

**QUESTION NO 10**

**By Councillor Ross for answer by the  
Convener of the Planning Committee  
at a meeting of the Council on 16  
March 2023**

The Council's Planning Department is responsible for the issue of notification letters to residents living within 20m of the subject address of a planning application. Sometimes notification letters fail to arrive and residents are denied the opportunity to express their views on a planning application. In other cases, notification letters may be overlooked or mistaken for junk mail.

**Question** (1) In the past twelve months, how many complaints have been received from residents living within planning notification range saying they did not receive a notification letter about a planning application

**Answer** (1)

**Question** (2) What could be done to address the non-receipt of notification letters

**Answer** (2)

**Question** (3) What could be done to make notification letters more obvious and recognisable

**Answer** (3)