

Rolling Actions Log

Culture and Communities Committee

5 October 2023

No	Date	Report Title	Action	Action Owner	Expected completion date	Comments
1	31.05.18 (The City of Edinburgh Council)	Fair Fringe and Fair Hospitality Charter Guidelines	Calls for report on the Charter's efficacy to go to Culture and Communities Committee after August 2019.	Executive Director of Place Lead Officer David Waddell	End 2023	A business bulletin update is included on the agenda for Committee on 11 May 2023 . Link to action 36 (a) in the Rolling Actions Log.
2	11.12.18 (Education, Children and Families Committee)	Petition for Consideration - Edinburgh Central Library vs Virgin Hotel	To request that the annual report on the Lifelong Learning Plan scheduled for October 2019, includes within it, options for the Central Library, drawing on past and current studies and feasibility exercises and a clear vision for its role in the city's cultural landscape.	Executive Director of Place Lead Officer Evelyn Kilmurry	December 2024	It would not be appropriate to incorporate options for the Central Library into the Lifelong Learning Plan. However, it is proposed to bring forward a report on these options to Committee by the end of calendar year 2024

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3	10.09.19	City Centre Hostile Vehicle Mitigation Measures Update Report	<p>1) To note that a further update report will be prepared following return to normal working conditions to outline the findings from the working group and to provide details of the anticipated cost and how it will be funded.</p> <p>2) To agree to update Committee on City Centre Hostile Vehicle Mitigation (HVM), and possibilities that HVM assets which were located in Edinburgh, may need to be reallocated in line with national policing priorities.</p>	<p>Executive Director of Place</p> <p>Lead Officer Claire Miller</p>	On-going	<p>An update on HVM is included in the Business Bulletin on 7 March 2023. The update highlights that longer term and more permanent protection will be considered alongside the introduction of a Transient Visitor Levy.</p> <p>An update on the Visitor Levy (Scotland) Bill was presented to the Council on 22 June 2023 and a further update is planned for Policy and Sustainability Committee later in August 2023.</p>

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4	12.11.19	<u>Business Bulletin - The Future Management and Ownership of Easter Craiglockhart Hill Local Nature Reserve (LNR) – Motion by Councillor Burns</u>	To provide information on the possibility of community ownership and management of the woodland and open space in the area in the longer term and how this might be achieved, with ownership transferring to the Council as an interim measure, with a view to the eventual transfer of ownership and management, to a community organisation.	Executive Director of Place Lead Officer Andy Williams	14.08.2023	Recommended for closure An update on this was discussed in a meeting with Culture and Communities Committee Spokespeople on 14.08.2023. Last update: <u>12 November 2019</u> .
5	15.06.21	<u>Lauriston Farm, Edinburgh – Proposed Lease</u>	To agree that an update would be submitted to committee on the success of the lease holder to ensure Committee had oversight of the activity underway on the Urban farm, which formed part of the wider setting of Lauriston Castle.	Executive Director of Place Lead Officer Graeme McGartland	Aiming for completion by the end of 2023	Progress is being made on the lease. Once complete, this will be reported to the next scheduled Committee.

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6	14.09.21	<u>Europe for Festivals, Festivals for Europe Seal for Festival Cities and Regions</u>	To agree that the Executive Director for Place report to a future meeting of the committee on the benefits and achievements of Europe for Festivals, Festivals for Europe	Executive Director of Place Lead Officer David Waddell	7 December 2023	Formal signing took place in May 2022. A report on the benefits and achievements will be presented to Committee at the end of the first year.
7	16.11.21	<u>Cemetery Strategy</u>	To note the update on Craigmillar Castle Park Cemetery and the financial analysis set out in paragraph 6.1.2 of the report and note that a report would be prepared for Committee when the funding options had been investigated.	Executive Director of Place Lead Officer Andrew Mitchell	16 May 2024	The funding options are still being investigated. A report will be prepared for Committee when this is complete.
8	01.02.22	<u>Cemetery Management Rules</u>	To agree that officers would report back to committee one year from implementation detailing compliance, complaints, and any enforcement actions in relation to the new management rules.	Executive Director of Place Lead Officer Andrew Mitchell	7 December 2023	

