

No	Agenda item	Date	Action	Action Owner	Expected completion date	Comments
1	System Pressures Update – report by the Chief Officer, Edinburgh Integration Joint Board	18-10-22	1) To request a briefing note on the budget setting process between the IJB and the Council specifically addressing timescales, how the IJB can make representations to CEC and NHSL on staff pay and conditions ahead of the budget setting to ensure these views are taken into account.	Chief Officer, EIJB Contact: Mike Massaro-Mallinson mike.massaro-mallinson@nhslothian.scot.nhs.uk	August 2023	<p>June 2023 update</p> <p>Work on the MTFs has taken precedence meaning the briefing paper has been delayed.</p> <p>February 2023 Update</p> <p>Briefing note is being drafted and will be circulated by the end of March.</p> <p>December 2022 Update</p> <p>The Board agreed to keep this action open and to circulate the briefing note to members as requested in decision 1).</p>
			2) To hold a development session to discuss the workforce strategy in more detail with members.		September 2023	2) workforce strategy is scheduled for development session in September 2023.
2	Chief Social Work Officer Annual Report 2021-22 – report by the Chief Social Work Officer	18-10-22	1) To agree an update would be provided on the actions being taken to address the increase in the number of emergency detention order.	Chief Social Work Officer and Service Director for Children’s and Criminal Justice Services Contact: Rose Howley rose.howley@edinburgh.gov.uk	March 2023	<p>June 2023 Update</p> <p>1) It is recommended this action is closed. The increase in use of Emergency Detention Orders (EDO) (and indeed all types of order) is a national trend and the Mental Welfare Commission report on and</p>

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			2) To agree the next CSWO update report would include more detail on the steps being taken to improve supervision, awareness and recording.	v.uk	October 2023	<p>investigate this and produce an annual MH Act Monitoring Report. Clearly there are multiple and complex factors impacting on the increase nationally of the use of all types of order under MH Act. Deprivation data shows that detentions are much more common in areas with higher social deprivation. The Commission will continue to provide the Scottish Government and wider stakeholders with up-to-date data on detentions annually to inform local scrutiny, analysis and understanding, including identification of the need for resource allocation.</p> <p>2) Agreed a full update will be provided in the CSWO report. A review of supervision has been undertaken. Currently supervision focuses predominantly on staff welfare and not case management and case reflection. Leaders of practice across all areas of services need training and support to ensure effective supervision is in place.</p>

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			3) To confirm by email the data in Table 1 (p. 16) which is noted as “NA”.		June 2023	3) It is recommended this action is closed. After investigation and interrogation of the data ‘Na’ means ‘not available’ as there was a change in recording process, and these were not counted as Contacts
3	Bed Based Review – Public Consultation on the Future Provision of Older People’s Care – report by the Chief Officer, EIJB	13-12-22 28-02-23	To agree that the final draft of the consultation questions would be circulated to Board members for feedback as early as possible prior to be submitted to the Board for final approval. An update to be provided to Board members on the arrangements for the pre-consultation meeting with Trades Unions.	Chief Officer, EIJB Contact: Tony Duncan Service Director Strategic Planning Tony.duncan@edinburgh.gov.uk Contact: Hazel Stewart, Programme Manager hazel.stewart@edinburgh.gov.uk	August 2023	June 2023 update A Reference Group and supporting Working Group were established in March 2023. The proposed questions, audiences, channels, timeline and milestones were then to be cleared through the Reference Group and brought back to the EIJB for approval. This process is ongoing. A proposal to conduct a new strategic commissioning exercise on the Bed Base is being recommended in a paper to the June meeting of the board. Included in this paper is a recommendation that the care home consultation would be re-aligned to this new work. February 2023 Update Formal consultation to take place April to July 2023. A Briefing Note will be circulated to EIJB members in mid-

