

Finance and Resources Committee

10.00am, 14 March 2024

Contract Awards – 1 July to 31 December 2023

Item number	
Executive/Routine	Routine
Wards	All

1. Recommendations

- 1.1 It is recommended that the Committee notes the contents of this report and the contract awards made by officers under delegated authority, in accordance with the Council's Contract Standing Orders (CSOs). A further report will be submitted to the Committee in approximately six months' time.

Dr Deborah Smart

Executive Director of Corporate Services

Contact: Lynette Robertson, Head of Commercial and Procurement Services,

Finance & Procurement Division, Corporate Services Directorate

E-mail: lynette.robertson@edinburgh.gov.uk | Tel: 0131 469 3810

Contract Awards - 1 July to 31 December 2023

2. Executive Summary

- 2.1 This report updates the Finance and Resources Committee on the scope of contracts awarded across the Council in the period 1 July to 31 December 2023. This provides visibility of contracts awarded by officers under delegated authority, including direct contract awards not openly tendered due to specific circumstances permitted in the relevant procurement regulations and those awarded following a waiver of the Council's CSOs.

3. Background

- 3.1 The Commercial and Procurement Services (CPS) team, within the Finance & Procurement Division, is responsible for fostering commercial and procurement efficiency, enabling Best Value to be secured across the Council. In support of this approach CPS:
- supports Directorates to procure goods, works and services (with the focus primarily on contracts in the value of £25,000 and above); and,
 - provides governance, process and operational oversight for contracting and purchasing (including the Council's CSOs).
- 3.2 The commercial and procurement programme comprises significant volumes of both activities and stakeholders across the breadth of the Council. The scope of this function includes working with services in relation to:
- £920m of third party spend across the Council during 2022/23;
 - Management of the Council's Contract Register – 1,327 live contracts (at 12 January 2024); and
 - Approximately 6,540 suppliers, 1,310 requisitioners and 750 approvers on the Council's Oracle purchasing system (at 12 January 2024).
- 3.3 Directorates are responsible for ensuring that contract information is regularly updated on the Council's Contract Register (accessible through the Orb and publicly). CPS regularly provides a list of expiring contracts and waivers to Directorates for their review, to enable Executive Directors and Service Directors to fulfil their responsibilities for all contracts tendered and subsequently awarded by their Directorates/Divisions.

- 3.4 The Council's CSOs outline contract approval thresholds for goods, works and services, identifying both the level of award which can be undertaken and those with the authority to award. The current version of the CSOs was approved by Council on 22nd June 2023.
- 3.5 In specific circumstances, direct awards can be undertaken, where it is not practically viable or in the Council's best interests to 'tender' the requirement.
- 3.6 A waiver of CSOs to allow a contract to be awarded or extended without competitive tendering may also be required in certain circumstances. Inevitably, there will always be a need for a select number of waivers, however each is evaluated on its own merits and approval given only if fully justifiable and in the best interests of the Council. Such circumstances continue to be tightly controlled and scrutinised and will continue to be reported to Committee through this report.

4. Main report

- 4.1 This report updates the Finance and Resources Committee on the scope of contracts awarded by officers under delegated authority across the Council in the period 1 July to 31 December 2023. Information with regards to contract awards is as recorded on the Council's Contract Register as of 12 January 2024.
- 4.2 The CSOs state that contracts above a threshold of £1m per annum (or £5m in total over duration of the contract whichever threshold is exceeded first), for supply of goods and services and £4m for works require approval from the Committee prior to award. A summary of contracts awarded by officers under delegated authority is presented in Table 1 below.

Table 1 Contracts Awarded under Delegated Authority

Directorate	Total Contract Value 1 July – 31 December 2023
Education and Children's Services	£9,029,298
Health and Social Care	£430,000
Place	£102,178,670
Corporate Services	£2,346,352
De Minimis Value Contracts (Under £25,000)	£711,732
** Excludes Income Contracts	£114,696,052

- 4.3 A full breakdown of contracts awarded by officers under delegated authority in this period is provided in Appendix 1. This includes a summary table relating to total value of contracts for individual suppliers awarded multiple contracts in the

