

Minute

IJB Performance and Delivery Committee

10.00am, Wednesday 29 November 2023

Microsoft Teams

Voting Members:

Councillor Max Mitchell (Chair), Councillor Euan Davidson, George Gordon and Peter Knight.

Non-Voting Members: Helen Fitzgerald and Ruth Hendry

In Attendance:

Ian Brooke (EVOC)

Nancy Brown (Programme Manager)

Philip Brown (Data Performance and Business Planning)

Sarah Bryson (Planning & Commissioning Officer)

Andrew Henderson (Clerk)

Mike Massaro Mallinson (Service Director, Operations, Edinburgh Health and Social Care Partnership)

Moira Pringle (Chief Finance Officer, IJB)

Donna Roger (Executive Assistant)

Julie Tickle (Departmental Advisor)

David Walker (Principal Accountant)

Apologies:

None

1. Minute of Performance and Delivery Committee from 2 August 2023

The minute of the Performance and Delivery Committee from 2 August 2023 was presented for approval as a correct record, and any matters arising.

Decision:

To approve the minute as a correct record.

2. Minute of Performance and Delivery Committee from 2 August 2023

The minute of the Performance and Delivery Committee from 6 September 2023 was presented for approval as a correct record, and any matters arising.

Decision:

To approve the minute as a correct record.

3. Outstanding Actions

The Outstanding Actions updated to May 2023 was submitted.

Decision:

- 1) To agree to the closure of the following actions:
 - Action 2: NHS Lothian – Set Aside – Edinburgh IJB – Presentation
 - Action 3: Annual Review of Directions
- 2) To note the outstanding actions.

(Reference – Outstanding Actions, submitted).

4. Annual Cycle of Business

The updated annual cycle of business for the Performance and Delivery Committee was presented.

Decision:

To note the updates to the Annual Cycle of Business (ACOB).

(Reference – Annual Cycle of Business, submitted).

5. Performance Report

Officers provided an overview of the activity and performance of the Edinburgh Health and Social Care Partnership for the quarter April to June 2023.

Progress was highlighted against strategic objectives, though initiatives related to budget-savings and inspection improvement plans were noted as being in their early stages and each objective is rated as 'amber' until there is confidence in the delivery and impact of these initiatives.

An overview of the operational KPI report was provided with reference to the progress being made in the benchmarked position. Fluctuations in delays and unmet need and a downward trend for assessments was highlighted whilst being above trajectory for unmet need given the challenges faced in the external market at present.

Decision:

- 1) To note the performance of the Partnership on key indicators as detailed in the report and appendix 1; and
- 2) To note the performance of the Partnership on operational indicators as detailed in appendix 2.

(Reference – Report by the Chief Finance Officer Edinburgh Integration Joint Board, submitted)

6. Adult Support and Protection and Social Work & Social Care Inspections Improvement Plan: Progress Report

An update of the progress made since the publication of the Joint Inspection of Adult Support and Protection and the Inspection of Social Work and Social Care and the implementation of the subsequent improvement plan was provided.

Decision:

- 1) To agree that officers will include a focus on recruitment and retention as part of the development session on workforce strategy;
- 2) To note the progress reported in improving Adult Support Protection, Social Work and Social Care in relation to the Year One objectives set out in the improvement plan;
- 3) To note that this is the first quarter progress report in relation to the 3-year Service improvement plan and as such, deals with the fundamental building blocks of improvement that will underpin further service development ahead; and
- 4) To note that this report has been presented to the Policy and Sustainability Committee on 24 October 2023 and to the Chief Officer's Group on 8 November 2023

8 November 2023. (Reference – Report by the Chief Officer Edinburgh Integration Joint Board, submitted)

7. Update on Progress of Directions

An update on the progress of the EIJB directions was provided with reference being made to the Directions Tracker. As of the end of October 2023 five actions are subject to delay with all other directions being listed as on track.

Decision:

- 1) To agree that a briefing note covering Drug and Alcohol Services will be written and circulated to the full membership of the Edinburgh Integration Joint Board;
- 2) To agree that an update on the delivery of MAT Standards would be included in the report on Health, Social Care and Homelessness being submitted to the EIJB in February;
- 3) To note the status updates provided within the Directions Tracker at Appendix 1 which provide progress on delivery of each direction since the last report to Committee in April 2023 as part of the annual review of directions process; and
- 4) To agree the recommendation to close the direction relating to implementing contractual uplifts as this has now been achieved.

(Reference – Report by the Chief Finance Officer, Edinburgh Integration Joint Board, submitted)

8. Finance Update

Officers presented the Performance and Delivery Committee with an update on the financial performance of delegated services. It was acknowledged that following additional support being agreed by the City of Edinburgh Council and NHS Lothian reiterating their financial commitment, the level of assurance provided of a break-even position for 2023/24 has improved from limited to moderate.

Decision:

- 1) To note financial position for delegated services to 30th September 2023 and associated year end forecast; and
- 2) To note moderate assurance provided by the Chief Finance Officer.

(Reference – Report by the Chief Finance Officer, Edinburgh Integration Joint Board, submitted).

9. Savings and Recovery Programme 2023/24 Update Performance & Delivery Committee

Officers provided an update on the position of the 2023/24 savings and recovery programme.

Decision:

- 1) To note the current position of the 2023/2024 savings and recovery programme; and
- 2) Approve the revised Governance Framework

(Reference – Report by the Chief Finance Officer, Edinburgh Integration Joint Board, submitted).

9. Valedictory remarks

The Performance and Delivery Committee took the opportunity to thank Ruth Hendry for her work as a non voting member on the EIJB Performance and Delivery Committee.

Decision:

To note the Committee's thanks to Ruth Hendry for her work as a non voting member on the EIJB Performance and Delivery Committee.

10. Urgent Business

None

11. Date of Next Meeting

Wednesday 24, January 2024