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9	26.04.22	<u>Management Rules for Public Parks and Greenspace 2023-2033</u>	<p>1) To agree that when the Council was developing management rules, to liaise with Legal Services to ensure clarity of regulations and that they complied with legislation and that signs reflecting the rules would be bespoke for individual parks.</p> <p>2) To agree to clarify which department or service was responsible for handling enforcement and complaints in the follow up report which would be presented to Culture and Communities or a successor committee.</p> <p>3) To agree to work with Active Travel regarding cycle infrastructure and to consider ways to</p>	<p>Executive Director of Place</p> <p>Lead Officer Andy Williams</p>	16 May 2023	

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			<p>deal with issues such as abandoned cycles.</p> <p>4) To agree that there would be public engagement and an update provided on the issue of barbeques.</p> <p>5) To agree to give consideration to the use of bollards to deter illegal parking at Saughton Park and to provide an update to committee.</p> <p>6) To agree to provide an update to Members on CCTV and security in parks.</p> <p>7) To agree to consider controls which would address noise and surface erosion associated with outdoor exercise classes.</p>			

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			8) To agree to update Councillor Fullerton on the staffing at Saughton Park on 25.04.22.			
10	26.04.22	<u>City Centre Street Hockey and Skating Facility</u>	To improve facilities of existing parks, such as Burdiehouse Valley Park and to consider creating facilities in others.	Executive Director of Place Lead Officer Andy Williams	29 February 2024	Community consultation has recently been completed. The results of this will be reviewed and analysed and it is expected that an update on the potential to improve facilities in existing parks and to consider creating facilities in others will be included in a future Parks and Openspace Investment Update for Committee.
11	16.08.22	<u>Edinburgh Biodiversity Action Plan – Meadows and Bruntsfield Links</u>	To request the Executive Director of Place to report in two cycles on the Edinburgh Biodiversity Action Plan focussing on the naturalisation of the Meadows and Bruntsfield Links and to invite the Friends of Meadows and	Executive Director of Place Lead Officer Andy Williams	By end of 2023	This forms part of the Council's approach to Living Landscapes. Officers will continue to engage with the Friends of the Meadows and Bruntsfield Links and will organise for them to be involved in discussions with Committee at the appropriate time.

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			Bruntsfield Links to make a presentation on the matter.			
12	13.10.22	<u>Terms and Conditions for Operating Events in Parks: West Princes Street Gardens and Ross Bandstand</u>	Provide a briefing note to members concerning the nature of rockfall from the Castle and to liaise with Historic Environment Scotland about the impact of fireworks on rockfall and relay this information to members.	Executive Director of Place Lead Officer Gareth Barwell / Alison Coburn	On-going	Briefing note was circulated on 10.08.2023. Action to remain open as the issue is ongoing.
13	27.10.22 <u>(The City of Edinburgh Council)</u>	<u>Bridgend Farmhouse – Motion by Councillor Burgess</u>	To invite Bridgend Farmhouse to give a presentation to Culture and Communities Committee on the work they do.	Executive Director of Place Lead Officer Alison Coburn	By December 2023	A meeting is in the process of being arranged and an invitation will be issued to Committee members separately.
14	13.12.22	<u>Use of Public Spaces for Events and Filming Update</u>	1) To note the results of the public consultation on the key principles for the use of public spaces for events and filming.	Executive Director of Place Lead Officer Joan Parr	5 October 2023	All remaining actions recommended for closure This report is included on the agenda for Committee on 05.10.2023.

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			<p>2) To approve the finalised key principles and process for submitting applications for the use of public spaces as set out in paragraphs 4.12 to 4.14 and in Appendices 2 and 4 of the report, subject to the following modifications:</p> <ul style="list-style-type: none"> • Insert in “How we will respond” column at Principle 12 – “Event organisers should be asked to demonstrate how they are going to avoid, entirely where possible, or if not possible, minimise, damage to built and green areas.” 			<p>Previous update 11 May 2023</p>

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			<ul style="list-style-type: none"> <li data-bbox="891 252 1211 746">• Insert in “How we will respond” column at Principle 6 – after the word “deliver” insert “These should be substantial and tangible for the local community and proportionate to the size of the event.” <li data-bbox="824 794 1189 1121">3) To agree that an action plan to implement the responses to the key principles would be presented to Committee in May 2023 for approval. <li data-bbox="824 1169 1189 1404">4) To discharge the outstanding motions from the Council as set out in Appendix 1 of the report which had been addressed 			

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			<p>by the key principles or in previous responses to the appropriate Executive Committees.</p> <p>5) To note that officers would continue to progress implementation of the motion on Greening the Fringe, working with partners as appropriate and that members would be kept updated on progress via the Committee's Business Bulletin.</p> <p>6) To host a briefing session for members to consider the historical work undertaken.</p>		<p>April 2023</p> <p>May 2023</p>	<p>Action 6 – closed 11.05.23</p>

