

Rolling Actions Log

Culture and Communities Committee

7 December 2023

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	31.05.18 (Council)	Fair Fringe and Fair Hospitality Charter Guidelines	Calls for report on the Charter's efficacy to go to Culture and Communities Committee after August 2019.	Executive Director of Place Lead Officer David Waddell	16 May 2024		This will be included in the Summer Festivals report for Committee in May 2024. Previous update 11 May 2023 . Link to action 21 (a) in the Rolling Actions Log.
2	11.12.18 (Education, Children and Families Committee)	Petition for Consideration - Edinburgh Central Library vs Virgin Hotel	To request that the annual report on the Lifelong Learning Plan scheduled for October 2019, includes within it, options for the Central Library, drawing on past and current studies and feasibility exercises and a	Executive Director of Place Lead Officer Evelyn Kilmurry	December 2024		It would not be appropriate to incorporate options for the Central Library into the Lifelong Learning Plan. However, it is proposed to bring forward a report on

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			clear vision for its role in the city's cultural landscape.				these options to Committee by the end of calendar year 2024
3	10.09.19	<u>City Centre Hostile Vehicle Mitigation Measures Update Report</u>	<p>1) To note that a further update report will be prepared following return to normal working conditions to outline the findings from the working group and to provide details of the anticipated cost and how it will be funded.</p> <p>2) To agree to update Committee on City Centre Hostile Vehicle Mitigation (HVM), and possibilities that HVM assets which were located in Edinburgh, may need to be reallocated in line with national policing priorities.</p>	<p>Executive Director of Place</p> <p>Lead Officer Claire Miller</p>	On-going		<p>An update on HVM is included in the Business Bulletin on 7 March 2023. The update highlights that longer term and more permanent protection will be considered alongside the introduction of a Transient Visitor Levy.</p> <p>An update on the Visitor Levy (Scotland) Bill was presented to the Council on <u>22 June 2023</u> and a further update is planned for Policy and Sustainability Committee later in August 2023.</p>

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4	15.06.21	Lauriston Farm, Edinburgh – Proposed Lease	To agree that an update would be submitted to committee on the success of the lease holder to ensure Committee had oversight of the activity underway on the Urban farm, which formed part of the wider setting of Lauriston Castle.	Executive Director of Place Lead Officer Graeme McGartland	December 2023		Recommended for closure The lease has now been completed. It took longer than anticipated due to the more complex nature of an Agricultural Tenancy. This did not have any adverse impact on the tenant as they have accessed/occupied the site, by way of licence, to set up the farm and undertake early projects in terms of infrastructure and growing while the lease was finalised. The licence granted the tenant occupation at no charge. The rent of £8,000 now falls to be charged from 1 December 2023.

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5	14.09.21	<u>Europe for Festivals, Festivals for Europe Seal for Festival Cities and Regions</u>	To agree that the Executive Director for Place report to a future meeting of the committee on the benefits and achievements of Europe for Festivals, Festivals for Europe	Executive Director of Place Lead Officer David Waddell	7 December 2023		Recommended for closure This is included in the Business Bulletin for Committee on 07.12.2023. Formal signing took place in May 2022. A report on the benefits and achievements will be presented to Committee at the end of the first year.
6	16.11.21	<u>Cemetery Strategy</u>	To note the update on Craigmillar Castle Park Cemetery and the financial analysis set out in paragraph 6.1.2 of the report and note that a report would be prepared for Committee when the funding options had been investigated.	Executive Director of Place Lead Officer Andrew Mitchell	16 May 2024		Recommended for closure A report is included with the meeting papers for Committee on 07.12.2023.

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7	01.02.22	<u>Cemetery Management Rules</u>	To agree that officers would report back to committee one year from implementation detailing compliance, complaints, and any enforcement actions in relation to the new management rules.	Executive Director of Place Lead Officer Andrew Mitchell	7 December 2023		Recommended for closure An update on Cemetery Management Rules is provided in the Cemeteries Update for Committee on 07.12.2023.
8	26.04.22	<u>Management Rules for Public Parks and Greenspace 2023-2033</u>	<p>1) To agree that when the Council was developing management rules, to liaise with Legal Services to ensure clarity of regulations and that they complied with legislation and that signs reflecting the rules would be bespoke for individual parks.</p> <p>2) To agree to clarify which department or service was responsible for handling enforcement and complaints in the follow</p>	Executive Director of Place Lead Officer Andy Williams	16 May 2024		

