

# Note of Meeting

## IJB Performance and Delivery Committee

**10.00am, Wednesday 6 September 2023**

Microsoft Teams

**Voting Members:**

Councillor Max Mitchell (Chair), Councillor Euan Davidson and George Gordon.

**Non-Voting Members:** Ruth Hendry (from Item 7 onwards).

**In Attendance:**

Ian Brooke (EVOG)

Nancy Brown (Finance Programme Manager, CEC)

Eleanora Clemente (Assistant Finance Management)

Graeme McGuire (Finance Manager, NHS Lothian),

Susan McMillan (Performance and Evaluation Manager)

Moira Pringle (Chief Finance Officer, IJB)

Donna Roger (Executive Assistant)

Rhianon Virgo (Senior Change & Delivery Officer, CEC)

David Walker (Principal Accountant, CEC)

Louise Williamson (Committee Services)

**Apologies:**

Helen Fitzgerald

Peter Knight

## 1. Quorum

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In the absence of a quorum, the members present agreed to discuss the items on the agenda and submit their recommendations to the next meeting of the Committee.

## 2. Minutes

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The minute of the Performance and Delivery Committee from 2 August 2023 was presented for approval as a correct record, and any matters arising.

### **Decision:**

To members present recommended that the minute be approved as a correct record and to endorse the decisions made on reports.

## 3. Outstanding Actions

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The Outstanding Actions updated to September 2023 was submitted.

### **Decision:**

The members present recommended:

- 1) the closure of the following actions:
  - Action 2: NHS Lothian – Set Aside – Edinburgh IJB - Presenttion
  - Action 3: Annual Review of Directions
- 2) that the remaining outstanding actions be noted.

(Reference – Outstanding Actions, submitted).

## 3. Annual Cycle of Business

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The Annual Cycle of Business updated to November 2023 was presented to the Committee.

### **Decision:**

The members present recommended agreement of the updated annual cycle of business attached as an appendix.

(Reference – Annual Cycle of Business, submitted).

## 4. Finance Set Aside Update

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The financial performance of set-aside services, specifically focusing on the Quarter 1 forecast position compared to the financial plan. Based on Month 3 was presented.

A discussion ensued in relation to staffing, pay awards and future reporting to the Committee.

### **Decision:**

The members present recommended:

- 1) that it be noted that the financial performance was deviating from the financial plan, showing a deterioration.
- 2) that in future 6 monthly updates be presented to the Committee.

(Reference – Report by the Chief Officer, Edinburgh Integration Joint Board, submitted)

## **5. Finance Update**

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The Finance Update Report providing the financial performance of delegated services was presented. The level of assurance provided of a break even position for 2023/24 was limited, given the remaining budget deficit and should no resolution be identified over the coming weeks, a recovery plan would be presented to the October meeting of the board.

Questions were raised in relation to the current underspend and additional available finance which had not yet been awarded.

### **Decision:**

The members present recommended:

- 1) that the financial position for delegated services to 31st July 2023 and associated year end forecast be noted.
- 2) that the limited assurance provided by the Chief Finance Officer be noted.

(Reference – Report by the Chief Finance Officer, Edinburgh Integration Joint Board, submitted)

## **6. Quorum**

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At this stage in the proceeding, Ruth Hendery joined the meeting.

## **7. Savings and Recovery Programme 2023-24 Update –**

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The Savings and Recovery Programme (SRP) Update was presented.

The members agreed that there was a good amount of detail presented although a bit more detail around the process would have been helpful.

### **Decision:**

To note the current position and agree to the closure of the 2023/2023 Savings and Recovery Programme.

(Reference – Report by the Chief Finance Officer, Edinburgh Integration Joint Board, submitted)

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## **8. Presentation: Social Work and Social Care Improvement Plan: EIJB Performance and Delivery Committee Update**

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Officers spoke to the presentation providing an update on the Social Work and Social Care Improvement Plan.

A discussion ensued in which members acknowledged that this was a very positive step going forward and that it was important now to involve third sector/voluntary organisations as they had a key role to play.

### **Decision:**

To note the presentation on the Social Work and Social Care Improvement Plan EIJB Performance and Delivery Committee Update

(Reference – Presentation by the Chief Finance Officer, Edinburgh Integration Joint Board, submitted)

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## **8. Urgent Business**

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None

## **9. Date of Next Meeting**

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Wednesday 4, October 2023