

Minute

IJB Performance and Delivery Committee

10.00am, Wednesday 8 March 2023

Microsoft Teams

Voting Members:

Councillor Max Mitchell (Chair), George Gordon and Peter Knight.

Non-Voting Members: Helen Fitzgerald.

In Attendance:

Ian Brooke (EVOC)

Nancy Brown (Finance Programme Manager, CEC)

Phillip Brown (Data Performance & Business Planning, CEC)

Tony Duncan (Service Director Strategic Planning, EHSCP)

Helen Elder (Executive Management Support, EHSCP)

Graeme McGuire (Finance Manager, NHS Lothian),

Eleanora Ho (Management Accountant, NHS Lothian)

Susan McMillan (Performance and Evaluation Manager, EHSCP)

Deborah Mackle (EHSCP Locality Manager, South West)

Moira Pringle (Chief Finance Officer, IJB)

Rhiannon Virgo (Senior Change & Delivery Officer, CEC)

David Walker (Principal Accountant, CEC)

Louise Williamson (Clerk, Committee Services, CEC)

Apologies:

Councillor Euan Davidson

Mike Massaro-Mallinson (Service Director Operations, EHSCP)

1. Minutes

The minute of the Performance and Delivery Committee from 1 February 2023 was presented for approval as a correct record, and any matters arising.

Decision

To approve the minute as a correct record.

2. Annual Cycle of Business

The Annual Cycle of Business updated to March 2023 was presented to Committee based on 8 meetings per year.

Decision

To agree the updated annual cycle of business attached as an appendix.

(Reference – Annual Cycle of Business, submitted).

3. Rolling Actions Log

The Rolling Actions Log updated to February 2023 was submitted.

Decision

1) To agree that the following action be closed:

Action 1 - Annual Assurance Statement (Edinburgh Pact)

2) To otherwise note the remaining outstanding actions.

(Reference – Rolling Actions Log, submitted).

4. Terms of Reference

The Performance and Delivery Committee Terms of Reference were presented for Review.

Decision

1) To agree Terms of Reference for the Performance and Delivery Committee as detailed in the report by

2) To refer the Terms of Reference for the Performance and Delivery Committee to the EIJB for formal ratification.

5. Finance Update

An update on the financial performance of delegated services for the first 10 months of the financial year was presented for noting. The level of assurance provided for a break even position for 2022/23 remained at moderate and should be clearer by the end of March.

Decision

1) To note the financial position for delegated services to 31st January 2023.

- 2) To note the moderate assurance provided by the Chief Finance Officer of a break even position for 2022/23.

(Reference – Report by the Chief Finance Officer, EIJB, submitted)

6. Savings and Recovery Programme 2022/23 Update

An update on the position of the 2022-23 savings and recovery programme was presented for noting.

Members discussed the possibility of being provided with additional details of items within the programme than were provided at present, how this could be achieved and whether or not information was required on a more regular basis. At present the Committee alternated their meetings between finance and performance information and it may not be possible to provide the necessary information on a more regular basis than was already being done. It would be for the Committee to decide what would work for them.

It was agreed that officers would consider how best this could be done based on bringing forward existing operational performance measures and/or dashboards.

Decision

- 1) To note the current position of the 2022/23 Savings and Recovery Programme.
- 2) To bring forward a proposal on how key performance measures could be presented routinely to the Committee in addition to the more detailed performance reports.

(Reference – Report by the Chief Finance Officer, EIJB, submitted)

7. NHS Lothian – Set Aside – Edinburgh IJB - Presentation

The Committee received a presentation from Graeme McGuire, Finance Manager (Acute), NHS Lothian which provided information on the context and insight into how financial support was set up and the set-aside with the acute setting together with details of the acute budget structure. The presentation outlined the growing issue with non-recurring finance and the trend of pressure areas and the proposals for financial recovery. Information was also provided on the way forward, its limitations, current mitigation and future improvements.

Members raised concerns on particular drug costs, pressure within staff costs and availability and lack of available funding. It was felt that these matters required further investigation and that the Committee needed to be made more aware of key pressures as they arose.

The Committee asked that further information be provided on what the set-asides were achieving, with this being built into the Committee's regular finance update, together with assurances from acute services that they were coping with the current

situation and more input from relevant managers on this. It was agreed that officers investigate further on how to take this forward.

Decision

- 1) To note the presentation by Graeme McGuire.
- 2) To ask officers to investigate how additional information on the set-asides could be provided to members in a meaningful and regular way, and consult with members on the detail of the information they required.

(Reference – Presentation by the Finance Manager, NHS Lothian, submitted)

8. Date of Next Meeting

Wednesday, 26 April 2023.