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			<p>up report which would be presented to Culture and Communities or a successor committee.</p> <p>3) To agree to work with Active Travel regarding cycle infrastructure and to consider ways to deal with issues such as abandoned cycles.</p> <p>4) To agree that there would be public engagement and an update provided on the issue of barbeques.</p> <p>5) To agree to give consideration to the use of bollards to deter illegal parking at Saughton Park and to provide an update to committee.</p> <p>6) To agree to provide an update to Members on</p>				

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			<p>CCTV and security in parks.</p> <p>7) To agree to consider controls which would address noise and surface erosion associated with outdoor exercise classes.</p> <p>8) To agree to update Councillor Fullerton on the staffing at Saughton Park on 25.04.22.</p>				
9	26.04.22	<u>City Centre Street Hockey and Skating Facility</u>	To improve facilities of existing parks, such as Burdiehouse Valley Park and to consider creating facilities in others.	<p>Executive Director of Place</p> <p>Lead Officer Andy Williams</p>	29 February 2024		Community consultation has recently been completed. The results of this will be reviewed and analysed and it is expected that an update on the potential to improve facilities in existing parks and to consider creating facilities in others will be included in a future Parks and

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							Openspace Investment Update for Committee.
10	16.08.22	Edinburgh Biodiversity Action Plan – Meadows and Bruntsfield Links	To request the Executive Director of Place to report in two cycles on the Edinburgh Biodiversity Action Plan focussing on the naturalisation of the Meadows and Bruntsfield Links and to invite the Friends of Meadows and Bruntsfield Links to make a presentation on the matter.	Executive Director of Place Lead Officer Andy Williams	Date to be confirmed by 31.12.2023		<p><u>Update December 2023</u></p> <p>It is hoped to have the date for this presentation confirmed by 31.12.2023, with the presentation taking place in early 2024.</p> <p>This forms part of the Council's approach to Living Landscapes. Officers will continue to engage with the Friends of the Meadows and Bruntsfield Links and will organise for them to be involved in discussions with Committee at the appropriate time.</p>
11	13.10.22	Terms and Conditions for Operating Events in Parks: West	Provide a briefing note to members concerning the nature of rockfall from the Castle and to liaise with	Executive Director of Place	On-going		Briefing note was circulated on 10.08.2023. Action to remain open as the issue is ongoing.

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		<u>Princes Street Gardens and Ross Bandstand</u>	Historic Environment Scotland about the impact of fireworks on rockfall and relay this information to members.	Lead Officer Gareth Barwell / Alison Coburn			
12	27.10.22 (<u>Council</u>)	<u>Bridgend Farmhouse – Motion by Councillor Burgess</u>	To invite Bridgend Farmhouse to give a presentation to Culture and Communities Committee on the work they do.	Executive Director of Place Lead Officer Alison Coburn	By December 2023		Recommended for closure This presentation took place on 20 November 2023.
13	13.12.22	<u>Custom House – Recommendation for Development by the Scottish Historic Buildings Trust</u>	To note that Scottish Historic Buildings Trust welcomes the advice and input offered from the Council’s Museums and Galleries Service to jointly develop the heritage element of the project and that a report will be brought back to Committee in six months to fully define this element and the long-term partnership arrangements and	Executive Director of Place Lead Officer Gillian Findlay	February or May 2024		<u>Update December 2023</u> A short update is provided in the Business Bulletin for this meeting. Previous updates: <u>05.10.2023.</u>

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			community engagement.				
14	13.12.22	Changes to Legislation on the Sale and Use of Fireworks in Scotland	To note that a further report would be submitted in Autumn 2023 providing a more detailed update on the legislative changes and implications for the City of Edinburgh Council.	Executive Director of Place Lead Officer Tom Veitch/Simon Porteous	On-going		Previous update: 05.10.2023 . A further update will be provided when the implementation plan for legislative changes is published.
15	13.12.22	Community Empowerment Update	1) Agree to receive a further report in one cycle on the detail of the community centre approach before giving approval to the Strategy	Executive Director of Place Lead Officer Andrew Field	March 2023	7 March 2023	Closed A report on the development of a new Community Centre Strategy was approved by Committee on 7 March 2023 and Appendix 1 included the briefing note requested in action 4.
			2) Agree that management committees must be consulted as part of	Executive Director of Place	16 May 2024		