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			<p>7) To approve the progression of the practical steps outlined in paragraph 4.16 of the report and to agree that an update would be provided in the Business Bulletin in two cycles.</p> <p>8) To continue consideration of the Conservative Group amendment to the May 2023 Committee meeting.</p>			<p>A briefing was provided to the Festivals and Events APOG on 20.04.2023.</p> <p>Action 7 – closed 11.05.23</p> <p>An update on these actions was provided in the update for Committee on 11 May 2023</p>
15	13.12.22	<u>Custom House – Recommendation for Development by the Scottish Historic Buildings Trust</u>	To note that Scottish Historic Buildings Trust welcomes the advice and input offered from the Council’s Museums and Galleries Service to jointly develop the heritage element of the project and that a report will be brought back to Committee	Executive Director of Place Lead Officer Gillian Findlay	7 December 2023	A short update is provided in the Business Bulletin for Committee on 05.10.2023, with a report expected to be presented to Committee on 07.12.2023.

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			in six months to fully define this element and the long-term partnership arrangements and community engagement.			
16	13.12.22	Amplification of Sound in Public Places	1. To request the Festivals & Events APOG to discuss, design and carry out a consultation with residents and businesses to seek evidence of the issues associated with the amplification of sound in public spaces and to report back to the Culture & Communities Committee within three cycles in order to consider whether there would be sufficient justification to proceed with preparing a bye-law.	Executive Director of Place Lead Officer Ian Buchanan	5 October 2023	Recommended for closure The outcome of the survey is reported to Committee on 05.10.2023. Recent update - 11.05.2023 .

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			2. To agree that an update would be included in the Business Bulletin for the first meeting of the Committee in 2023 giving details of all the actions agreed in paragraphs 3.3.2, 3.3.4, 3.3.5 and 3.3.6 of the report and an explanation of any agreed action where no action had been progressed.	Executive Director of Place Lead officer: Gavin Brown	March 2023	Action 2 - Closed Business Bulletin update was included in the papers for Committee on 7 March 2023.
			To agree to provide an update report on progress for Summer 2023.		May 2023	Action 6 – closed 11.05.23 An update was included in the Business Bulletin for Committee on 11 May 2023
17	13.12.22	<u>Changes to Legislation on the Sale and Use of Fireworks in Scotland</u>	1) To note that a further report would be submitted in Autumn 2023 providing a more detailed update on the legislative changes and implications for	Executive Director of Place Lead Officer Tom	On-going	An update has been prepared for the Committee Business Bulletin on 05.10.2023. A further update will be provided when the implementation plan for legislative changes is published.

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			the City of Edinburgh Council.	Veitch/Simon Porteous		
			2) To refer the report to the Regulatory Committee for further consideration and any relevant outputs from that referral to be included within the report back to this Committee in Autumn 2023.	Executive Director of Place Lead Officer Tom Veitch	May 2023	Closed Report was referred to Regulatory Committee meeting on 1 May 2023.
18	13.12.22	Community Empowerment Update	1) Agree to receive a further report in one cycle on the detail of the community centre approach before giving approval to the Strategy	Executive Director of Place Lead Officer Andrew Field	March 2023	Closed A report on the development of a new Community Centre Strategy was approved by Committee on 7 March 2023 and Appendix 1 included the briefing note requested in action 4.
			2) Agree that management committees must be consulted as part of this approach and	Executive Director of Place	29 February 2024	

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			their feedback included in the report	Lead Officer Andrew Field		
			<p>3) To agree that all councillors would receive an urgent briefing, within one week, covering:</p> <ul style="list-style-type: none"> The proposed changes to the Lifelong Learning structure The outcomes that the re-structure aimed to deliver Detail of what prioritising community centres and community centre management committees actually meant in terms of resource, structure and engagement 		December 2022	<p>Closed</p> <p>The briefing note was circulated to Committee members on 21 December 2022.</p>

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			4) To agree the content of the briefing would be included in the report so that it was available to the public.			Closed Briefing note appended to report referred to in part 1 above.
19	13.12.22	Response to Motion by Councillor Osler - Trees	1) To agree that an update be brought to Committee in two cycles on the progress and delivery of the approach set out in paragraphs 4.9 to 4.19 for tree management and maintenance and the approach set out in paragraphs 4.21 to 4.25 for engaging with residents and businesses and any future actions to be explored.	Executive Director of Place Lead Officer Steven Cuthill	16 May 2024	Policies 48 and 49 in the Trees in the City Policies highlight the support that the Council will provide to residents and maintaining newly planted trees. A further update will be included in the annual Edinburgh Million Tree City update for Committee on 16 May 2024.

