

# Minute

## IJB Performance and Delivery Committee

**10.00am, Wednesday 26 April 2023**

Microsoft Teams

**Voting Members:**

Councillor Max Mitchell (Chair), Councillor Euan Davidson, George Gordon and Peter Knight.

**Non-Voting Members:** Helen Fitzgerald and Ruth Hendery

**In Attendance:**

Nancy Brown (Finance Programme Manager, CEC)  
Tony Duncan (Service Director Strategic Planning, EHSCP)  
Helen Elder (Executive Management Support, EHSCP)  
Eleanora Ho (Management Accountant, NHS Lothian)  
Susan McMillan (Performance and Evaluation Manager, EHSCP)  
Deborah Mackle (EHSCP Locality Manager, South West)  
Moira Pringle (Chief Finance Officer, IJB)  
Julie Tickle (Strategic Planning Officer, EHSCP)  
David White (Strategic Lead: Primary Care & Public Health, EHSCP)

**Apologies:**

Ian Brooke (EVOG), Phillip Brown (Data Performance and Business Planning) and Mike Massaro-Mallinson (Service Director – Operations, EHSCP)

## 1. Minutes

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The minute of the Performance and Delivery Committee from 8 March 2023 was presented for approval as a correct record, and any matters arising.

### Decision

To approve the minute as a correct record.

## 2. Annual Cycle of Business

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The Annual Cycle of Business updated to April 2023 was presented to Committee.

### Decision

To agree the updated annual cycle of business attached as an appendix.

(Reference – Annual Cycle of Business, submitted).

## 3. Outstanding Actions

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The Outstanding Actions updated to April 2023 was submitted.

### Decision

1) To note the outstanding actions.

(Reference – Outstanding Actions, submitted).

## 4. Annual Review of Directions 2023

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The Annual Review of Directions for the period of April 2022 – March 2023 was presented for consideration.

Concerns were raised regarding the recent Care Inspectorate report into Adult Social Care in Edinburgh, and the fact that the directions tracker did not include any agreed remedial actions to be taken. Members were provided with assurance that a recovery plan relating to the Care Inspectorate report would be presented to the Edinburgh Integration Joint Board (EIJB) alongside the June budget report, and once a recovery plan was agreed, directions could be included, tracked and subsequently presented to the Committee for monitoring.

Members also raised concerns on the level of detail included in certain directions. Although it was noted that information included was based on the current position only – and further information would have been presented through previous iterations – more background information was requested on directions being requested for retention.

### Decision

1) To consider the update on progress of directions in place during the period April 2022 – March 2023 provided at Appendix 1.

- 2) To consider the recommendations for retaining, varying, closing or superseding existing directions (also provided at Appendix 1) prior to referral to the Edinburgh Integration Joint Board (EIJB).
- 3) To consider the draft varied direction provided at Appendix 2 prior to referral to the EIJB.
- 4) To note the recommendations arising from the recent Internal Audit (IA) of the governance of directions and the work undertaken to meet these requirements.
- 5) To note the ongoing work to refresh the EIJB's Direction Policy.
- 6) To agree to present the progress of the Recovery Plan arising from the Care Inspectorate report into Adult Social Care in Edinburgh following agreement at the EIJB.
- 7) To include further information, or links to previous reports, when presenting directions for retention in future reporting.

(Reference – Report by the Service Director – Strategic Planning, EHSCP, submitted)

## **5. Primary Care Improvement Plan**

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The progress made within the Primary Care Improvement Plan (PCIP) was presented.

Members were encouraged by the desire of GP Practices for pharmacotherapy services, as well as the additional spending in mental health services. Further, the provision of phlebotomies in GP practices was noted to be more efficient and of greater benefit to patients.

Despite acknowledgement that patients had provided an overwhelmingly positive response to changes delivered through the PCIP, members requested sight of the patient's voice within the report, and any positive commentary was requested to be included in future iterations.

### **Decision**

- 1) To note the summary of progress and associated issues as of March 2023 and the end of the PCIP investment period.
- 2) To note a new requirement for this (6.0) tracker to be agreed by the NHS Lothian Chief Executive.
- 3) To recognise the disconnect between population growth and PCIP share and consider how this should be pursued.
- 4) To consider the merit of an annual comprehensive IJB report and brief on Primary Care, following the end of the PCIP investment period.

(Reference – Report by the Strategic Lead: Primary Care and Public Health, EHSCP, submitted)

## 6. EIJB Annual Performance Report 2022/23

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The Committee was updated on the timeline and proposed content framework for the EIJB Annual Performance Report (APR) for 2022-23.

Given that the statutory publication date for the Annual Performance Report fell before large amounts of data became available, members were assured officers were continuing to pressure the Government to amend the publication date to enable the APR to reflect all available annual data.

### Decision

- 1) To note the timeline for production of the APR 2022/23.
- 2) To confirm the proposed content framework for the APR 2022/23.

(Reference – Report by the Service Director – Strategic Planning, EHSCP, submitted)

## 7. Performance Report

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An overview of the activity and performance of the Edinburgh Health and Social Care Partnership was presented. Alongside the overview, the plans to evolve the committee performance reporting around the strategic performance indicators proposed within the forthcoming Strategic Plan were presented.

Members noted the plans to reform the ways in which performance reporting will be presented moving forward, and requested the inclusion of data from the community and preventative health space, as well as the potential to include Telecare within the preventative model.

### Decision

- 1) To consider the performance of the Partnership on key indicators as detailed in the report and appendix.
- 2) To note the baseline table provided with details of performance indicators as confirmed for future performance reporting.

(Reference – Report by the Service Director – Strategic Planning, EHSCP, submitted)

## 8. AOB

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Detailed performance dashboards were presented, as requested at a previous Committee meeting. Members were asked whether the data would help inform decision-making and understanding of the wider performance reports moving forward.

### Decision

To continue the decision to the July meeting, where the regular performance update would be presented alongside the dashboard.

## **9. Date of Next Meeting**

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Wednesday, 31 May 2023.

Members noted the date of the next meeting may change following offline discussions. Any changes would be communicated.