

Finance and Resources Committee

10.00am, Tuesday, 25 April 2023

Contract Awards and Procurement Programme (Period 1 July to 31 December 2022)

Item number	
Executive/Routine	Routine
Wards	All
Council Commitments	

1. Recommendations

- 1.1 It is recommended that the Committee notes the contents of this report and the contract awards made by officers under delegated authority, in accordance with the Council's Contract Standing Orders (CSOs). A further report will be submitted to the Committee in approximately six months' time.

Dr. Deborah Smart

Executive Director of Corporate Services

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Contract Awards and Procurement Programme (Period 1 July to 31 December 2022)

2. Executive Summary

- 2.1 This report updates the Finance and Resources Committee on the scope of contracts awarded across the Council in the period 1 July to 31 December 2022. This provides visibility of contracts awarded by officers under delegated authority, including direct contract awards not openly tendered due to specific circumstances permitted in the relevant procurement regulations and those awarded following a waiver of the Council's CSOs. This report also seeks to provide the Committee with visibility of the forthcoming procurement programme in relation to expected higher value contracts across the Council.
- 2.2 The report also addresses a request from Elected Members to provide details of the total value of contracts for individual suppliers who have multiple contracts in future reports noted at Finance and Committee on 8th September 2022.

3. Background

- 3.1 The Commercial and Procurement Services (CPS) team, within the Finance & Procurement Division, is responsible for fostering commercial and procurement efficiency, enabling Best Value to be secured across the Council. In support of this approach CPS:
- supports Directorates to procure goods, works and services (with the focus primarily on contracts in the value of £25,000 and above); and,
 - provides governance, process and operational oversight for contracting and purchasing (including the Council's CSOs).
- 3.2 The commercial and procurement programme comprises significant volumes of both activities and stakeholders across the breadth of the Council. The scope of this function includes working with services in relation to:
- £826m of third party spend across the Council during 2021/22;
 - Management of the Council's Contract Register – 1,368 live contracts (at 13 January 2023); and
 - Approximately 7,700 suppliers, 1,190 requisitioners and 740 approvers on the Council's Oracle purchasing system (at 13 January 2023).

- 3.3 Directorates are responsible for ensuring that contract information is regularly updated on the Council's Contract Register. CPS regularly provides a list of expiring contracts and waivers to Directorates for their review, to enable Executive Directors and Service Directors to fulfil their responsibilities for all contracts tendered and subsequently awarded by their Directorates/Divisions. Commercial Partners within CPS work alongside divisional management and procurement delivery teams, as business partners, to support the contract planning process and compliance with procurement regulations.
- 3.4 The Council's CSOs outline contract approval thresholds for goods, works and services, identifying both the level of award which can be undertaken and those with the authority to award. The current version of the CSOs was approved by Council on 4th February 2021.
- 3.5 In specific circumstances, direct awards can be undertaken, where it is not practically viable or in the Council's best interests to 'tender' the requirement.
- 3.6 A waiver of CSOs to allow a contract to be awarded or extended without competitive tendering may also be required in certain circumstances. Inevitably, there will always be a need for a select number of waivers, however each is evaluated on its own merits and approval given only if fully justifiable and in the best interests of the Council. Such circumstances continue to be tightly controlled and scrutinised and will continue to be reported to Committee through this report.
- 3.7 This report also provides a summary of forthcoming procurement activity for expected higher value contracts across the Council.

4. Main report

- 4.1 This report updates the Finance and Resources Committee on the scope of contracts awarded by officers under delegated authority across the Council in the period 1 July to 31 December 2022 and provides visibility of the forthcoming procurement programme in relation to expected higher value contracts across the Council. Information with regards to contract awards is as recorded on the Council's Contract Register as of 13 January 2023.
- 4.2 The CSOs state that contracts above a threshold of £1m for supply of goods and services and £2m for works require approval from the Committee prior to award. A summary of contracts awarded by officers under delegated authority is presented in Table 1 overleaf.

Table 1 Contracts Awarded under Delegated Authority

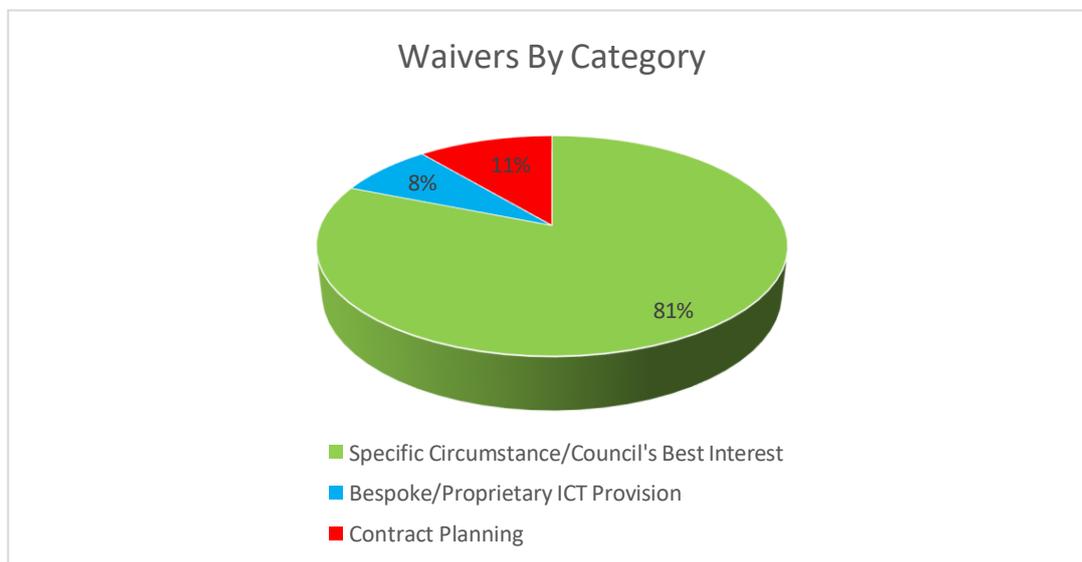
Directorate	Total Contract Value 1 July – 31 December 2022
Education and Children's Services	£4,181,565
Health and Social Care	£544,192
Place	£162,303,756 **
Corporate Services	£1,405,985
De Minimis Value Contracts (Under £25,000)	£785,384
** Excludes Income Contracts	£169,220,882

- 4.3 A full breakdown of contracts awarded by officers under delegated authority is provided in Appendix 1. This includes a summary table relating to total value of contracts for individual suppliers awarded multiple contracts in the reporting period, as requested at Finance and Resources Committee 8 September 2022.
- 4.4 It is noted that given their de minimis value, contracts under the value of £25,000 have not been individually listed. For information, there were a total of 75 contracts awarded in the report period with a value of less than £25,000.
- 4.5 National Framework awards under Standing Order 12 of the CSOs are also included in Appendix 1. The title or description identifies where such a Framework has been utilised.
- 4.6 The report also offers insight in respect of those contracts awarded under waiver of the Council's CSOs, both under delegated authority and through Committee approval, these are summarised by Directorate in Table 2 below.

