

# Rolling Actions Log

## Planning Committee

15 November 2023

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comment
1	14.06.23	Affordable Housing Policy Update 2023	<p>1) To agree to receive a detailed report within two cycles on the use of commuted sums to deliver affordable homes, and that this report would include, but not be limited to, the following:</p> <p>a) In what circumstances commuted sums were considered a reasonable alternative to on-site affordable housing.</p> <p>b) A detailed breakdown of the use to which commuted sums had been used over the last 5 years.</p> <p>c) A detailed analysis of how long the Council had held on</p>	Executive Director of Place	November 2023		<p><b><u>Recommended for closure</u></b></p> <p>This report is included on the agenda for Committee on 15.11.2023.</p>

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			<p>to commuted sums before they were used.</p> <p>d) In what circumstances, and within which thresholds, it was considered reasonable to offer to contribute commuted sums to deliver on-site affordable housing, and that, should any of the above information be considered commercially confidential, the information should be provided to members of Planning Committee and Housing, Homelessness and Fair Work Committee in the form of a confidential members' briefing rather than a report to Committee.</p>				
			<p>2) To discuss with Officers if further advice could be given to applicants to ensure Affordable Housing.</p>	Executive Director of Place	November 2023		<p><b><u>Recommended for closure</u></b></p> <p>This is included in the report for Committee on 15.11.2023.</p>

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							<p><b><u>Update September 2023</u></b></p> <p>A summary of discussions and outcomes will be included within the detailed report on the use of commuted sums to deliver affordable homes.</p>
			3) To discuss with Officers the options to ensure Social Housing is delivered.	Executive Director of Place	November 2023		<p><b><u>Recommended for closure</u></b></p> <p>This is included in the report for Committee on 15.11.2023.</p> <p><b><u>Update September 2023</u></b></p> <p>A summary of discussions and outcomes will be included within the detailed report on the use of commuted sums to deliver affordable homes.</p>
2	14.06.23	West Edinburgh Placemaking Framework and Masterplan: Draft for Consultation	To note that a report would be brought back detailing the outcome of the consultation, along with a finalised Framework and Masterplan.	Executive Director of Place	December 2023 (Provisional date for additional committee		<p><b><u>Update September 2023</u></b></p> <p>The West Edinburgh Placemaking Framework and Masterplan <a href="#">consultation</a> closed on 4 October 2023.</p>

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					being explored)		
3	13.09.23	Business Bulletin – Planning Performance	1) To circulate the number of remaining legacy tree work cases to members.	Executive Director of Place	November 2023.		<b>Recommended for closure</b> This information will be included in the Committee Business Bulletin on 15.11.2023
			2) To circulate the number of non-householder applications that had been withdrawn to members.	Executive Director of Place	November 2023		
4	13.09.23	Business Bulletin	To circulate the minutes of the Student Housing Workshop to members.	Executive Director of Place	November 2023		
5	13.09.23	Planning Controls over Construction	1) To agree to establish a short life working group, consisting of representatives from communities affected by construction, representatives of developers and/or the construction industry, one representative per party group and the mover of the	Executive Director of Place	April 2023		

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			original motion, and relevant council officers, to consider options to encourage more responsible construction, and to report back to committee within three cycles.				
			2) To engage with members on advice and expectations around construction that will be sent to developers.	Executive Director of Place	March 2024		
			3) To discuss with colleagues in environmental health on restricting the hours of construction sites.	Executive Director of Place	March 2024		
			4) To liaise with members on constituent feedback regarding issues surrounding construction sites.	Executive Director of Place	March 2024		
6	13.09.23	Short-term Lets Licensing Scheme – Update	1) To circulate figures on Change of Use applications and Certificate of Lawfulness applications to members.	Executive Director of Place	November 2023	November 2023	<b><u>Recommended for closure</u></b>

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			2) To confirm whether it is possible to apply for a licensing application whilst a Certificate of Lawfulness application is being processed.	Executive Director of Place	November 2023	November 2023	<u>Recommended for closure</u>
			3) To confirm whether licence holders would need to apply for planning permission when reverting from a Short- Term Lets licence to a residential property.	Executive Director of Place	November 2023	November 2023	<u>Recommended for closure</u>
7	13.09.23	Addressing the Nature Emergency through Planning	1) To agree that party groups and independent councillors will be offered a briefing from officers on this framework and how the nature emergency will be incorporated into relevant guidance; further agrees that, when relevant guidance returns to committee for approval, that those reports will consider the use of metrics and detailed	Executive Director of Place	December 2023		

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			guidance / checklists on biodiversity for developers, residents and others.				
			2) To note that a report on "planning training and awareness programme" is due to be presented to committee in November 2023, and agrees that this report will also consider the potential for nature emergency and biodiversity training for relevant officers and committee members."	Executive Director of Place	November 2023		<b><u>Recommended for closure</u></b> This report is included on the agenda for Committee on 15.11.2023.