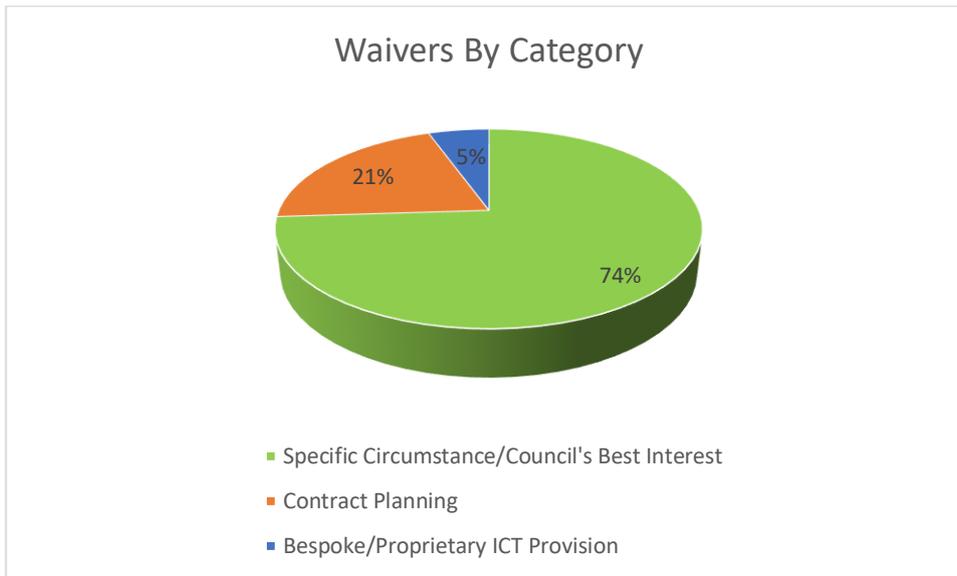
reporting period, as requested at Finance and Resources Committee 8 September 2022.

- 4.4 It is noted that given their de minimis value, contracts under the value of £25,000 have not been individually listed. For information, there were a total of 65 contracts awarded in the report period with a value of less than £25,000.
- 4.5 National Framework awards under Standing Order 12 of the CSOs are also included in Appendix 1. The title or description identifies where such a Framework has been utilised.
- 4.6 The report also offers insight in respect of those contracts awarded under waiver of the Council's CSOs, both under delegated authority and through Committee approval, these are summarised by Directorate in Table 2 below.

Table 2 Contracts Awarded under the Waiver of Standing Orders

Directorate	Total Value of Waivers 1 July – 31 December 2023	
	Delegated Authority	Committee Approval
Education and Children's Services	£1,007,418	-
Health and Social Care	£147,485	-
Place	£8,032,426	£1,250,323
Corporate Services	£342,840	-
Total	£9,530,169	£1,250,323

- 4.7 Appendices 2 and 3 provide the detail and financial value of contracts awarded under waiver of Council CSOs.
- 4.8 To enable greater understanding of the background to waivers across the Council, CPS records relevant management information. The chart below details reasoning (based on the background and justification provided by the service area) for the waivers in period. The majority (74%) of waivers recorded relate to specific circumstances where services required at a certain point in time dictate that a direct award is in the Council's best interests, 21% primarily relate to contract planning, and the remaining 5% relate to bespoke/ proprietary ICT. Given the breadth of services delivered across the Council, the reasons for these are numerous and varied, with further detail of requirement for each waiver listed within Appendix 2.



- 4.9 With regard to the value of waivers, the majority continue to be of a relatively low to moderate value, with 23% of waivers £10,000 or less, 48% of waivers £25,000 or less and 73% below the £50,000 (£2M for works) regulated threshold.
- 4.10 CPS continues to monitor and challenge waivers to ensure continuing compliance with the CSOs. The Waiver and Contract Registers provide the required visibility of spend enabling CPS to highlight to Directorates where plans for procurement require to be put in place without delay, to help achieve compliance and Best Value.

5. Next Steps

- 5.1 A further report will be submitted to the Committee in approximately six months' time.

6. Financial Impact

- 6.1 Through a robust procurement approach, proactive management of contract cycles, aggregating spend and carrying out competitive procurement where appropriate, this should continue to support commercial efficiency and achieve Best Value for Council contracts.