Table 2 Contracts Awarded under the Waiver of Standing Orders

Directorate	Total Value of Waivers 1 July – 31 December 2022	
	Delegated Authority	Committee Approval
Education and Children's Services	£1,707,981	-
Health and Social Care	£1,279,730	£3,290,000
Place	£1,874,822	£4,171,810
Corporate Services	£457,936	£34,250
Total	£5,320,469	£7,496,060

- 4.8 Appendices 2 and 3 provide the detail and financial value of contracts awarded under waiver of Council CSOs.
- 4.9 To enable greater understanding of the background to waivers across the Council, CPS records relevant management information. The chart below details reasoning (based on the background and justification provided by the service area) for the waivers in period, noting that a limited percentage (11%) primarily relate to contract planning. The majority (81%) of waivers recorded relate to specific circumstances where services required at a certain point in time dictate that a direct award is in the Council's best interests. It is noted that the remaining 8% relate to bespoke/proprietary ICT. Given the breadth of services delivered across the Council, the reasons for these are numerous and varied, with further detail relating to the requirement for each waiver listed within Appendix 2, inclusive of a summary table detailing any suppliers awarded more than one contract via waiver of CSOs under Delegated Authority in the reporting period.



- 4.10 With regard to the value of waivers, the majority continue to be of a relatively low to moderate value, with 21% of waivers £10,000 or less, 49% of waivers £25,000 or less and 73% below the £50,000 regulated threshold.
- 4.11 CPS continues to monitor and challenge waivers to ensure continuing compliance with the CSOs. The Waiver and Contract Registers provide the required visibility of spend enabling CPS to highlight to Directorates where plans for procurement require to be put in place without delay, to help achieve compliance and Best Value.
- 4.12 To enable greater insight into the forthcoming procurement programme in relation to higher value contracts across the Council, the top fifteen as well as an indication of the quantity of lower value procurements currently in development, is detailed within Appendix 4. It should be noted this is based on current knowledge and is subject to change as each individual procurement strand progresses.

5. Next Steps

- 5.1 A further report will be submitted to the Committee in approximately six months' time.

6. Financial impact

- 6.1 Through a robust procurement approach, proactive management of contract cycles, aggregating spend and carrying out competitive procurement where appropriate, this should continue to support commercial efficiency and achieve Best Value for Council contracts.

7. Stakeholder/Community Impact

- 7.1 Directorates have been consulted in relation to their expiring contracts, waivers and suppliers in preparation for the collation of this report. On an ongoing basis, the CSOs outline the appropriate measures of consultation and approval that must be sought from officers or Committee for each waiver, dependent on expected value.
- 7.2 Due to the significant volumes of activity and numbers of stakeholders involved in purchasing and procuring goods, services and works, CPS relies on service areas to provide accurate information through their Contract Register entries and timely requests for procurement support. To mitigate against any risks in this area, data is reviewed for accuracy and reliability in consultation with services.
- 7.3 A waiver denotes a departure from the CSOs. There may be an increased risk if the Council has departed from the procurement regulations. However, each waiver is scrutinised on its own merits in this context and requires appropriate checks and balances both within the Directorate concerned and corporately and is only approved if justifiable given the circumstances or permitted in accordance with the relevant legislative framework.
- 7.4 Co-production resource and timescales require to be fully considered in planning overall timescales for services to re-procure contracts to ensure early planning and avoidance of waiver requirements.
- 7.5 There are no equalities or sustainability impacts directly arising as a result of this report.

8. Background Reading/External References

- 8.1 [Contract Awards and Procurement Programme \(Period 1 January - 30 June 2022\)](#)

9. Appendices

- 9.1 Appendix 1 - Contracts awarded under Delegated Authority
- 9.2 Appendix 2 - Contracts awarded under the Waiver of CSOs by Delegated Authority
- 9.2 Appendix 3 - Contracts awarded under the Waiver of CSOs by Committee approval
- 9.4 Appendix 4 - Procurement Programme – Anticipated High Value Procurements Across the Council

Appendix 1 – Contracts awarded under Delegated Authority

The following relate to the period 1 July – 31 December 2022.

Supply of Goods and Service Contracts

Date	Directorate	Education and Children's Services	
	Supplier	Contract Description	Value
11/07/2022	Softcat PLC	Booking system for adult education programme and sports unit.	£206,683
28/07/2022	Fife College	Assessor services of SVQ3 Social Services (Children and Young People) to early years practitioner trainees.	£37,375
04/08/2022	North Edinburgh Arts Ltd	Ukrainian refugee relief service.	£49,000
09/08/2022	Multi-Supplier Framework	Adoption of Scotland Excel (SXL) Framework for digital publications and services.	£294,000
09/08/2022	Multi-Supplier Framework	Adoption of SXL Framework for library books, educational textbooks and multimedia supplies.	£3,080,000
16/08/2022	Richmond's Hope Bereavement Project	Therapeutic services for bereaved children and young people via SXL Framework.	£240,000
20/09/2022	Multi-Supplier Framework	Repair and maintenance of catering equipment via SXL Framework.	£50,000
06/10/2022	Edinburgh Women's Aid Limited	Peer support with associated goods and services.	£45,445
10/10/2022	Cyrenians	Delivery of gardening and food pantry services for Justice Services.	£53,702
12/10/2022	National Youth Choir of Scotland	Pupil education and development through musical based initiatives.	£50,760
12/10/2022	Drake Music Scotland	Pupil education and development through musical based initiatives.	£34,000
03/11/2022	Pooka & Co Ltd	Provision of a website rebuild for the Edinburgh Collected website with ongoing support and hosting.	£40,600
			£4,181,565