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						March. With proposed questions, audiences, channels, timeline and milestones
4	EIJB Risk Register – report by the Chief Officer, EIJB	13-12-22	To request the Chief Officer to provide the Board with an overview of the services that the Edinburgh Integration Joint Board had issued directions to deliver, those which had not been delivered or only partially delivered and information on any mitigations planned to address these.	Chief Officer, EIJB Contact: Angela Brydon, Operations Manager angela.brydon@edinburgh.gov.uk	August 2023	<p>June 2023 Update</p> <p>The annual review of directions was presented to the Performance and Delivery Committee on 26 April and will be coming to the EIJB on 8 August 2023.</p> <p>February 2023 Update</p> <p>The Performance and Delivery Committee is responsible for the monitoring of directions as set out the EIJB’s direction policy . A full review of directions is undertaken by the EIJB annually (April) with a progress update presented to P&D around the six month mark.</p> <p>The annual review of directions 2023 is currently in process.</p>
5	Access to the ModernGov app for External Members	28-02-23	To investigate access issues to the ModernGov app for users external to the Council.	Chief Officer, EIJB Contact: Lesley Birrell Lesley.birrell@edinburgh.gov.uk	Ongoing	<p>June 2023 update</p> <p>There are ongoing discussions between the Council’s digital team and Civica who are the providers of the ModernGov app in an attempt to find a resolution to</p>

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						these access issues.
6	Annual Cycle of Business	28-02-23	<p>1) To review the annual cycle of business to ensure the timetable captured the full range of the Board’s regular and other scheduled pieces of work throughout the year.</p> <p>2) To add Inspections to “Items of Strategy”.</p>	<p>Chief Officer, EIJB Contact: Angela Brydon, Operations Manager angela.brydon@edinburgh.gov.uk</p>	June 2023	<p>June 2023 update</p> <p>It is recommended this action is closed. The ACOB has been updated to reflect the current business at this time and will be subject to change and inspections reports has been included.</p>
7	General Medical Services Provision in South-East Edinburgh – Liberton High School Campus	28-02-23	<p>1) To agree that the Chair would write to the Scottish Government and NHS Lothian expressing the Board’s concerns about the recent position of Scottish Government to pause all NHS Lothian capital commitments and the detrimental impact withdrawal from this project would have on the provision of medical services in South-East Edinburgh but to iterate that the Board were open to dialogue in terms of seeking a positive solution to the issue.</p> <p>2) To agree that any response would be reported back to the Board.</p>	<p>Chair, EIJB Contact: Tim Pogson tim.pogson@edinburgh.gov.uk</p> <p>Chief Officer, EIJB Contact: David White david.white@nhslothian.scot.nhs.uk</p>	August 2023	<p>June 2023 update</p> <p>It is recommended this action is closed. Letters were sent to the Cabinet Secretary and NHS Lothian on 16 Mar 23 with responses being received back on 26 Apr 23 and 12 Apr 23 respectively. The responses outlined the current issues and offered dialogue with officials. A meeting is in the process of being scheduled. The letters have now been shared with Board members.</p>

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8A	Drumbrae Care Home – Status Update	28-02-23	1) To agree that a further update report be provided to the Board on Drumbrae Care Home as matters progressed.	Service Director Strategic Planning, EIJB Contact: Tony Duncan tony.duncan@edinburgh.gov.uk	June 2023	June 2023 update It is recommended this action is closed. This is included on the agenda for this meeting.
			2) To agree that a further report be brought to the Board to include information on the following: <ul style="list-style-type: none"> The wider strategic issues of the bed-based review and the impact of the bed-based public consultation A full system-wide pathway review. 3) To refer the following process issues to the Audit and Assurance Committee for review with a request that the outcome of these considerations be reported back to the Board: <ul style="list-style-type: none"> Ways of improving information sharing and communication with stakeholders, the workforce and Board members Governance processes and methodology. 	Service Director Strategic Planning, EIJB Contact: Tony Duncan tony.duncan@edinburgh.gov.uk Contact: Hazel Stewart, Programme Manager hazel.stewart@edinburgh.gov.uk	June 2023	June 2023 update It is recommended this action is closed. This is included on the agenda for this meeting.

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8B	Drum Brae Care Home Status Report	16.03.23 (City of Edinburgh Council)	The briefing paper referenced at section 5 of the report should include detail of the steps that those undertaking the full pathway review will take in order to engage carer representatives, patient and service user groups and the Trade Unions in the review process.		June 2023	June 2023 update It is recommended this action is closed. This is included on the agenda for this meeting.
9	2023-2024 Financial Plan		To request that an updated financial strategy be returned to the next meeting of the EIJB that provides additional funding options or, if required, further savings to enable the EIJB to set a balanced budget as well as further detail that would allow the EIJB to approve a medium-term financial strategy.	Chief Finance Officer, EIJB Contact: @Moira Pringle moira.pringle@edinburgh.gov.uk	June 2023	June 2023 update It is recommended this action is closed. This is included on the agenda for this meeting.