

# Finance and Resources Committee

10.00am, Tuesday, 21 November 2023

## Summary Report on Property Transactions concluded under Delegated Authority

Executive/routine  
Wards

Routine  
All

### 1. Recommendations

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- 1.1 That the Finance and Resources Committee notes the 55 transactions detailed in the attached Appendix that have been concluded in terms of the Council's 'Scheme of Delegation to Officers.'

**Paul Lawrence**

Executive Director of Place

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# Report

## Summary Report on Property Transactions concluded under Delegated Authority

### 2. Executive Summary

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- 2.1 To advise the Committee of all lease agreements, etc. concluded in terms of the Council's Scheme of Delegation to Officers.

### 3. Background

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- 3.1 Under the Council's Scheme of Delegation to Officers it is the responsibility of the Chief Executive or relevant Executive Director to keep the elected members appropriately informed about activity arising within the scope of the delegated authority under the Scheme.
- 3.2 This delegated authority currently extends to the conclusion of all new leases of up to 10 years in length where the rental is no greater than £75,000 per annum and rent reviews where the rental is no greater than £75,000 per annum. The authority also includes the sale of property which has been declared surplus to the requirements of the Council and sold on the open market to the highest bidder. Any transactions outwith these parameters are reported separately to Committee.
- 3.3 The default management position for the commercial investment portfolio is to let properties at the relevant market rent. Any lease agreement at less than market levels, otherwise known as a concessionary let, is reported separately for Committee approval before the letting is completed.

### 4. Main report

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- 4.1 Appendix 1 provides details of 55 transactions completed under delegated authority since the last quarterly report.
- 4.2 The financial benefit to the Council of these transactions is summarised below:
- 4.2.1 Eight new leases producing a total income of £105,850;
  - 4.2.2 18 lease renewals producing an additional £19,535 on a total rent of £211,025 per annum;
  - 4.2.3 One licence producing £3,000;

- 4.2.4 20 new Parks events licences producing £155,579;
- 4.2.5 Two events licences (non-Parks) producing £36,500;
- 4.2.6 Five rent reviews producing an increase in rent of £48,626 per annum on a total rent of £225,868; and
- 4.2.7 One disposal producing £176,000.

## **5. Next Steps**

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- 5.1 The report sets out transactions which have been completed under the Scheme of Delegation to officers. There are no further steps in relation to these transactions.

## **6. Financial impact**

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- 6.1 The financial impact of the transactions noted are set out above.

## **7. Equality and Poverty Impact**

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- 7.1 It is not considered that there are any equality or poverty impacts from completing the transactions noted.

## **8. Climate and Nature Emergency Implications**

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- 8.1 It is considered there are no direct Climate and Nature Emergency Implications from completing the transaction noted.

## **9. Risk, policy, compliance, governance and community impact**

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- 9.1 It is not considered there any impacts from completing the transactions noted in line with the Scheme of Delegation to officers.

## **10. Background reading/external references**

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- 10.1 None.

## **11. Appendices**

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- 11.1 Appendix 1 – Schedule of Property Transactions.

**NEW LEASE**

| ITEM & REF NO.  | WARD               | OWNING DEPT/ACCOUNT | SUBJECTS                  | TENANT          | USE        | TERMS   |
|-----------------|--------------------|---------------------|---------------------------|-----------------|------------|---|
| 1.              | 2 – Pentland Hills | General Property    | 46C Bavelaw Road, Balerno | Unicorn-Inc Ltd | Industrial | <b>Rent:</b> £24,000 per annum<br><b>Lease Period:</b> 1 June 2023 to 31 May 2028<br><b>Payable:</b> Quarterly in advance |
| <b>REMARKS:</b> |                    |                     |                           |                 |            |   |

| ITEM & REF NO.  | WARD                  | OWNING DEPT/ACCOUNT     | SUBJECTS                                      | TENANT          | USE                      | TERMS  |
|-----------------|-----------------------|-------------------------|---|-----------------|--------------------------|--|
| 2.              | 7 – Sighthill/ Gorgie | Housing Revenue Account | 52 Glenalmond Place EH11 4FF (Sighthill area) | Mellissa Gordon | Retail Unit (Hair Salon) | <b>Rent:</b> £15,000 per annum<br><b>Lease Period:</b> 5 September 2023 to 4 September 2028<br><b>Payable:</b> Monthly |
| <b>REMARKS:</b> |                       |                         |   |                 |                          |  |

| ITEM & REF NO.  | WARD                     | OWNING DEPT/ACCOUNT | SUBJECTS  | TENANT               | USE        | TERMS  |
|-----------------|--------------------------|---------------------|---|----------------------|------------|--|
| 3.              | 7 – Sighthill/<br>Gorgie | General Property    | Unit 4 Russell Road<br>Ind Estate,<br>Sauchiebank | Gekko Glazing<br>Ltd | Industrial | <b>Rent:</b> £18,850 per annum<br><b>Lease Period:</b> 12 June 2023 to<br>11 June 2028<br><b>Payable:</b> Quarterly in advance |
| <b>REMARKS:</b> |                          |                     |   |                      |            |  |

