

Finance and Resources Committee

10:00, Thursday, 20 June 2023

Award of Flexible Framework Agreement for Sports and Physical Activities for Children and Young People

Routine
Wards All
Council Commitments 12,13 and 14

1. Recommendations

- 1.1 It is recommended that the Finance and Resource Committee:
 - 1.1.1 Approves the award of a Flexible Framework Agreement for Sports and Physical Activities for Children and Young People to organisations detailed in Appendix 2
 - 1.1.1.1 Lot 1: Day sports and physical activities to 63 organisations
 - 1.1.1.2 Lot 2: Residential sports and physical activities to 12 organisations
 - 1.1.2 Approves the commencement of the Flexible Framework Agreement on 1 August 2023 for an initial period of four years with the option to extend for a further four years in two-year increments, with a total estimated value of £6,000,000.

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Award of Flexible Framework Agreement for Sports and Physical Activities for Children and Young People.

2. Executive Summary

- 2.1 This report seeks approval to award a flexible framework agreement to organisations detailed in appendix 2 for lot 1 and 2, to deliver sports and physical activities for children and young people. The flexible framework agreement is to commence on 1 August 2023 for an initial period of four years with the option to extend for a further four years in two-year increments.

3. Background

- 3.1 The City of Edinburgh Council (the Council) is committed to providing sports and physical activities across the whole of the city.
- 3.2 The Education Senior Leadership Team is redesigning services to closely align with place-based approaches to improve outcomes for children and their families and to deliver best value. This strategy also covers Wider Achievement and Lifelong Learning (includes Active Schools, Community Sport Hubs and Outdoor Learning).
- 3.3 Over the last twelve months, ensuring we have compliant mechanisms has been prioritised. This is to support the spend around funding for equity streams and encompass a place-based approach.
- 3.4 The Finance for Equity report was submitted to Education, Children and Families, and Finance and Resources Committees in November 2022, detailing the long-term approach. This included the need for better control on spend, to regulate activities taking place within Schools and Wider Achievement and Lifelong Learning, and to ensure sports and physical activities are procured and delivered equitably citywide.
- 3.5 The Council, in collaboration with the community and voluntary sector networks coordinated by EVOC and LAYC, committed to creating a flexible framework agreement in line with our commitment to getting it right for every child. The priorities included helping children to be active, healthy, and nurtured, widening achievement, and closing the attainment gap through a range of sports and physical activities, accessible to all children and young people aged 4 – 18.

- 3.6 Following consultation and co-production with internal and external stakeholders it was proposed there was a need for both day and residential sports and physical activities. A flexible framework agreement that was split into two lots was proposed.
- 3.6.1 Lot 1: Day sports and physical activities
 - 3.6.2 Lot 2: Residential sports and physical activities
- 3.7 Co-production recommended longer agreements would be beneficial with an option for new organisations to apply. To accommodate this, the Council created a flexible framework agreement that would open every two years. This strategy also enables prices to be reconsidered every two years.

4. Main report

- 4.1 The tender was published in accordance with the Public Contracts (Scotland) Regulations 2015 with the Light Touch Regime applied, allowing additional flexibility to the procurement approach.
- 4.2 A Prior Information Notice was issued on 29th September 2022. 100 organisations had noted interest at the time of the procurement plan sign off. Of those, 60% were Edinburgh based and 76% were Micro (1-9 employees) organisations.
- 4.3 To support the Micro organisations, the Council held two supplier events prior to the tender being issued, with one supported by the Supplier Development Programme. The events were recorded and available to organisations who were unable to attend.
- 4.4 The tender was issued on 13 January 2023.
- 4.5 The co-production process highlighted a need and an interest in specific training. The Council worked with Supplier Development Scotland to facilitate a Live system event training which was attended by 60 people. A Youtube video was also produced which received 84 views.
- 4.6 The tender was open for 103 days to ensure the council reached a wide range of organisations offering sports and physical activities to children and young people.
- 4.7 Responding to further feedback from organisations, the Council facilitated another Live Q&A event on 2 February 2023. This was attended by 25 people and received 46 views on YouTube.
- 4.8 On the 12 April 2023 to further support organisations the Council issued three PowerPoint presentations (1. Who should be on the Framework, 2. How to find the tender and 3. How to complete a tender) these were downloaded 53 times as well as being issued via e-mail.
- 4.9 69 organisations submitted a tender with 214 offerings.
- 4.9.1 Lot 1 received 63 organisations submitting a tender, and
 - 4.9.2 Lot 2 received 12 organisations submitting a tender.

- 4.10 The Evaluation was based on the Most Economically Advantageous Tender (MEAT) with a weighting of 30% Price / 70% Quality. Details of the evaluation can be found in Appendix 1.

5. Next Steps

- 5.1 Subject to approval, the new flexible framework agreement will be implemented, ensuring all council settings have the information to purchase from 1 August 2023.
- 5.2 The Flexible Framework Agreement will be jointly contract managed by individual Schools, Wider Achievement and Lifelong Learning (WA&LL) teams and the Children, Education & Justice Services, Strategic Planning and Commissioning team.