Date	Directorate	Health and Social Care Partnership	
	Supplier	Contract Description	Value
13/07/2022	Academia Ltd	Supply of mobile phones and peripherals.	£122,707
05/08/2022	JLA Total Care Ltd	Laundry machines for Assistive Technology Enabled Care 24 (ATEC24) via Framework.	£30,660
30/08/2022	Kingsfield Computer Products Limited	Supply of mobile phones and peripherals to support 'Total Mobile' rollout.	£306,258
25/11/2022	Matter of Focus Ltd	ICT system to support strategic performance evaluation of joint carers contracts returns.	£84,567
			£544,192

Date	Directorate	Place	
	Supplier	Contract Description	Value
01/07/2022	Stantec UK Limited	Services relating to Edinburgh Bus Partnership Fund via Professional Services Framework (PSF).	£50,000
01/07/2022	Multiple Suppliers	Temporary accommodation.	£503,350
01/07/2022	Currie & Brown UK Limited	Quantity surveying services for development of Powderhall sites, via PSF.	£175,535
05/07/2022	Currie & Brown UK Limited	Professional services via PSF in relation to Cowan's Close.	£60,979
06/07/2022	Council Framework Supplier	Temporary Accommodation (Private Rented Accommodation) via Council's dynamic purchasing system.	£499,265
13/07/2022	Gerald Eve LLP	Services relating to non-domestic rates via Crown Commercial Services (CCS) Estate Management Services Framework.	£125,000
14/07/2022	Direct Tyre Management Limited	Supply, fit and management of tyres for Council vehicles.	£993,127
21/07/2022	Brakes Foodserve Solutions t/a Brakes Bros Ltd	Adoption of SXL Framework for supply and delivery of frozen foods. (This is not a single contract – multiple small value purchases / transactions).	£6,900,000
22/07/2022	Thomas & Adamson	Essential repairs and maintenance Phase 9 and 10 condition surveys via PSF.	£48,840
22/07/2022	DMG Floorcare Limited	The supply, maintenance and repair of cleaning equipment.	£200,000
01/08/2022	Jarvie Plant Ltd	Hire of non-operated plant via SXL Framework, welfare vans.	£194,156
01/08/2022	Jarvie Plant Ltd	Hire of non-operated plant via SXL Framework, large excavators.	£211,537
01/08/2022	Jarvie Plant Ltd	Hire of non-operated plant via SXL Framework, basic road surfacing vehicles.	£188,700
01/08/2022	Jarvie Plant Ltd	Hire of non-operated plant via SXL Framework, specialist road surfacing vehicles.	£182,655
01/08/2022	St Boswells Mowers	Hire of non-operated plant via SXL Framework, small excavators.	£149,049
01/08/2022	St Boswells Mowers	Hire of non-operated plant via SXL Framework, telehandlers.	£63,870
02/08/2022	Crexcell Limited	Management of 'World Car Free Day' event September 2022.	£60,950
08/08/2022	Turner & Townsend Project Management Limited	Multi-disciplinary design team- Inchmickery refurbishment via PSF.	£523,499

11/08/2022	Essential Edinburgh	Provision of services by Essential Edinburgh.	£100,000
12/08/2022	Council Framework Supplier	Temporary Accommodation (Home Share) via flexible purchasing system.	£244,039
18/08/2022	Council Framework Supplier	Temporary Accommodation (Private Rented Accommodation) via flexible purchasing system. (Award under Delegated Authority previously approved at Committee).	£2,724,633
18/08/2022	Atkins Limited	Landscaping design services via PSF for sheltered housing improvement project.	£63,350
19/08/2022	Council Framework Supplier	Temporary accommodation (Private Rented Accommodation) via flexible purchasing system.	£460,641
22/08/2022	Portakabin (Scotland) Limited	Hire of temporary staff facilities at Seafield due to relocation of staff from other offices.	£238,838
22/08/2022	Ross Quality Control Limited	Clerk of works services for new build Council homes at Pennywell Phase 3, via Framework.	£50,000
24/08/2022	The Pitchmark Group Ltd T/A Total Amenity Supplies	Supply and delivery of pitch lining paint for Edinburgh playing areas.	£29,250
29/08/2022	Council Framework Supplier	Temporary Accommodation (Home Share) via flexible purchasing system.	£325,400
31/08/2022	Pentagull Ltd	Provision of an online booking system for Household Waste Recycling Centres (HWRC).	£28,000
31/08/2022	Atkins Limited	Transportation design services for communal bin review corraling and legal orders via PSF.	£25,618
01/09/2022	William Waugh (Edinburgh) Limited	Disposal of mixed scrap metals and lead acid batteries (income contract).	-£65,000
01/09/2022	Changeworks Resources for Life Ltd	Contract management and administration relating to works associated with energy saving for housing.	£449,282
01/09/2022	Killgerm Chemicals Ltd	Supply and distribution of pest control chemicals via SXL Framework.	£80,000
02/09/2022	Amey Community Limited	Facilities management relating to two school extensions.	£150,000
02/09/2022	Council Framework Supplier	Temporary Accommodation (Private Rented) via flexible purchasing system.	£232,961
02/09/2022	Council Framework Supplier	Temporary Accommodation (Private Rented) via flexible purchasing system.	£199,800
06/09/2022	Robinson Low Francis LLP	Quantity Surveyor, Employers Agent and Contract Administration for Granton Station, Edinburgh Waterfront, via PSF.	£25,651
06/09/2022	FMS Fire & Security Ltd	Migration and co-location of existing security CCTV monitoring within the new control room.	£37,000

