

Rolling Actions Log

08 August 2023

| No | Agenda item | Date | Action | Action Owner | Expected completion date | Comments |
|----|---|----------|--|--|---|---|
| 1 | <u>System Pressures Update</u> – report by the Chief Officer, Edinburgh Integration Joint Board | 18-10-22 | 1) To request a briefing note on the budget setting process between the IJB and the Council specifically addressing timescales, how the IJB can make representations to CEC and NHSL on staff pay and conditions ahead of the budget setting to ensure these views are taken into account. | Interim Chief Officer, EIJB Contact: Mike Massaro-Mallinson mike.massaro-mallinson@nhslothian.scot.nhs.uk | March 2023 Now amended to August 2023 | August 2023 update Briefing will be circulated by the end of this month June 2023 update Work on the MTFS has taken precedence meaning briefing paper has been delayed. February 2023 Update Briefing note is being drafted and will be circulated by the end of March. December 2022 Update The Board agreed to keep this action open and to circulate the briefing note to members as requested in decision 1). This was covered in the budget working group on 25 October. |

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| | | | 2) To hold a development session to discuss the workforce strategy in more detail with members. | | September 2023 | Workforce strategy is scheduled for development session in September 2023. |
| 2 | <u>Chief Social Work Officer Annual Report 2021-22</u> – report by the Chief Social Work Officer | 18-10-22 | 1) To agree an update would be provided on the actions being taken to address the increase in the number of emergency detention orders. | Chief Social Work Officer and Service Director for Children’s and Criminal Justice Services Contact: Jon Ferrer <u>jon.ferrer@edinburgh.gov.uk</u> | March 2023 | Agreed for closure at meeting 13 June 2023. |
| | | | 2) To agree the next CSWO update report would include more detail on the steps being taken to improve supervision, awareness and recording. | | October 2023 | Agreed a full update will be provided in the CSWO report. A review of supervision has been undertaken. Currently supervision focuses predominantly on staff welfare and not case management and case reflection. Leaders of practice across all areas of services need training and support to ensure effective supervision is in place. |
| | | | 3) To confirm by email the data in Table 1(p. 16) which is noted as “NA”. | | March 2023 | Agreed for closure at meeting 13 June 2023. |

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| 3 | <p><u>Bed Based Review – Public Consultation on the Future Provision of Older People’s Care</u> – report by the Chief Officer, EIJB</p> | <p>13-12-22</p> <p>28-02-23</p> | <p>1) To agree that the final draft of the consultation questions would be circulated to Board members for feedback as early as possible prior to be submitted to the Board for final approval.</p> <p>2) An update to be provided to Board members on the arrangements for the pre-consultation meeting with Trades Unions.</p> | <p>Chief Officer, EIJB Contact: Tony Duncan Service Director Strategic Planning: Tony.duncan@edinburgh.gov.uk</p> <p>Contact: Hazel Stewart, Programme Manager hazel.stewart@edinburgh.gov.uk</p> | | <p>August 2023 update <u>Recommended for closure</u></p> <p>This has been superseded by the commissioning exercise agreed at the meeting in June 2023.</p> <p>June 2023 update</p> <p>A Reference Group and supporting Working Group were established in March 2023. The proposed questions, audiences, channels, timeline and milestones were then to be cleared through the Reference Group and brought back to the EIJB for approval. This process is ongoing. A proposal to conduct a new strategic commissioning exercise on the Bed Base is being recommended in a paper to the June meeting of the board. Included in this paper is a recommendation that the care home consultation would be</p> |

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| | | | | | | <p>realigned to this new work.</p> <p>February 2023 Update</p> <p>Formal consultation to take place April to July 2023. A Briefing Note will be circulated to EIJB members in mid-March. With proposed questions, audiences, channels, timeline and milestones.</p> |
| 4 | EIJB Risk Register – report by the Chief Officer, EIJB | 13-12-22 | To request the Chief Officer to provide the Board with an overview of the services that the Edinburgh Integration Joint Board had issued directions to deliver, those which had not been delivered or only partially delivered and information on any mitigations planned to address these. | Chief Officer, EIJB Contact: Angela Brydon, Operations Manager angela.brydon@edinburgh.gov.uk | April 2023 | <p>August 2023 update</p> <p><u>Recommended for closure</u></p> <p>Incorporated in annual review of directions being presented to this meeting</p> <p>June 2023 update</p> <p>The annual review of directions was presented to the Performance and Delivery Committee on 26 April and will be coming to the board in August 2023.</p> |

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| | | | | | | <p>February 2023 Update:</p> <p>The Performance and Delivery Committee is responsible for the monitoring of directions as set out the EIJB's direction policy. A full review of directions is undertaken by the EIJB annually (April) with a progress update presented to P&D around the six-month mark. The annual review of directions 2023 is currently in process.</p> |
| 5 | Access to the ModernGov app for External Members | 28-02-23 | To investigate access issues to the ModernGov app for users external to the Council. | Chief Officer, EIJB Contact: Lesley Birrell Lesley.birrell@edinburgh.gov.uk | Ongoing | <p>August 2023 update <u>Recommended for closure</u></p> <p>Updated access arrangements are in place with papers being issued digitally.</p> <p>June 2023 update</p> <p>There are ongoing discussions between the Council's digital team and Civica who are the providers of the ModernGov app in an attempt to find a resolution to these access issues.</p> |

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| 6 | <u>General Medical Services Provision in South-East Edinburgh – Liberton High School Campus</u> | 28-02-23 | <p>1) To agree that the Chair would write to the Scottish Government and NHS Lothian expressing the Board’s concerns about the recent position of Scottish Government to pause all NHS Lothian capital commitments and the detrimental impact withdrawal from this project would have on the provision of medical services in South-East Edinburgh but to iterate that the Board were open to dialogue in terms of seeking a positive solution to the issue.</p> <p>2) To agree that any response would be reported back to the Board.</p> | <p>Chair, EIJB Contact: Tim Pogson tim.pogson@edinburgh.gov.uk Chief Officer, EIJB Contact: David White david.white@nhslothian.scot.nhs.uk</p> | Ongoing | <p>August 2023 update Letters have now been circulated.</p> |
| 7 | <u>Rolling actions log</u> | 13.06.23 | Correspondence and letters with First minister to be circulated as appendices to the rolling action log. | <p>Committee Services Contact: Andrew Henderson Andrew.Henderson@Edinburgh.gov.uk</p> | August 2023 | <p>August 2023 update <u>Recommended for closure</u> Letters attached as appendices.</p> |

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| 8 | <u>Chief Officer Appointment for the Edinburgh Integration Joint Board and Health and Social Care Partnership</u> | 13.06.23 | Officers to share the recruitment pack for the post of the Chief Officer with members of the EIJB. | Service Director, HR – City of Edinburgh Council Contact: Nareen Owens, Nareen.Owens@Edinburgh.gov.uk | August 2023 | August 2023 update <u>Recommended for closure</u> Recruitment pack circulated |
| 9 | <u>Medium Term Financial Strategy & 2023/24 Financial Plan Update</u> | 13.06.23 | Briefing note regarding reserves to be circulated. | Chief Finance Officer, EIJB Contact: Moira Pringle moira.pringle@nhslothian.scot.nhs.uk | August 2023 | August 2023 update <u>Recommended for closure</u> Briefing note circulated |
| 10 | <u>Bed base review update</u> | 13.06.23 | Officers to share scoping document of the bed base review with IJB members when available. | Service Director, Operations, Edinburgh Health and Social Care Partnership Contact: Mike Massaro - Mallinson mike.massaro-mallinson@nhslothian.scot.nhs.uk | September 2023 | |