| ITEM & REF NO.  | WARD                                     | OWNING DEPT/ACCOUNT | SUBJECTS          | TENANT              | USE         | TERMS  |
|-----------------|--|---------------------|-------------------|---------------------|-------------|--|
| 4.              | 9 –<br>Fountainbridge<br>/ Craiglockhart | City Development    | 7 Hutchison Place | Miss Emma<br>Elliss | Retail Unit | <b>Rent:</b> £6,500 Per annum<br><b>Lease Period:</b> 3 July 2023 to 2<br>July 2028<br><b>Payable:</b> Quarterly |
| <b>REMARKS:</b> |  |                     |                   |                     |             |  |

| ITEM & REF NO.  | WARD             | OWNING DEPT/ACCOUNT     | SUBJECTS              | TENANT         | USE         | TERMS  |
|-----------------|------------------|-------------------------|-----------------------|----------------|-------------|--|
| 5.              | 11 – City Centre | Housing Revenue Account | 307 Cowgate Edinburgh | Melanie Whitby | Retail Unit | <b>Rent:</b> £10,000 per annum<br><b>Lease Period:</b> 11 August 2023 to 10 August 2028<br><b>Payable:</b> Monthly |
| <b>REMARKS:</b> |                  |                         |                       |                |             |  |

| ITEM & REF NO.  | WARD       | OWNING DEPT/ACCOUNT | SUBJECTS                      | TENANT        | USE        | TERMS   |
|-----------------|------------|---------------------|-------------------------------|---------------|------------|---|
| 6.              | 13 – Leith | General Property    | 18a Tennant Street, Edinburgh | Hippy Bus Ltd | Industrial | <b>Rent:</b> £15,000 per annum<br><b>Lease Period:</b> 9 June 2023 to 8 June 2026<br><b>Payable:</b> Quarterly in advance |
| <b>REMARKS:</b> |            |                     |                               |               |            |   |

| ITEM & REF NO.  | WARD                          | OWNING DEPT/ACCOUNT | SUBJECTS                              | TENANT               | USE        | TERMS   |
|-----------------|-------------------------------|---------------------|---------------------------------------|----------------------|------------|---|
| 7.              | 17 – Portobello / Craigmillar | General Property    | Unit 10 Peffermill Parc, King's Haugh | Mr Michael McCracken | Industrial | <b>Rent:</b> £11,500 per annum<br><b>Lease Period:</b> 1 September 2023 to 31 August 2026<br><b>Payable:</b> Quarterly in advance |
| <b>REMARKS:</b> |                               |                     |                                       |                      |            |   |

| ITEM & REF NO.  | WARD                          | OWNING DEPT/ACCOUNT | SUBJECTS              | TENANT                  | USE    | TERMS   |
|-----------------|-------------------------------|---------------------|-----------------------|-------------------------|--------|---|
| 8.              | 17 – Portobello / Craigmillar | General Property    | 92 Niddrie Mains Road | Let the People Sing Ltd | Retail | <b>Rent:</b> £5,000 per annum<br><b>Lease Period:</b> 1 September 2023 to 1 December 2023<br><b>Payable:</b> Quarterly in advance |
| <b>REMARKS:</b> |                               |                     |                       |                         |        |   |

**LEASE RENEWAL**

| ITEM & REF NO.  | WARD       | OWNING DEPT/ACCOUNT | SUBJECTS   | TENANT                                  | USE        | TERMS  |
|-----------------|------------|---------------------|--|---|------------|--|
| 9.              | 1 – Almond | General Property    | U21 Viewforthbank<br>Ind Est, The Loan,<br>South Queensferry | Salt 'N' Sauce<br>Promotions<br>Limited | Industrial | <b>Old Rent:</b> £4,750 per annum<br><b>New Rent:</b> £7,625 per annum<br><b>From:</b> 20 August 2023 to 19<br>August 2028.<br><b>Payable:</b> Quarterly |
| <b>REMARKS:</b> |            |                     |  |   |            |  |

| ITEM & REF NO.  | WARD      | OWNING DEPT/ACCOUNT | SUBJECTS                            | TENANT  | USE        | TERMS   |
|-----------------|-----------|---------------------|-------------------------------------|---|------------|---|
| 10.             | 4 – Forth | General Property    | Unit 4 West Shore<br>Trading Estate | Edinburgh<br>International<br>Science<br>Festival Ltd | Industrial | <b>Old Rent:</b> £18,000 per annum<br><b>New Rent:</b> £18,000 per annum<br><b>Lease Period:</b> 1 August 2023<br>to 31 July 2026<br><b>Payable:</b> Quarterly in advance |
| <b>REMARKS:</b> |           |                     |                                     |   |            |   |