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			2) To agree to revise the Trees in the City Action Plan including, but not exclusive to, the suggestions detailed in paragraphs 4.14 and 4.15 of the report with a report back to Committee in two cycles.	Executive Director of Place Lead Officer Steven Cuthill	5 October 2023	Recommended for closure A report on Trees in the City is included on the agenda for Committee on 05.10.2023.
			3) To recognise that an understanding of tree mortality rates was important to be able to identify problems with trees in the city and to identify solutions to those problems.	Executive Director of Place Lead Officer Steven Cuthill	16 May 2024	This will be incorporated into the next annual update on Edinburgh Million Tree City.
			4) To note with concern that there was no assessment of tree mortality within the city currently.			Noted.

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			5) To request a briefing note with further detail from officers about how this could be recorded in the future, what additional resources would be required for this (if any) and details of a proposed process for reporting against tree mortality in the city on a regular basis to ensure that this issue remained high on the Council's agenda.	Executive Director of Place Lead Officer Steven Cuthill	16 May 2024	This will be incorporated into the next annual update on Edinburgh Million Tree City.
20	15.12.22 (The City of Edinburgh Council)	Eurovision 2023 Bid – Motion by Councillor Biagi	Extract of the motion (action only) Agree that officers should bring a scoping paper to the Culture and Communities Committee in three cycles which seeks to use the experience from other cities and sets out options on the necessary stakeholder	Executive Director of Place Lead officer: David Cooper	On-going	An update is included in the Business Bulletin on 05.10.2023. Previous update: 10.08.2023

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			engagement and possible funding models for delivering the kind of new arena which would be required to deliver major events.			
21	09.02.23 (The City of Edinburgh Council)	Motion by Councillor Osler – Tree Protection Measures East and West Princes Street Gardens	1) Agrees that each of: <ul style="list-style-type: none"> i) the tree protection plan at 6. above, once completed, and ii) the Tree in City Action Plan at 7. above, once refreshed, will be presented to the Culture and Communities Committee for approval within one cycle of such completion and refreshment. 	Executive Director of Place Lead officer: Andy Williams	5 October 2023	Recommended for closure Updated Tree Management Policies are presented to Committee on 05.10.2023.

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			<p>2) Agrees for a report within two cycles to the Culture and Communities Committee setting out:</p> <p>a) For events covered by the applications at 2. and 4. above:</p> <p>i. what measures were put in place to ensure tree protection and recovery during and post the event, and</p> <p>ii. how compliance with such measures was monitored and enforced, including details of any non-compliance which was</p>		May 2023	<p>Action 2 – Closed 11 May 2023</p> <p>A report is included with the papers for Committee on 11.05.2023</p>

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			<p>brought to the attention of the Council, and a timeline of this, and</p> <p>b) For future events in West Princes St Gardens and in East Princes St Gardens:</p> <p>i. what contractual and any other protections may be put in place to ensure those events comply with the applicable Tree Protection Plan and with the Tree in City Action Plan, and</p> <p>ii. processes by which compliance with the applicable Tree Protection</p>			

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			Plan and the Tree in City Action Plan, effectively may be monitored and enforced, including consideration of how this might happen through the Council's auditing processes.			
22	09.02.23 (The City of Edinburgh Council)	Motion by Councillor Nicolson – Non-Council Run Community Spaces	Extract of motion (for action) 1) Council agrees: <ul style="list-style-type: none"> To commission the previously requested report within one cycle identifying what can be offered in the way of strategic and financial support 	Executive Director of Place Lead officer: Andrew Field	29 February 2024	An update on this is included in the Community Centre Strategy report which is being considered by Committee on 7 March 2023. The report proposes to progress these actions through the development of a new Community Centre Strategy.