06/09/2022	Myrtle Coffee Services Ltd	Supply, delivery and installation of hot beverage machinery and supplies.	£160,000
15/09/2022	Facultative Technologies Ltd	Refurbishment and repair of cremators at Mortonhall Crematorium.	£135,268
16/09/2022	Council Framework Supplier	Temporary Accommodation (Home Share) via flexible purchasing system.	£680,943
03/10/2022	Rankinfraser Landscape Architecture LLP	Landscaping design services for Princes Street to support planning policy and guide future planning applications.	£49,995
07/10/2022	Colin Devenney Plant Hire	General maintenance of Council reservoirs.	£72,360
14/10/2022	Atkins Limited	Transportation design services for City speed limits consultation via PSF.	£27,618
17/10/2022	Council Framework Supplier	Temporary Accommodation (Private Rented) via flexible purchasing system.	£163,400
17/10/2022	Council Framework Supplier	Temporary Accommodation (Home Share) via flexible purchasing system.	£244,950
19/10/2022	Stantec UK Limited	Transportation design services for Cultins Road, active travel, via PSF.	£49,653
20/10/2022	IMG Artists UK Ltd	Agent fees for artists and orchestras for Culture Venues annual programme.	£118,000
31/10/2022	Atkins Limited	Community consultation and design for the greenspace around Saunders Street, via PSF.	£32,500
01/11/2022	Stantec UK Limited	Professional services relating to dropped kerbs and active travel crossing improvements Phase 2, via PSF.	£40,950
01/11/2022	Council Framework Supplier	Temporary Accommodation (Private Rented) via flexible purchasing system.	£232,848
01/11/2022	Council Framework Supplier	Temporary Accommodation (Home Share) via flexible purchasing system.	£207,402
01/11/2022	Council Framework Supplier	Temporary Accommodation (Home Share) via flexible purchasing system.	£274,833
04/11/2022	Atkins Limited	Willowbrae sheltered housing landscape improvement project design services via PSF.	£71,250
07/11/2022	Multiple Suppliers	Temporary accommodation.	£160,350
09/11/2022	The Edge (Systems) Limited	Pre-printed logo identification cards, card holders and inks.	£28,000
14/11/2022	Sweco UK Limited	Transportation design services for Craigmillar Park traffic islands via PSF.	£29,480

14/11/2022	QMPF LLP	Financial advisory services related to outline business case for Granton heat network.	£25,000
15/11/2022	Aecom Limited	Multi-disciplinary project management/design services to develop and deliver a public realm and active travel scheme at Charlotte Square, via SXL Framework.	£165,600
17/11/2022	Thomas & Adamson	Long term voids - programme management and project delivery support via PSF.	£398,165
18/11/2022	Whereverly Limited	Design, hosting and support of a new edinburgh.org website.	£124,585
23/11/2022	Ramboll UK Limited	Technical advisory services related to outline business case for Granton heat network.	£79,435
24/11/2022	Faithful and Gould	Building surveying services relating to Peffermill and Craigmillar Court refurbishment via PSF.	£563,239
28/11/2022	Stantec UK Limited	Delivery of bus priority related schemes via PSF.	£150,000
28/11/2022	Atkins Limited	Landscaping design services for West Edinburgh to inform policy planning and future planning applications, via PSF.	£49,995
30/11/2022	Tetra Tech Environment Planning Transport Limited	Common service charge as detailed within the Title Deeds for Forthquarter Park.	£47,971
01/12/2022	William Waugh (Edinburgh) Limited	Disposal of mixed scrap metals and lead acid batteries (income contract).	-£52,000
01/12/2022	Sweco UK Limited	Transport planning feasibility services for three mobility hub pilot projects, via PSF.	£49,930
05/12/2022	Council Framework Supplier	Temporary Accommodation (Private Rented) via flexible purchasing system.	£246,019
05/12/2022	Council Framework Supplier	Temporary Accommodation (Private Rented) via flexible purchasing system.	£240,488
08/12/2022	Peacock Salt t/a J.C. Peacock and Co. Ltd	Adoption of SXL Salt for Winter Road Maintenance Framework.	£1,200,000
08/12/2022	Cooper Cromar	Housing feasibility studies via PSF.	£49,750
16/12/2022	Aecom Limited	Dowies Mill Weir design and planning via SXL Framework.	£169,024
21/12/2022	Multiple Suppliers	Temporary accommodation.	£356,400
** Excludes Income Contracts			£23,290,376

Date	Directorate	Corporate Services	Value
	Supplier	Contract Description	

01/09/2022	GatenbySanderson Limited	Recruitment services relating to senior officer posts.	£155,449
12/09/2022	Multi-Supplier Framework	Information Security Assessment Support Framework.	£50,000
13/09/2022	Dun & Bradstreet Ltd	Credit checking services.	£28,000
21/09/2022	Inform Communications PLC	Automated chatbox and telephone services.	£779,014
18/10/2022	University of Edinburgh	Collaborative research and development of strategic city infrastructure.	£39,900
28/10/2022	Deaf Action	Interpretation and communication support in British Sign Language (BSL).	£123,360
01/11/2022	University of Stirling	Child protection training.	£38,262
03/11/2022	Corporate Travel Management Ltd	Adoption of Scottish Government Framework over four year period for Public Sector Travel and Venue Solutions.	£192,000
			£1,405,985

Works Contracts

It is noted the following works contracts were awarded under Delegated Authority, all of which relate to the Place Directorate.

Date	Directorate	Place	Value
	Supplier	Contract Description	
01/07/2022	Murdoch MacKenzie Construction Ltd	Surface water improvements at various locations which are subject to flooding during high precipitation events.	£59,342
01/07/2022	Murdoch MacKenzie Construction Ltd	Threipmuir Reservoir spillway repairs.	£55,006
04/07/2022	Robertson Construction Group Limited	Tram cycle safety improvements works road layouts at three key locations along the city centre tram route.	£915,903
04/07/2022	A C Whyte and Co Ltd	Roof replacement and common area works, Hailesland Grove via Housing Capital Works Framework (HCWF).	£1,503,823
04/07/2022	A C Whyte and Co Ltd	Roof replacement and common area works, Hailesland Grove via HCWF. (Different properties from above).	£1,549,289
05/07/2022	Atalian Servest AMK Limited	Parsons Green Primary School mechanical installation and electrical upgrade works via Contract Works Framework (CWF).	£567,579
05/07/2022	A C Whyte and Co Ltd	Roof replacement and common area works Murrayburn Gardens and Murrayburn Park via HCWF.	£1,791,329
05/07/2022	A C Whyte and Co Ltd	Roof replacement and Common area works Murrayburn Grove and Murrayburn Park via HCWF. (Different properties from above).	£1,672,091
21/07/2022	Multi-Supplier Framework	Drainage repairs, unblocking and jetting of drainage systems and CCTV surveys in private tenemental properties.	£608,860
27/07/2022	Kiely Bros Ltd	Surface treatment schemes Financial Year 2022/23 - various locations across the City.	£550,746
11/08/2022	Apex Contracts Limited	External fabric repairs Broughton Road.	£103,606
15/08/2022	Bell Decorating Group Ltd	Northview Court stair redecoration via HCWF.	£496,405
17/08/2022	P1 Solutions Ltd	Moredun hard and soft landscaping and community growing areas upgrade project 2022 via HCWF.	£901,383
19/08/2022	Apex Contracts Limited	Communal roof works, Lasswade Grove.	£40,000
19/08/2022	Apex Contracts Limited	Inchcolm and Inchgarvie security works via HCWF.	£237,890
22/08/2022	P1 Solutions Ltd	Various local projects across localities 2022 via HCWF	£251,111
25/08/2022	Maclay (Civil Engineering) Limited	B800 Kirkliston to South Queensferry Carriageway Resurfacing via Transport Infrastructure Framework (TIF).	£353,284

