

Rolling Actions Log

Policy and Sustainability Committee

22 August 2023

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	01.11.22	Edinburgh Transient Visitor Levy Update	To note that Council Officers would update and develop the proposed scope and would identify supporting proposals for revenue priorities for consideration by Committee at the end of March 2023.	Executive Director of Place	August 2023		<p><u>Recommended for closure</u></p> <p>A report on a Visitor Levy for Edinburgh is included on the agenda for Committee on 22.08.2023.</p> <p><u>Update March 2023</u></p> <p>An update is included in the Business Bulletin for Committee in March 2023</p>
2	17.11.22	City 2030 Net Zero Target Annual Report	To request that all existing information around the likely costs of failing to invest in	Executive Director of Corporate	October 2023		

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			climate solutions locally be made available to groups as soon as possible, and to request a report to the Policy and Sustainability Committee within 2 cycles which outlined how the Council could cost the consequences of inaction vs adaptation in order to support budget setting processes, and the development of the medium-term financial plan.	Services			
3	17.11.22	2030 Climate Strategy – Environmental Assessment Consultation and Review	1) To note that on 14 th November 2022, the Finance and Resources Committee “reaffirm[ed] the importance of this strategic work to investigate local heat and energy efficiency solutions in helping Edinburgh Council to	Executive Director of Corporate Services	October 2023		<u>Update - May 2023</u> 1) An update on LHEES was included in the March 2023 Business Bulletin with the full report planned for October 2023.

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			<p>meet our climate change and energy targets” and requested “a report on progress made towards this action at Policy and Sustainability Committee within 3 cycles”.</p> <p>2) To therefore request that in support of the above and as part of this report, a thorough options appraisal for opportunities for energy generation partnerships in the city be undertaken with an evaluation of how best to make Energy for Edinburgh an active enterprise, including consideration of</p>				

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			options for alternative and joint ventures for Committee to consider, and with learning from other ESCOs and Local Authorities.				
4	17.11.22	Climate Change Adaptation Update – Response to Motions by Councillors Macinnes and Parker	To request that the development of the Climate Ready Edinburgh plan and risk assessment include specific detail about how measures proposed in the plan – and risks identified in the risk assessment – would affect different demographics differently, and that this be included in the draft version coming to committee in early 2023.	Executive Director of Corporate Services	October 2023		<p><u>Update – August 2023</u></p> <p>A business bulletin update will be provided as part of the August update; briefing is being prepared to share with members ahead of October P&S.</p> <p><u>Update - May 2023</u></p> <p>A Business Bulletin update was provided as part of the March update; full report is planned for the</p>

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							August meeting of P&S Committee.
5	17.11.22	Covid-19: Service Resumption – Response to Motion by Councillor Lang	1) To request a note on the resumption of school foreign visits.	Executive Director of Children, Education and Justice Services	End March 2023		<p><u>Recommended for closure</u></p> <p>An update was provided in the Business Bulletin for the Education, Children and Families Committee in June 2023.</p> <p><u>Update – January 2023</u></p> <p>Education and Children’s Services are still finalising their policy and guidance on school trips abroad. A Task and Finish Group was set up to review this subject and last met</p>

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							<p>on 9 December 2022. Schools and key colleagues are now being consulted on the outcome and this will inform future policy.</p> <p>Update – March 2023</p> <p>Work continues and is ongoing; a fuller updated will be provided in a future Business Bulletin</p> <p>Update – January 2023</p> <p>Communications Service has been providing regular information to colleagues including via workshops and</p>

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							articles in NewsBeat since the early days of the pandemic and continue to update guidance regularly. HR colleagues are working on the preparation of a Corporate Well-Being plan.
			2) To request that the advice provided to Council employees during the Pandemic on physical wellbeing be reissued	Executive Director of Corporate Services	December 2023		<u>Recommended for closure</u> Colleagues have implemented a Wellbeing Focus Plan comprising of in-person and digital events and communications on all aspects of wellbeing including physical wellbeing.
6	24.11.22	City of Edinburgh Council:	To note that a further detailed report would be	Interim Chief Officer,	October 2023		<u>Update August 2023</u>

