

Rolling Actions Log

Culture and Communities Committee

10 August 2023

| No | Date | Report Title | Action | Action Owner | Expected completion date | Comments |
|----|--|--|--|---|--------------------------|--|
| 1 | 31.05.18 (The City of Edinburgh Council) | Fair Fringe and Fair Hospitality Charter Guidelines | Calls for report on the Charter's efficacy to go to Culture and Communities Committee after August 2019. | Executive Director of Place Lead Officer David Waddell | End 2023 | A business bulletin update is included on the agenda for Committee on 11 May 2023 . Link to action 36 (a) in the Rolling Actions Log. |
| 2 | 11.12.18 (Education, Children and Families Committee) | Petition for Consideration - Edinburgh Central Library vs Virgin Hotel | To request that the annual report on the Lifelong Learning Plan scheduled for October 2019, includes within it, options for the Central Library, drawing on past and current studies and feasibility exercises and a clear vision for its role in the city's cultural landscape. | Executive Director of Place Lead Officer Evelyn Kilmurry | December 2024 | It would not be appropriate to incorporate options for the Central Library into the Lifelong Learning Plan. However, it is proposed to bring forward a report on these options to Committee by the end of calendar year 2024 |

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| 3 | 10.09.19 | <u>City Centre Hostile Vehicle Mitigation Measures Update Report</u> | <p>1) To note that a further update report will be prepared following return to normal working conditions to outline the findings from the working group and to provide details of the anticipated cost and how it will be funded.</p> <p>2) To agree to update Committee on City Centre Hostile Vehicle Mitigation (HVM), and possibilities that HVM assets which were located in Edinburgh, may need to be reallocated in line with national policing priorities.</p> | <p>Executive Director of Place</p> <p>Lead Officer Claire Miller</p> | On-going | <p>An update on HVM is included in the Business Bulletin on 7 March 2023. The update highlights that longer term and more permanent protection will be considered alongside the introduction of a Transient Visitor Levy.</p> <p>An update on the Visitor Levy (Scotland) Bill was presented to the Council on <u>22 June 2023</u> and a further update is planned for Policy and Sustainability Committee later in August 2023.</p> |

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| 4 | 12.11.19 | <u>Business Bulletin - The Future Management and Ownership of Easter Craiglockhart Hill Local Nature Reserve (LNR) – Motion by Councillor Burns</u> | To provide information on the possibility of community ownership and management of the woodland and open space in the area in the longer term and how this might be achieved, with ownership transferring to the Council as an interim measure, with a view to the eventual transfer of ownership and management, to a community organisation. | Executive Director of Place Lead Officer Andy Williams | 31.08.2023 | This will be included in Group Spokesperson Briefing on 14 August 2023. Last update: <u>12 November 2019</u> . |
| 5 | 15.06.21 | <u>Lauriston Farm, Edinburgh – Proposed Lease</u> | To agree that an update would be submitted to committee on the success of the lease holder to ensure Committee had oversight of the activity underway on the Urban farm, which formed part of the wider setting of Lauriston Castle. | Executive Director of Place Lead Officer Graeme McGartland | Aiming to be completed by the end of 2023 | Progress is being made on the lease. Once complete, this will be reported to the next scheduled Committee. |

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| 6 | 14.09.21 | <u>Europe for Festivals, Festivals for Europe Seal for Festival Cities and Regions</u> | To agree that the Executive Director for Place report to a future meeting of the committee on the benefits and achievements of Europe for Festivals, Festivals for Europe | Executive Director of Place Lead Officer Joan Parr | 7 December 2023 | Formal signing took place in May 2022. A report on the benefits and achievements will be presented to Committee at the end of the first year. |
| 7 | 16.11.21 | <u>Cemetery Strategy</u> | To note the update on Craigmillar Castle Park Cemetery and the financial analysis set out in paragraph 6.1.2 of the report and note that a report would be prepared for Committee when the funding options had been investigated. | Executive Director of Place Lead Officer Andrew Mitchell | 7 December 2023 | The funding options are still being investigated. A report will be prepared for Committee when this is complete. |
| 8 | 01.02.22 | <u>Cemetery Management Rules</u> | To agree that officers would report back to committee one year from implementation detailing compliance, complaints, and any enforcement actions in relation to the new management rules. | Executive Director of Place Lead Officer Andrew Mitchell | 7 December 2023 | |

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| 9 | 26.04.22 | Business Bulletin Meadows Jawbone Arch Conservation Project | <p>1) To explore more ways of circulating the Business Bulletin.</p> <p>2) To celebrate the activities and the undertaken by volunteers whose goodwill to volunteer supported civic life in the city and to thank the members and all those in the cultural sector who contributed to this.</p> | Executive Director of Place | 13 December 2023 | Actions 1 and 2 were closed by Committee on 13 December 2022. |
| | | | <p>3) To clarify the timeline for the future business bulletin for the Meadows Jawbone Arch Conservation Project and circulate this information to Elected Members.</p> | | 10 August 2023 | <p><u>Recommended for Closure</u></p> <p>A report on the timeline for the Meadows Jawbone Conservation Project is presented to Committee on 10 August 2023.</p> <p>Previous updates:</p> <p>13 December 2022</p> <p>11 May 2023</p> |

