

Work Programme

Policy and Sustainability Committee

9 January 2024

| | Title / description | Purpose/Reason | Routine / Executive | Lead officer | Directorate | Progress updates | Expected date |
|---|-----------------------------------|-------------------|---------------------|------------------------|----------------------------------|------------------|---------------|
| 1 | Council Asbestos Policy | 3 Year Review | Routine | Chris Lawson | Corporate Services | Annual | October 2024 |
| 2 | Council Fire Safety Policy | 3 Year Review | Routine | Chris Lawson | Corporate Services | Annual | June 2024 |
| 3 | Council Health and Safety Policy | 3 Year Review | Routine | Chris Lawson | Corporate Services | Annual | January 2025 |
| 4 | Council Water Safety Policy | 3 Year Review | Routine | Chris Lawson | Corporate Services | Annual | June 2024 |
| 5 | Council Smoke Free Policy | 3 Year Review | Routine | Chris Lawson | Corporate Services | Annual | January 2025 |
| 6 | Gaelic Language Plan 2018-22 | Monitoring Report | Executive | Eleanor Cunningham | Corporate Services | Annual | March 2024 |
| 7 | Edinburgh Integration Joint Board | Progress Report | Executive | Mike Massaro-Mallinson | Edinburgh Health and Social Care | 6-monthly | August 2024 |

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|----|--|-----------------|---------------------|-------------------|--|------------------|---------------|
| | | | | | Partnership | | |
| 8 | Energy Management Policy for Operational Buildings - Annual Report | Progress report | Executive | Karen Reeves | Place | Annual | March 2024 |
| 9 | Policy Assurance Statement – Customer Services | Annual report | Executive | Nicola Harvey | Corporate Services | Annual | October 2024 |
| 10 | Policy Assurance Statement - Human Resources (HR) | Annual report | Executive | Margaret-Ann Love | Corporate Services | Annual | October 2024 |
| 11 | Policy Assurance Statement - Legal and Assurance | Annual report | Executive | Nick Smith | Corporate Services | Annual | January 2025 |
| 12 | Chief Social Work Officer's Annual Report | Annual report | Executive | Amanda Hatton | Children, Education and Justice Services | Annual | January 2024 |
| 13 | Diversity and Inclusion Strategy | Annual update | Executive | Margaret-Ann Love | Corporate Services | Annual | October 2024 |

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|----|--|------------------|---------------------|---------------|--------------------|------------------|---------------|
| 14 | Carbon Impact of the Council's International Travel (including travel by the Lord Provost and other flights booked via externally funded partners) | Annual Report | Executive | Claire Marion | Corporate Services | Annual | March 2024 |
| 15 | End Poverty in Edinburgh Delivery Plan 2020-30 | Annual Report | Executive | Chris Adams | Corporate Services | Annual | October 2024 |
| 16 | 2030 City Target Monitoring Approach | Annual Report | Executive | Claire Marion | Corporate Services | Annual | November 2024 |
| 17 | Appointments to Working Groups | Annual Report | Executive | Jamie Macrae | Corporate Services | Annual | June 2024 |
| 18 | Corporate Performance updates | Bi-Annual Update | Executive | Edel McManus | Corporate Services | Bi-annual | March 2024 |
| 19 | Annual Performance report and LGBF report | Annual | Executive | Edel McManus | Corporate Services | Annual | August 2024 |

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|----|---|------------------|---------------------|--------------------------------|--|------------------|---------------|
| 20 | Council Emissions Reduction Plan (CERP) | Annual Update | Executive | Claire Marion/Christine Downie | Corporate Services | Annual | October 2024 |
| 21 | Edinburgh Economy Strategy | Annual Progress | Executive | Chris Adams | Place | Annual | October 2024 |
| 22 | EIJBs Savings and Recovery Programme | Bi-annual Update | Executive | Mike Massaro-Mallinson | Edinburgh Health and Social Care Partnership | Bi-annual | August 2024 |
| 23 | Energy Management System | Annual Update | Executive | Karen Reeves | Place | Annual | March 2024 |
| 24 | Best Value Assurance | Bi-annual update | Executive | Gavin King | Corporate Services | Bi-annual | August 2024 |
| 25 | Telematics Policy | Annual Review | Executive | Karen Reeves | Place | Annual | May 2024 |
| 26 | Corporate Property Strategy | Annual Report | Executive | Crawford McGhie | Place | Annual | August 2024 |