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		<u>Monitoring Officer Report - Adults with Incapacity</u>	<p>submitted by the Chief Executive to the Policy and Sustainability Committee on completion of the fact-finding investigation. This report should consider ongoing issues related to delayed discharge to give assurance as to no repeat of these incidents due to ongoing pressures with a particular focus on:</p> <p>a) The impact of court delays in obtaining appropriate orders.</p> <p>b) Assurance around the legal status of interim/step down beds.</p> <p>and thereafter referred to the following meeting of full council.</p>	Edinburgh Health and Social Care Partnership			<p>Will come to committee on 24 October.</p> <p><u>Update - May 2023</u></p> <p>An independent review has been commissioned and it has been confirmed that the reviewer should have a report finalised by the end of June. On receipt of the findings of the review, a report will be submitted to Committee</p>
7	24.11.22	City of Edinburgh	To request an update report	Executive	21 March		<u>Update – March</u>

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		Council: Social Security Take-Up Strategy - Motion by Councillor Heap	to the next Policy and Sustainability Committee on the current work underway, including the welfare advice services review, to ensure benefit advice and benefit take up was progressing and consider the next steps required	Director of Place	2023		<u>2023</u> A briefing session has been organised for the 23 rd March to cover the Social Security Take-Up Strategy and other questions on benefits
8	24.11.22	City of Edinburgh Council: Employee Volunteering Policy - Motion by Councillor Bandel	To request officers to develop a proposal for an Employee Volunteering Policy that would give staff paid leave to volunteer with local organisations and initiatives, and report back to Policy and Sustainability Committee by September 2023 including an assessment of any operational and financial impact on the delivery of council services	Executive Director of Corporate Services	March 2024		<u>Update – August 2023</u> Colleagues have met with Cllr Bandel and have agreed the Employee Volunteering Policy will be incorporated into the revised Special Leave Policy expected at March 2024 P&S Committee. <u>Update - May 2023</u>

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							Colleagues are currently reviewing a number of employee policies and will provide an update in the business bulletin for the August 2023 meeting
9	17.01.23	<u>Endorsement of Plant-based Treaty – Response to Motion by Councillor Burgess</u>	<p>1) To request an update report on progress of the treaty.</p> <p>2) To request an action plan and timescale for implementing possible changes to Council activities following the endorsement of the treaty to be presented to Committee for decision within 3 cycles</p>	<p>Executive Director of Corporate Services</p> <p>Executive Director of Corporate Services</p>	January 2024		<p><u>Update – August 2023</u></p> <p>Colleagues have provided an update on August Business Bulletin; full report due at January 2024 P&S Committee.</p> <p><u>Update - May 2023</u></p> <p>These are still on schedule for August 2023 meeting - report will now be titled Plant-Based Treaty Action Plan</p>

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10	17.01.23	<u>In-House Service Provision (Hard Facilities Management) - Response to motion by Councillor Day</u>	<p>1) To note disappointment that the report did not reflect the Council Business Plan nor did it address the original motion.</p> <p>2) To request a report back in 2 cycles which addressed the above concerns.</p> <p>3) To agree receive a further report in three cycles which examined the case for the establishment of a Direct Service Organisation (DSO) within the council covering all facilities management, long term capital investment and repairs on all council owned buildings</p>	<p>Executive Director of Place</p> <p>Executive Director of Place</p>	<p>August 2024</p> <p>August 2024</p>		<p><u>Update – August 2023</u></p> <p>An update has been included in the Business Bulletin for Committee in August 2023. It is anticipated that this work will take approximately one year to complete. An update on action 4 will be circulated as soon as possible.</p> <p><u>Update May 2023</u></p> <p>This will be included in the report referred to under Para 3), scheduled to come to this Committee in August 2023.</p>

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			<p>including those within the HRA. This report should establish the feasibility of managing 'peaks and troughs' demand across the entire council estate including the high volume of work on the schools estate during holiday periods, and whether this could be balanced with long term planning against other areas of the estate such as council housing.</p> <p>4) To request a briefing note setting out the timetable for continuing work around in-sourcing of hard facilities management</p>	Executive Director of Place	October 2023		

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			<p>including:</p> <ul style="list-style-type: none"> - integration of the Council's AIMS; - completion of the organisational review of the current service; - janitorial upskilling programme - BEMS monitoring and helpdesk in-house transfer - Review of fleet services support capacity <p>and plans for updating Committee on progress made towards this work.</p>				
11	17.01.23 (Council –	<u>Regional Prosperity Framework Delivery Plan</u>	To further note with regret the lack of diversity on the Edinburgh and South East	Executive Director of Place	October 2023		<u>Update – August 2023</u>

