



Minute

IJB Clinical and Care Governance Committee

10:00am, Wednesday 1 March 2023

Microsoft Teams

Present:

Councillor Vicky Nicolson (Chair), Helen FitzGerald, George Gordon, Jacqui Macrae, Councillor Claire Miller and Robin Balfour.

In attendance: Catriona Drummond, Helen Elder, Jen Evans, Jon Ferrer, Rose Howley, Mike Massaro-Mallinson and Emily Traynor.

Apologies: Peter Knight.

1. Minutes

Decision

To approve the minute of the meeting of the Clinical and Care Governance Committee held on 8 September 2022 as a correct record.

2. Annual Cycle of Business

The Annual Cycle of Business updated to March 2023 was presented.

Members were updated on any changes to future Committee agendas. It was recommended that the next meeting of Wednesday 24 May be used to discuss the ASPI and SCSW inspection reports.

Decision

- 1) To agree the updated annual cycle of business.
- 2) To agree to continue the work of discussing with the Minister's Office and Scottish Government Officials, how the Committee could align their views with those mentioned to create a cohesive improvement plan.

(Reference – Annual Cycle of Business, submitted)

3. Rolling Actions Log

The rolling actions log updated to March 2023 was presented.

Decision

- 1) To agree to close Action 2 – 2021-22 Annual Assurance Statement.
- 2) To note the Self-Directed Support Update would be brought to Committee in September 2023.

(Reference – Rolling Actions Log, submitted)

4. Clinical and Care Governance Reporting Framework

Details were provided of the proposed Clinical and Care Governance arrangements for Edinburgh Health and Social Care Partnership.

Decision

- 1) To note the Clinical and Care Governance framework and assurance reporting arrangements for the Edinburgh Health and Social Care Partnership.
- 2) To provide direction to the Edinburgh Health and Social Care Partnership Clinical and Care Governance Group to adopt and implement the framework.

(Reference – Report by the Chief Nurse, Edinburgh Health and Social Care Partnership, submitted)

5. Clinical and Care Governance Group - Position Statement

The Clinical and Care Governance Group - Position Statement presentation was shared with members.

Members were informed that the Clinical and Care Governance Group (CCGG) had not met since 2022, and that following the Chair and Vice-Chair both standing down in 2022, Dr Robin Balfour had since taken over stewardship and the role of chair.

The new revised framework focused on 7 themes - workforce, standards, feedback, internal and external scrutiny, improvement and innovation, risk and safety. These themes would form the foundation of the new quarterly and annual reporting structure to the Clinical and Care Governance Committee.

The new framework aimed to move away from data reporting to assurance-based reporting on resilience, risk and impact.

A simplistic assurance matrix rating from significant to not yet assessed would allow officers to carry out deep dives into lower rated areas and higher rated areas would provide assurance of strong systems and processes.

Members raised concerns over moving away from data, and the language used throughout the presentation. Officers responded by confirming data would still be gathered and used, but that reporting would be less data focused and provide greater context and understanding of the areas analysed and reviewed at a wider level.

Members expressed concern over understanding who the Senior Accountable Officers and the Clinical Leads of the 9 CCGG were. Dr Robin Balfour, Chair of the CCGG, notified members of a letter sent to all responsible officers and advised this would be circulated to members of the CCGC.

Decision

- 1) To note the presentation.
- 2) To agree to share the letter circulated from Dr Robin Balfour, confirming the Clinical Lead and Senior Accountable Officers of the 9 Clinical and Care Governance Groups.
- 3) To agree to review the presentation and use clearer language around 'moving away from data'.

(Reference – presentation by Jon Ferrer and Jen Evans, submitted)

6. District Nursing

A presentation on District Nursing was shown to members.

Members were informed that the District Nursing Service provides nursing care for people in their own home or homely setting.

Members raised concern over the lack of appropriate resources for District Nurses and the need for laptops, Wi-Fi etc to decrease the need for return visits to their base. Officers advised laptops are on order and that they should be available shortly.

Decision

To note the presentation.

(Reference – presentation by Jacqui Macrae and Catriona Drummond, submitted)

7. Health & Safety Update

An update was provided on the work of the Partnership Health and Safety Group and relevant sub-groups to provide assurance that the health, safety and welfare of staff was being properly managed across the Partnership.

Members were also updated on any health and safety issues arising across the Partnership and the mitigating actions put in place to resolve the issues.

Staff would have a 'Purple Pack' tool available, which was used to undertake risk assessment and mitigate actions. Previously Council and NHS staff used different tools and the 'Purple Pack' combined this into one.

Decision

- 1) To note the update.
- 2) To note the schedule of areas next being reviewed would be shared in future reports.

(Reference – Report by the Service Director, Operations, Edinburgh Health and Social Care Partnership, submitted)

8. SW Hub - Re-ablement Service at Wester Hailes Healthy Living Centre

The Care Inspectorate report on the SW Hub - Re-ablement Service at Wester Hailes Healthy Living Centre was presented for information.

Members were advised that the SW Hub - Re-ablement Service achieved a 'Very Good' care inspection. Supported by members, the Chair of the Committee committed to writing to the SW Hub - Re-ablement Service to commend them for their hard work and commitment. In addition the Committee agreed to the Chair sharing this positive feedback and discussion from members at the next EIJB meeting.

Decision

- 1) To note the information in the report.
- 2) To agree the Chair of the Committee would share members thanks and commendation to the SW Hub - Re-ablement Service for achieving a Very Good Inspection Report.
- 3) To agree the Chair of the Committee would share the positive feedback and discussion from members at the next EIJB meeting.
- 4) To note that any future reports shared with Committee for information should include a covering report with a brief summary.

(Reference – Report by the Care Inspectorate, submitted)

9. Date of Next Meeting

The date of the next meeting was noted as Wednesday 24 May 2023.