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			<p>for such organisations.</p> <ul style="list-style-type: none"> This report should come to the Culture and Communities Committee and include details regarding the process which must be undertaken when financial support is agreed and what requirements to secure it are placed upon management committee. 			
23	16.03.23 (City of Edinburgh Council)	Motion by Councillor Heap – Gorgie Farm (Arrangements for the Care of Animals)	<p>Extract of the approved composite amendment (action only):</p> <p>Requests that officers report back:</p>	<p>Executive Director of Place</p> <p>Lead officer: Andrew Field</p>	7 December 2023	An update on Gorgie Farm is included in the Business Bulletin on 10.08.2023

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			<p>a) via a member briefing on what has or can be done to provide financial support to staff and volunteers looking after animals at their own expense and the possible role in the Partnership Steering Group and EVOC in facilitating this.</p> <p>b) via member briefings on the progress of the Partnership Steering Group chaired by EVOC.</p>			
			<p>c) via a report to Culture and Communities Committee information on spend so far from the £150,000 support fund approved by the Education, Children and Families Committee on 31</p>			

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			January 2023 and a plan for the remaining budget.			
24	04.05.23 (City of Edinburgh Council)	Motion by Councillor Flannery - Bridgend Farm Reserve Funding	<p>Extract of the approved motion (action only):</p> <p>Council therefore asks:</p> <ol style="list-style-type: none"> 1) For a briefing note to be circulated to members of Culture & Communities committee to provide details of any other Edinburgh organisations on the 'reserve list' for funding, and therefore at similar risk. 2) For the Convener of Culture & Communities to meet with officers and Bridgend Farmhouse to explore what the Council can do to support Bridgend Farmhouse, timeously. 	Executive Director of Place	By December 2023	<p>Action 1 – a briefing note is in progress and will be circulated to Committee as soon as possible.</p> <p>Action 2 – An update on Council funding for Bridgend Farm was included in the Business Bulletin on 10.08.2023</p>

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25(a)	11.05.23	Business Bulletin Fringe Society	To agree the fringe society would be invited to a briefing session with members.	Executive Director of Place Lead officer: David Waddell	By end of 2023	This links to action 1 of the Rolling Action Log.
25(b)		Fundraising Plan for Community Led Heritage Groups	Officers to provide further details to members regarding what engagement has been undertaken regarding raising awareness of the fundraising plan to support and bring together community led heritage groups in Edinburgh.	Executive Director of Place Lead officer: Henry Sullivan	By December 2023	
26	11.05.23	Third Party Cultural Grants Funding 2023-24	1) Briefing note to be circulated to members providing more information on targeted methods in place to develop fair work practices for artists employees and volunteers.	Executive Director of Place Lead Officer: Lindsay Robertson	Remaining actions - By end December 2023	

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			2) Officers to check how the consultation on amplification of noise in public spaces was being advertised to businesses and residents.	Ian Buchanan		<p>Action 2 – Recommended for closure</p> <p>Details of the consultation are included in the report for Committee on 05.10.2023.</p>
			3) To request a presentation from one of the creative community hubs on how the funding was being utilised.	Lindsay Robertson		
			4) Briefing note to be circulated to all councillors on how resources are being shared across the city.	Lindsay Robertson		
			5) Officers to share video link with members.	Lindsay Robertson		
			6) Officers to invite Dancebase to make a presentation to a future meeting.	Lindsay Robertson		

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			<p>have been completed, to pull them together with existing documents regarding the protection of trees in Princes Street Gardens into a single document for Committee's consideration, to bring clarity for both Council and potential users of the Gardens.</p> <p>3) A revised briefing note with full details to be circulated amongst committee and appended to the Business Bulletin for the next meeting, which should include:</p> <p>i) a copy of minutes and action points captured from the various site meetings held throughout October, November and</p>			<p>Committee on 05.10.2023</p> <p>Progress with actions 3 – 5 is on-going</p>

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			<p>December 2022, and full, specific details of which breaches were / were not addressed and why</p> <p>ii) a copy of the holding statement from Unique Assembly in November 2022 which details their promise to bring forward a complete Tree Protection Management Plan, confirmation of the date when this holding statement was published, confirmation of when the complete Tree Protection Management Plan was received by the Council, and a copy of this plan.</p> <p>iii) full details of planning enforcement action, including when notification of breaches</p>			

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			<p>of tree protection zones were first reported and then investigated.</p> <p>4) Officers to explore options to resource on-site supervision during the installation, operation and removal from site during Edinburgh's Christmas 2023, with a proposal for what resourcing requirements will be needed to brought to the relevant committee for decision as soon as possible.</p> <p>5) The Convener to write to Unique Assembly outlining the committee's position on the importance of tree protection, inviting them to address committee and discuss how the Council's requirements</p>			