6. Financial impact

- 6.1 The total estimated spend on this flexible framework agreement including extensions is £6,000,000. There is no commitment to this full spend.
- 6.2 Schools and Wider Achievement and Lifelong Learning will be able to access the framework in a flexible and needs-led manner, according to the required outcomes for the children in each Learning Community. They may pool resources from central, devolved or external funding streams (PEF, DSM, SEF etc).
- 6.3 It is noted that during the transition to the contract award, the estimated spend for sports and physical activities has increased. This applies to a small number of providers, including Gold and Gray Soccer Academy. The impact is due to the Learning Communities' requirements and the additional time granted for the process, at the request of small, micro organisations and sole traders.
- 6.4 The costs associated with procuring this contract are estimated to be between £20,001 and £35,000.

7. Stakeholder/Community Impact

- 7.1 This Procurement has been taken forward in accordance with the Council's Sustainability Procurement Strategy.
- 7.2 Organisation provided a response on their actions to support the Council's sustainability goals, including the 2030 net zero emissions target and the 30% reduction in private car travel by 2030.
- 7.3 There are no significant environmental impacts expected.
- 7.4 All organisations have committed to discussing the opportunity for community benefits. Community benefits will be discussed with the council when an organisation has a spend higher than £50,000 per annum.

- 7.5 Of the 69 organisations applying to be on the flexible framework agreement, 65 have committed to paying the Real Living Wage, and 25 have confirmed they are Living Wage Accredited. The remainder are sole traders or engage volunteers.
- 7.6 Engagement between Education and the Community and Voluntary Sector continues to explore how we can more closely align with Place Based approaches to improve outcomes for children and families (Learning Communities and Teams around the Learning Communities).
- 7.7 Views of parents/carers, families, and young people continue to be gathered as part of the self-evaluation process around interventions and supports delivered to children and young people experiencing poverty-related barriers.

8. Background reading/external references

- 8.1 None

9. Appendices

- 9.1 Appendix 1 - Summary of Tendering and Tender Evaluation Processes
- 9.2 Appendix 2 – Recommended organisations

Appendix 1 - Summary of Tendering and Tender Evaluation Processes

Contract	Flexible Framework Agreement for Sports and Physical Activities for Children and Young People.		
Contract period (including any extensions)	48 months with the option to extend for a further two 24 months (Total eight years).		
Estimated contract value	£6,000,000 (Total including extensions)		
Procurement Route chosen	Open with light touch		
Tenders returned	Lot 1: Day sports and Physical Activities – 63 Lot 2: Residential sports and physical activities - 12		
Name of Recommended supplier/s	69 – List can be found in Appendix 2 below		
Price / Quality ratio	30/70		
Evaluation criteria and weightings	Selection Criteria (SPD)		
	Grounds for Exclusion	Pass/Fail	
	Economic and Financial Standing – Finance	Pass/Fail	
	Economic and Financial Standing – Insurance	Pass/Fail	
	Health and Safety	Commitment	
	Disclosure	Commitment	
	Community Benefits	Commitment	
	Fair Work First	Commitment	
	Serious Organised Crime Groups	Reviewed	
	Award Criteria		Percentage
	Method Statement	23%	
	Communication	19%	
	Management Information	17%	
	Equalities	17%	
	Safeguarding	5%	
	Contingency Planning	5%	
Data Protection	5%		
Sustainability	9%		
Evaluation Team	Council Officers		

Appendix 2 – Recommended organisations

Lot 1	Lot 2
Access Parkour	Ardroy Outdoor Education Centre
Alien Rock	Friends of the Award
Aquatic Learning Ltd	Metro Outdoors Ltd
Big Hearts Community Trust	MY Adventure
Bridge 8 Hub CIC	Scout Scotland /Scout Adventures Lochgoilhead
City of Edinburgh Basketball Club	Scripture Union Alltnacriche
Corylus CIC	Scripture Union Scotland
Dunedin Fencing Club	SOEC
Earth Calling	Sport Aberdeen
Edible Estates	SU Scotland Lendrick Muir
Edinburgh & Lothians Greenspace Trust	The Actual Reality Trust
Edinburgh Dance Academy	The Outward Bound Trust
Edinburgh Karate Shizen	
Edinburgh Leisure	
Edinburgh South CFC	
Erdkinder Forest School	
Evolution Swim School CIC	
Foot Forward Coaching	
Friends of the Award	
Gold and Gray Soccer Academy	
GS TENNIS COACHING	
Heart of Midlothian FC	
Hibernian Community Foundation	
House of Jack CIC	
Impact Arts	
KIC Dance	
Live It Dance Studios	
Love Outdoor Learning	
Metro Outdoors Ltd	
Muirhouse Youth Development Group	
MY Adventure	
Nuvoc Volleyball Club	
OutdoorClassrooms.Scot Ltd	
Passion4Fusion	
Pentland Gymnastic Club	
Port Edgar Watersports CIC	
Rowanbank Environmental Arts & Education CIC	
RUTS Ltd	
School of Hard Knocks	
Scottish Orienteering	
Scout Scotland /Scout Adventures Lochgoilhead	
Smart Play Network	
SOEC	
Spartans Community Football Academy	
Street League	

Street Soccer (Scotland) Limited	
Susan Watson Athletics and Yoga	
Sustrans Ltd	
SwimEasy LTD	
Team United	
The Actual Reality Trust	
The Drama Studio	
The Green Team (Edinburgh & Lothians) Ltd	
The Yard	
Touchdown UK	
Trees and Seas Outdoor Adventures	
Warrender Baths Club	
Water of Leith Conservation Trust	
West Edinburgh Stingrays	
West Edinburgh Warriors Basketball Club	
Wester Hailes Growing Communities	
Wetwheels Edinburgh CIC	
Yoga Leaf Edinburgh	