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| 10 | 26.04.22 | <u>Management Rules for Public Parks and Greenspace 2023-2033</u> | <p>1) To agree that when the Council was developing management rules, to liaise with Legal Services to ensure clarity of regulations and that they complied with legislation and that signs reflecting the rules would be bespoke for individual parks.</p> <p>2) To agree to clarify which department or service was responsible for handling enforcement and complaints in the follow up report which would be presented to Culture and Communities or a successor committee.</p> <p>3) To agree to work with Active Travel regarding cycle infrastructure and to consider ways to</p> | <p>Executive Director of Place</p> <p>Lead Officer Andy Williams</p> | 7 December 2023 | |

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| | | | <p>deal with issues such as abandoned cycles.</p> <p>4) To agree that there would be public engagement and an update provided on the issue of barbeques.</p> <p>5) To agree to give consideration to the use of bollards to deter illegal parking at Saughton Park and to provide an update to committee.</p> <p>6) To agree to provide an update to Members on CCTV and security in parks.</p> <p>7) To agree to consider controls which would address noise and surface erosion associated with outdoor exercise classes.</p> | | | |

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| | | | 8) To agree to update Councillor Fullerton on the staffing at Saughton Park on 25.04.22. | | | |
| 11 | 26.04.22 | City Centre Street Hockey and Skating Facility | To improve facilities of existing parks, such as Burdiehouse Valley Park and to consider creating facilities in others. | Executive Director of Place Lead Officer Andy Williams | 29 February 2024 | Community consultation has recently been completed. The results of this will be reviewed and analysed and it is expected that an update on the potential to improve facilities in existing parks and to consider creating facilities in others will be included in a future Parks and Openspace Investment Update for Committee. |
| 12 | 16.08.22 | Edinburgh Biodiversity Action Plan – Meadows and Bruntsfield Links | To request the Executive Director of Place to report in two cycles on the Edinburgh Biodiversity Action Plan focussing on the naturalisation of the Meadows and Bruntsfield Links and to invite the Friends of Meadows and | Executive Director of Place Lead Officer Andy Williams | By end of 2023 | This forms part of the Council's approach to Living Landscapes. Officers will continue to engage with the Friends of the Meadows and Bruntsfield Links and will organise for them to be involved in discussions with Committee at the appropriate time. |

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| | | | Bruntsfield Links to make a presentation on the matter. | | | |
| 13 | 16.08.22 | UCI Cycling World Championships 2023 | <p>1) To note that members and all stakeholders would be kept updated on the arrangements through communication and public engagement and via the Council's Event Planning and Operations Group (EPOG) and the APOG on Festivals and Events.</p> <p>2) To note that members would be informed about the timescales for the removal of roadblocks and infrastructure once this had been confirmed.</p> | <p>Executive Director of Place</p> <p>Lead Officer David Waddell</p> | <p>August 2023</p> <p>August 2023</p> | <p><u>Recommended for closure</u></p> <p>This was covered at the Festivals and Events All Party Oversight Group on 27 July 2023.</p> |

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| 14 | 13.10.22 | <u>Terms and Conditions for Operating Events in Parks: West Princes Street Gardens and Ross Bandstand</u> | Provide a briefing note to members concerning the nature of rockfall from the Castle and to liaise with Historic Environment Scotland about the impact of fireworks on rockfall and relay this information to members. | Executive Director of Place Lead Officer Gareth Barwell / Alison Coburn | On-going | Briefing note will be recirculated prior to Committee. Action to remain open as the issue is ongoing. |
| 15 | 13.10.22 | <u>Emergency Motion – Edinburgh Filmhouse and Edinburgh International Film Festival</u> | 1) To include in the Business Bulletin for the next meeting of Committee on 13 December 2022 an update on the situation. 2) To have discussions with officers to consider the possibility of creating mechanism to ensure that cultural delivery across the entire city would be protected. | Executive Director of Place Lead Officer Joan Parr | Ongoing | <u>Recommended for closure</u> An update is included on the agenda for Committee on 10 August 2023 in response to Councillor McFarlane’s motion (action 34 below). (See also Action 21 below) Previous updates For Action 1 - A verbal update was provided to Committee on 13 December 2022. <u>7 March 2023</u> |

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| | | | | | | 11 May 2023 |
| | | | 3) To have discussions with Creative Scotland, regarding the financial situation, and what steps could be taken for the future. | | | |
| 16 | 27.10.22 (The City of Edinburgh Council) | Edinburgh's Christmas – Motion by Councillor McVey | Report within 3 cycles to the Culture and Communities Committee to revisit the options for the Edinburgh Christmas Market Delivery and to examine options that would ensure commitments to: quality, reliability, community engagement, supporting local traders and sharing the celebrations around the city. Consideration should also be given to a different model of | Executive Director of Place Lead Officer David Waddell | May 2023 | Recommended for Closure This report was considered on 8 June 2023 . |