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	09.02,23)		Scotland Joint Committee and instruct Edinburgh's Council Leader to raise this point at their next meeting and report back to members of the Policy and Sustainability Committee via the Business Bulletin any actions that arose from this discussion				<p>An update is included in the Business Bulletin for Committee in August 2023.</p> <p><u>Update - May 2023</u></p> <p>An update will be provided in the business bulletin for the August meeting of the committee.</p> <p><u>Update - February 2023</u></p> <p>The report had been referred to the City of Edinburgh Council on 9 February 2023 in terms of Standing Order 30.1 – the Council had approved the recommendations.</p>
12	09.02.23	City of Edinburgh	To request the guidance on	Chief Executive	August 2023		<u>Recommended for</u>

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		Council Edinburgh and Taiwan Partnership Links	<p>Elected Members Overseas Travel is refreshed and reported to the Policy and Sustainability Committee in 2 cycles and that this considers:</p> <ul style="list-style-type: none"> • Impact of transport on climate change • Payment of trips • Tangible outcomes for trips 				<p><u>closure</u></p> <p>Report on agenda for August Committee.</p>
13	09.02.23	<p>City of Edinburgh Council: Declaring a Nature Emergency - Motion by Councillor Parker</p>	<p>To request a report to Policy & Sustainability Committee within 2 cycles which:</p> <ul style="list-style-type: none"> - Explores the possibility of the Council signing up to the Berlin Urban Nature Pact as the next milestone from COP15 after the Edinburgh 	Executive Director of Place	August 2023		<p><u>Recommended for closure</u></p> <p>A report has been included on the agenda for Committee on 22.08.2023.</p> <p><u>Update - May 2023</u></p> <p>Report is being prepared for the</p>

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			<p>Declaration and Montreal Pledge.</p> <ul style="list-style-type: none"> - Outlines how existing Council strategies such as the Biodiversity Action Plan, forthcoming Edinburgh Adapts plan and 2030 Climate Strategy, align with the GBF, Scottish Biodiversity Strategy and Berlin Urban Nature Pact, and notes any changes to existing strategies or additional resource required to deliver against these. - Provides an update on the development of the Vision for Nature as outlined in the Biodiversity 				August meeting of the Committee.

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			<p>Action Plan, including specific consideration of how the Vision for Nature will:</p> <p>a) Adopt an ecological coherence approach to effectively identify and target actions required to tackle the nature emergency and deliver against the various strategies listed above, including through the further development of the region's Nature Network;</p> <p>b) Adopt a partnership approach, working with Edinburgh Biodiversity Partnership project partners, including</p>				

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			<p>through the Edinburgh Living Landscape, to maximise opportunity for delivery of the strategies listed above, and taking learning from the partnership board model developed as part of the 2030 Climate Strategy work.</p> <p>And asks that detailed costs are provided for the points above in the report to the Policy and Sustainability Committee</p>				
14	09.02.23	City of Edinburgh Council: Gender Recognition Reform - Motion by Councillor Mumford	To recognise the importance of hearing more about the lived experience of trans people, and therefore agrees that the Council Leader should arrange a round table meeting in the	Executive Director of Corporate Services	October 2023		<p><u>Update – August 2023</u></p> <p>Colleagues are working with the Council Leader to attain feedback from</p>

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			next five weeks, involving representatives of the trans community, members of political groups and relevant senior officers. This will have the purpose of discussing practical actions which the Council could take within its services to directly help and support trans people. Council agrees the outcome of this event will be reported to the Policy and Sustainability Committee				<p>a number of roundtable meetings. The report is expected at October P&S Committee.</p> <p><u>Update - May 2023</u></p> <p>Work is progressing with officers supporting the Council Leader with the round table meeting having taken place late April.</p>
15	09.02.23	City of Edinburgh Council: Care Home Contracts - Motion by Councillor Miller	To call for a report to Policy and Sustainability Committee in March detailing social care contracts, with details of the procurement procedures the reasons for the delays in resolving the provision of care in the facilities and	Interim Chief Officer, Edinburgh Health and Social Care Partnership Executive Director of Children, Education and	August 2023		<p><u>Update – August 2023</u></p> <p>Briefing will be included in next business bulletin.</p> <p><u>May 2023 Update</u></p> <p>Deferred to August 2023. The report was</p>