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			for tree protection can align with their corporate social responsibilities.			
29	11.05.23	<u>Response to motion by Councillor Thornley – Parks and Greenspace Investment following 2023 Council Budget</u>	<ol style="list-style-type: none"> 1) Briefing note to be provided with regard to accessibility, barriers and how and what money is being used for/on. 2) Committee to receive an update in the Business Bulletin on the four priorities set out in 4.3 in six months' time. 	<p>Executive Director of Place</p> <p>Lead officer: Andy Williams</p>	7 December 2023	
30	11.05.23	<u>Lawn Tennis Association Investment in Parks Tennis Courts</u>	<ol style="list-style-type: none"> 1) A review after implementation to be undertaken within a calendar year to consider any possible non-intended barriers to use. 	<p>Executive Director of Place</p> <p>Lead officer: Graham Croucher</p>	By June 2024	

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			2) To request that officers arrange for, subject to a consideration of feasibility, the siting of tennis ball recycling bins at Council-run tennis courts and the collection of balls from them, including the four noted in the report, with an update on progress made via the Business Bulletin.	Lead officer: Andy Williams	7 December 2023	
			3) A briefing note outlining the technical specification of resurfacing materials and plan of improvement works to be shared with committee members and relevant ward	Lead officer: Graham Croucher	5 October 2023	Recommended for closure This briefing note was circulated on 29.05.2023

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			members to be circulated.			
31	11.05.23	<u>Edinburgh Museums and Galleries: Policy Renewals 2023-2026</u>	<p>1) To note that the next updates to the Museums and Galleries: Collections Development Policy 2023-2026 and the Museums and Galleries: Temporary Exhibitions Policy 2023-2026 would be submitted to the appropriate Executive Committee in 2026.</p> <p>2) To request a report within three cycles on how the Edinburgh Museums and Galleries collections could reflect the Scotland's Museum and Galleries Strategy's focus on wellbeing, the climate</p>	<p>Executive Director of Place</p> <p>Lead officer: Karl Chapman</p>	<p>May 2026</p> <p>7 December 2023</p>	

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			<p>crisis and decolonisation, the report to include a section on whether an audit of the collections for links to slavery, colonialism and racism could be undertaken.</p> <p>3) To agree to a report in three cycles to Committee updating members on the work of the Decolonisation Working Group, including progress made to date in repatriating looted or unethically acquired items from Edinburgh's collections and ways in which the Council may seek to be proactive as well as reactive in</p>		7 December 2023	

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			repatriating these items and remains.			
32	11.05.23	Motion by Councillor Heap - WASPS Studio Space in Dalry	<p>Extract of the approved motion (action only):</p> <p>To request a report in two cycles to be submitted to the Culture and Communities Committee covering:</p> <p>i) The details of any sale of the property by the City of Edinburgh Council.</p> <p>ii) What could be done to support WASPS to keep their studio provision at West Park Place or within the Gorgie/Dalry area.</p>	<p>Executive Director of Place</p> <p>Lead officer: Peter Watton</p>	5 October 2023	<p>Recommended for closure</p> <p>This report is included in the meeting papers for Committee on 05.10.2023.</p>

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33	01.06.23 City of Edinburgh Council	<u>Motion by Councillor McFarlane – International Overdose Awareness Day</u>	Extract of the approved motion (action only): 1) Agrees to annually mark Overdose Awareness Day on 31 st of August each year with information promoted through the council’s social media channels to both raise awareness and signpost support services awareness and signpost support services that are available in addition to engaging with Edinburgh’s Health and Social Care Partnership to establish whether there can be further on the ground activity as in previous years.	Alison Coburn	Annually	Action 1 - Recommended for closure This was progressed by the Council’s Communications and Health and Social Care Teams.

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			2) The Council Leader to work with COSLA leaders to ask that Scottish Government establish a national memorial.	Council Leader	On-going	
			3) A report to the Culture and Communities Committee in two cycles on how the Council can establish a policy and process for formal memorials or places of remembrance. A memorial for those who have lost their lives through an overdose being the first to be considered under this policy.	Executive Director of Place Lead officer: Karl Chapman	August 2024	A report on proposals to develop a policy on Monuments and Commemorations was approved by Committee on 10.08.2023. The final policy is expected to be presented to Policy and Sustainability Committee in August 2024. In advance of this, it is hoped to provide an update for Committee in December 2023 on plans for an event in August 2024 to mark overdose awareness day.