29/08/2022	Kiely Bros Ltd	Surface treatment schemes - micro-asphalt FY 2022/23 - various locations via TIF.	£1,245,089
09/09/2022	Maxi Construction Limited	Kirkgate House- fire door replacement via HCWF.	£325,592
14/09/2022	Restorex Limited	Granton Castle walled garden repairs.	£81,472
14/09/2022	Luddon Construction Limited	Colinton Mains Road footway and carriageway resurfacing and pedestrian crossing improvements via TIF.	£581,323
15/09/2022	Apex Contracts Limited	Shared Repairs Service Dalry Road external fabric repairs.	£38,115
16/09/2022	Sers Energy Solutions (Scotland) Limited	Essential repairs and maintenance Hailesland Gardens via HCWF.	£1,315,928
16/09/2022	Sers Energy Solutions (Scotland) Limited	Essential repairs and maintenance Hailesland Gardens via HCWF (separate properties from above).	£1,229,379
20/09/2022	Clark Contracts Ltd	Ratho library and nursery extension via Crown Commercial Services (CCS) Framework. (Award under Delegated Authority previously approved at Committee).	£2,892,121
22/09/2022	MacKenzie Construction Ltd	Granton Core Path upgrade via TIF.	£250,734
22/09/2022	BCA Insulation Ltd	Installation of internal wall insulation to domestic properties, Citywide via SXL Framework.	£707,241
22/09/2022	Aspect Contracts Limited	Removing asbestos from eight storey service riser.	£176,608
26/09/2022	North SV Limited	CCTV systems, replacement of video management system and wireless networking for Cables Wynd House and associated blocks via HCWF.	£164,760
26/09/2022	JCJ (Demolition & Construction) Limited	Demolition of Portlee Day Care Centre.	£66,553
4/10/2022	Multi-Supplier Framework	Roads and Transport Infrastructure Construction Framework 2022-2026. (RTICF) (Award under Delegated Authority previously approved at Committee).	£101,760,000
18/10/2022	SGN Connections Limited	Gas main diversion for City Centre West East Link (CCWEL) project at Haymarket Terrace.	£90,559
18/10/2022	Markon Ltd	Planning and disposal of road construction materials - Craigour Drive.	£48,053
20/10/2022	Insulated Render Systems (Scotland) Ltd	Refurbishment of two large blocks, Magdalene Drive and Magdalene Gardens via HCWF. (Award under Delegated Authority previously approved at Committee).	£2,764,110
28/10/2022	Chemcem Scotland Ltd	Footways resurfacing project - refurbishment works.	£89,343
31/10/2022	Tilbury Douglas Construction Limited	Kirkliston Primary School Annexe and Early Learning Centre. (Award under Delegated Authority previously approved at Committee).	£8,806,400

02/11/2022	J Sives Surfacing Ltd	Braid Road – Active Travel Improvements.	£54,539
03/11/2022	Concrete Repairs Ltd	Water damage reinstatement, Deanpark Bank, via HCWF.	£47,750
04/11/2022	Balfour Beatty Construction Limited	Liberton Community Campus via Crown Commercial Services Framework Agreement.	£117,039
10/11/2022	Ashwood Scotland Ltd	Clovenstone Primary School Nursery - Early Years upgrade.	£74,783
11/11/2022	McTear Contracts Limited	Adapting bathrooms to wet floor showers via HCWF.	£600,000
23/11/2022	Markon Ltd	Planning and disposal of road construction materials - Mountcastle Gardens.	£33,956
23/11/2022	Watson & Lyall Ltd	Timber sash and case windows - glazing upgrade Willowbrae Road.	£140,080
01/12/2022	McTear Contracts Limited	Supply and install new kitchens and bathrooms to Council domestic properties via HCWF.	£1,152,496
05/12/2022	P1 Solutions Ltd	Construction of the Corstorphine and Leith trial low traffic neighbourhoods via HCWF.	£645,834
06/12/2022	James Breck Ltd	Communal external and roof works to a number of properties in King's Road.	£75,719
07/12/2022	JH Civil Engineering Ltd	Major carriageway, footway maintenance and renewal via RTICF.	£593,646
20/12/2022	Luddon Construction Limited	Footway resurfacing and street lighting upgrade, The Colonies via RTICF.	£765,539
21/12/2022	Kiely Bros Ltd	Surface treatments - 2022/23, footway slurry seal works via RTICF.	£420,972
			£139,013,380

Summary of Multiple Contract Awards

The following table lists those suppliers who have been awarded more than one contract via Delegated Authority in the reporting period. It is noted, as would be expected, these primarily relate to 'call off' awards from existing Frameworks.

Summary of Multiple Contract Awards		
Supplier	No. of Contracts Awarded In Period	Total Value of Contracts
A C Whyte and Co Ltd	4	£6,516,532
Aecom Limited	2	£334,624
Apex Contracts Limited	4	£419,611
Atkins Limited	6	£270,331
Council Temporary Accommodation Framework Supplier	2	£482,235
Council Temporary Accommodation Framework Supplier	3	£985,772
Currie & Brown UK Limited	2	£236,514
Council Temporary Accommodation Framework Supplier	4	£933,550
Jarvie Plant Ltd	4	£777,048
Council Temporary Accommodation Framework Supplier	2	£693,489
Kiely Bros Ltd	3	£2,216,807
Luddon Construction Limited	2	£1,346,862
Markon Ltd	2	£82,009
McTear Contracts Limited	2	£1,752,496
Council Temporary Accommodation Framework Supplier	3	£187,000
Murdoch MacKenzie Construction Ltd	2	£114,348
P1 Solutions Ltd	3	£1,798,328
Council Temporary Accommodation Framework Supplier	3	£833,100
Sers Energy Solutions (Scotland) Limited	2	£2,545,307
St Boswells Mowers	2	£212,919
Stantec UK Limited	4	£290,603
Sweco UK Limited	2	£79,410
Thomas & Adamson	2	£447,005

Appendix 2 – Contracts awarded under the Waiver of CSOs by Delegated Authority

The following relate to the period 1 July – 31 December 2022.