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	21 .03.23		<p>decision making processes for each contract:</p> <p>a) Which have been procured or extended during the last 12 months.</p> <p>b) Currently going through any stage of procurement, extension or alteration.</p> <p>c) Which are expected to begin procurement or may require extension or alteration within the next 12 months.</p> <p>The report was continued to the next meeting of the Committee</p>	Justice Services			originally submitted to the Committee on 21 March 2023 when it was continued for 1 cycle of meetings
16	16.03.23	City of Edinburgh Council Self Directed Support – Motion by Councillor Nicolson	1) To request a further report in 1 cycle to the Policy and Sustainability Committee specifically outlining which Directorate's	Interim Chief Officer, Edinburgh Health and Social Care Partnership	23 May 2023		1, 2 and 3 closed 23 May 2023

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			<p>Budget was credited when Self Directed Support monies were unspent and 'clawed back' and details of the financial transaction.</p> <p>2) To request that this report detail how the parameters of use for Self Directed Support could be made as broad as statutory guidance encourages, by delivering care and support through the widest means possible including options to support people with the cost-of-living crisis.</p> <p>3) To further request the report outline how the 'claw back' procedure</p>				

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			<p>could be developed to support assessors as currently no assurance could be given that every locality and practitioner followed the same process.</p> <p>4) To request a report to Policy and Sustainability Committee by September detailing:</p> <p>a) potential solutions to reducing the amount of self-directed support money's clawed back from families through allowing spend on non-traditional approaches to care and respite;</p>	Interim Chief Officer, Edinburgh Health and Social Care Partnership	August 2023		

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			<p>b) what training the council was providing those at each level of implementing SDS locally in terms of maximizing service user choice in this area.</p>				
17	16.03.23	<p>City of Edinburgh Council – Conservatives Voter ID Disenfranchisement Legislation – Motion by Councillor Dobbin</p>	<p>To request a report to Policy and Sustainability Committee in three cycles, setting out the impact of the Conservative’s voter ID disenfranchisement legislation, with information from the impact during May’s English local government elections.</p> <p>This should include:</p> <p>a) How Voter ID legislation will lower</p>	Executive Director of Corporate Services	24 October 2023		<p><u>Update August 2023</u></p> <p>Colleagues are working on the report due at October Committee</p>

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			<p>voter turnout, or participation rate.</p> <p>b) How the Council can use its communications to share information on new legislation and how it will impact voters ahead of time.</p> <p>c) How the Council can engage with Edinburgh constituents on their worries or concerns of Voter ID ahead of future elections</p> <p>This should further set out all actions being taken by the Edinburgh Returning Officer, valuation board and elections team to support people most at risk of losing their voting rights.</p>				

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18	21.03.23	Internal Audit: Swift System - Application Technology Controls Internal Audit Report	To request that officers provided a briefing to members on concerns which had been raised on the recording of information on the Swift System and any alternatives for recording information which may have been available with particular reference to confidential information and whistleblowing.	Executive Director of Corporate Services			<u>Recommended for closure</u> Briefing note was circulated to members August 2023.
19	21.03.23	Risk Management Policy	To agree to bring back the report for approval in two cycles, with a more detailed assessment of elected member involvement, roles, reporting and escalation following the workshop with GRBV members.	Executive Director of Corporate Services	October 2023		<u>Update August 2023</u> Report on work programme for October 2023 Committee
20	21.03.23	Carbon Impact of International Travel	To regret that international travel by the Lord Provost office was not captured in the report by the Executive	Executive Director of Corporate Services	22 August 2023		<u>Recommended for closure</u> A briefing note was circulated to members

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			Director of Corporate Services and therefore request a briefing note outlining a list of international travel bookings from the Lord Provost office for 2021-2022 to be supplied in the same format as Table 1 included in the report, as well as comparative data for trips from the Lord Provost office from previous years to be supplied in the same format as Figure 1 at 4.7 in the report.				August 2023. <u>Update – May 2023</u> Officers are compiling data and a briefing note will be circulated to members ahead of 22 August committee.
21	21.03.23	Extreme Heat, Climate Adaptation and Resilience	To request a briefing note in table format to cover, for each of these: a) Timescales for anticipated updates and/or review; b) Governance arrangements	Executive Director of Corporate Services	October 2023		<u>Update – August 2023</u> Colleagues are still compiling information and advised briefing will be circulated by October committee meeting.