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| | | | partnership delivery. | | | |
| 17 | 27.10.22 (The City of Edinburgh Council) | Edinburgh Leisure Pitch Hire Prices – Motion by Councillor Campbell | <p>1) Report within two cycles to the Culture and Communities Committee detailing prices for all 3G and 4G pitches within the schools estate and Edinburgh Leisure’s own facilities, along with a market comparison.</p> <p>2) To invite the Chief Executive of Edinburgh Leisure to that Committee to discuss how to access to 3G and 4G pitches in areas of SIMD 1- 4 could be more affordable and in a way that avoided any unintended consequences.</p> | <p>Executive Director of Place</p> <p>Lead Officer Evelyn Kilmurry</p> | March 2023 | <p>Actions 1 and 2 - Closed</p> <p>A report on this was submitted to Committee on 7 March 2023.</p> |

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| | | | | | | |
| | | | 3) Briefing note on the findings of Action 2 above within two cycles. | | 10 August 2023 | <u>Recommended for Closure</u> This briefing note has now been circulated |
| 18 | 27.10.22 (The City of Edinburgh Council) | Bridgend Farmhouse – Motion by Councillor Burgess | To invite Bridgend Farmhouse to give a presentation to Culture and Communities Committee on the work they do. | Executive Director of Place Lead Officer Alison Coburn | By December 2023 | A meeting is in the process of being arranged and an invitation will be issued to Committee members separately. |
| 19 | 13.12.22 | Business Bulletin Edinburgh Filmhouse | To note that there were a number of bids for the Edinburgh Filmhouse being considered and that members would be provided with an update on progress. | Executive Director of Place Lead Officer Joan Parr | Ongoing | <u>Recommended for closure</u> A report is included on the agenda for Committee on 10.08.2023. |
| 20 | 13.12.22 | Use of Public Spaces for Events and Filming Update | 1) To note the results of the public consultation on the key principles for the use of public | Executive Director of Place | 5 October 2023 | It is anticipated that the final report will be presented on 05.10.2023. |

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| | | | <p>spaces for events and filming.</p> <p>2) To approve the finalised key principles and process for submitting applications for the use of public spaces as set out in paragraphs 4.12 to 4.14 and in Appendices 2 and 4 of the report, subject to the following modifications:</p> <ul style="list-style-type: none"> • Insert in “How we will respond” column at Principle 12 – “Event organisers should be asked to demonstrate how they are going to avoid, entirely where possible, or if not possible, minimise, damage | Lead Officer Joan Parr | | <p>Previous update</p> <p>11 May 2023</p> |

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| | | | <p>to built and green areas.”</p> <ul style="list-style-type: none"> • Insert in “How we will respond” column at Principle 6 – after the word “deliver” insert “These should be substantial and tangible for the local community and proportionate to the size of the event.” <p>3) To agree that an action plan to implement the responses to the key principles would be presented to Committee in May 2023 for approval.</p> <p>4) To discharge the outstanding motions from the Council as</p> | | | |

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| | | | <p>set out in Appendix 1 of the report which had been addressed by the key principles or in previous responses to the appropriate Executive Committees.</p> <p>5) To note that officers would continue to progress implementation of the motion on Greening the Fringe, working with partners as appropriate and that members would be kept updated on progress via the Committee's Business Bulletin.</p> <p>6) To host a briefing session for members to consider the historical work undertaken.</p> | | <p>April 2023</p> | <p>Action 6 – closed 11.05.23</p> |

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| | | | <p>7) To approve the progression of the practical steps outlined in paragraph 4.16 of the report and to agree that an update would be provided in the Business Bulletin in two cycles.</p> <p>8) To continue consideration of the Conservative Group amendment to the May 2023 Committee meeting.</p> | | May 2023 | <p>A briefing was provided to the Festivals and Events APOG on 20.04.2023.</p> <p>Action 7 – closed 11.05.23</p> <p>An update on these actions was provided in the update for Committee on 11 May 2023</p> |
| 21 | 13.12.22 | <u>Custom House – Recommendation for Development by the Scottish Historic Buildings Trust</u> | To note that Scottish Historic Buildings Trust welcomes the advice and input offered from the Council’s Museums and Galleries Service to jointly develop the heritage element of the project and | Executive Director of Place Lead Officer Gillian Findlay | 5 October 2023 | This update has been delayed and is now expected on 5 October 2023 |

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| | | | that a report will be brought back to Committee in six months to fully define this element and the long-term partnership arrangements and community engagement. | | | |
| 22 | 13.12.22 | Amplification of Sound in Public Places | 1. To request the Festivals & Events APOG to discuss, design and carry out a consultation with residents and businesses to seek evidence of the issues associated with the amplification of sound in public spaces and to report back to the Culture & Communities Committee within three cycles in order to consider whether there would be sufficient justification to proceed with preparing a bye- | Executive Director of Place Lead Officer Ian Buchanan | 5 October 2023 | Part 1 of action 1 was discussed at the Festivals and Events APOG on 20.04.2023. Recent update - 11.05.2023 . Survey currently on the Council's Consultation Hub from 09.05.2023 – 31.08.2023. |