| ITEM & REF NO.  | WARD      | OWNING DEPT/ACCOUNT | SUBJECTS                         | TENANT                                       | USE        | TERMS  |
|-----------------|-----------|---------------------|----------------------------------|--|------------|--|
| 11.             | 4 – Forth | General Property    | Unit 7 West Shore Trading Estate | Edinburgh International Science Festival Ltd | Industrial | <b>Old Rent:</b> £17,200 per annum<br><b>New Rent:</b> £17,200 per annum<br><b>Lease Period:</b> 1 August 2023 to 31 July 2026<br><b>Payable:</b> Quarterly in advance |
| <b>REMARKS:</b> |           |                     |                                  |  |            |  |

| ITEM & REF NO.  | WARD                   | OWNER            | SUBJECTS                    | TENANT              | USE        | TERMS   |
|-----------------|------------------------|------------------|-----------------------------|---------------------|------------|---|
| 12.             | 7 – Sighthill / Gorgie | General Property | Unit 5 Broomhouse Workspace | P Blackhall Limited | Industrial | <b>Old Rent:</b> £8,000 per annum<br><b>New Rent:</b> £8,600 per annum<br><b>From:</b> 17 June 2023 to 16 June 2028.<br><b>Payable:</b> Quarterly |
| <b>REMARKS:</b> |                        |                  |                             |                     |            |   |

| ITEM & REF NO.  | WARD                   | OWNING DEPT/ACCOUNT | SUBJECTS                             | TENANT                        | USE        | TERMS  |
|-----------------|------------------------|---------------------|--------------------------------------|-------------------------------|------------|--|
| 13.             | 7 – Sighthill / Gorgie | General Property    | Unit 13/14 Sauchiebank, Russell Road | Tool & Plant Services Limited | Industrial | <b>Old Rent:</b> £14,965 per annum<br><b>New Rent:</b> £15,900 per annum<br><b>From:</b> 1 August 2023 to 31 July 2028<br><b>Payable:</b> Monthly in Advance |
| <b>REMARKS:</b> |                        |                     |                                      |                               |            |  |

| ITEM & REF NO.  | WARD                   | OWNING DEPT/ACCOUNT | SUBJECTS   | TENANT  | USE        | TERMS  |
|-----------------|------------------------|---------------------|--|---|------------|--|
| 14.             | 7 – Sighthill / Gorgie | General Property    | Unit 15 Sauchiebank Industrial Estate Russell Road | Mr Innes Messer t/a Tool & Plant Services Limited | Industrial | <b>Old Rent:</b> £6,800 per annum<br><b>New Rent:</b> £7,200 per annum<br><b>From:</b> 1 August 2023 to 31 July 2028<br><b>Payable:</b> Monthly in Advance |
| <b>REMARKS:</b> |                        |                     |  |   |            |  |

| ITEM & REF NO.  | WARD                   | OWNING DEPT/ACCOUNT | SUBJECTS  | TENANT           | USE        | TERMS   |
|-----------------|------------------------|---------------------|---|------------------|------------|---|
| 15.             | 7 – Sighthill / Gorgie | General Property    | Unit 11 Sauchiebank Industrial Estate, Russell Road | AM Foods Limited | Industrial | <b>Old Rent:</b> £13,500 per annum<br><b>New Rent:</b> £14,300 per annum<br><b>From:</b> 1 October 2023 to 30 September 2028<br><b>Payable:</b> Monthly in Advance. |
| <b>REMARKS:</b> |                        |                     |   |                  |            |   |

| ITEM & REF NO.  | WARD                               | OWNING DEPT/ACCOUNT | SUBJECTS                 | TENANT                           | USE        | TERMS  |
|-----------------|------------------------------------|---------------------|--------------------------|----------------------------------|------------|--|
| 16.             | 9 – Fountainbridge / Craiglockhart | General Property    | Unit 22 West Gorgie Park | Turret Developments Scotland Ltd | Industrial | <b>Old Rent:</b> £8,500 per annum<br><b>New Rent:</b> £9,200 per annum<br><b>From:</b> 1 July 2023 to 30 June 2028.<br><b>Payable:</b> Quarterly in Advance. |
| <b>REMARKS:</b> |                                    |                     |                          |                                  |            |  |

| ITEM & REF NO.  | WARD                               | OWNING DEPT/ACCOUNT | SUBJECTS                    | TENANT             | USE         | TERMS  |
|-----------------|------------------------------------|---------------------|-----------------------------|--------------------|-------------|--|
| 17.             | 9 – Fountainbridge / Craiglockhart | General Property    | 36a Grove Street, Edinburgh | Johan Mary Borrett | Retail Unit | <b>Old Rent:</b> £5,750 per annum<br><b>New Rent:</b> £6,000 per annum<br><b>From:</b> 1 July 2023 to 30 June 2028<br><b>Payable:</b> Monthly in Advance |
| <b>REMARKS:</b> |                                    |                     |                             |                    |             |  |