Waiver No.	Directorate	Education and Children's Services	
	Supplier	Description / Justification for waiver	Value
Waiver 2958	J Ross	Mandatory professional learning programme for senior leaders and practitioners across schools, best interests.	£18,000
Waiver 2959	Edict Training Ltd	Continuation of attainment tracking system in schools, bespoke provision, consistent with other local authorities.	£40,000
Waiver 2966	Wildchild Designs (R Wood)	Specialist repairs to play equipment by original installer, best interests.	£49,995
Waiver 2969	Calor Gas Ltd	Supply of gas for outdoor learning centres, gas tanks in-situ thus requirement for compatibility, best interests.	£35,000
Waiver 2971	Real Care Support Limited / Wrixon Care Services	Continuity of service for secure transport provision for children and young people to secure care until new contract in place.	£47,500
Waiver 2985	Young Enterprises	Statutory health and safety machine training and certification for all CDT teachers, best interests.	£9,000
Waiver 2988	Mind of My Own Ltd	Continuity in provision of two apps to support young people contribute more effectively to decisions taken about their care and protection, ICT proprietary.	£21,783
Waiver 2989	Gold and Gray Soccer Academy Ltd	Continuity in activity based education and development, best interests. (Approved under Section 4.1 'Urgent Decisions' of the Committee Terms of Reference and Delegated Functions).	£120,000
Waiver 2992	Edinburgh Community Food Initiative	Continuity in provision of food and drink supplies relating to Ukrainian refugee welcome, third party funded.	£100,000
Waiver 2993	The Welcoming Association/Saheliya	Short extension to cultural integration contract to enable the refugee service to undertake appropriate consultation to inform scope of future procurement, best interests.	£83,742
Waiver 2994	Mark Penman Consultancy Ltd	Forensic psychology services, short term intervention to support immediate challenges until long term contract in place.	£8,000
Waiver 3005	Heavy Sound C.I.C.	Continuation of ongoing support to group of learners enabling progression towards an SQA Personal Development Award.	£10,000
Waiver 3008	Strathclyde Cleaning Services Limited	Urgent pest control services which could not be undertaken in-house, best interests.	£9,661
Waiver 3009	Black Light Ltd	Urgent maintenance and repair for lifting equipment and ongoing stage and drama studio maintenance, Royal High School, health and safety.	£10,000
Waiver 3012	Circus Alba Ltd	Urgent requirement for activity provider on the Discover Summer 2022 programme due to contracted provider withdrawing at short notice.	£7,215
Waiver 3013	Intercultural Youth Scotland	Anti-racism education project for schools, best interests.	£150,000

Waiver 3014	Multiple Suppliers	Supply of school uniforms until new contract in place, best interests.	£220,000
Waiver 3016	Corylus Horticulture CIC	Pupil educational development through creation of planters, planting flowers and vegetables, best interests.	£10,000
Waiver 3025	Capability Scotland	Playscheme service to children and young people with a disability during the school holidays.	£45,964
Waiver 3026	Josephine Lee Social Work Solutions Limited	Audit across a range of children's services to ensure practice quality is in place, best interests.	£48,000
Waiver 3031	Humanutopia Limited	Continuity in provision of bespoke programme of wellbeing support and life coaching to young people, best interests.	£90,000
Waiver 3032	Bridge 8 Hub CIC	Community based project offering outdoor learning experiences to children and young people, best interests.	£8,000
Waiver 3035	Fresh Start Independence Project Ltd	Continuation of specialist supported accommodation for vulnerable young person, best interests.	£18,624
Waiver 3040	Psychological Minds Ltd	Independent psychological assessments, contracted suppliers unable to meet requirements, best interests.	£6,497
Waiver 3042	The Heroes Foundation Limited	Continuation of bespoke wellbeing support, life coaching and peer mentoring to young people until new contract in place, best interests.	£30,000
Waiver 3049	BFB Labs Ltd	Extension to new technology based early intervention for children with anxiety, overseen by educational psychologists, best interests.	£6,000
Waiver 3050	Groupcall Ltd	Continuity of parent evening booking system and video calling for schools.	£60,000
Waiver 3051	Love Outdoor Learning	Subscription to online portal to support teachers with curriculum based outdoor learning, best interests.	£20,000
Waiver 3052	Pertemps	Urgent temporary resources to support children's social work case load.	£246,000
Waiver 3061	Fishers Services Ltd	Linen and laundry service for Benmore outdoor centre, urgency and best interests.	£24,000
Waiver 3072	TES Global Limited	Continuity of educational 'Classcharts' app for schools, best interests.	£155,000
			£1,707,981

Waiver No.	Directorate	Health and Social Care Partnership	
	Supplier	Description / Justification for waiver	Value
Waiver 2964	Star Staff Solutions Ltd	Urgent and ongoing trauma clean service, contracted providers unable to provide services, best interests.	£50,000
Waiver 2974	H1 Healthcare Group Limited	Agency staff for care homes where contracted suppliers are unable to support staffing requirements, best interests.	£151,839
Waiver 2975	Spotlight Support C.I.C.	Additional support to ensure individuals with learning disabilities have access to further education from Edinburgh College, best interests.	£40,000
Waiver 2995	Clinical 24 Staffing Ltd	Agency staff for people with learning disabilities, contracted providers unable to support, short-term whilst recruitment undertaken.	£45,000
Waiver 2996	Supporting Positive Paths	Additional support to individuals with learning disabilities, best interests.	£45,000
Waiver 3000	Forth Furnishings Limited	Flooring for new build flats, urgency in order to prevent delayed discharge of long stay hospital placements.	£9,955
Waiver 3037	H1 Healthcare Group Limited	Agency staff for care homes where contracted suppliers are unable to support staffing requirements, best interests. (Approved under Section 4.1 'Urgent Decisions' of the Committee Terms of Reference and Delegated Functions).	£800,000
Waiver 3055	Supporting Positive Paths	Additional support to individuals with learning disabilities, best interests.	£44,936
Waiver 3062	Scottish Nursing Guild	Complex care for adult with learning disabilities, highly complex needs and challenging behaviours, contracted providers unable to support, best interests.	£30,000
Waiver 3063	Aggreko UK Ltd	Short term contingency contract to allow the continuation of essential services in the event of power failure until new contract in place.	£63,000
			£1,279,730