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| | | | law. | | | |
| | | | 2. To agree that an update would be included in the Business Bulletin for the first meeting of the Committee in 2023 giving details of all the actions agreed in paragraphs 3.3.2, 3.3.4, 3.3.5 and 3.3.6 of the report and an explanation of any agreed action where no action had been progressed. | Executive Director of Place Lead officer: Gavin Brown | March 2023 | Action 2 - Closed Business Bulletin update was included in the papers for Committee on 7 March 2023. |
| | | | To agree to provide an update report on progress for Summer 2023. | | May 2023 | Action 6 – closed 11.05.23 An update was included in the Business Bulletin for Committee on 11 May 2023 |
| 23 | 13.12.22 | Changes to Legislation on the Sale and Use of | 1) To note that a further report would be submitted in Autumn 2023 providing a more | Executive Director of Place | On-going | A Business Bulletin update is expected in October 2023. |

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| | | Fireworks in Scotland | <p>detailed update on the legislative changes and implications for the City of Edinburgh Council.</p> <p>2) To refer the report to the Regulatory Committee for further consideration and any relevant outputs from that referral to be included within the report back to this Committee in Autumn 2023.</p> | <p>Lead Officer Tom Veitch/Simon Porteous</p> <p>Executive Director of Place Lead Officer Tom Veitch</p> | <p>May 2023</p> | <p>Closed</p> <p>Report was referred to Regulatory Committee meeting on 1 May 2023.</p> |
| 24 | 13.12.22 | Community Empowerment Update | <p>1) Agree to receive a further report in one cycle on the detail of the community centre approach before giving approval to the Strategy</p> | <p>Executive Director of Place Lead Officer Andrew Field</p> | <p>March 2023</p> | <p>Closed</p> <p>A report on the development of a new Community Centre Strategy was approved by Committee on 7 March 2023 and Appendix 1 included the briefing note requested in action 4.</p> |

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| | | | 2) Agree that management committees must be consulted as part of this approach and their feedback included in the report | Executive Director of Place Lead Officer Andrew Field | 29 February 2024 | |
| | | | 3) To agree that all councillors would receive an urgent briefing, within one week, covering: <ul style="list-style-type: none"> The proposed changes to the Lifelong Learning structure The outcomes that the re-structure aimed to deliver Detail of what prioritising community centres and community | | December 2022 | Closed The briefing note was circulated to Committee members on 21 December 2022. |

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| | | | centre management committees actually meant in terms of resource, structure and engagement | | | |
| | | | 4) To agree the content of the briefing would be included in the report so that it was available to the public. | | | Closed Briefing note appended to report referred to in part 1 above. |
| 25 | 13.12.22 | <u>Response to Motion by Councillor Osler - Trees</u> | 1) To agree that an update be brought to Committee in two cycles on the progress and delivery of the approach set out in paragraphs 4.9 to 4.19 for tree management and maintenance and the approach set out in paragraphs 4.21 to 4.25 for engaging with residents and businesses and any | Executive Director of Place Lead Officer Steven Cuthill | 5 October 2023 | |

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| | | | future actions to be explored. | | | |
| | | | 2) To agree to revise the Trees in the City Action Plan including, but not exclusive to, the suggestions detailed in paragraphs 4.14 and 4.15 of the report with a report back to Committee in two cycles. | Executive Director of Place Lead Officer Steven Cuthill | 5 October 2023 | |
| | | | 3) To recognise that an understanding of tree mortality rates was important to be able to identify problems with trees in the city and to identify solutions to those problems. | Executive Director of Place Lead Officer Steven Cuthill | 5 October 2023 | |
| | | | 4) To note with concern that there was no assessment of tree | | | Noted. |

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| | | | mortality within the city currently. | | | |
| | | | 5) To request a briefing note with further detail from officers about how this could be recorded in the future, what additional resources would be required for this (if any) and details of a proposed process for reporting against tree mortality in the city on a regular basis to ensure that this issue remained high on the Council's agenda. | Executive Director of Place Lead Officer Steven Cuthill | 5 October 2023 | |
| 26 | 13.12.22 (See agenda) | Library Collection Development (Reflecting Edinburgh's National, Ethnic and Linguistic Diversity) - | Requests a report to Committee within three cycles containing information on: (a) what steps have been taken to realise the aims laid out in | Executive Director of Place Lead officer: Evelyn Kilmurry | 10 August 2023 | <u>Recommended for Closure</u> This report is included on the agenda for Committee on 10.08.2023. |

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| | | <p>Motion by Councillor Heap</p> | <p>Section 4 of the Provision of Ukrainian Language Book Stock in Edinburgh Libraries briefing note (Next Steps) to ensure expanded provision of library resources for refugees from Ukraine</p> <p>(b) how the Council develops its library collections to meet reader needs arising from the city's growing national, ethnic and linguistic diversity, including how it meets the needs of its readers who are:</p> <p>Refugees Asylum seekers BAME (Black, Asian and Minority Ethnic) people People for whom English is not their first</p> | | | |