| ITEM & REF NO.  | WARD                               | OWNING DEPT/ACCOUNT | SUBJECTS                 | TENANT       | USE        | TERMS   |
|-----------------|------------------------------------|---------------------|--------------------------|--------------|------------|---|
| 18.             | 9 – Fountainbridge / Craiglockhart | General Property    | Unit 10 West Gorgie Park | Thomas Kelly | Industrial | <b>Old Rent:</b> £6,800 per annum<br><b>New Rent:</b> £7,400 per annum<br><b>From:</b> 1 September 2023 to 31 August 2028<br><b>Payable:</b> Quarterly in Advance |
| <b>REMARKS:</b> |                                    |                     |                          |              |            |   |

| ITEM & REF NO.  | WARD                               | OWNING DEPT/ACCOUNT | SUBJECTS                | TENANT                      | USE        | TERMS   |
|-----------------|------------------------------------|---------------------|-------------------------|-----------------------------|------------|---|
| 19.             | 9 – Fountainbridge / Craiglockhart | General Property    | Unit 9 West Gorgie Park | The Conservation Volunteers | Industrial | <b>Old Rent:</b> £8,500 per annum<br><b>New Rent:</b> £8,500 per annum<br><b>From:</b> 1 October 2023 to 30 September 2028<br><b>Payable:</b> Quarterly in Advance. |
| <b>REMARKS:</b> |                                    |                     |                         |                             |            |   |

| ITEM & REF NO.  | WARD             | OWNER            | SUBJECTS              | TENANT                     | USE                | TERMS  |
|-----------------|------------------|------------------|-----------------------|----------------------------|--------------------|--|
| 20.             | 11 – City Centre | General Property | 52 Blackfriars Street | Ewan Barry & Audrey Pinard | Photography Studio | <b>Old Rent:</b> £4,775 per annum<br><b>New Rent:</b> £5,850 per annum<br><b>From:</b> 22 July 2023 to 21 July 2028<br><b>Payable:</b> Monthly in Advance. |
| <b>REMARKS:</b> |                  |                  |                       |                            |                    |  |

| ITEM & REF NO.  | WARD             | OWNING DEPT/ACCOUNT | SUBJECTS              | TENANT                          | USE         | TERMS   |
|-----------------|------------------|---------------------|-----------------------|---------------------------------|-------------|---|
| 21.             | 11 – City Centre | General Property    | 25 Blackfriars Street | Mind Body & Spirit Shop Limited | Retail Unit | <b>Old Rent:</b> £9,250 per annum<br><b>New Rent:</b> £11,250 per annum<br><b>From:</b> 29 August 2023 to 28 August 2028<br><b>Payable:</b> Monthly in Advance. |
| <b>REMARKS:</b> |                  |                     |                       |                                 |             |   |

| ITEM & REF NO.  | WARD             | OWNING DEPT/ACCOUNT | SUBJECTS         | TENANT                 | USE         | TERMS  |
|-----------------|------------------|---------------------|------------------|------------------------|-------------|--|
| 22.             | 11 – City Centre | General Property    | 23/25 Canongate, | Charles Michael Hunter | Retail Unit | <b>Old Rent:</b> £23,300 per annum<br><b>New Rent:</b> £28,000 per annum<br><b>From:</b> 1 September 2023 to 31 August 2028<br><b>Payable:</b> Quarterly in Advance. |
| <b>REMARKS:</b> |                  |                     |                  |                        |             |  |

| ITEM & REF NO.  | WARD             | OWNING DEPT/ACCOUNT | SUBJECTS     | TENANT          | USE         | TERMS   |
|-----------------|------------------|---------------------|--------------|-----------------|-------------|---|
| 23.             | 11 – City Centre | General Property    | 29 Canongate | Jonathan Hunter | Retail Unit | <b>Old Rent:</b> £7,900 per annum<br><b>New Rent:</b> £9,500 per annum<br><b>From:</b> 1 September 2023 to 31 August 2028<br><b>Payable:</b> Quarterly in Advance |
| <b>REMARKS:</b> |                  |                     |              |                 |             |   |

| ITEM & REF NO.  | WARD                      | OWNING DEPT/ACCOUNT | SUBJECTS          | TENANT                             | USE    | TERMS   |
|-----------------|---------------------------|---------------------|-------------------|------------------------------------|--------|---|
| 24.             | 16 – Liberton / Gilmerton | General Property    | 15 Newtoft Street | William Goodbrand & Peter O'Connor | Office | <b>Old Rent:</b> £7,200 per annum<br><b>New Rent:</b> £8,000 per annum<br><b>From:</b> 1 September 2023 to 31 August 2028<br><b>Payable:</b> Monthly in Advance |
| <b>REMARKS:</b> |                           |                     |                   |                                    |        |   |