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			this approach and their feedback included in the report	Lead Officer Andrew Field			
16	13.12.22	Response to Motion by Councillor Osler - Trees	1) To agree that an update be brought to Committee in two cycles on the progress and delivery of the approach set out in paragraphs 4.9 to 4.19 for tree management and maintenance and the approach set out in paragraphs 4.21 to 4.25 for engaging with residents and businesses and any future actions to be explored.	Executive Director of Place Lead Officer Steven Cuthill	16 May 2024		Policies 48 and 49 in the Trees in the City Policies highlight the support that the Council will provide to residents and maintaining newly planted trees. A further update will be included in the annual Edinburgh Million Tree City update for Committee on 16 May 2024.

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			2) To recognise that an understanding of tree mortality rates was important to be able to identify problems with trees in the city and to identify solutions to those problems.	Executive Director of Place Lead Officer Steven Cuthill	16 May 2024		This will be incorporated into the annual update on Edinburgh Million Tree City on 16 May 2024.
			3) To request a briefing note with further detail from officers about how this could be recorded in the future, what additional resources would be required for this (if any) and details of a proposed process for reporting against tree mortality in the city on a regular basis to ensure that this issue remained high on the Council's agenda.	Executive Director of Place Lead Officer Steven Cuthill	16 May 2024		This will be incorporated into the annual update on Edinburgh Million Tree City on 16 May 2024.

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17	15.12.22 (Council)	Eurovision 2023 Bid – Motion by Councillor Biagi	Agree that officers should bring a scoping paper to the Culture and Communities Committee in three cycles which seeks to use the experience from other cities and sets out options on the necessary stakeholder engagement and possible funding models for delivering the kind of new arena which would be required to deliver major events.	Executive Director of Place Lead officer: David Cooper	On-going		Previous updates: 10.08.2023; 05.10.2023
18	09.02.23 (Council)	Motion by Councillor Nicolson – Non-Council Run Community Spaces	1) Council agrees: <ul style="list-style-type: none"> To commission the previously requested report within one cycle identifying what can be offered in the way of strategic and financial support 	Executive Director of Place Lead officer: Andrew Field	16 May 2024		An update on this is included in the Community Centre Strategy report which is being considered by Committee on 7 March 2023. The report proposes to progress these actions through the development of a new Community Centre Strategy.

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			<p>for such organisations.</p> <ul style="list-style-type: none"> This report should come to the Culture and Communities Committee and include details regarding the process which must be undertaken when financial support is agreed and what requirements to secure it are placed upon management committee. 				
19	16.03.23 (Council)	Motion by Councillor Heap – Gorgie Farm (Arrangements for the Care of Animals)	<p>Requests that officers report back:</p> <p>a) via a member briefing on what has or can be done to provide financial support to</p>	<p>Executive Director of Place</p> <p>Lead officer: Andrew Field</p>	29 February 2024		An update is included in the Business Bulletin on 07.12.2023. A report is expected to be prepared for Committee on 29.02.2024.

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			<p>staff and volunteers looking after animals at their own expense and the possible role in the Partnership Steering Group and EVOC in facilitating this.</p> <p>b) via member briefings on the progress of the Partnership Steering Group chaired by EVOC.</p>				<p>Previous update: 10.08.2023</p>
			<p>c) via a report to Culture and Communities Committee information on spend so far from the £150,000 support fund approved by the Education, Children and Families Committee on 31 January 2023 and a plan for the remaining budget.</p>				<p>An update is included in the Business Bulletin on 07.12.2023. A report is expected to be prepared for Committee on 29.02.2024.</p>

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20	04.05.23 (Council)	Motion by Councillor Flannery - Bridgend Farm Reserve Funding	<p>1) To ask for a briefing note to be circulated to members of Culture & Communities committee to provide details of any other Edinburgh organisations on the 'reserve list' for funding, and therefore at similar risk.</p> <p>2) To ask the Convener of Culture & Communities to meet with officers and Bridgend Farmhouse to explore what the Council can do to support Bridgend Farmhouse, timeously.</p>	Executive Director of Place	By end December 2023		<p>Recommended for closure</p> <p>This briefing note will be circulated in advance of Committee on 07.12.2023.</p> <p>Following exploration of what the Council could do to support Bridgend Farm, funding was agreed for Bridgend Farm and an update on this was provided to Committee on 10.08.2023</p>
21(a)	11.05.23	Business Bulletin Fringe Society	To agree the fringe society would be invited to a briefing session with members.	Executive Director of Place	Date to be confirmed by 31.12.2023		It is hoped to confirm the date for this briefing by 31.12.2023, with the briefing taking place early 2024.