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			<p>including committee reporting schedules and scrutiny; how the various strategies and policies interrelate; and relevant directorate leading on the work;</p> <p>c) How climate adaptation would be profiled within these strategies and/or policies as part of updates and/or review going forward.</p>				<p><u>Update - May 2023</u></p> <p>The Policy team are working on this briefing note which will be circulated to members in June 2023.</p>
22	21.03.23	Policy for the Transition from Children to Adult Support	To call for a report in 2 cycles providing an update on the policy and addressing the issues raised by members including why the policy had not been updated before now, the impact not having an updated policy had had on young people affected	Interim Chief Officer, Edinburgh Health and Social Care Partnership	22 August 2023		<p><u>Recommended for closure</u></p> <p>Report on the agenda for 22 August 2023.</p>

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			and consultation with young people making the transition.				
23	21.03.23	Re-deployment – Motion By Councillor Day	To ask for a report to this Committee in two cycles providing information about the current redeployment arrangements and how they could be made more effective in transitioning employees into appropriate permanent roles.	Executive Director of Corporate Services	22 August 2023		<u>Recommended for closure</u> Report on the agenda for 22 August 2023.
24	21.03.23	Edinburgh Community Climate Fund – Motion by Councillor Mumford	To request a report from officers after applications had been judged and awards made outlining: a) The total amount of funding applied for by groups; b) The total amount of funding available from the fund, and therefore the level of	Executive Director of Corporate Services			<u>Recommended for closure</u> Report on the agenda for 22 August 2023.

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			<p>oversubscription;</p> <p>c) The key themes emerging from project applications and successfully funded projects;</p> <p>d) A geographical break down of the submitted and awarded projects;</p> <p>e) Consideration of how unsuccessful projects could continue to receive support from the Council to further their community action to tackle climate change;</p> <p>f) Proposals for how the fund could be continued and expanded in future years to meet</p>				

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			demand.				
25	21.03.23	Four Seasons Healthcare – North Merchiston and Castlegreen Care Homes – referral from the Finance and Resources Committee	Requests a report and presentation to Policy and Sustainability Committee within 2 cycles updating members on future plans for social care provision, including any instances where it is anticipated that this presumption may be challenging.	Interim Chief Officer, Edinburgh Health and Social Care Partnership	22 August 2023		<u>Recommended for closure</u> Report on the agenda for 22 August 2023.
26	04.05.23	City of Edinburgh Council Council Reporting	To further request that, as part of the ongoing programme of work to review systemic discrimination within Council business practices and improve diversity, a report would come to Policy and Sustainability Committee in 2 cycles outlining a high-level workplan about how the Council could audit and improve accessibility within its communications both	Executive Director of Corporate Services	January 2024		<u>Update – August 2023</u> The Executive Director of Corporate Services is leading a working group to review.

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			internally and externally.				
27	04.05.23	<p>City of Edinburgh Council</p> <p>Drug and Alcohol Recovery Services in Niddrie and Craigmillar</p>	<p>1) To request a business bulletin update to Policy and Sustainability within one cycle as to the rationale behind a centralised Opiate Replacement Therapy service as opposed to more locality-based models.</p> <p>2) Furthermore, to request a briefing session be offered to ward councillors and relevant group spokespeople to explore remaining barriers to people in Niddrie and Craigmillar accessing drug and alcohol support services</p>	Interim Chief Officer, Edinburgh Health and Social Care Partnership Lead Officer	23 May 2023		Closed 23 May 2023

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			locally.				
28	04.05.23	City of Edinburgh Council Care Inspection Reports – Motion by Councillor Miller	To note the requirement to prepare an improvement plan in response to both inspections, that officers have started this work, and call for improvement plans to be reported to the Policy and Sustainability Committee within one cycle. To request that unpaid carers/parents and service users be involved in the development of all improvement plans.	Interim Chief Officer, Edinburgh Health and Social Care Partnership Lead Officer	October 2023		<u>Recommended for closure</u> As referenced in the CO report, the Improvement plan has now been agreed by Edinburgh Integration Joint Board. Scrutiny of the implementation of the actions in the plan will be undertaken by the IJB's Performance and Delivery Committee and the Council's Policy and Sustainability Committee. A full report will come to P&S in October.
29	04.05.23	City of Edinburgh Council	Council requests a report to Policy and Sustainability Committee within 2 cycles	Chief Executive	October 2023		<u>Update – August 2023</u>