| ITEM & REF NO.  | WARD                          | OWNING DEPT/ACCOUNT | SUBJECTS                   | TENANT       | USE         | TERMS  |
|-----------------|-------------------------------|---------------------|----------------------------|--------------|-------------|--|
| 25.             | 17 – Portobello / Craigmillar | General Property    | 119 Portobello High Street | Adam Rankine | Retail Unit | <b>Old Rent:</b> £11,200 per annum<br><b>New Rent:</b> £11,800 per annum<br><b>From:</b> 1 September 2023 to 31 August 2028<br><b>Payable:</b> Monthly in Advance. |
| <b>REMARKS:</b> |                               |                     |                            |              |             |  |

| ITEM & REF NO.  | WARD                          | OWNING DEPT/ACCOUNT | SUBJECTS                                      | TENANT                         | USE                   | TERMS   |
|-----------------|-------------------------------|---------------------|---|--------------------------------|-----------------------|---|
| 26.             | 17 – Portobello / Craigmillar | General Property    | Block 3, Unit 2, Peffermill Industrial Estate | Trades Training School Limited | Industrial<br>Class 4 | <b>Old Rent:</b> £15,100 per annum<br><b>New Rent:</b> £16,700 per annum<br><b>From:</b> 27 September 2023 to 26 September 2028.<br><b>Payable:</b> Monthly in advance. |
| <b>REMARKS:</b> |                               |                     |   |                                |                       |   |

## LICENCE AGREEMENTS

| ITEM & REF NO.  | WARD                     | OWNING DEPT/ACCOUNT | SUBJECTS                           | TENANT         | USE           | TERMS  |
|-----------------|--------------------------|---------------------|------------------------------------|----------------|---------------|--|
| 27.             | 7 – Sighthill/<br>Gorgie | Education           | Area of car park<br>Redhall School | Scottish Water | Site compound | <b>Rent:</b> £500 per month<br>(£3,000)<br><b>Lease Period:</b> 28 June<br>2023 to 27 December<br>2023<br><b>Payable:</b> In advance |
| <b>REMARKS:</b> |                          |                     |                                    |                |               |  |

## NEW LEASES – PARK EVENTS

| ITEM & REF NO. | WARD       | OWNING DEPT/ACCOUNT  | SUBJECTS                    | TENANT                  | USE                 | TERMS  |
|----------------|------------|----------------------|-----------------------------|-------------------------|---------------------|--|
| 28.            | 1 - Almond | Parks and Greenspace | Grounds at Lauriston Castle | African Connections CIC | Multicultural Event | <b>Rent:</b> £800<br><b>Lease Period:</b> 29 Sept 2023 to 2 October 2023 |

REMARKS:

| ITEM & REF NO. | WARD       | OWNING DEPT/ACCOUNT  | SUBJECTS           | TENANT  | USE                                    | TERMS   |
|----------------|------------|----------------------|--------------------|---|--|---|
| 29.            | 1 - Almond | Parks and Greenspace | Ratho Flyover Park | The Royal Highland and Agricultural Society of Scotland | Overflow car parking for Highland Show | <b>Rent:</b> £2,500<br><b>Lease Period:</b> 21 June 2023 to 26 Jun 2023 |

REMARKS:

| ITEM & REF NO. | WARD           | OWNING DEPT/ACCOUNT  | SUBJECTS        | TENANT      | USE              | TERMS   |
|----------------|----------------|----------------------|-----------------|-------------|------------------|---|
| 30.            | 5 – Inverleith | Parks and Greenspace | Inverleith Park | Sue Hitchen | Foodies Festival | <b>Rent:</b> £13,500<br><b>Lease Period:</b> 1 August 2023 to 9 August 2023 |

REMARKS:

| ITEM & REF NO. | WARD                     | OWNING DEPT/ACCOUNT  | SUBJECTS       | TENANT    | USE                             | TERMS   |
|----------------|--------------------------|----------------------|----------------|-----------|---------------------------------|---|
| 31.            | 7 – Sighthill/<br>Gorgie | Parks and Greenspace | Sighthill Park | WK Taylor | Colourbomb Carnival and funfair | <b>Rent:</b> £7,500<br><b>Lease Period:</b> 28 June 2023 to 12 Jul 2023 |

REMARKS:

| ITEM & REF NO. | WARD             | OWNING DEPT/ACCOUNT  | SUBJECTS                    | TENANT  | USE               | TERMS  |
|----------------|------------------|----------------------|-----------------------------|---|-------------------|--|
| 32.            | 11 – City Centre | Parks and Greenspace | West Princes Street Gardens | Edinburgh International Jazz and Blues Festival Ltd | Festival Carnival | <b>Rent:</b> £1, if asked<br><b>Lease Period:</b> 16 July 2023 |