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				Lead officer: David Waddell			This links to action 1 of the Rolling Action Log.
21(b)		Fundraising Plan for Community Led Heritage Groups	Officers to provide further details to members regarding what engagement has been undertaken regarding raising awareness of the fundraising plan to support and bring together community led heritage groups in Edinburgh.	Executive Director of Place Lead officer: Henry Sullivan	By December 2023		Recommended for closure A briefing note was circulated on 21.11.2023.
22	11.05.23	Third Party Cultural Grants Funding 2023-24	<p>1) Briefing note to be circulated to members providing more information on targeted methods in place to develop fair work practices for artists employees and volunteers.</p> <p>2) To request a presentation from one of the creative community hubs on</p>	Executive Director of Place Lead Officer: Lindsay Robertson Lindsay Robertson	29 February 2024 Date to be confirmed		It is hoped that a date for this presentation will be

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			<p>how the funding was being utilised.</p> <p>3) Briefing note to be circulated to all councillors on how resources are being shared across the city.</p> <p>4) Officers to share video link with members.</p> <p>5) Officers to invite Dancebase to make a presentation to a future meeting.</p>	<p>Lindsay Robertson</p> <p>Lindsay Robertson</p> <p>Lindsay Robertson</p>	<p>by 31.12.2023</p> <p>29 February 2024</p> <p>29 February 2024</p> <p>May/June 2024</p>		<p>agreed before the end of this calendar year.</p> <p>It is hoped to arrange this presentation for mid-2024.</p>
23	11.05.23	Edinburgh Cemetery Tour Registration Scheme - Update	Further engagement with tour guide representatives to explore improvements to compliance with the donation scheme to be reported back to the Culture and Communities	<p>Executive Director of Place</p> <p>Lead officer: Andrew Mitchell</p>	29 February 2024		An update report was included in the meeting papers for Committee on 05.10.2023 .

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			Committee by the end of the year.				
24	11.05.23	<u>Response to Motion by Councillor Osler – Tree Protection in East and West Princes Street Gardens</u>	<p>1) A revised briefing note with full details to be circulated amongst committee and appended to the Business Bulletin for the next meeting, which should include:</p> <p>i) a copy of minutes and action points captured from the various site meetings held throughout October, November and December 2022, and full, specific details of which breaches were / were not addressed and why</p>	Lead officer: David Waddell	February 2024		

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			<p>ii) a copy of the holding statement from Unique Assembly in November 2022 which details their promise to bring forward a complete Tree Protection Management Plan, confirmation of the date when this holding statement was published, confirmation of when the complete Tree Protection Management Plan was received by the Council, and a copy of this plan.</p> <p>iii) full details of planning</p>				

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			<p>enforcement action, including when notification of breaches of tree protection zones were first reported and then investigated.</p> <p>2) Officers to explore options to resource on-site supervision during the installation, operation and removal from site during Edinburgh's Christmas 2023, with a proposal for what resourcing requirements will be needed to brought to the relevant committee for decision as soon as possible.</p> <p>3) The Convener to write to Unique Assembly outlining the committee's position on</p>				

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			the importance of tree protection, inviting them to address committee and discuss how the Council's requirements for tree protection can align with their corporate social responsibilities.				
25	11.05.23	<u>Response to motion by Councillor Thornley – Parks and Greenspace Investment following 2023 Council Budget</u>	<ol style="list-style-type: none"> 1) Briefing note to be provided with regard to accessibility, barriers and how and what money is being used for/on. 2) Committee to receive an update in the Business Bulletin on the four priorities set out in 4.3 in six months' time. 	<p>Executive Director of Place</p> <p>Lead officer: Andy Williams</p>	<p>29 February 2024</p> <p>7 December 2023</p>		<p>Action 1 will be addressed in the report to Committee in February 2024.</p> <p>Recommended for closure</p> <p>This information is included in a Business Bulletin update on 07.12.2023.</p>
26	11.05.23	<u>Lawn Tennis Association</u>	<ol style="list-style-type: none"> 1) A review after implementation to be 	Executive Director of	By June 2024		

