

Work Programme

Policy and Sustainability Committee

23 May 2023

	Title / description	Purpose/Reason	Routine / Executive	Lead officer	Directorate	Progress updates	Expected date
1	Council Asbestos Policy	3 Year Review	Routine	Chris Lawson	Corporate Services	Annual	October 2024
2	Council Fire Safety Policy	3 Year Review	Routine	Chris Lawson	Corporate Services	Annual	June 2024
3	Council Health and Safety Policy	3 Year Review	Routine	Chris Lawson	Corporate Services	Annual	December 2023
4	Council Water Safety Policy	3 Year Review	Routine	Chris Lawson	Corporate Services	Annual	June 2024
5	Council Smoke Free Policy	3 Year Review	Routine	Chris Lawson	Corporate Services	Annual	December 2023
6	Gaelic Language Plan 2018-22	Monitoring Report	Executive	Eleanor Cunningham	Corporate Services	Annual	March 2024
7	Edinburgh Integration Joint Board	Progress Report	Executive	Judith Proctor	Chief Officer, Edinburgh Health and Social Care	6-monthly	August 2023

	Title / description	Purpose/Reason	Routine / Executive	Lead officer	Directorate	Progress updates	Expected date
					Partnership		
8	Energy Management Policy for Operational Buildings - Annual Report.	Progress report	Executive	Gareth Barwell	Place	Annual	January 2024
9	Policy Assurance Statement – Customer Services	Annual report	Executive	Nicola Harvey	Corporate Services	Annual	November 2023
10	Policy Assurance Statement - Human Resources (HR)	Annual report	Executive	Margaret-Ann Love	Corporate Services	Annual	November 2023
11	Policy Assurance Statement - Legal and Assurance	Annual report	Executive	Nick Smith	Corporate Services	Annual	November 2023
12	Chief Social Work Officer's Annual Report	Annual report	Executive	Amanda Hatton	Children, Education and Justice Services	Annual	November 2023
13	Diversity and Inclusion Strategy	Annual update	Executive	Margaret-Ann Love	Corporate Services	Annual	October 2023

	Title / description	Purpose/Reason	Routine / Executive	Lead officer	Directorate	Progress updates	Expected date
14	Carbon Impact of the Council's International Travel (including travel by the Lord Provost and other flights booked via externally funded partners)	Annual Report	Executive	Claire Marion	Corporate Services	Annual	March 2024
15	End Poverty in Edinburgh Delivery Plan 2020-30	Annual Report	Executive	Chris Adams	Corporate Services	Annual	November 2023
16	2030 City Target Monitoring Approach	Annual Report	Executive	Claire Marion	Corporate Services	Annual	November 2023
17	Appointments to Working Groups	Annual Report	Executive	Jamie Macrae	Corporate Services	Annual	June 2024
18	Corporate Performance updates	Bi-Annual Update	Executive	Edel McManus	Corporate Services	Bi-annual	March 2024
19	Annual Performance report and LGBF report	Annual	Executive	Edel McManus	Corporate Services	Annual	August 2023

	Title / description	Purpose/Reason	Routine / Executive	Lead officer	Directorate	Progress updates	Expected date
20	Council Emissions Reduction Plan (CERP)	Annual Update	Executive	Claire Marion/Christine Downie	Corporate Services	Annual	November 2023
21	Edinburgh Economy Strategy	Annual Progress	Executive	Chris Adams	Place	Annual	August 2023
22	EIJBs Savings and Recovery Programme	Bi-annual Update	Executive	Judith Proctor	Chief Officer, Edinburgh Health and Social Care Partnership	Bi-annual	August 2023
23	20-Minute Neighbourhoods	Annual Update	Executive		Place	Annual	November 2023
24	Improving Accessibility and Inclusion for Edinburgh Citizens	Annual Update	Executive		Place	Annual	June 2023
25	Energy Management System	Annual Update	Executive		Place	Annual	January 2024

Policy and Sustainability Committee Upcoming Reports

Appendix 1

Report Title	Directorate	Lead Officer
AUGUST 2023		
Travel Guidance for Elected Members	Corporate Services	Gavin King
Annual Performance Report	Corporate Services	Edel McManus
Plant-based Treaty Action Plan	Corporate Services	Claire Marion/Christine Downie
Edinburgh Drug Consumption Room - Feasibility Study	Edinburgh Health and Social Care Partnership	David Williams
Edinburgh Integration Joint Board Savings and Recovery Programme Update	Edinburgh Health and Social Care Partnership	Angela Brydon
Policy for the Transition from Children to Adult Support – follow up from March 2023	Edinburgh Health and Social Care Partnership	Emma Pemberton
Consultation Policy	Corporate Services	Yvonne Gannon
Risk Appetite Statement	Corporate Services	Chris Lawson

Risk Management Policy	Corporate Services	Chris Lawson
Grievance/AHB Policy	Corporate Services	Margaret-Ann Love
Violence at Work/Managing Customer Contact in a fair way	Corporate Services	Margaret-Ann Love
Edinburgh Economy Strategy Annual Report	Corporate Services	Chris Adams
Edinburgh Transient Visitor Levy Update	Corporate Services	Nick Langan
Re-deployment – response to motion by Councillor Day	Corporate Services	Margaret-Ann Love
Four Seasons Healthcare – North Merchiston and Castlegreen Care Homes	Edinburgh Health and Social Care Partnership	Katie McWilliam
Future Plans for Social Care Provision	Edinburgh Health and Social Care Partnership	
Whistleblowing Policy	Corporate Services	Abigail Drummond
Declaring a Nature Emergency	Place	
The City of Edinburgh Gaelic Language Plan 2023-27 – Final	Corporate Services	Eleanor Cunningham

Gender Recognition Reform	Corporate Services	Michelle Mulvaney
Council Reporting	Corporate Services	Jamie Macrae
Period Product Provision	Chief Executive	
Crisis in NHS Dentistry	Edinburgh Health and Social Care Partnership	
Monitoring Officer Report - Adults with Incapacity	Edinburgh Health and Social Care Partnership	
Edinburgh and Taiwan Partnership Links	Corporate Services	Gavin King
Adult Social Care Inspection Report	Edinburgh Health and Social Care Partnership	Mike Massaro-Mallinson
Supporting Adult Carers and Caring Relationships Policy	Edinburgh Health and Social Care Partnership	Emma Pemberton
Health and Social Care Contracts	Edinburgh Health and Social Care Partnership	Moira Pringle/Emma Gunter
Edinburgh Integration Joint Board – Progress Report	Edinburgh Health and Social Care Partnership	Angela Brydon

OCTOBER 2023		
Diversity and Inclusion Strategy	Corporate Services	Margaret-Ann Love
City 2030 Net Zero Target Annual Report	Corporate Services	Christine Downie
Conservatives Voter ID Disenfranchisement Legislation – Response to motion by Councillor Dobbin	Corporate Services	Chris Highcock
Establishment of a DSO Organisation	Place	
Best Value Overview of Progress	Corporate Services	Gavin King
Policies Assurance Statement – Legal & Assurance	Corporate Services	Nick Smith