

Minute

IJB Performance and Delivery Committee

10.00am, Wednesday 24 January 2024

Microsoft Teams

Voting Members:

Councillor Max Mitchell (Chair), Councillor Euan Davidson and Peter Knight.

Non-Voting Members: Helen Fitzgerald and Ruth Hendry

In Attendance:

Ian Brooke (EVOG)

Jessica Brown (Programme Manager)

Philip Brown (Data Performance and Business Planning)

Hannah Cairns (Chief Allied Health Professional)

Andrew Henderson (Clerk)

Deborah Mackle (Locality Manager)

Susan McMillan (Performance and Evaluation Manager)

Katie McWilliam (Strategic Planning Manager – Commissioning)

Moira Pringle (Chief Finance Officer, IJB)

Donna Roger (Executive Assistant)

Apologies:

George Gordon

1. Minute of Performance and Delivery Committee from 29 November 2023

The minute of the Performance and Delivery Committee from 29 November 2023 was presented for approval as a correct record, and any matters arising.

Decision:

To approve the minute as a correct record.

2. Outstanding Actions

The Outstanding Actions updated to January 2024 was submitted.

Decision:

1) To agree to the closure of the following actions:

- Action 2: AOB (Deep dives)

2) To note the outstanding actions.

(Reference – Outstanding Actions, submitted).

3. Annual Cycle of Business

The updated annual cycle of business for the Performance and Delivery Committee was presented.

Decision:

To note the updates to the Annual Cycle of Business (ACOB).

(Reference – Annual Cycle of Business, submitted).

4. Order of Business

Decision:

To agree to adjust the order of business to hear Item 5.2 Strategic Performance Report - Quarter 2, 2023/24 before Item 5.1. Equality Outcomes and Mainstreaming Progress Report.

5. Strategic Performance Report - Quarter 2, 2023/24

An overview of the activity and performance of the Edinburgh Health and Social Care Partnership for the quarter July to September 2023 was provided.

Reference was made to the revised the strategic report which includes a RAG status for overall performance against each objective, as well as a RAG status showing progress against key initiatives.

The operational KPI report highlighted continued progress in the benchmarked position, with fluctuations in delays and unmet needs and a steady trend for assessments.

Decision:

- 1) To note the performance of the Partnership on key indicators as detailed in the report and appendix 1; and
- 2) To note the performance of the Partnership on operational indicators as detailed in appendix 2.

(Reference – Report by the Chief Finance Officer Edinburgh Integration Joint Board, submitted)

6. Equality Outcomes and Mainstreaming Progress Report

An update on the progress in mainstreaming equality activities and in achieving the Equality Outcomes agreed by the EIJB in December 2019 was provided.

Decision:

- 1) To agree that officers update wording in relation to LGBTQI+ recognition;
- 2) To agree that officers clarify RAG colour coding for equality outcome 5;
- 3) To note the draft Equality Outcomes and Mainstreaming Progress Report, attached as Appendix 1; and
- 4) To agree to publish the draft Equality Outcomes and Mainstreaming Progress Report, attached as Appendix 1.

(Reference – Report by the Chief Finance Officer Edinburgh Integration Joint Board, submitted)

7. 'Working Together'; our inaugural Workforce Strategy - Implementation Update

An update on the implementation of the “Working Together” Strategy was provided with reference being made to background of the strategy, the implementation of the strategy, the Workforce plan and next steps.

Decision:

To note the current position and that further updates will be provided as this work progresses.

(Reference – Report by the Chief Finance Officer, Edinburgh Integration Joint Board, submitted)

8. Urgent Business

None

9. Date of Next Meeting

Wednesday 6 March 2024