REMARKS:

| ITEM & REF NO. | WARD             | OWNING DEPT/ACCOUNT  | SUBJECTS    | TENANT         | USE                              | TERMS  |
|----------------|------------------|----------------------|-------------|----------------|----------------------------------|--|
| 33.            | 11 – City Centre | Parks and Greenspace | The Meadows | Cynthia Gentle | 'Rep Your Flag' networking event | <b>Rent:</b> £250<br><b>Lease Period:</b> 29 July 2023 |

REMARKS:

| ITEM & REF NO.  | WARD             | OWNING DEPT/ACCOUNT  | SUBJECTS                                     | TENANT                         | USE               | TERMS   |
|-----------------|------------------|----------------------|--|--------------------------------|-------------------|---|
| 34.             | 11 – City Centre | Parks and Greenspace | Red Blaize area, West Princes Street Gardens | World Wide Festival UK Limited | Oktoberfest event | <b>Rent:</b> £20,080<br><b>Lease Period:</b> 2 October 2023 to 9 Oct 2023 |
| <b>REMARKS:</b> |                  |                      |  |                                |                   |   |

| ITEM & REF NO. | WARD             | OWNING DEPT/ACCOUNT  | SUBJECTS                    | TENANT                   | USE                   | TERMS  |
|----------------|------------------|----------------------|-----------------------------|--------------------------|-----------------------|--|
| 35.            | 11 – City Centre | Parks and Greenspace | West Princes Street Gardens | Watchtower Group Limited | Fly Open Air Festival | <b>Rent:</b> £29,106<br><b>Lease Period:</b> 8 September 2023 to 21 September 2023 |
|                |                  |                      |                             |                          |                       |  |

| ITEM & REF NO. | WARD             | OWNING DEPT/ACCOUNT  | SUBJECTS                    | TENANT                               | USE             | TERMS   |
|----------------|------------------|----------------------|-----------------------------|--------------------------------------|-----------------|---|
| 37.            | 11 – City Centre | Parks and Greenspace | West Princes Street Gardens | Edinburgh International Festival Ltd | Summer Concerts | <b>Rent:</b> £5,810<br><b>Lease Period:</b> 31 Jul 2023 to 9 Aug 2023 |

| ITEM & REF NO. | WARD             | OWNING DEPT/ACCOUNT  | SUBJECTS    | TENANT      | USE                           | TERMS   |
|----------------|------------------|----------------------|-------------|-------------|-------------------------------|---|
| 38.            | 11 – City Centre | Parks and Greenspace | Calton Hill | Alan Lawson | Seven Hills of Edinburgh Race | <b>Rent:</b> £500<br><b>Lease Period:</b> 18 Jun 2023 |

| ITEM & REF NO.  | WARD             | OWNING DEPT/ACCOUNT  | SUBJECTS                    | TENANT             | USE                                 | TERMS   |
|-----------------|------------------|----------------------|-----------------------------|--------------------|-------------------------------------|---|
| 39.             | 11 – City Centre | Parks and Greenspace | West Princes Street Gardens | Bungydome (UK) Ltd | Bungydome and Bubbleparc attraction | <b>Rent:</b> £22,500<br><b>Lease Period:</b> 27 Jun 2023 to 28 Aug 2023 |
| <b>REMARKS:</b> |                  |                      |                             |                    |                                     |   |

| ITEM & REF NO.  | WARD       | OWNING DEPT/ACCOUNT  | SUBJECTS    | TENANT    | USE                 | TERMS  |
|-----------------|------------|----------------------|-------------|-----------|---------------------|--|
| 40.             | 13 – Leith | Parks and Greenspace | Leith Links | WK Taylor | Leith Links funfair | <b>Rent:</b> £3,500<br><b>Lease Period:</b> 5 June 2023 to 12 Jun 2023 |
| <b>REMARKS:</b> |            |                      |             |           |                     |  |

| ITEM & REF NO.  | WARD       | OWNING DEPT/ACCOUNT  | SUBJECTS    | TENANT                         | USE                  | TERMS  |
|-----------------|------------|----------------------|-------------|--------------------------------|----------------------|--|
| 41.             | 13 – Leith | Parks and Greenspace | Leith Links | Leith Festival Association Ltd | Leith Links Gala Day | <b>Rent:</b> £500<br><b>Lease Period:</b> 9 June 2023 to 10 Jun 2023 |
| <b>REMARKS:</b> |            |                      |             |                                |                      |  |