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		Investment in Parks Tennis Courts	<p>undertaken within a calendar year to consider any possible non-intended barriers to use.</p> <p>2) To request that officers arrange for, subject to a consideration of feasibility, the siting of tennis ball recycling bins at Council-run tennis courts and the collection of balls from them, including the four noted in the report, with an update on progress made via the Business Bulletin.</p>	<p>Place</p> <p>Lead officer: Graham Croucher</p> <p>Lead officer: Andy Williams</p>	7 December 2023		<p>Action 2 - Recommended for closure</p> <p>A Business Bulletin update is included in the papers for Committee on 07.12.2023</p>
27	11.05.23	Edinburgh Museums and Galleries: Policy Renewals 2023-2026	<p>1) To note that the next updates to the Museums and Galleries: Collections Development Policy 2023-2026 and the</p>	Executive Director of Place	May 2026		

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			<p>Museums and Galleries: Temporary Exhibitions Policy 2023-2026 would be submitted to the appropriate Executive Committee in 2026.</p> <p>2) To request a report within three cycles on how the Edinburgh Museums and Galleries collections could reflect the Scotland's Museum and Galleries Strategy's focus on wellbeing, the climate crisis and decolonisation, the report to include a section on whether an audit of the collections for links to slavery, colonialism</p>	Lead officer: Karl Chapman	7 December 2023		<p><u>Recommended for Closure</u></p> <p>Report on Museums and Galleries Policies Update included on the agenda on 07.12.2023</p>

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			<p>and racism could be undertaken.</p> <p>3) To agree to a report in three cycles to Committee updating members on the work of the Decolonisation Working Group, including progress made to date in repatriating looted or unethically acquired items from Edinburgh's collections and ways in which the Council may seek to be proactive as well as reactive in repatriating these items and remains.</p>		7 December 2023		<p><u>Recommended for Closure</u></p> <p>Report on Museums and Galleries Policies Update included on the agenda on 07.12.2023</p>
28	01.06.23 (Council)	<u>Motion by Councillor McFarlane – International</u>	1) The Council Leader to work with COSLA leaders to ask that Scottish Government	Council Leader	On-going		

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		<u>Overdose Awareness Day</u>	<p>establish a national memorial.</p> <p>2) A report to the Culture and Communities Committee in two cycles on how the Council can establish a policy and process for formal memorials or places of remembrance. A memorial for those who have lost their lives through an overdose being the first to be considered under this policy.</p>	<p>Executive Director of Place</p> <p>Lead officer: Karl Chapman</p>	August 2024		<p>A report on proposals to develop a policy on Monuments and Commemorations was approved by Committee on 10.08.2023. The final policy is expected to be presented to Policy and Sustainability Committee in August 2024.</p> <p>In advance of this, it is hoped to provide an update for Committee in February 2024 on plans for an event in August 2024 to mark overdose awareness day.</p>
29	01.06.23 (Council)	<u>Motion by Councillor Osler – Bowling Greens</u>	1) A report will go to Culture and Communities within two cycles looking into what uses could be provided at these venues	Executive Director of Place	29 February 2024		

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			<p>including them remaining as Bowling Greens with publicly accessible toilet provision, rest points and water access.</p> <p>2) In addition, the report should consider community projects to repurpose the bowling greens into community growing areas.</p> <p>3) Briefing note requested on other council owned bowling greens at risk of potential closure.</p>	Lead officer: Andy Williams			
30	08.06.23	NHS Lothian Director of Public Health Annual Report 2022 – Report by Consultant in Public Health, NHS Lothian	Briefing on Sexual Health Services to be issued in late summer to members.	Consultant in Public Health, NHS Lothian: Flora Ogilvie flora.ogilvie@nhslothian.scot.nhs.uk	December 2023		<p>Recommended for Closure</p> <p>Sexual Health and Blood Borne Viruses annual report circulated to members on 15.11.23.</p>

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31	10.08.23	<u>Response to Motion by Councillor Heap - Concessionary Tickets Schemes for Cultural Events</u>	<p>1) To agree to a further update to Committee within one year on any progress made on paragraph 4) (Paragraph 4 - To agree to further exploration of box office-related local benefit options via Council hosted and/or owned events and activities going forward).</p> <p>2) To agree that officers produce and advertise a webpage which signposted to sources of free and reduced cost access to cultural events in the city and to agree to report back to the Committee should this not prove possible</p>	Executive Director of Place Lead officer: Lindsay Robertson	August 2024		