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| | | | language. | | | |
| 27 | 15.12.22 (The City of Edinburgh Council) | Eurovision 2023 Bid – Motion by Councillor Biagi | Extract of the motion (action only) Agree that officers should bring a scoping paper to the Culture and Communities Committee in three cycles which seeks to use the experience from other cities and sets out options on the necessary stakeholder engagement and possible funding models for delivering the kind of new arena which would be required to deliver major events. | Executive Director of Place Lead officer: David Cooper | 5 October 2023 | An update is included in the Business Bulletin for Committee on 10.08.2023 |
| 28 | 15.12.22 (The City of Edinburgh Council) | Filmhouse – Emergency Motion by Councillor Walker | 1. To note that the Administrator’s deadline was set for Wednesday 7 December. 2. To request an urgent report to the next | Executive Director of Place Lead officer: Joan Parr | On-going | <u>Recommended for Closure</u> These actions have been completed and further actions on Edinburgh Filmhouse have been agreed. |

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| | | | <p>meeting of the Festival and Events All Party Oversight Group updating members on:</p> <ul style="list-style-type: none"> • The outcome of the successful bids for the Edinburgh Filmhouse Building and its assets • What plans are underway to preserve the Edinburgh International Film Festival • What funding is available to support Film Festival activity • What the Council is doing to ensure the future of cultural cinema in Edinburgh | | | |

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| 29 | 09.02.23 | Motion by Councillor Osler – Tree Protection Measures East and West Princes Street Gardens (The City of Edinburgh Council) | <p>1. Agrees that each of:</p> <ul style="list-style-type: none"> i. the tree protection plan at 6. above, once completed, and ii. the Tree in City Action Plan at 7. above, once refreshed, will be presented to the Culture and Communities Committee for approval within one cycle of such completion and refreshment. <p>2. Agrees for a report within two cycles to the Culture and Communities Committee setting out:</p> <ul style="list-style-type: none"> a) For events covered by the applications at 2. and 4. above: | <p>Executive Director of Place</p> <p>Lead officer: Andy Williams</p> | <p>5 October 2023</p> <p>May 2023</p> | <p>Action 2 – Closed 11 May 2023</p> <p>A report is included with the papers for Committee on 11.05.2023</p> |

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| | | | <ul style="list-style-type: none"> i. what measures were put in place to ensure tree protection and recovery during and post the event, and ii. how compliance with such measures was monitored and enforced, including details of any non-compliance which was brought to the attention of the Council, and a timeline of this, and <p>b) For future events in West Princes St Gardens and in East Princes St Gardens:</p> | | | |

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| | | | <ul style="list-style-type: none"> i. what contractual and any other protections may be put in place to ensure those events comply with the applicable Tree Protection Plan and with the Tree in City Action Plan, and ii. processes by which compliance with the applicable Tree Protection Plan and the Tree in City Action Plan, effectively may be monitored and enforced, including consideration of how this might happen through the | | | |

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| | | | Council's auditing processes. | | | |
| 30 | 09.02.23 (The City of Edinburgh Council) | Motion by Councillor Nicolson – Non-Council Run Community Spaces | Extract of motion (for action) 1. Council agrees: <ul style="list-style-type: none"> To commission the previously requested report within one cycle identifying what can be offered in the way of strategic and financial support for such organisations. This report should come to the Culture and Communities Committee and include details regarding the process which must be undertaken when financial support is agreed and what | Executive Director of Place Lead officer: Andrew Field | 29 February 2024 | An update on this is included in the Community Centre Strategy report which is being considered by Committee on 7 March 2023. The report proposes to progress these actions through the development of a new Community Centre Strategy. |

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| | | | requirements to secure it are placed upon management committee. | | | |
| 31 | 09.02.23 (The City of Edinburgh Council) | Motion by Councillor Heap – Concessionary Ticket Schemes for Cultural Events | <p>1. Requests a report to the Culture and Communities Committee within two cycles which:</p> <p>a) Summarises current levels of provision of free and low-cost cultural events in the city, including, but not limited to: i) Festivals under the Festivals Edinburgh brand ii) Events held on Council land or in Council buildings iii) Events held as part of Council contracts, including but not limited to, Edinburgh’s Christmas and Edinburgh’s</p> | <p>Executive Director of Place</p> <p>Lead officer: Joan Parr</p> | 10 August 2023 | <p><u>Recommended for Closure</u></p> <p>This report is included on the agenda for Committee on 10.08.2023. A briefing was completed at the Festivals and Events APOG in June 2023.</p> |

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| | | | <p>Hogmanay iv) Events in receipt of Council grant funding.</p> <p>b) Explores what steps the Council can take to expand the provision of free and low-cost tickets, including, but not limited to the types of events mentioned in 4).</p> <p>2. To note that not all barriers to events are financial and asks within the same report that information be gathered as to what organisations are doing to make venues, performances and events accessible for all to enjoy.</p> <p>3. Deeply regrets the financial pressures and external challenges</p> | | | |

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| | | | <p>facing residents in accessing cultural events and cultural institutions and festivals trying to deliver cultural events.</p> <p>4. Requests that:</p> <p>i. a briefing note is circulated to the Culture and Communities Committee prior to summer recess summarising current provision of free and discounted access to the city's festivals and other cultural events in association with the Council.</p> <p>ii. The Festival and Events APOG holds a meeting with the specific purpose of looking at affordability, access</p> | | <p>June 2023</p> <p>By June 2023</p> | |