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34	01.06.23 City of Edinburgh Council	<u>Motion by Councillor Osler – Bowling Greens</u>	<p>Extract of the approved motion (action only):</p> <p>1) A report will go to Culture and Communities within two cycles looking into what uses could be provided at these venues including them remaining as Bowling Greens with publicly accessible toilet provision, rest points and water access.</p> <p>2) In addition, the report should consider community projects to repurpose the bowling greens into community growing areas.</p> <p>3) Briefing note requested on other council owned bowling greens at risk of potential closure.</p>	<p>Executive Director of Place</p> <p>Lead officer: Andy Williams</p>	29 February 2024	

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35	01.06.23 City of Edinburgh Council	Motion by Councillor Heap – Celebrating Pride Month	Extract of the approved motion (action only): Leader of the Council should write to the Edinburgh Divisional Commander to request that the next Police Scotland report to the Culture and Communities Committee specifically address what action is being taken to tackle LGBTIQ+ hate crime.	Committee Services	5 October 2023	Recommended for closure
36	08.06.23	NHS Lothian Director of Public Health Annual Report 2022 – Report by Consultant in Public Health, NHS Lothian	1) Briefing on Public Health Paper to be shared with all elected members. 2) Briefing on Sexual Health Services to be issued in late summer to members.	Consultant in Public Health, NHS Lothian: Flora Ogilvie flora.ogilvie@nhslothian.scot.nhs.uk	December 2023	Action 1 Recommended for Closure Briefing circulated to members 11.07.23
37	22.06.23 (Council)	Motion by Councillor Faccenda - Toilet Provision	1) Update to Committee on the necessary work required and related costs to	Executive Director of Place	5 October 2023	Recommended for closure An update on Nicolson Square and wheelchair accessible toilets

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			<p>reopen the Taylor Garden and Nicolson Square toilets and what security measures and any staffing that will be required.</p> <p>2) Summary of city-wide provision of existing public toilets, with specific reference to wheelchair accessible toilets, or lack thereof, in each ward and note of how long toilets have been closed or out of order.</p> <p>3) Updates on future plans for building and providing public accessible toilets in each ward.</p>	Lead officer: Andy Williams		<p>is provided in the Business Bulletin on 5 October 2023.</p> <p>An interim update was provided in the Business Bulletin for Committee on 10.08.2023.</p>

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38	10.08.23	<u>Response to Motion by Councillor Heap - Concessionary Tickets Schemes for Cultural Events</u>	<p>1) To agree to a further update to Committee within one year on any progress made on paragraph 4) (Paragraph 4 - To agree to further exploration of box office-related local benefit options via Council hosted and/or owned events and activities going forward).</p> <p>2) To agree that officers produce and advertise a webpage which signposted to sources of free and reduced cost access to cultural events in the city and to agree to report back to the Committee should this not prove possible</p>	Executive Director of Place Lead officer: Lindsay Robertson	August 2024	

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39	10.08.23	<u>Response to Motion by Councillor Campbell - Lifelong Learning Review</u>	<p>1) To note that the report stated at 5.1: "detailed transition plans have been developed and are being implemented to ensure effective handover of responsibilities". Therefore, to agree that the transition plans should be shared with the committee, all elected members and management committees detailing how continuity could be maintained for existing services and groups ensuring that there were no gaps in service.</p> <p>2) To request a further update, by way of a briefing note</p>	<p>Executive Director of Place</p> <p>Lead officers: Andrew Field Linda Lees</p>	31 October 2023	This information will be shared by the end of October 2023.

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			circulated to all councillors, detailing to which executive committees each of the new service areas (listed at 4.3) reported, and a named lead officer for each			
40	10.08.23	Edinburgh's Winter Festivals – Update on Procurement	To request a report prior to commencement of the Prime Contractor procurement (or within one cycle thereafter), on mechanisms managing persistent and/or serious non-performance against KPIs, to include development of a remedial plan at the time, supported by termination rights if not duly delivered and available resources	Executive Director of Place Lead officer: David Waddell	16 May 2024	
41	10.08.23	Parks and Openspace	1) To note the update on the Parks and Openspace	Executive Director of Place	7 December 2023	

No	Date	Report Title	Action	Action Owner	Expected completion date	Comments
		<u>Investment Update</u>	<p>investment programme and that the next update would be presented to Committee on 29 February 2024, with an update on the additional investment for 2023/24 to be included in the Business Bulletin for Committee on 7 December 2023</p> <p>2) To request a briefing note be circulated to committee members detailing the countryside improvement projects referenced at 5.3 in the report by the Executive Director of Place and how they fitted in with the Thriving Greenspace</p>	<p>Lead officer: Andy Williams</p>		

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			<p>and Biodiversity strategies.</p> <p>3) To note the update at 4.4 in the report regarding the Water of Leith pathway and request a further update in the business bulletin detailing the current accessibility of the Water of Leith pathway, and what necessary work remained outstanding.</p>			
42	10.08.23	Motion by Councillor McFarlane - Closure of The Nelson Monument	Agrees to a Business Bulletin update at the next Culture and Communities Committee outlining the scope and nature of the works, how they are proposed to be funded and when we may expect the reopening of the monument	Executive Director of Place Lead officer: Karl Chapman	5 October 2023	Recommended for closure An update is included in the Business Bulletin on 05.10.2023.

