

# Minute

## IJB Performance and Delivery Committee

**10.00am, Wednesday 1 February 2023**

Microsoft Teams

**Voting Members:**

Councillor Max Mitchell (Chair), Councillor Euan Davidson, George Gordon and Peter Knight.

**Non-Voting Members:** Helen Fitzgerald and Ruth Hendery.

**In Attendance:**

Ian Brooke (EVOG)

Phillip Brown (Data Performance & Business Planning, CEC)

Sarah Bryson (Planning & Commissioning Officer, EHSCP)

Tony Duncan (Service Director Strategic Planning, EHSCP)

Helen Elder (Executive Management Support, EHSCP)

Linda Irvine Fitzpatrick, Strategic Programme Manager, Thrive Edinburgh

Suzanne Lowden (Planning & Commissioning Officer, EHSCP)

Katie McWilliam (Strategic Planning and Quality Manager, EHSCP)

Deborah Mackle (EHSCP Locality Manager, South West)

Mike Massaro-Mallinson (Service Director Operations, EHSCP)

Moira Pringle (Chief Finance Officer, IJB)

Rhiannon Virgo (Senior Change & Delivery Officer, CEC)

Louise Williamson (Clerk, Committee Services, CEC)

**Apologies:**

Susan McMillan (Performance and Evaluation Manager)

## 1. Minutes

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The minute of the Performance and Delivery Committee from 30 November 2022 was presented for approval of the recommendations, and any matters arising.

### Decision

- 1) To approve the minute as a correct record.
- 2) To note that questions raised by Ruth Hendery in respect of the report presented for item 6 below on the Performance Monitoring Framework, and their answers, had been circulated to members.

## 2. Annual Cycle of Business

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The Annual Cycle of Business updated to November 2023 was presented to Committee based on 8 meetings per year.

### Decision

To agree the updated annual cycle of business attached as an appendix.

(Reference – Annual Cycle of Business, submitted).

## 3. Rolling Actions Log

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The Rolling Actions Log updated to November 2022 was submitted.

### Decision

- 1) To agree that the following actions be closed:

**Action 10** - Annual Assurance Statement

**Action 2** – Finance Update

**Action 3** – Equality Outcomes and Mainstreaming Progress Report

- 2) To otherwise note the remaining outstanding actions.

(Reference – Rolling Actions Log, submitted).

## 4. Performance Report

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An overview of the activity and performance of the Edinburgh Health and Social Care Partnership was provided. Overall, while there continued to be ongoing pressures throughout the health and social care sector, there had been tremendous improvements over the last year in performance on key metrics around delays and unmet need, moving Edinburgh from an outlier position.

Members discussed performance measures and focused on the three trajectories to be revised in March 2023 to cover the 2023/24 financial year. These will come forward within future performance reports.

There was a short discussion on KPI's for the strategic plan and how these would be presented to the Committee. IT was explained that this would be done at regular intervals to be determined.

Members questioned the information provided under "unmet need" and agreed it would be useful to have a summary narrative providing an overview of what was happening with this.

### **Decision**

- 1) To note the performance of the Partnership on key indicators as detailed in the report and appendices.
- 2) To note the proposed Strategic KPIs that would go to SPG and EIJB for approval as part of the EIJB Strategic Plan.
- 3) To agree that in future data would be provided through regular performance reports.

(Reference – Report by the Head of Strategic Planning, EHSCP, submitted)

## **5. Health and Social Care Grant Programme Evaluation 2021/22**

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Details were provided on an evaluation of the Health and Social Care Grant Programme for 2021/22 which highlighted the positive impacts which the grant funded activities had had on the health and well-being of service users; how the programme had helped achieve several of the Strategic Priorities and National Well-Being Outcomes; and demonstrated the additional benefits which the programme brought to Edinburgh.

Members questioned the level of monitoring and the evaluation of the impact and outcomes of the grants awarded.

### **Decision**

To note the findings of the Health and Social Care Grant Programme Evaluation Report 2021/22 as attached as Appendix 1 to the report by the Chief Finance Officer.

(Reference – Report by the Chief Finance Officer, EIJB, submitted)

## **6. Equality and Diversity Training**

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Details were provided on the Equality and Diversity training available to staff within EHSCP.

Members raised concerns about the different approaches to training by the NHS and the Council and the elements which were considered mandatory. Members questioned the recording of the various training modules and any follow up that was being taken to ensure that members of staff were completing their training.

It was felt that officers needed to look further how to support and take forward the concerns raised by members at an operational level including the recording and

monitoring of training, the type of training being carried out and the synergy between the two different organisations. Members also felt that questions should be raised around the training in place by external care providers and how to influence what happened there.

### **Decision**

- 1) To note the Equality and Diversity Training which was currently available to staff within the EHSCP both CEC and NHS.
- 2) To agree that further engagement on refresher training for CEC staff be restarted with CEC HR and training and development colleagues.
- 3) To ask the Partnership Forum to look at how it could provide support for tracking training and taking this forward operationally.

(Reference – Report by the Service Director, Strategic Planning, EHSCP, submitted)

## **7. Recruitment – Capital City Partnership**

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Details were provided on the City Capital Partnership (CCP) support on recruitment. The EHSCP had commissioned CCP to employ two recruitment executives with recruitment and Health and Social Care experience to respond to the increasing recruitment pressures for health and social care staff. The CCP team were on two-year contracts and would conduct outreach activity and community focused engagement to identify and generate interest in joining EHSCP.

Concerns were raised at the length of time it was taking to fill vacancies and it was hoped that this could be improved upon.

### **Decision**

- 1) To note the current position on CCP support to EHSCP recruitment activity.
- 2) To note the wider pressures on recruitment (and retention) and the steps that needed to be taken to try and speed up the recruitment process.

(Reference – Report by the Service Director, Strategic Planning, EHSCP, submitted)

## **8. Edinburgh Pact**

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Due to the lack of time remaining for the meeting schedule, it was agreed that the information pack on the Edinburgh pack be circulated to members and any points of interest or concern raised at the next meeting.

## **9. Date of Next Meeting**

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Wednesday, 8 March 2023.