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		Period Product Provision – Motion by Councillor Bennett	<p>detailing where such information was available:</p> <p>a) Which areas of the city were reporting running out of products for those in need?</p> <p>b) Which public buildings were seeing an increase in people taking free period products?</p> <p>c) Which details the status of premises that provided free period products (i.e. were they open for staff, the public and whether hours of access were restricted to assess whether it was restriction of provision or access</p>				Working group has been established and work is ongoing to ensure we have input from all stakeholders

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			<p>to buildings which was causing the problem).</p> <p>d) Widely publicise the link to the Hey Girls website where building managers could apply to become a community partner and access appropriate products.</p> <p>e) Which third sector organisations and buildings were seeing an increase in people taking free period products.</p> <p>f) The possible costs associated with extension of provision.</p> <p>g) The possible costs associated with</p>				

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			<p>extension or provision of specifically biodegradable or reusable products?</p> <p>h) An application scheme for interested parties to receive products to distribute.</p> <p>The report should cover provision for key partners such as pantries, food banks, and third sector organisations, where access to period products was a vital part of the support provided and where access had been limited since the Council's citywide roll out.</p>				
30	04.05.23	City of Edinburgh Council	Council requests the Council leader writes to (a) the Scottish Health	Interim Chief Officer, Edinburgh Health	22 August 2023		TBC

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		Crisis in NHS Dentistry – Motion by Councillor Davidson	Secretary to request urgent action to tackle the lack of access to NHS dentists in Edinburgh and (b) the Edinburgh Integrated Joint Board to request a written update on the approach being taken to improve access to NHS dentistry in the city for consideration at a meeting of the Policy and Sustainability Committee within 2 cycles.	and Social Care Partnership Lead Officer			
31	23.05.23	Business Bulletin	<p>1) To note that an interim briefing would be offered to members before the August committee meeting on MS Victoria.</p> <p>2) To note that the Chief Executive would provide an update on the International Travel strategy.</p>	Executive Director of Place Chief Executive			<p><u>Recommended for closure</u></p> <p>Covered under international and member travel guidance at August 2023 Committee.</p>

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32	23.05.23	Local Government Benchmarking Framework 2021/22	To ask officers to investigate if homelessness indicators can be added to the Local Government Benchmarking Framework via the steering group and therefore be included as part of future reports.	Executive Director of Corporate Services	October 2023		<u>Update – August 2023</u> Colleagues have advised homelessness indicators is on the agenda at the next steering group meeting which is to be held in October. Due to the number of apologies in the summer the previous group was postponed.
33	23.05.2023	Impact of poverty on women and girls	Officers to provide details about Edinburgh's allocation of the Parental Employability Support Fund.	Executive Director of Corporate Services			<u>Recommended for closure</u> The report was considered at P&S Committee on 23 May and the recommendations accepted.

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34	23.05.23	Response to Adopting Definition of Islamophobia Motion	<p>1) To agree to the establishment of a short life Task and Finish Group to deepen the Council's understanding of the impacts of Islamophobia, and this group be formed of one councillor representative from each political group and at least three external representatives from the Muslim community.</p> <p>2) To agree to engage with council's BME staff network around Islamophobia.</p> <p>3) To agree to provide data around number of incidents reported based on racial</p>	Executive Director of Corporate Services			<p><u>Update - August 2023</u></p> <p>Islamaphobia roundtable is due to take place on the 24th August; report coming to October 2023 P&S Committee.</p>

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			prejudice.				
35	23.05.2023	Response to motion by Councillor Nicolson – Keep Safe Spaces	Officers to contact ward councillors about potential new safe space venues.	Executive Director of Place/Interim Chief Social Work Officer	October 2023		This action is currently being progressed.
36	23.05.2023	Response to motion by Councillor Staniforth – Night Time Coordinator	<p>1) To agree to consult with the Night-Time Economy workforce and the wider sector and to carry out further analysis of the activities carried out by Night-Time Advisers in other cities.</p> <p>2) To agree to a further report in 3 cycles on how implementation of the recommendations in the 'Get Me Home Safely' campaign might be progressed.</p>	Executive Director of Place	January 2024		