| ITEM & REF NO.  | WARD       | OWNING DEPT/ACCOUNT  | SUBJECTS    | TENANT                     | USE                        | TERMS   |
|-----------------|------------|----------------------|-------------|----------------------------|----------------------------|---|
| 42.             | 13 – Leith | Parks and Greenspace | Leith Links | Regular Music Presents Ltd | Proclaimers Summer Concert | <b>Rent:</b> £25,000<br><b>Lease Period:</b> 9 June 2023 to 18 Jun 2023 |
| <b>REMARKS:</b> |            |                      |             |                            |                            |   |

| ITEM & REF NO.  | WARD                         | OWNING DEPT/ACCOUNT     | SUBJECTS    | TENANT                               | USE                          | TERMS  |
|-----------------|------------------------------|-------------------------|-------------|--------------------------------------|------------------------------|--|
| 43.             | 15 – Southside/<br>Newington | Parks and<br>Greenspace | The Meadows | Cancer<br>Research UK<br>Trading Ltd | Pretty Muddy<br>charity race | <b>Rent:</b> £1,830<br><b>Lease Period:</b> 10 June 2023<br>to 11 Jun 2023 |
| <b>REMARKS:</b> |                              |                         |             |                                      |                              |  |

| ITEM & REF NO. | WARD                | OWNING DEPT/ACCOUNT     | SUBJECTS    | TENANT    | USE                            | TERMS   |
|----------------|---------------------|-------------------------|-------------|-----------|--------------------------------|---|
| 44.            | 11 – City<br>Centre | Parks and<br>Greenspace | The Meadows | WK Taylor | Meadows<br>Festival<br>funfair | <b>Rent:</b> £7,200<br><b>Lease Period:</b> 28 May 2023 to<br>5 June 2023 |
|                |                     |                         |             |           |                                |   |

| ITEM & REF NO.  | WARD                         | OWNING DEPT/ACCOUNT  | SUBJECTS    | TENANT                    | USE              | TERMS  |
|-----------------|------------------------------|----------------------|-------------|---------------------------|------------------|--|
| 45.             | 15 – Southside/<br>Newington | Parks and Greenspace | The Meadows | Taylor's Funfairs Limited | Festival Funfair | <b>Rent:</b> £8,000<br><b>Lease Period:</b> 6 July 2023 to 11 Jul 2023 |
| <b>REMARKS:</b> |                              |                      |             |                           |                  |  |

| ITEM & REF NO.  | WARD                         | OWNING DEPT/ACCOUNT  | SUBJECTS    | TENANT                | USE       | TERMS   |
|-----------------|------------------------------|----------------------|-------------|-----------------------|-----------|---|
| 46.             | 15 – Southside/<br>Newington | Parks and Greenspace | The Meadows | Fired Up Food Hut Ltd | Bar Bados | <b>Rent:</b> £7,000<br><b>Lease Period:</b> 2 August 2023 to 29 August 2023 |
| <b>REMARKS:</b> |                              |                      |             |                       |           |   |

| ITEM & REF NO.  | WARD                        | OWNING DEPT/ACCOUNT     | SUBJECTS                           | TENANT                            | USE                 | TERMS   |
|-----------------|-----------------------------|-------------------------|------------------------------------|-----------------------------------|---------------------|---|
| 47.             | 16 – Liberton/<br>Gilmerton | Parks and<br>Greenspace | Gracemount<br>Community<br>Gardens | Gracemount<br>Community<br>Church | Community<br>funday | <b>Rent: £1</b><br><b>Lease Period: 7 July 2023</b> |
| <b>REMARKS:</b> |                             |                         |                                    |                                   |                     |   |

| ITEM & REF NO.  | WARD                            | OWNING DEPT/ACCOUNT     | SUBJECTS                   | TENANT                                       | USE                             | TERMS   |
|-----------------|---------------------------------|-------------------------|----------------------------|--|---------------------------------|---|
| 48.             | 17 – Portobello/<br>Craigmillar | Parks and<br>Greenspace | Craigmillar Castle<br>Park | Edinburgh<br>March Riding<br>Association Ltd | Riding of the<br>Marches parade | <b>Rent: £1</b><br><b>Lease Period: 10<br/>September 2023</b> |
| <b>REMARKS:</b> |                                 |                         |                            |  |                                 |   |

**EVENTS – NEW LICENCES**

| ITEM & REF NO. | WARD             | OWNING DEPT/ACCOUNT      | SUBJECTS        | TENANT                  | USE                 | TERMS   |
|----------------|------------------|--------------------------|-----------------|-------------------------|---------------------|---|
| 49.            | 11 – City Centre | General Property Account | Festival Square | Exchange Events Limited | Ladyboys of Bangkok | <b>Licence fee:</b> £20,000<br><b>Lease Period:</b> 2 Aug 2023 to 29 Aug 2023 |