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43	10.08.23	Motion by Councillor Thornley - Community Centre Strategy Reporting	That an interim report should be brought to committee for approval at its October meeting, providing an update on the approach being taken and progress to date	Executive Director of Place Lead officer: Andrew Field	5 October 2023	Recommended for closure This report is included in the meeting papers for Committee on 05.10.2023.
44	10.08.23	Motion by Councillor Parker - Grass Cutting Standards	1) To request a report to Culture and Communities Committee in 3 cycles to: a) update Committee on the progress of the Living Landscapes initiative against the strategic objectives, measures of success and work programme outlined in the report to Transport and Environment Committee in June 2014 which decided	Executive Director of Place Lead officer: Andy Williams	29 February 2023	

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			<p>to adopt the initiative.</p> <p>b) explore how the Council could expand the number of Living Landscape areas across the city (including across variable environments, not just in naturalised grassland areas);</p> <p>c) explore how the Council could review grass cutting standards across its estate, looking at recategorizing areas to be kept to different maintenance standards – for example, designating recreation areas which had a more</p>			

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			<p>intense grass cutting schedule vs “wilder” areas such as greenways / road verges which had a more relaxed cutting regime.</p> <p>2) To agree that this report would also include consideration of necessary workforce changes and budgetary implications to deliver this, a timeline for implementation and details about how this work could tie in with other Council work / strategies such as the Nature Network, Biodiversity Action Plan, Thriving Greenspace Strategy, 2030 Climate Strategy and Edinburgh Adapts plan.</p>		31.12.2023	

No	Date	Report Title	Action	Action Owner	Expected completion date	Comments
45	10.08.23	By Councillor Caldwell - Montgomery Street Park Helter Skelter	<p>1) The Culture and Communities Convener liaise with Officers and the Friends of Montgomery Street Park to explore and identify funding options for the assessment, which will need to be paid for whether the Helter Skelter is able to be rescued or not after said assessment.</p> <p>2) The Convener reports back regarding funding to the Culture and Communities Business Bulletin in one cycle.”</p>	<p>Executive Director of Place/Convener</p> <p>Lead officer: Andy Williams</p>	29 February 2024	An update is included in the Business Bulletin on 5 October 2023
46	31.08.23 (Council)	Gorgie Farm Update – Motion by Councillor Heap	1) To request an urgent briefing of ward councillors, group leaders and Culture	Executive Director of Place	By end October 2023	A meeting with ward Councillors has taken place at Gorgie Farm. A briefing note is being prepared

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			<p>and Communities Committee members on the following:</p> <ul style="list-style-type: none"> a) Details of any maintenance of the farm site done since the commencement of the project b) How the Project's Steering Group was formed c) The work of the Steering Group d) Engagement with the local community e) How a new model for the farm is being developed f) When and how the Steering 	Lead officer: Andrew Field		for circulation to Elected Members.

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			<p>Group intends to recommend a way forward for the farm</p> <p>g) When the Farm is likely to re-open to the public</p> <p>h) How Council funding has been spent</p> <p>2) To request a report to the Culture and Communities Committee in two cycles setting out progress on points a)- h) above, any other matters raised from the briefing of elected members and the likely timeline for the reopening of Gorgie Farm.</p>		7 December 2023 or 29 February 2024	

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47	28.09.23 (Council)	By Councillor Jones – More Public Toilets for Portobello	<p>1) A note to be included in the Business Bulletin for December committee on the cost of providing temporary washing facilities within the vicinity of the promenade.</p> <p>2) A report to be submitted to committee within two cycles on the current condition of the two permanent toilet facilities in the Portobello/ Craigmillar ward, at Bath Street and Pipe Lane and on the feasibility and cost of building new public toilet and shower facilities located in a central position on the promenade or close to the beach</p>	Executive Direct of Place	December 2023 February 2024	