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37	23.05.2023	The UK's Real Estate, Infrastructure and Investment	To request a follow-up report providing full details of the event, including whether expected outcomes were achieved.	Executive Director of Place	October 2023		
38	23.05.2023	Response to the consultation on the Scottish Parliament's draft Gaelic Language Plan, 2023-28	To request details of the Scottish Government proposals included within the consultation to committee members.	Executive Director of Corporate Services			<u>Recommended for Closure</u> On the agenda for August 2023.
39	23.05.2023	Driving for the Council – Telematics Policy-	1) To note a report would be presented to the Partnership at Work Forum and the Policy and Sustainability Committee in six months' time to provide an update on the implementation of the policy and an update provided to the Policy & Sustainability Committee in the business bulletin.	Executive Director of Place	October 2023		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>2) To request a report to committee within 2 cycles outlining the steps that would be needed in order to produce an overarching telematics and digital surveillance policy for the Council, and how this could be incorporated into the current policy creation schedule.</p> <p>3) Additionally to request that a dashboard detailing information about requests be brought to the next Policy and Sustainability Committee for the first year of the policy. This dashboard should include information about why the request was made and if it was granted,</p>		<p>October 2023</p> <p>August 2023</p>		<p><u>2 – 4 - Recommended for closure</u></p> <p>These actions are covered in the report to Committee on 22.08.2023</p>

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			<p>and details of the date, time, and concerned parties relating to the request; as far as was permissible under GDPR regulations. The covering report should outline how regular reporting was brought to committee (via Business Bulletin/email updates, etc.).</p> <p>4) Finally, to note that this policy “also covers any other system the Council may use which provides live data on Council vehicles locations” and therefore to request a briefing note to Committee Members in advance of the next committee meeting detailing which other systems</p>				

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			that would be impacted by this policy and the next steps and timescales for implementation.				
40	23.05.2023	Response to Scottish Government Community Wealth Building Consultation	<p>1) To request a paper be brought within 2 cycles outlining the Council's broad position on the introduction and streamlining of Duties, to enable Elected Members to consider whether this was still the correct position to be taking.</p> <p>2) Further to request a report within 3 cycles setting out how the council was embedding and maximising a Community Wealth Building Approach across its work including but not limited to:</p>	Executive Director of Corporate Services	<p>October 2023</p> <p>January 2024</p>		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<ul style="list-style-type: none"> • Relevant sections of the Economic Strategy and Business Plan • How CEC works with social enterprises and cooperatives • How food systems are currently, and could be in future, considered under CWB in Edinburgh • How procurement systems could be utilised to support a CWB approach • How CEC's commitment to participatory budgeting interacts with CWB. 				
41	23.05.2023	Harassment Policies – Amendment Update	To confirm that a separate gender informed sexual harassment policy, with appropriate training and	Executive Director of Corporate	May 2024		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			toolkits, was expected to be put in place within two years and to request that an update of progress towards that goal be provided to this Committee within 12 months.	Services			
42	23.05.2023	Women's Safety in Public Places	<p>1) To agree to liaise with officers designing the above lighting strategy and feed any relevant responses as outlined in paragraph 5.3 of the report, to address concerns raised and inform innovative solutions as far as possible.</p> <p>2) To request that the Women's Safety in Public Places Community Improvement Partnership engage</p>	Executive Director of Children, Education and Justice Services			

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			with the officers and external agencies involved in the work around feminist town planning, a night-time coordinator post, and the Get Me Home Safely campaign, as this project progressed to ensure women's safety in Edinburgh was embedded across all these strands of work.				
43	23.05.2023	Motion by Councillor McKenzie – Care Homes	1) To request that the Chief Executive intervene to advocate for council policy by formally requesting that the IJB broaden the scope of the consultation, as originally approved on 13 December 2022, to include the development of	Chief Executive			<p><u>Update – August 2023</u></p> <p>This is now superseded by the commissioning exercise agreed by the Edinburgh Integration Joint Board in June 2023 and the pausing of</p>

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			<p>options for replacement care provision in the event that any council care homes were decommissioned and the unions (Unison and GMB) should be invited to reconnect with the consultation process.</p> <p>2) To request a report from the IJB to this committee within 4 cycles outlining options for expanding council provision of long-term care, including upgrading existing care homes, building new care homes and acquiring care homes from private providers.</p> <p>3) To request that the IJB explain the decision-making process around the consultation and why</p>	<p>Interim Chief Officer, Edinburgh Health and Social Care Partnership</p> <p>Interim Chief Officer, Edinburgh Health and Social Care</p>	<p>March 2024</p>		<p>the consultation until the conclusion of that exercise.</p>