**REMARKS:**

| ITEM & REF NO. | WARD             | OWNING DEPT/ACCOUNT      | SUBJECTS        | TENANT                      | USE                       | TERMS  |
|----------------|------------------|--------------------------|-----------------|-----------------------------|---------------------------|--|
| 50.            | 11 – City Centre | General Property Account | Festival Square | Edinburgh Cocktail Week Ltd | Cocktail Festival Village | <b>Licence fee:</b> £16,500<br><b>Lease Period:</b> 29 September 2023 to 18 October 2023 |

**REMARKS:**

## RENT REVIEW

| ITEM & REF NO.  | WARD       | OWNING DEPT/ACCOUNT | SUBJECTS                             | TENANT                  | USE    | TERMS   |
|-----------------|------------|---------------------|--------------------------------------|-------------------------|--------|---|
| 51.             | 1 – Almond | General Property    | Phase 1 Ratho Park, First Floor East | Scotland Food and Drink | Office | <b>Old Rent:</b> £36,624 per annum<br><b>New Rent:</b> £38,000 per annum<br><b>From:</b> 7 August 2023 to 6 August 2028.<br><b>Payable:</b> Quarterly in advance. |
| <b>REMARKS:</b> |            |                     |                                      |                         |        |   |

| ITEM & REF NO.  | WARD                               | OWNING DEPT/ACCOUNT | SUBJECTS                            | TENANT                           | USE                          | TERMS  |
|-----------------|------------------------------------|---------------------|-------------------------------------|----------------------------------|------------------------------|--|
| 52.             | 9 – Fountainbridge / Craiglockhart | Culture & Sport     | Golf Course at 3 Glenlockhart Road, | Merchants of Edinburgh Golf Club | Golf Course<br>(Sui Generis) | <b>Old Rent:</b> £27,882 per annum<br><b>New Rent:</b> £36,800 per annum<br><b>From:</b> 1 April 2023 to 1 April 2028.<br><b>Payable:</b> Half yearly in arrear. |
| <b>REMARKS:</b> |                                    |                     |                                     |                                  |                              |  |

| ITEM & REF NO.  | WARD             | OWNING DEPT/ACCOUNT | SUBJECTS                      | TENANT         | USE            | TERMS   |
|-----------------|------------------|---------------------|-------------------------------|----------------|----------------|---|
| 53.             | 11 – City Centre | General Property    | 47 Cockburn Street, Edinburgh | Pie In The Sky | Shop<br>Class1 | <b>Old Rent:</b> £23,100 per annum<br><b>New Rent:</b> £30,400 per annum<br><b>From:</b> 8 June 2023 to 8 June 2028.<br><b>Payable:</b> Monthly in advance. |
| <b>REMARKS:</b> |                  |                     |                               |                |                |   |

| ITEM & REF NO.  | WARD            | OWNING DEPT/ACCOUNT | SUBJECTS  | TENANT                      | USE          | TERMS   |
|-----------------|-----------------|---------------------|---|-----------------------------|--------------|---|
| 54.             | 12 – Leith Walk | General Property    | South Fort Street<br>Ind Est, 16 Bowling<br>Green Street West | Tilstone Industrial Limited | Ground Lease | <b>Old Rent:</b> £25,000 per annum<br><b>New Rent:</b> £34,868.26 per annum<br><b>From:</b> 1 October 2022 to 30 September 2027.<br><b>Payable:</b> Quarterly in advance. |
| <b>REMARKS:</b> |                 |                     |   |                             |              |   |

| ITEM & REF NO.  | WARD                       | OWNING DEPT/ACCOUNT | SUBJECTS             | TENANT          | USE        | TERMS   |
|-----------------|----------------------------|---------------------|----------------------|-----------------|------------|---|
| 55.             | 15 – Southside / Newington | General Property    | 19 St Leonard's Lane | Newmake Limited | Distillery | <b>Old Rent:</b> £65,000 per annum<br><b>New Rent:</b> £85,800 per annum<br><b>From:</b> 3 April 2023 to 2 April 2028.<br><b>Payable:</b> Quarterly in advance. |
| <b>REMARKS:</b> |                            |                     |                      |                 |            |   |

**DISPOSALS**

| <b>ITEM &amp; REF NO.</b> | <b>WARD</b>                 | <b>OWNING DEPT/ACCOUNT</b> | <b>SUBJECTS</b>                  | <b>TENANT</b>                      | <b>USE</b>          | <b>TERMS</b>   |
|---------------------------|-----------------------------|----------------------------|----------------------------------|------------------------------------|---------------------|--|
| 55.                       | 16 – Liberton/<br>Gilmerton | Housing Revenue<br>Account | Land at 14 Moredun<br>Park Court | Moredon Park<br>Development<br>Ltd | Development<br>Site | <b>Purchase price:</b> £176,000<br><b>Date of Entry:</b> 19 June<br>2023<br><b>Sale Concluded:</b> 19 June<br>2023 |
| <b>REMARKS:</b>           |                             |                            |                                  |                                    |                     |  |