Waiver No.	Directorate	Place	Value
	Supplier	Description / Justification for waiver	
Waiver 2961	Strainstall UK Limited	Electronic monitoring of Burnshot Bridge, continuity of specialist services by original installer.	£50,000
Waiver 2963	Nordic Products and Services Ltd	Urgent equipment hire for street cleaning and graffiti removal in the city centre due to breakdown, best interests.	£24,000
Waiver 2965	Brightly Software	Professional services relating to expansion of current 'confirm' asset management software across further services in the Council.	£79,800
Waiver 2973	Love To Ride Ltd	Specific behaviour change intervention to incentivise cycling trips for everyday journeys, best interests.	£25,000
Waiver 2977	Airwave Solutions Ltd	Urgent purchase of radios to support Operation Unicorn.	£17,500
Waiver 2978	St. Vincent's Health and Public Sector Consulting Limited	Extension to existing contract in order to support the Hard Facilities Management services contracts implementation.	£75,000
Waiver 2979	Laura Jacqueline Miller	Project management extension to The Story Never Ends campaign over this winter period, best interests, third party funded.	£31,500
Waiver 2980	Crowdguard Limited	Counter terrorism, hostile vehicle mitigation equipment during the Fringe Festival, limited supply availability, third party funded.	£9,896
Waiver 2981	Pendrich Height Services Ltd	Purchase of scaffolding and ongoing inspection of equipment, Calton Road, to bring to an end long term hire, cost savings.	£30,000
Waiver 2986	Beeline PR Ltd	Continuity in support for The Story Never Ends campaign over this winter period, best interests.	£15,000
Waiver 2987	Complete Event Safety, Phoenix Eye Limited, PES Security	Additional security and stewarding to support Operation Unicorn, urgency.	£47,000
Waiver 2990	Portakabin (Scotland) Limited	Continuity in hire of Portacabin for Balerno High School.	£74,832
Waiver 2991	Field And Lawn Limited	Short extension to festive lighting contract for festive period 2022, until new contract in place, best interests.	£145,000
Waiver 2999	Newauto Ltd	Short extension to taxi licence plate contract to allow time for tendering and contract award process to complete.	£31,980
Waiver 3001	Rogue City productions Limited	Urgency in hire of large screen relating to funeral of Her Majesty the Queen, Holyrood Palace.	£48,000
Waiver 3002	Virgin Media Business Ltd Telephone A/C only	Short extension for continuity of CCTV fibre connection to Saughton Park.	£5,250
Waiver 3003	Specialized Security	Security and stewarding to support Operation Unicorn, urgency.	£6,552
Waiver 3004	Insite Energy Ltd	Continuity of metering and billing services for affordable homes until new contract in place, continuity of service.	£5,459

Waiver 3011	Sheridan Myers Management Services LLP	Short extension to food transportation contract to allow time to review service requirements and inform scope of future provision, best interests.	£240,000
Waiver 3015	Traffic Management & Safety Ltd	Specific road inspection training in line with new risk based approach to safety inspection procedures, best interests.	£11,000
Waiver 3017	Fraser/Livingstone Architects Limited	Continuity of architectural adviser to the community to support Seafield development framework.	£10,000
Waiver 3019	Lothian Coaches Ltd	Operation Unicorn, transport for stewards and officials, urgency.	£5,400
Waiver 3020	Elior UK	Operation Unicorn urgent venue hire to enable briefing of stewards and senior officials on arrangements for the route.	£14,275
Waiver 3024	Homeless Network Scotland	Support to families with no recourse to public funds, working in parallel with Homelessness Services teams, best interests.	£10,766
Waiver 3029	Concrete Repairs Ltd	Urgent specialist concrete repair to Black Springs reservoir culvert.	£12,788
Waiver 3030	Thames Valley Controls Ltd	Short-term continuity of auto dialler sim cards essential for safety and security of multi storey lift users, best interests.	£20,000
Waiver 3034	Places For People Scotland Limited	Continuity in management and maintenance services to homes at National Housing Trust development until new contract for all Edinburgh Living properties is in place.	£20,000
Waiver 3038	Stack and Still Limited	Short term continuity in catering for small events in Assembly Rooms, supporting income generation, until procurement exercise finalised and new contract in place.	£21,000
Waiver 3041	CrowdGuard and ARX Security	Counter terrorism, hostile vehicle mitigation trial with public sector partners, best interests.	£34,975
Waiver 3043	Plathire and Clean Limited	Hire of catering equipment to service events at The Assembly Rooms for commercial clients, best interests with costs recoverable.	£10,000
Waiver 3044	Teleshore UK Limited	Continuity in crematoria consumables, best interests.	£12,000
Waiver 3045	Institute of Highway Engineers	Specialist training for Place Directorate staff in traffic signing and road markings, best interests.	£20,950
Waiver 3054	Concrete Repairs Ltd	Repair to Grade A listed property, as approved by Historic Environment Scotland, by supplier who undertook works to neighbouring property to same specification, best interests.	£9,613
Waiver 3060	Guard Archaeology Ltd	Continuity of supplier, who undertook original excavation works, for Post Excavation Research Design (PERD) activity, relating to the Tram Project, best interests.	£245,000
Waiver 3064	Zetasafe Limited	Continuity of electronic asset management system for legionella compliance to allow time for migration to other Council system, ICT proprietary.	£14,240
Waiver 3065	Calvium	Specialist spatial assessment of Council parks and greenspaces to evaluate requirement for investment in additional lighting, best interests.	£20,000
Waiver 3066	Redcliffe Press Limited	Production of books for exhibition at City Art Centre by specialist publisher of art-related books, best interests.	£15,240