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			<p>voting members of the Board weren't informed that the process would identify how to decommission care homes rather than focus on the future of Edinburgh's care homes.</p> <p>4) To request officers urgently communicate and engage with all affected care home residents, their families, and workers in these care homes to assure them of the council's policy of support for publicly owned and managed care homes, and that their feedback would be at the heart of all improvements made to long-term care.</p>	<p>Partnership</p> <p>Interim Chief Officer, Edinburgh Health and Social Care Partnership</p>			

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44	01.06.23	City of Edinburgh Council EDI Training – Motion by Councillor Kumar	<p>1) Agrees to review our Equality and Diversity training, learning, and development practice and to consider changes, for example:</p> <p>a) A programme of mandatory training to be completed over a three-year period completed both in-person and online.</p> <p>b) Additional opportunities for in-person training to reflect on case studies and examples of unconscious bias training that can impact on how we develop policies, procurement, funding, design and deliver services.</p> <p>c) Ensures that lived</p>	Executive Director of Corporate Services	October 2023		<p><u>Update – August 2023</u></p> <p>Presentation on EDI Training has been prepared to share at the Member /Officer equality meeting on 24 August for engagement with a view to taking report to P&S in October.</p>

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			<p>experience is central to training, learning and development or redevelopment of policy</p> <p>d) Recognises the essential value of 'lived experience, therefore should explore services of organisations such as CEMVO Scotland, Multi-Cultural Family Base and others to provide training on behalf of the Council.</p> <p>2) Requests an update to be provided to Policy and Sustainability Committee in 2 cycles detailing how the Council will review our training, learning and development practices as set out in point above, noting gaps and shortfalls,</p>				

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			successes, financial implications and a timeline for future implementation.				
45	01.06.23	City of Edinburgh Council Celebrating Pride Month – Motion by Councillor Heap	<p>1) Agrees that this motion be referred to the Equality Working Group to allow officers the space to work with members on how we can create an inclusive council culture and a city where everyone feels like they can truly belong, including</p> <p>(a) What progress on LGBTIQ+ equality has been made as part of the Council's Equality and Diversity Framework 2021-2025 so far;</p> <p>(b) And what future actions it will take as part of the Framework to advance LGBTIQ+</p>	Executive Director of Corporate Services	End 2023		

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			<p>equality including (i) what can be done to support local pride activities across the city</p> <p>(c) How the Council works with Police Scotland to tackle LGBTIQ+ hate crime</p> <p>2) And requests the Group report on these issues and any others it considers important to the Policy & Sustainability Committee (with the option for subsequent referral to Full Council) by the end of the calendar year</p>				
46	22.06.23	<p>City of Edinburgh Council</p> <p>Supporting Community Climate Action – Motion by</p>	<p>Requests that:</p> <p>1) Officers explore how the Council could support EVOC / SCCAN and community groups with “in-kind” support throughout the</p>	Executive Director of Corporate Services	August 2023		<p><u>Update – August 2023</u></p> <p>Colleagues have provided a Business Bulletin item for</p>

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		Councillor Parker	<p>bid writing process to secure funding for the development of a Community Climate Hub.</p> <p>2) Officers also explore through its estates teams if there are any central spaces which could be leased by the Community Climate Hub if it is successful in securing funding, as part of its commitment to delivering a net zero city by 2030</p> <p>3) Officers report back on actions 1) and 2) at the next Climate and Sustainability APOG and the Policy and Sustainability Committee.</p>				Supporting Community Climate Action.
47	22.06.23	<p>City of Edinburgh Council</p> <p>Water Scarcity – Emergency Motion by Councillor Parker</p>	1) Welcomes the ongoing work of officers in developing Edinburgh’s climate adaptation plan, and stresses the importance of adopting a climate justice approach in this, recognising that	Executive Director of Corporate Services	August 2023		<p><u>Recommended for closure</u></p> <p>On August Committee Business Bulletin</p>

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			<p>the impacts of extreme weather and other consequences of the climate and nature emergencies will affect different demographics differently and the Council's climate adaptation planning ought to be cognisant of this fact.</p> <p>2) Requests that the Council amplifies messaging from SEPA around water scarcity, how residents can help to save water to reduce the risk of drought, and how residents can stay safe during periods of extreme heat / drought through its various communications channels this Summer.</p> <p>3) Requests that a short</p>				

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			update about the activity undertaken to meet 2) is outlined in the Business Bulletin of the next Policy & Sustainability committee, including evidencing how this embraced a climate justice approach in line with 2)				