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32	10.08.23	<u>Response to Motion by Councillor Campbell - Lifelong Learning Review</u>	<p>1) To note that the report stated at 5.1: "detailed transition plans have been developed and are being implemented to ensure effective handover of responsibilities". Therefore, to agree that the transition plans should be shared with the committee, all elected members and management committees detailing how continuity could be maintained for existing services and groups ensuring that there were no gaps in service.</p> <p>2) To request a further update, by way of a briefing note circulated to all councillors, detailing to which</p>	<p>Executive Director of Place</p> <p>Lead officers: Andrew Field Linda Lees</p>	31 October 2023		This action will be updated in advance of Committee on 29 February 2024.

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			executive committees each of the new service areas (listed at 4.3) reported, and a named lead officer for each				
33	10.08.23	<u>Edinburgh's Winter Festivals – Update on Procurement</u>	To request a report prior to commencement of the Prime Contractor procurement (or within one cycle thereafter), on mechanisms managing persistent and/or serious non-performance against KPIs, to include development of a remedial plan at the time, supported by termination rights if not duly delivered and available resources	Executive Director of Place Lead officer: David Waddell	16 May 2024		
34	10.08.23	<u>Parks and Openspace Investment Update</u>	1) To note the update on the Parks and Openspace investment programme and that the next update would be presented to Committee on 29 February 2024,	Executive Director of Place Lead officer: Andy Williams	29 February 2024		Action 1 - An update is included in the Business Bulletin on 7 December 2023

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			<p>with an update on the additional investment for 2023/24 to be included in the Business Bulletin for Committee on 7 December 2023</p> <p>2) To request a briefing note be circulated to committee members detailing the countryside improvement projects referenced at 5.3 in the report by the Executive Director of Place and how they fitted in with the Thriving Greenspace and Biodiversity strategies.</p> <p>3) To note the update at 4.4 in the report regarding the Water of Leith pathway and request a further update in the business bulletin</p>		<p>29 February 2024</p> <p>29 February 2024</p>		

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			detailing the current accessibility of the Water of Leith pathway, and what necessary work remained outstanding.				
35	10.08.23	Motion by Councillor Parker - Grass Cutting Standards	<p>1) To request a report to Culture and Communities Committee in 3 cycles to:</p> <p>a) update Committee on the progress of the Living Landscapes initiative against the strategic objectives, measures of success and work programme outlined in the report to Transport and Environment Committee in June 2014 which decided</p>	<p>Executive Director of Place</p> <p>Lead officer: Andy Williams</p>	29 February 2024		

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			<p>to adopt the initiative.</p> <p>b) explore how the Council could expand the number of Living Landscape areas across the city (including across variable environments, not just in naturalised grassland areas);</p> <p>c) explore how the Council could review grass cutting standards across its estate, looking at recategorizing areas to be kept to different maintenance standards – for example, designating recreation areas which had a more</p>				

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			<p>intense grass cutting schedule vs “wilder” areas such as greenways / road verges which had a more relaxed cutting regime.</p> <p>2) To agree that this report would also include consideration of necessary workforce changes and budgetary implications to deliver this, a timeline for implementation and details about how this work could tie in with other Council work / strategies such as the Nature Network, Biodiversity Action Plan, Thriving Greenspace Strategy, 2030 Climate Strategy and Edinburgh Adapts plan.</p>				

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36	10.08.23	By Councillor Caldwell - Montgomery Street Park Helter Skelter	<p>1) The Culture and Communities Convener liaise with Officers and the Friends of Montgomery Street Park to explore and identify funding options for the assessment, which will need to be paid for whether the Helter Skelter is able to be rescued or not after said assessment.</p> <p>2) The Convener reports back regarding funding to the Culture and Communities Business Bulletin in one cycle.”</p>	<p>Executive Director of Place/Convener</p> <p>Lead officer: Andy Williams</p>	29 February 2024		An update is included in the Business Bulletin on 5 October 2023
37	31.08.23 (Council)	Gorgie Farm Update – Motion by Councillor Heap	<p>1) To request an urgent briefing of ward councillors, group leaders and Culture and Communities Committee members on the following:</p>	<p>Executive Director of Place</p> <p>Lead officer: Andrew Field</p>	By end October 2023		<p>Recommended for closure</p> <p>EVOC hosted a briefing for Councillors on site in October 2023.</p>

