Cavalry Park), Duddingston Road West, Edinburgh – Proposed New Lease**

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A report sought approval to grant a 40-year lease to Portobello Former Pupils Rugby Club to lease ground within Cavalry Park, Duddingston Road West from the Council on which they erected a club house. The existing lease had expired in April 2017 and was currently running on a year-to-year basis, the tenant had requested a new lease to provide greater security of tenure.

### **Decision**

To approve a new 40-year lease to Portobello Former Pupils Rugby Club of ground in Cavalry Park, Duddingston Road West, Edinburgh on the terms and conditions outlined in the report.

(Reference – report by the Executive Director of Place, submitted.)

## **24. Dreghorn Estate, Edinburgh – Proposed Acquisition of Surplus Houses**

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The report sought approval to acquire 23 surplus houses that were being disposed of by the Defence Infrastructure Organisation, Ministry of Defence within the Dreghorn Estate.

### **Decision**

- 1) To approve the purchase of 23 surplus homes at Dreghorn Barracks, Edinburgh from the Defence Infrastructure Organisation, Ministry of Defence on the terms and conditions outlined in the report.

- 2) To request notification was sent to committee members where future reports contained time constraints in advance of the report being published.
- 3) To circulate a briefing note explaining the funding used to acquire the surplus homes, and a timescale for when the homes would be ready for occupation.

(Reference – report by the Executive Director of Place, submitted.)

## **25. Walled Garden and Stable Block at Gracemount Mansion, Gracemount House Drive, Edinburgh – Proposed New Lease**

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A report sought approval to grant a 40-year lease to Transition Edinburgh South (Scotland) Limited at the walled garden at Gracemount Mansion as they had occupied the site informally since 2013. The lease would formalise occupation and explore options for the regeneration of the derelict stable block to provide a community café.

### **Decision**

To approve a 40-year lease to Transition Edinburgh South (Scotland) Ltd Limited of the walled garden and stable block at Gracemount Mansion, Gracemount Drive, Edinburgh on the terms and conditions outlined in the report.

(Reference – report by the Executive Director of Place, submitted.)

## **26. 7 Aboretum Place, Edinburgh – Proposed New Lease**

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A report sought approval to grant a new 15-year lease to WellnessBrandsEurope Ltd at 7 Aborerum Place, Edinburgh on the terms and conditions outlined in the report to become a publicly accessible community hub for the benefit of park users.

### **Decision**

To approve a new 15-year lease to WellnessBrandsEurope Limited at 7 Aboretum Place, Edinburgh on the terms and conditions outlined in the report.

(Reference – report by the Executive Director of Place, submitted.)

## **27. Block 1 Unit 2 Pennywell Town Centre, Edinburgh – Proposed New Lease**

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Approval was sought to grant a new 15-year lease to Ladbrokes Betting and Gaming Limited on the terms and conditions outlined in the report.

### **Decision**

To approve a new 15-year lease to Ladbrokes Betting and Gaming Limited at Block 1 Unit 2, Pennywell Town Centre, on the terms and conditions outlined in the report.

(Reference – report by the Executive Director of Place, submitted.)

## **28. Block 1 Unit 7 Pennywell Town Centre, Edinburgh – Proposed New Lease**

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A report sought approval to grant a new 15-year lease to Greggs PLC on the terms and conditions outlined in the report.

## **Decision**

To approve a new 15-year lease to Greggs PLC on the terms and conditions outlined in the report.

(Reference – report by the Executive Director of Place, submitted.)

### **29. 367 High Street, Edinburgh – Proposed Lease Extension**

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Approval was sought to approve to grant a 25-year lease extension on the terms and conditions outlined in the report for the property at 367 High Street, Edinburgh to Kiltane Retail Limited.

## **Decision**

To approve a 25-year lease extension to Kiltane Retail Limited, 367 High Street, Edinburgh on the terms and conditions outlined in the report.

(Reference – report by the Executive Director of Place, submitted.)

### **30. Land at 83 Craighall Road, Edinburgh – Proposed Disposal**

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A report sought approval to sell 0.11 hectares of land at 83 Craighall Road on the terms and conditions outlined in the report.

## **Decision**

To approve the disposal of 0.11 hectares of land at 83 Craighall Road, Edinburgh to Mindhack Limited on the terms and conditions outlined in the report.

(Reference – report by the Executive Director of Place, submitted.)

### **31. Homelessness Services – Contract Extensions Agreed under Urgency Provisions for Visiting Housing Support Services, Housing First and Street-based Outreach and Support Hub Service for Rough Sleepers**

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The report noted the approval given under urgency provisions (through four separate waivers of the Council's Contract Standing Orders) under urgency, to extend the current contracts for the provision of visiting housing support services, housing first and the street-based outreach service including the support hub for the period 1 April 2023 to 31 March 2024, up to a value of £5,042,295.

## **Decision**

- 1) To note the following contract extensions were awarded as an urgent decision in accordance with section 4.1 of the Council's Committee Terms of Reference and Delegated Functions by the Executive Director of Place in consultation with the Convener, for the extension of contract provisions for:
  - 1.1) General visiting housing support, young person's visiting housing support services, complex needs visiting housing support, housing first services.