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| | | | and inclusion with invitations extended to relevant operators and stakeholders. | | | |
| 32 | 16.03.23 (City of Edinburgh Council) | Motion by Councillor Heap – Gorgie Farm (Arrangements for the Care of Animals) | Extract of the approved composite amendment (action only): Requests that officers report back: a) via a member briefing on what has or can be done to provide financial support to staff and volunteers looking after animals at their own expense and the possible role in the Partnership Steering Group and EVOC in facilitating this. | Executive Director of Place | 5 October 2023 | An update on Gorgie Farm is included in the Business Bulletin on 10.08.2023 |

| No | Date | Report Title | Action | Action Owner | Expected completion date | Comments |
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| | | | <p>b) via member briefings on the progress of the Partnership Steering Group chaired by EVOC.</p> <p>c) via a report to Culture and Communities Committee information on spend so far from the £150,000 support fund approved by the Education, Children and Families Committee on 31 January 2023 and a plan for the remaining budget.</p> | | | |
| 33 | 16.03.23 (City of Edinburgh Council) | Motion by Councillor O'Neill – Edinburgh's Monuments and Commemoration | <p>Extract of the approved motion (action only):</p> <p>Therefore, requests a report within 2 cycles to Culture & Communities committee, and thereafter be referred to</p> | <p>Executive Director of Place</p> <p>Lead Officer: Karl Chapman</p> | 10 August 2023 | <p><u>Recommended for Closure</u></p> <p>This report is included on the agenda for Committee on 10.08.2023</p> |

| No | Date | Report Title | Action | Action Owner | Expected completion date | Comments |
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| | | | <p>Planning Committee which sets out:</p> <p>a) The current process for how new statues, monuments and commemorative structures are decided upon in the city, and what role the Council plays in this;</p> <p>b) Options for establishing a new policy and process for new statue / monument / commemorative structure proposals, to ensure that these contribute to the objectives set out in 5), including further options for improving representation amongst commemorative structures erected in the city.”</p> | | | |

| No | Date | Report Title | Action | Action Owner | Expected completion date | Comments |
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| 34 | 04.05.23 (City of Edinburgh Council) | Motion by Councillor McFarlane – Save the Filmhouse | Extract of the approved motion (action only): Update report on progress within 1 cycle to the Culture and Communities committee.” | Executive Director of Place | 10 August 2023 | <u>Recommended for Closure</u> A report is included on the agenda of Committee on 10.08.2023 |
| 35 | 04.05.23 (City of Edinburgh Council) | Motion by Councillor Flannery - Bridgend Farm Reserve Funding | Extract of the approved motion (action only): Council therefore asks: 1) For a briefing note to be circulated to members of Culture & Communities committee to provide details of any other Edinburgh organisations on the ‘reserve list’ for funding, and therefore at similar risk. 2) For the Convener of Culture & Communities to meet with officers and Bridgend Farmhouse to explore what the Council | Executive Director of Place | By December 2023 | A Business Bulletin update is provided in the meeting papers for Committee on 10.08.2023 |

| No | Date | Report Title | Action | Action Owner | Expected completion date | Comments |
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| | | | can do to support Bridgend Farmhouse, timeously. | | | |
| 36(a) | 11.05.23 | Business Bulletin Fringe Society | 1) To agree the fringe society would be invited to a briefing session with members. | Executive Director of Place Lead officer: David Waddell | By end of 2023 | This links to action 1 of the Rolling Action Log. |
| 36(b) | | Fundraising Plan for Community Led Heritage Groups | 1) Officers to provide further details to members regarding what engagement has been undertaken regarding raising awareness of the fundraising plan to support and bring together community led heritage groups in Edinburgh. | Executive Director of Place Lead officer: Gillian Findlay | By December 2023 | |
| 37 | 11.05.23 | Third Party Cultural Grants Funding 2023-24 | 2) Briefing note to be circulated to members providing more information on targeted | Executive Director of Place | 5 October 2023 | |

| No | Date | Report Title | Action | Action Owner | Expected completion date | Comments |
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| | | | <p>methods in place to develop fair work practices for artists employees and volunteers.</p> <p>3) Officers to check how the consultation on amplification of noise in public spaces was being advertised to businesses and residents.</p> <p>4) To request a presentation from one of the creative community hubs on how the funding was being utilised.</p> <p>5) Briefing note to be circulated to all councillors on how resources are being shared across the city.</p> <p>6) Officers to share video link with members.</p> | <p>Lead Officer: Lindsay Robertson</p> <p>Ian Buchanan</p> <p>Lindsay Robertson</p> <p>Lindsay Robertson</p> <p>Lindsay Robertson</p> | | <p>This will be covered in the update on Amplification of Sound in Public Spaces in October 2023.</p> |