Waiver 3067	Crowdguard Limited and ARX Security	Counter terrorism, hostile vehicle mitigation trial with public sector partners, best interests.	£136,106
Waiver 3068	Vivedia Limited	Extension of contract to supply music and audio services to crematoriums, continuity.	£49,999
Waiver 3069	Taylor Wimpey East Scotland	Active travel improvement works adjacent to Greendykes Road by contractor already on site undertaking development works in this location, best interests.	£17,843
Waiver 3070	KC Scaffolding Ltd	Extension to scaffolding for Salvesen steps and River Almond walkway until permanent structure in place, third party funded and best interests.	£30,000
Waiver 3071	Forth Rivers Trust	Supply and installation of a fish counter, river Almond, by supplier with inherent knowledge of the river and surrounding area, third party funded.	£80,000
Waiver 3073	White Light Ltd	Energy saving production lighting conversion at Usher Hall, urgency and best interests.	£91,858
			£1,874,822

Waiver No.	Directorate	Corporate Services	
	Supplier	Description / Justification for waiver	Value
Waiver 2962	Caps Cases Limited	Supply of recyclable polling stations, consistent with existing.	£6,369
Waiver 2967	Experian Ltd	Provision of bespoke annual dataset relating to customer insight information for communication and service planning processes, continuity and best interests.	£10,834
Waiver 2968	University of Edinburgh	Research and development to support Edinburgh 2030 Climate Strategy actions.	£20,000
Waiver 2983	Delib Limited	Annual cost for Citizen Space, the Council's consultation and engagement hub, continuity, ICT proprietary.	£14,995
Waiver 2997	Eagle Couriers Scotland Ltd	Secure delivery and collection of polling materials, third party funded, best interests.	£38,538
Waiver 2998	XpertHR	Reward and benefits benchmarking tools, data and support to inform the Council's Reward Strategy.	£11,900
Waiver 3006	Vink UK	Supply of materials to support internal printing service, short term provision until new Framework is in place, continuity.	£15,000
Waiver 3010	CSC Digital Brand Services (UK) Limited	Council-wide website domain name management service, best interests.	£13,500
Waiver 3021	Eversheds Sutherland (International) LLP	Continuity of specialist legal advice relating to Trinity Academy, best interests.	£75,000
Waiver 3022	Link Asset Services	Specialist treasury advisory services relating to legislative changes around long-term PPP contracts, best interests.	£12,500
Waiver 3036	GatenbySanderson Ltd	Extension to specialist support for development of the Council's Medium Term Financial Plan in response to the ongoing financial challenge. (Approved under Section 4.1 'Urgent Decisions' of the Committee Terms of Reference and Delegated Functions).	£160,000
Waiver 3046	Multi-Supplier Framework	Continuity in translation services Framework, best interests.	£26,000
Waiver 3047	Michael Collins Architect LLP	Research on the feasibility of establishing an indoor market/food hub in Edinburgh, building on previous academic research in this area, best interests.	£6,300
Waiver 3056	British Telecommunications PLC	Continuity of critical analogue phone line services to lifts, emergency alarms and traffic signals, best interests.	£40,000
Waiver 3058	Cancer Support UK	Specialist training (e-learning) relating to communication skills for staff who may be dealing with people affected by Cancer, best interests.	£7,000
			£457,936

Summary of Multiple Waivers Awarded Council Wide Under Delegated Authority		
Supplier	No. of Waivers Awarded In Period	Total Value
Concrete Repairs Ltd	2	£22,401
Crowdguard Limited and ARX Security	3	£180,977
Supporting Positive Paths	2	£89,936

Appendix 3 – Contracts awarded under the Waiver of CSOs by Committee approval

The following relate to the period 1 July – 31 December 2022, it is noted there were no waivers approved via Committee for Education and Children’s Services Directorate.

Waiver No.	Directorate	Health and Social Care Partnership	
	Supplier	Description / Justification for waiver	Value
Waiver 3028	Multi-Supplier	Extensions to a number of contracts relating to dementia support, day opportunities for older people and payroll support services to enable further review of services and competitive tendering of new contracts.	£3,290,000
			£3,290,000

Waiver No.	Directorate	Place	
	Supplier	Description / Justification for waiver	Value
Waiver 3007	TESGL Limited	Short extension to Building Energy Management System (BEMS) solution to enable sufficient time for the establishment of the replacement service.	£200,000
Waiver 3039	Multiple Suppliers	Extension of a number of contracts for the provision of temporary accommodation, continuity and best interests.	£3,971,810
			£4,171,810

Waiver No.	Directorate	Corporate Services	
	Supplier	Description / Justification for waiver	Value
Waiver 3057	Aon UK Limited	Extension to insurance broker services contract, best interests.	£34,250
			£34,250

Appendix 4 – Procurement Programme – Anticipated Regulated Procurements Across the Council

Note: the names of the projects are working titles only. The projects are at different stages of development and therefore subject to change.

Project / Requirement	Services/ Goods/ Works S/G/W	Directorate	Anticipated Value (Range)	Estimated Award Date
Coatfield Lane	W	Place	£5m and above	May-23
School Meal Transportation - 2022	S	Place	Between £1m and £5m	Jun-23
Active Travel Major Projects (Various)	W	Place	£5m and above	Various
Hire of Plant with Operator	S	Place	Between £1m and £5m	Jun-23
Factoring Framework Agreement	S	Place	Between £1m and £5m	Aug-23
Cowan's Close	W	Place	£5m and above	Sep-23
Children and Young People Affected By Parental Substance Abuse	S	ECS	Between £1m and £5m	Oct-23
Modular Temp Accommodation Project	W	Place	£5m and above	Oct-23
Dumbryden Phase 3 New-Build Affordable Homes	W	Place	Between £1m and £5m	Oct-23
Contractor Works Framework	W	Place	£5m and above	Dec-23
Independent Living Advice Info service - Outreach and Advisory (Physical Disability)	S	HSCP	£5m and above	Dec-23
Home Based Care	S	HSCP	£5m and above	Dec-23
Subsidised Childcare Contracts	S	Place	Between £1m and £5m	Jan-24
Homelessness Prevention	S	Place	£5m and above	Jan-24
Global Custody Services	S	Corporate	Between £1m and £5m	May-24
Over 120 additional projects at early engagement stage	S/G/W	Various	From £25k and £1m	