

# Minutes

## Edinburgh and South East Scotland City Region Deal Joint Committee

### Microsoft Teams

**10.00am, Friday 2 June 2023**

#### **Present:**

**Scottish Borders Council** – Councillor Euan Jardine (in the Chair)

**City of Edinburgh Council** – Councillor Cammy Day

**East Lothian Council** – Councillor Norman Hampshire

**Fife Council** – Councillor David Ross

**Midlothian Council** – Councillor Russell Imrie

**Regional Enterprise Council** – Garry Clark and Claire Pattullo

#### **In attendance:**

Dr Grace Vickers, Chief Executive, Midlothian Council

Monica Patterson, Chief Executive, East Lothian Council

Steve Grimmond, Chief Executive, Fife Council

Andrew Kerr, Chief Executive, City of Edinburgh Council

Andy Nichol, City Region Deal Programme Manager, City of Edinburgh Council

Paul Lawrence, Executive Director of Place, City of Edinburgh Council

Jenni Craig, Director – Resilient Communities, Scottish Borders Council

Graeme Rigg, City Region Deal PMO, City of Edinburgh Council

David Baxter, City Region Deal PMO, City of Edinburgh Council

David Hanna, City Region Deal PMO, City of Edinburgh Council

Daniel Stevens, City Region Deal PMO, City of Edinburgh Council

Lisa Howden, Accountant, City of Edinburgh Council

Jamie Macrae, Committee Services, City of Edinburgh Council

Colin McCurley, Internal Audit, City of Edinburgh Council

Stuart Townley, Internal Audit, City of Edinburgh Council

Jamie Robertson, Strategic Transport Manager, City of Edinburgh Council

John Curry, Director, Infrastructure and Environment, Scottish Borders Council  
Ewan Doyle, Workforce Mobility Manager, Scottish Borders Council  
Ken Gourlay, Executive Director of Enterprise and Environment, Fife Council  
Kevin Anderson, Executive Director, Place, Midlothian Council  
Fiona Clandillon, Head of Development, Midlothian Council  
Craig McCorriston, Head of Planning, Economic Development and Regeneration,  
West Lothian Council  
Adam Dunkerley, Integrated Regional Employability & Skills and Skills Development  
Scotland  
Stuart Moffat, Project Manager, A720 Sheriffhall Roundabout Improvement Scheme,  
Transport Scotland  
Jacqueline Marsland, Scottish Government  
Professor Peter Mathieson, Principal, University of Edinburgh

## **Apologies**

Councillor Lawrence Fitzpatrick (West Lothian Council)

## **1. Minutes**

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### **Decision**

To approve the minute of the Edinburgh and South East Scotland City Region Deal Joint Committee of 3 March 2023 as a correct record.

## **2. Work Programme**

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The Work Programme was presented and detailed the planned dates for the City Region Deal business case approvals by Joint Committee.

### **Decision**

To note the planned dates for future business for the City Region Deal Joint Committee.

(Reference – Work Programme, submitted.)

## **3. City Region Deal Progress Report**

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The Edinburgh and South East Scotland City Region Deal progress report provided an indication of progress across the City Region Deal programme. In this update, the overall status was assigned as “Green”. There were no actions required from the Joint Committee.

### **Decision**

To note the progress across the City Region Deal Programme.

(Reference – report by the Chief Officer, Edinburgh and South East Scotland City Region Deal, submitted.)

#### **4. A720 Sheriffhall Update**

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A verbal update on progress of the A720 Sheriffhall project was provided. The scheme was now sitting with the Planning and Environmental Appeals Division of Scottish Government (DPEA), following closing legal submissions by Transport Scotland and evidence provided by objectors. The DPEA would then provide a recommendation to Scottish Ministers on how the scheme would progress.

##### **Decision**

To note the update.

#### **5. Transport Programme Annual Update**

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Details were provided on progress on the major transport investments in the Edinburgh and South East Scotland City Region Deal and those overseen by the Transport Appraisal Board (TAB) over the past year, including updates on the following projects: West Edinburgh Transport Improvement Programme, Bus Partnership Fund; new A1 junction at Queen Margaret University; the A701 Relief Road and A702 Spur Road at Easter Bush; and the Workforce Mobility Programme.

##### **Decision**

- 1) To note the progress that has been made towards the delivery of regional transport projects and relevant strategies that relate to the City Region Deal, overseen by the Transport Appraisal Board (TAB) over the past year.
- 2) To note that this report did not include an update on the A720 Sheriffhall grade separation project. That scheme was entirely managed and delivered by Transport Scotland and there was a separate agenda item specific to it at this meeting of the Joint Committee.
- 3) To note that an update on the outcomes of the Gateway Review for the Bus Partnership Fund would be provided to Committee at the earliest opportunity.

(Reference – report by the Chair, Edinburgh and South East Scotland City Region Deal Transport Appraisal Board, submitted.)

#### **6. Borders Innovation Park and Tweedbank Housing update**

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Details were provided of the Borders Innovation Park and Tweedbank Housing project at Scottish Borders Council. The design included residential sites, business sites, a neighbourhood centre and greenspace. A report to Scottish Borders Council in March 2023 set out 8 key outcomes for the project, and these were aligned to the Council Plan, and other regional/national priorities. Deliverables over the next 15

years included infrastructure, towards net zero, homes, care, community and business. Details were provided of next steps leading to the presentation of a business case in December 2023, which would be seeking an “infrastructure first” investment.

### **Decision**

To note the update.

## **7. Internal Audit of Integrated Employer Engagement Programme**

The City of Edinburgh Council’s Internal Audit function provided an update on recently completed Internal Audit work for the City Region Deal. The Integrated Employer Engagement component of the Integrated Regional Employability and Skills (IRES) programme had recently undergone an audit, with an overall outcome of ‘Substantial Assurance’ provided.

### **Decision**

To note the outcomes of the 2022/23 Internal Audit (IA) review of the City Region Deal Integrated Employer Engagement project.

(Reference – report by the Head of Internal Audit, City of Edinburgh Council, submitted.)

## **8. City Region Deal: Internal Audit Forward Audit Plan**

Details were provided of the proposed areas for future audit coverage for the City Region Deal Programme, which were:

- 1) **Construction Cost Inflation:** reviewing controls in place to monitor and mitigate construction cost inflation on City Region Deal projects.
- 2) **Equalities Impact Assessments (EIA):** review of EIA processes for a sample of projects including initial assessment, outcomes, and completion of arising actions.
- 3) **Financial reporting and monitoring:** reviewing the programme and sample of project reporting and forecasts, monitoring and governance.
- 4) **Benefits realisation- reviewing tracking, outputs, measures, and change:** in line with CRD benefits realisation plan which was approved in September 2020.
- 5) **Anti-Bribery, Corruption, and Fraud Arrangements:** review of arrangements in line with the conditions set out in the grant offer letter and assurance on member authorities’ policies and procedures.
- 6) **Regional Prosperity Framework:** including review of progress with delivery of implementation of the action plan and ongoing monitoring/governance.

## **Decision**

- 1) To agree that Construction Cost Inflation should be the next audit topic.
- 2) To agree that the Edinburgh and South East Scotland Executive Board/Directors Group would consider which partner organisations would carry out the future audits.

(Reference – report by the Head of Internal Audit, City of Edinburgh Council, submitted.)