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| | | | 7) Officers to invite Dancebase to make a presentation to a future meeting. | Lindsay Robertson | | |
| 38 | 11.05.23 | Edinburgh Cemetery Tour Registration Scheme - Update | Further engagement with tour guide representatives to explore improvements to compliance with the donation scheme to be reported back to the Culture and Communities Committee by the end of the year. | Executive Director of Place | 7 December 2023 | |
| 39 | 11.05.23 | Response to Motion by Councillor Osler – Tree Protection in East and West Princes Street Gardens | 1) A briefing to be given to the next Festivals APOG regarding Tree Protection Order measures and KPIs to be put in place in advance of use of either/both East and West Princes Street Gardens for the Summer Festivals. | Executive Director of Place Lead officer: Andy Williams | 13 June 2023 | <u>Action 1 - Recommended for Closure</u> This was completed on 13 June 2023 |

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| | | | <p>2) A report to be submitted to committee, once the Trees in the City Action Plan and the Tree Protection Plan for East Princes Street Gardens have been completed, to pull them together with existing documents regarding the protection of trees in Princes Street Gardens into a single document for Committee's consideration, to bring clarity for both Council and potential users of the Gardens.</p> <p>3) A revised briefing note with full details to be circulated amongst committee and appended to the Business Bulletin for the next meeting, which should include:</p> | | <p>5 October 2023</p> <p>5 October 2023</p> | |

| No | Date | Report Title | Action | Action Owner | Expected completion date | Comments |
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| | | | <p>i. a copy of minutes and action points captured from the various site meetings held throughout October, November and December 2022, and full, specific details of which breaches were / were not addressed and why</p> <p>ii. a copy of the holding statement from Unique Assembly in November 2022 which details their promise to bring forward a complete Tree Protection Management Plan, confirmation of the date when this holding statement was published, confirmation of when the complete Tree Protection Management Plan was received by the Council, and a copy of this plan.</p> | | | |

| No | Date | Report Title | Action | Action Owner | Expected completion date | Comments |
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| | | | <p>iii. full details of planning enforcement action, including when notification of breaches of tree protection zones were first reported and then investigated.</p> <p>4) Officers to explore options to resource on-site supervision during the installation, operation and removal from site during Edinburgh's Christmas 2023, with a proposal for what resourcing requirements will be needed to be brought to the relevant committee for decision as soon as possible.</p> <p>5) The Convener to write to Unique Assembly outlining the committee's position on the importance of tree protection, inviting them</p> | | <p>5 October 2023</p> <p>5 October 2023</p> | |

| No | Date | Report Title | Action | Action Owner | Expected completion date | Comments |
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| | | | to address committee and discuss how the Council's requirements for tree protection can align with their corporate social responsibilities. | | | |
| 40 | 11.05.23 | <u>Guidance on Park Lighting</u> | <p>1) Briefing to be provided regarding areas covered by the SIMD assessment.</p> <p>2) Officers to provide an update report each year including, but not limited to, installation progress, and a review of the prioritisation framework and an assessment of its success.</p> | <p>Executive Director of Place</p> <p>Lead officer: Andy Williams</p> | | <p><u>Recommended for Closure</u></p> <p>Annual Report added to the Committee forward plan from May 2024.</p> |
| 41 | 11.05.23 | <u>Response to motion by Councillor Thornley – Parks and Greenspace Investment</u> | <p>1) Briefing note to be provided with regard to accessibility, barriers and how and what money is being used for/on.</p> | <p>Executive Director of Place</p> <p>Lead officer: Andy Williams</p> | 5 October 2023 | |

| No | Date | Report Title | Action | Action Owner | Expected completion date | Comments |
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| | | following 2023 Council Budget | 2) Committee to receive an update in the Business Bulletin on the four priorities set out in 4.3 in six months' time. | | 7 December 2023 | |
| 42 | 11.05.23 | Lawn Tennis Association Investment in Parks Tennis Courts | <p>1) A review after implementation to be undertaken within a calendar year to consider any possible non-intended barriers to use.</p> <p>2) To request that officers arrange for, subject to a consideration of feasibility, the siting of tennis ball recycling bins at Council-run tennis courts and the collection of balls from them, including the four noted in the report, with an update on progress</p> | <p>Executive Director of Place</p> <p>Lead officer: Graham Croucher</p> <p>Lead officer: Andy Williams</p> | <p>By June 2024</p> <p>7 December 2023</p> | |

| No | Date | Report Title | Action | Action Owner | Expected completion date | Comments |
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| | | | <p>made via the Business Bulletin.</p> <p>3) A briefing note outlining the technical specification of resurfacing materials and plan of improvement works to be shared with committee members and relevant ward members to be circulated.</p> | Lead officer: Graham Croucher | 5 October 2023 | |
| 43 | 11.05.23 | <u>Edinburgh Museums and Galleries: Policy Renewals 2023-2026</u> | 1) To note that the next updates to the Museums and Galleries: Collections Development Policy 2023-2026 and the Museums and Galleries: Temporary Exhibitions Policy 2023-2026 would be submitted to the appropriate Executive Committee in 2026. | Executive Director of Place | May 2026 | |

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| | | | <p>2) To request a report within three cycles on how the Edinburgh Museums and Galleries collections could reflect the Scotland's Museum and Galleries Strategy's focus on wellbeing, the climate crisis and decolonisation, the report to include a section on whether an audit of the collections for links to slavery, colonialism and racism could be undertaken.</p> <p>3) To agree to a report in three cycles to Committee updating members on the work of the Decolonisation Working Group, including progress made to date in repatriating looted or unethically acquired items from Edinburgh's</p> | | <p>7 December 2023</p> <p>7 December 2023</p> | |

