

# REPORT

## Appointments to the Edinburgh Integration Joint Board and Committees

Edinburgh Integration Joint Board

12 December 2023

### Executive Summary

The purpose of this report is to seek approval from the Edinburgh Integration Joint Board (EIJB) for the appointment of Mr Eugene Mullan as a citizen representative on the EIJB, and to consider the future approach.

### Recommendations

It is recommended that the Edinburgh Integration Joint Board:

- a) Appoints Mr Mullan as a non-voting Citizen/Service User Representative on the EIJB, replacing Mr Grant Macrae.
- b) Supports a more flexible approach, whereby the EIJB supports the minimum of one carer and one citizen/service user representative and supports increasing to six overall.

### Directions

Direction to City of Edinburgh Council, NHS Lothian or both organisations		
	No direction required	✓
	Issue a direction to City of Edinburgh Council	
	Issue a direction to NHS Lothian	
	Issue a direction to City of Edinburgh Council and NHS Lothian	



## Report Circulation

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This report has not been considered elsewhere.

## Main Report

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### Appointment of a new Representative

1. The Integration Joint Board is responsible, in line with section 3 of the Public Bodies (Joint Working) (Integration Joint Boards) (Scotland) Order 2014 (the Order), for appointing non-voting members to the Board. The City of Edinburgh Council and NHS Lothian are responsible, under the same Order, for appointing their own members to the Joint Board. Members of the IJB's Committees and Strategic Planning Group are appointed by the Board.
2. [The Public Bodies \(Joint Working\) \(Membership and Procedures of Integration Joint Boards\) \(Scotland\) Order 2014 \("the Order"\)](#) sets out requirements about the membership of an Integration Joint Board. This includes minimum required membership, and provision for additional members to be appointed. The order sets out a minimum membership and as part of the minimum membership, a carer and a citizen/service user representative are required.
3. The EIJB has a longstanding carer representative, Mrs Christine Farquhar, and the EIJB recruitment exercise to emerging vacancies in early 2020, saw an additional three representatives in early 2020, providing 2 carer and 2 citizen/service user representatives altogether.
4. Through recent engagement sessions with the representatives, of the 4 individuals, 3 have indicated intentions of leaving in the near future, with our longest serving representative, Mrs Farquhar alongside Mrs Ruth Hendery and Mr Macrae, indicating that they wish to stand down by the end of 2023.
5. The contribution that Mrs Farquhar, Mr Macrae and Mrs Hendery have made is significant, ensuring the voice of unpaid carers and citizens is heard not only at EIJB meetings, but across the various committees, development sessions and groups that they have supported during their time. They have both applied their expertise and knowledge, bringing alive the real, often challenging experiences and circumstances for many vulnerable people across Edinburgh. Their constructive, well-informed contributions have been welcomed, raising awareness and contributing to continuous development and informing decisions, that affect people's lives.



6. Recruitment has been underway to replace Mrs Farquhar and Mr Macrae since August 2023, with the advert extended until the 31 October. Early discussions with potential applicants took place, at the request of the current representatives, to outline the level of commitment required.
7. Due process is ongoing with one person, who has formally applied, and is being interviewed late November. For another, Mr Mullan, due process has been completed, and following a formal application and interview, all on-boarding processes through the NHS Volunteer function are now complete. Once in post, consideration about appropriate membership on committees will be given, and a full induction will be arranged.
8. It is recommended that the EIJB formally appoint Mr Mullan as citizen/service user representative to the EIJB, replacing Mr Macrae.

#### Future Approach

9. Recognising the level of commitment required, and that in the experience thus far for Edinburgh, all citizen/service user representatives have had some caring experience, it has been suggested that a more flexible arrangement is supported going forward.
10. This would include 1 service user/citizen, and 1 carer, providing compliance with the legislative requirements, and at least another 2 from either category. This would maintain Edinburgh's commitment to a minimum of 4 in total. This flexible mix has been suggested by the current representatives and has the support of the Edinburgh Carer Strategic Partnership Group, who recently discussed this at their October meeting.
11. It has been further suggested that recruitment to additional representatives overall takes place, so that representatives are able to find a balance between EIJB and their personal commitments.
12. It has been suggested that as well as the current four, an additional 2 representatives would provide this flexibility, with a maximum of 4 attending formal EIJB meetings, and all 6 included in development sessions, specific committees, and groups.
13. The EIJB is asked to support the change in mix of representatives.
14. The EIJB is asked to support increasing the number of Representatives to 6. If supported, recruitment would begin early 2024.



## Implications for Edinburgh Integration Joint Board

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### Financial

15. There are minimal financial implications arising from this report. The positions are voluntary, with appropriate associated expenses incurred being claimable, through the office of the Chief Officer.

### Legal / risk implications

16. Failure to appoint the minimum number of Integration Joint Board lay members would result in the EIJB failing to meet the requirements of the Public Bodies (Joint Working) (Integration Joint Boards) (Scotland) Act 2014 and the Public Bodies (Joint Working) (Integration Joint Boards) (Scotland) Order 2014.

### Equality and integrated impact assessment

17. An integrated impact assessment has not been undertaken with regards to this paper. Raising the number of lay members to six, will enhance the representation of people with lived experience, and further raise awareness of circumstances affecting people from vulnerable groups.

### Environment and sustainability impacts

18. There are no environment or sustainability implications arising from this report.

### Quality of care

19. Not applicable.

## Consultation

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20. None.

## Report Author

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### Pat Togher

### Chief Officer, Edinburgh Integration Joint Board

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## Background Reports

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1. [Edinburgh Integration Joint Board Governance Report](#), 21 July 2020
2. [Public Bodies \(Joint Working\) \(Scotland\) Act 2014](#)
3. [Public Bodies \(Joint Working\) \(Integration Joint Boards\) \(Scotland\) Order 2014](#)
4. [Integration Scheme](#)