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			<ul style="list-style-type: none"> a) Details of any maintenance of the farm site done since the commencement of the project b) How the Project's Steering Group was formed c) The work of the Steering Group d) Engagement with the local community e) How a new model for the farm is being developed f) When and how the Steering Group intends to recommend a way forward for the farm 				

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			<p>g) When the Farm is likely to re-open to the public</p> <p>h) How Council funding has been spent</p> <p>2) To request a report to the Culture and Communities Committee in two cycles setting out progress on points a)-h) above, any other matters raised from the briefing of elected members and the likely timeline for the reopening of Gorgie Farm.</p>		29 February 2024		An update is included in the Business Bulletin for Committee on 07.12.2023
38	28.09.23 (Council)	By Councillor Jones – More Public Toilets for Portobello	1) A note to be included in the Business Bulletin for December committee on the cost of providing temporary washing facilities within the	Executive Direct of Place	December 2023		An update will be provided on these actions as soon as possible.

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			vicinity of the promenade. 2) A report to be submitted to committee within two cycles on the current condition of the two permanent toilet facilities in the Portobello/ Craigmillar ward, at Bath Street and Pipe Lane and on the feasibility and cost of building new public toilet and shower facilities located in a central position on the promenade or close to the beach	Lead officer: Andy Williams	February 2024		
39	05.10.23	<u>Amplification of Sound in Public Places</u>	1) To therefore agree to a further report in two cycles to the Culture and Communities Committee outlining a formalised approach to busking signage with set locations, time of	Executive Director of Place Lead officer: Ian Buchanan	29 February 2023		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>year for deployment and identifying resource to support a standardised annual approach to their implementation.</p> <p>This report should further outline options for how the Council could consider the more active management of on-street activities referenced in the report. These options should explore direct proposals with costings in advance of the following years budget setting proposals for Groups.</p> <p>2) To request a report for the December meeting of the Culture and Communities Committee detailing:</p>	Executive Director of Place	7 December 2023		<p><u>Recommended for Closure</u></p> <p>Report on the agenda for Committee on 07.12.2023</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>a) The evidence threshold for lodging a bylaw application;</p> <p>b) How it was determined that this had not been met;</p> <p>c) The feasibility of working with the artist community to identify public spaces in the city centre which could be promoted as good places to busk with good practices agreed by all stakeholders; and</p> <p>d) The outcome of the discussions with the Scottish Government.</p>	Lead officer: Ian Buchanan			
40	05.10.22	<u>Trees in the City – Tree Management Policies</u>	1) To request that the overdue Million Tree City annual update come to Committee at its February 2024 meeting, including an	Executive Director of Place Lead officer: Steven Cuthill	24 February 2024		<p>Recommended for closure</p> <p>The overdue annual update on Million Tree City is included on the</p>

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			<p>update on those outstanding actions.</p> <p>2) To additionally, request officers work with colleagues in the flooding team to determine how the Management Policies could best be used to support flood mitigation efforts where projects were being undertaken, and report this back to committee via the Business Bulletin within three cycles.</p> <p>3) To note that the update on the Million Tree City was overdue, request that this comes to Committee as soon as is possible and include consideration of all of the above, as well as ideas about what a more robust, routine</p>	<p>Executive Director of Place</p> <p>Lead officer: Steven Cuthill</p>	<p>16 May 2024</p>		<p>agenda for Committee on 07.12.2023</p>
			<p>3) To note that the update on the Million Tree City was overdue, request that this comes to Committee as soon as is possible and include consideration of all of the above, as well as ideas about what a more robust, routine</p>	<p>Executive Director of Place</p> <p>Lead officer: Steven Cuthill</p>	<p>7 December 2023</p>		<p>Recommended for closure</p> <p>The overdue annual update on Million Tree City is included on the agenda for Committee on 07.12.2023</p>

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			reporting schedule for tree management might look like, for agreement by Committee.				
41	05.10.23	<u>Third Party Cultural Grants - Strategic Partnerships Funding Programme Review</u>	<p>1) Noting that the budget allocation had been standstill for several years, to request officers produce a short report ahead of the forthcoming budget setting to outline what Edinburgh Councils Third Party Cultural Grants revenue budget would be if it had increased in-line with inflation.</p> <p>2) To agree this report should include a rough estimate of what impact such an increase would have on the scope and sustainability of the city's key cultural infrastructure and</p>	<p>Executive Director of Place</p> <p>Lead officer: Lindsay Robertson</p>	February 2024		<p>Recommended for closure</p> <p>This report is included on the agenda for Committee on 07.12.2023</p>