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| | | | collections and ways in which the Council may seek to be proactive as well as reactive in repatriating these items and remains. | | | |
| 44 | 11.05.23 | <u>Motion by Councillor Heap - WASPS Studio Space in Dalry</u> | <p>Extract of the approved motion (action only):</p> <p>To request a report in two cycles to be submitted to the Culture and Communities Committee covering.</p> <p>i. The details of any sale of the property by the City of Edinburgh Council.</p> <p>ii. What could be done to support WASPS to keep their studio provision at West Park Place or within the Gorgie/Dalry area.</p> | Executive Director of Place | 5 October 2023 | |

| No | Date | Report Title | Action | Action Owner | Expected completion date | Comments |
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| 45 | 01.06.23 City of Edinburgh Council | <u>Motion by Councillor McFarlane – International Overdose Awareness Day</u> | <p>Extract of the approved motion (action only):</p> <p>1) Agrees to annually mark Overdose Awareness Day on 31st of August each year with information promoted through the council’s social media channels to both raise awareness and signpost support services awareness and signpost support services that are available in addition to engaging with Edinburgh’s Health and Social Care Partnership to establish whether there can be further on the ground activity as in previous years.</p> <p>2) The Council Leader to work with COSLA</p> | Alison Coburn | Annually | |

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| | | | <p>leaders to ask that Scottish Government establish a national memorial.</p> <p>3) A report to the Culture and Communities Committee in two cycles on how the Council can establish a policy and process for formal memorials or places of remembrance. A memorial for those who have lost their lives through an overdose being the first to be considered under this policy.</p> | <p>Council Leader</p> <p>Executive Director of Place</p> <p>Lead officer: Karl Chapman</p> | <p>On-going</p> <p>August 2024</p> | <p>A report on proposals to develop a policy on Monuments and Commemorations is included on the Committee agenda on 10.08.2023. If the approach set out is agreed, the final policy is expected to be presented to Policy and Sustainability Committee in August 2024.</p> |
| 46 | 01.06.23 City of Edinburgh Council | <u>Motion by Councillor Osler – Bowling Greens</u> | <p>Extract of the approved motion (action only):</p> <p>1) A report will go to Culture and Communities within</p> | Executive Director of Place | 7 December 2023 | |

| No | Date | Report Title | Action | Action Owner | Expected completion date | Comments |
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| | | | <p>two cycles looking into what uses could be provided at these venues including them remaining as Bowling Greens with publicly accessible toilet provision, rest points and water access.</p> <p>2) In addition the report should consider community projects to repurpose the bowling greens into community growing areas.</p> <p>3) Briefing note requested on other council owned bowling greens at risk of potential closure.</p> | Lead officers: Evelyn Kilmurry and Andy Williams | | |

| No | Date | Report Title | Action | Action Owner | Expected completion date | Comments |
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| 47 | 01.06.23 City of Edinburgh Council | <u>Motion by Councillor Heap – Celebrating Pride Month</u> | Extract of the approved motion (action only): Leader of the Council should write to the Edinburgh Divisional Commander to request that the next Police Scotland report to the Culture and Communities Committee specifically address what action is being taken to tackle LGBTIQ+ hate crime. | Committee Services | 5 October 2023 | |
| 48 | 08.06.23 | <u>Response to Motion by Councillor McVey – Edinburgh’s Christmas – Report by the Executive Director of Place</u> | Extract of the approved motion (action only): Report to the August meeting of the Culture and Communities Committee which should include: Break Clauses, KPIs, In-house options, locations out-with the city centre, options for local businesses, social enterprise and cooperatives and temporary infrastructure. | Executive Director of Place Lead officer: David Waddell | 10 August 2023 | <u>Recommended for Closure</u> This report is included on the agenda for Committee on 10.08.2023 |

| No | Date | Report Title | Action | Action Owner | Expected completion date | Comments |
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| 49 | 08.06.23 | NHS Lothian Director of Public Health Annual Report 2022 – Report by Consultant in Public Health, NHS Lothian | <ol style="list-style-type: none"> 1) Briefing on Public Health Paper to be shared with all elected members. 2) Briefing on Sexual Health Services to be issued in late summer to members. | Consultant in Public Health, NHS Lothian: Flora Ogilvie flora.ogilvie@nhslothian.scot.nhs.uk | September 2023 | |
| 50 | 22.06.23 (Council) | Motion by Councillor Faccenda - Toilet Provision | <ol style="list-style-type: none"> 1) Update to Committee on the necessary work required and related costs to reopen the Taylor Garden and Nicolson Square toilets and what security measures and any staffing that will be required. 2) summary of city-wide provision of existing public toilets, with specific reference to wheelchair accessible toilets, or | Executive Director of Place | 5 October 2023 | An interim update is provided in the Business Bulletin for Committee on 10.08.2023. |

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| | | | <p>lack thereof, in each ward and note of how long toilets have been closed or out of order.</p> <p>3) updates on future plans for building and providing public accessible toilets in each ward.</p> | | | |