- 1.2) Services for street-based outreach including the support hub for rough sleepers.
- 2) To note that the arrangement covered the period 1 April 2023 to 31 March 2023, to the value of £5,042,295.

(Reference – report by the Executive Director of Place, submitted.)

### **32. Award of Contracts for the Provision of Services for Women, Children and Young People who have experienced Domestic Abuse**

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A report notified Committee that eleven bids had been received across eight lots and, following evaluation, 10 bids were recommended to be awarded contracts. The contracts would commence on 1 April 2023 for an initial period of five years, with the option to extend for a further period of up to 36 months and a further 24 months. The maximum value of the contract (including extensions) was estimated to be £11,068,675.

#### **Decision**

To approve the appointment of three Service Providers to provide Domestic Abuse Support Services with maximum estimated contract value of £11,068,675, with the contracts commencing on 1 April 2023 for an initial period of five years, with the option to extend for a further period of up to 36 months plus an additional 24 months.

(Reference – report by the Executive Director of Place, submitted.)

### **33. Award of Contract: Independent Advocacy Services**

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Approval was sought to award contracts to AdvoCard Ltd (Lots 1 and 2), Partners in Advocacy Ltd (Lot 3) and Voiceability Ltd (Lot 4) to deliver independent advocacy services, which would commence on the 1 July 2023 for an initial period of five years with the option to extend for a further two 12 months, at an estimated total cost of £7,378,942.

#### **Decision**

- 1) To approve the award of Independent Advocacy Services contracts to
  - 1.1) Lot 1: people with mental health issues to AdvoCard Ltd
  - 1.2) Lot 2: people with problematic substance use issues to AdvoCard Ltd
  - 1.3) Lot 3: people with a learning/intellectual disability, autistic people, older people, people with dementia and people with a physical disability to Partners in Advocacy Ltd
  - 1.4) Lot 4: adult unpaid carers to Voiceability Ltd
- 2) To approve the commencement of the contract on 1 July 2023 for an initial period of five years with the option to extend for a further 12 months plus 12 months, with a total estimated value of £7,378,942.

(Reference – report by the Chief Officer, Edinburgh Health and Social Care Partnership.)

### **34. Award of Contract: Care and Repair Service**

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A report sought approval to award a contract to Care and Repair Edinburgh to deliver a care and repair service to properties within Edinburgh.

#### **Decision**

- 1) To approve the award of a contract for Care and Repair Service.
- 2) To approve the commencement of the contract on 1 April 2023 for an initial period of four years with the option to extend for a further 24 months plus 24 months, with a total estimated value of £2,045,320.

(Reference – report by the Chief Officer, Edinburgh Health and Social Care Partnership.)

### **35. Use of H1 Agency staff to support Care Homes**

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A report notified Committee of the contract extension awarded to H1 Healthcare, via a waiver of Contract Standing Orders, for the continuing provision of care staff to Council Care Homes.

#### **Decision**

To note the contract extension awarded to H1 Healthcare, via a waiver of Contract Standing Orders, for the continuing provision of care staff to Council Care Homes, undertaken as an urgent decision in accordance with section 4.1 of the Council's Committee Terms of Reference and Delegated Functions by the Chief Officer, Edinburgh Health and Social Care Partnership, in consultation with the Convener of the Finance and Resources Committee.

(Reference – report by the Chief Officer, Edinburgh Health and Social Care Partnership.)

### **36. Capital Monitoring 2022/23 – Month Five Position – referral from the Governance, Risk and Best Value Committee**

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The Governance, Risk and Best Value Committee referred a report on the Capital Monitoring 2022/23 – Month Five Position to the Finance and Resources Committee for information.

#### **Decision**

To note the report.

(References – Governance, Risk and Best Value Committee of 22 November 2022 (item 6); referral from the Governance, Risk and Best Value Committee, submitted.)

### **37. Performance Update Report – referral from the Policy and Sustainability Committee**

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The Policy and Sustainability Committee referred a Performance Update Report to relevant Executive Committees for scrutiny on Business Plan Key Performance Indicators (KPIs) where a red RAG status had been noted. The report had been

referred to the Finance and Resources Committee in relation to 'Edinburgh's economy recovers from recession and supports business to thrive: 5 EH procurement spend'.

### **Decision**

To note the report.

(References – Policy and Sustainability Committee of 17 November 2022 (item 10); referral from the Policy and Sustainability Committee, submitted.)

## **38. Advertising and Street Furniture – Proposed Contract Extension**

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A report sought approval to extend a contract on the terms and conditions outlined in the report.

### **Decision**

As detailed in the Confidential Schedule, signed by the Convener, with reference to this minute.

(Reference – report by the Executive Director of Place, submitted.)

## **39. Four Seasons Healthcare – North Merchiston and Castlegreen Care Homes**

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The report provided background information on a decision made by the Council Chief Executive under urgency powers in relation to two care homes.

### **Decision**

As detailed in the Confidential Schedule, signed by the Convener, with reference to this minute.

(Reference – report by the Executive Director of Place, submitted.)