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			deliverability of the Councils Business Plan and Cultural Strategy.				
42	05.10.23	Motion by Councillor Heap - Negotiations with Large Events Organisers (Free and reduced access tickets)	<p>Officers include an update on this work at an appropriate juncture and an appropriate time, updating the Committee on all relevant aspects, including but not limited to:</p> <p>a) Which events organisers and/or venues should be prioritised;</p> <p>b) How tickets should be distributed</p>	<p>Executive Director of Place</p> <p>Lead officer: Lindsay Robertson</p>	On-going		
43	05.10.23	Motion by Councillor Heap - Distribution of free tickets for Edinburgh's Christmas and Hogmanay Events	To request that officers meet with the organisers to work on a fairer system of advertising and distributing tickets, and report back on this work to one of Festivals and Events APOG meetings prior to December 2023,	<p>Executive Director of Place</p> <p>Lead officer: David Waddell</p>	7 December 2023		<p>Recommended for closure</p> <p>An update was provided to the Festivals and Events APOG and is incorporated into the Business Bulletin for</p>

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			and place an update in a Culture and Communities Committee News Bulletin for a Committee meeting prior to December 2023				Committee on 07.12.2023
44	05.10.23	Motion by Councillor Osler - Use of Council Sport Facilities	<p>1) To ask for a report in three cycles, describing the use profile of those facilities by sports and leisure clubs and associations, including by location and weekday/weekend dates and timings.</p> <p>2) To understand that the Physical Activity and Sport Strategy is still to be agreed and part of that will be engagement and consultation with sports and leisure clubs. So further agrees that as part of the consultation sports and leisure clubs will be consulted upon as to</p>	<p>Executive Director of Place</p> <p>Lead officer: Evelyn Kilmurry</p>	<p>16 May 2024</p>		
				<p>Executive Director of Place</p> <p>Lead officer: Evelyn Kilmurry</p>	<p>December 2024</p>		

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			how far their organisation contribute to the attainment of the aims and objectives referred to above and that will be reported back to Committee as part of the Physical Activity and Sport Strategy report				
45	05.10.23	Motion by Councillor Mitchell - Stockbridge Clocks	<ol style="list-style-type: none"> 1) To express regret that there are persisting issues with the (former) St Stephen's Church clock and the Stockbridge clock operating. 2) To request that officials investigate a solution to preventing the clocks stopping. 3) To therefore, agree that: 	<p>Executive Director of Place</p> <p>Lead officer: Claire Miller</p>	29 February 2024		

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			<p>a) Should a solution be possible within existing budgets that this be actioned, and an update provided to Committee via the Business Bulletin within two cycles.</p> <p>b) Should a solution not be possible within existing budgets that a report outlining options and associated costs will return to Committee within two cycles</p>				
46	05.10.23	Motion by Councillor Osler - Events Budgeting	1) To instruct officers bring to Committee in two cycles a report outlining the criteria presently being used to determine funding proposals for the Events Budget, the extent to which they aligned to Council	Executive Director of Place Lead officer: David Waddell	29 February 2024		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>priorities including the Net Zero strategy and the Business Plans's three aims: Create good places to live and work; End Poverty in Edinburgh and Become a Net Zero city and any changes they would recommend</p> <p>2) To therefore ask for an update from officers on:</p> <p>a) How funding decisions on large events were made, including the criteria and how this related to the Council's wider strategic priorities outlined in the Business Plan, including specific consideration of how</p>	Executive Director of Place	21 November 2023		<p>Recommended for closure</p> <p>This update was provided at the Festivals and Events APOG on 21 November 2023.</p>

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			<p>events contributed to the Council's actions to meet net zero by 2030.</p> <p>b) Whether what an appropriate balance between local, national and international events was considered, and how local communities were or could be involved in this process</p> <p>c) How the benefits for the city were assessed and presented for scrutiny, taking into account the new use of public spaces for filming and event policy, if passed.</p> <p>d) How Councillors were kept informed about large events that</p>				

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			Council funding was being provided for, especially in cases where event costs were escalating				