7. Equality and Poverty Impact

- 7.1 There are no equality or poverty impacts directly arising as a result of this report.

8. Climate and Nature Emergency Implications

- 8.1 There are no climate and nature emergency implications directly arising as a result of this report.

9. Risk, Policy, Compliance, Governance and Community Impact

- 9.1 Directorates have been consulted in relation to their expiring contracts, waivers and suppliers in preparation for the collation of this report. On an ongoing basis, the CSOs outline the appropriate measures of consultation and approval that must be sought from officers or Committee for each waiver, dependent on expected value.
- 9.2 Due to the significant volumes of activity and numbers of stakeholders involved in purchasing and procuring goods, services and works, CPS relies on service areas to provide accurate information through their Contract Register entries and timely requests for procurement support. To mitigate against any risks in this area, data is reviewed for accuracy and reliability in consultation with services.
- 9.3 A waiver denotes a departure from the CSOs. There may be an increased risk if the Council has departed from the procurement regulations. However, each waiver is scrutinised on its own merits in this context and requires appropriate checks and balances both within the Directorate concerned and corporately and is only approved if justifiable given the circumstances or permitted in accordance with the relevant legislative framework.
- 9.4 Co-production resource and timescales require to be fully considered in planning overall timescales for services to re-procure contracts to ensure early planning and avoidance of waiver requirements.

10. Background Reading/External References

- 10.1 [Contract Awards \(Period 1 January - 30 June 2023\)](#), Finance and Resources Committee, 21 September 2023.

11. Appendices

- 11.1 Appendix 1 - Contracts awarded under Delegated Authority
- 11.2 Appendix 2 - Contracts awarded under the Waiver of CSOs by Delegated Authority
- 11.3 Appendix 3 - Contracts awarded under the Waiver of CSOs by Committee approval

Appendix 1 – Contracts awarded under Delegated Authority

The following relate to the period 1 July – 31 December 2023.

Supply of Goods and Service Contracts

Date	Directorate	Education and Children's Services	
	Supplier	Contract Description	Value
12/07/2023	The Warm Welly Company	Supply of children's neoprene lined wellies for the Forest Kindergarten.	£27,030
14/08/2023	Pertemps Professional Recruitment Limited	Resources to support children's safeguarding placements.	£900,000
01/09/2023	Multi-Supplier Framework	Adoption of Scotland Excel (SXL) Framework for Children's Residential Care, Schools and Short Breaks.	£3,500,000
08/09/2023	The Notre Dame Centre	Early intervention grief education programme.	£40,000
21/09/2023	Initial Washroom Solutions t/a Rentokil Initial Services Ltd	Washroom solutions - waste disposal via SXL Framework.	£1,100,000
21/09/2023	Multi-Supplier Framework	Washroom solutions - sanitary products via SXL Framework.	£1,141,206
25/09/2023	Multi-Supplier Framework	Supply, delivery, installation and maintenance of water coolers and associated consumables via SXL Framework.	£120,000
13/11/2023	Sally Salon Services Limited	Hair and Beauty Resources for Schools Framework.	£51,385
15/11/2023	Relational Activism	Edinburgh Parent Panel Support Programme.	£35,000
01/12/2023	Horizons Residential Care Limited	Safe care for a young person until transitioned to adult services.	£38,114
05/12/2023	Horizons Residential Care Limited	Safe care for a young person.	£163,100
15/12/2023	Multi-Supplier Framework	Framework for repair of iPad and mobile devices.	£1,864,000
			£8,979,835

Date	Directorate	Health and Social Care Partnership	
	Supplier	Contract Description	Value
12/09/2023	Multi-Supplier Framework	Adoption of NHS Framework to permit purchase of Assistive Technology Enabled Care 24 (ATEC 24).	£150,000
10/10/2023	Allpay Limited	Prepaid cards via Crown Commercial Services Payment Solutions Framework.	£280,000
			£430,000

Date	Directorate	Place	Value
	Supplier	Contract Description	
01/07/2023	Multi-Supplier Framework	Adoption of Scotland Excel (SXL) Framework for the supply and distribution of fresh meats, cooked meats and fresh fish.	£2,070,000
01/07/2023	Multi-Supplier Framework	Partnership between the Council and the Community Transport sector in Edinburgh.	£3,028,000
04/07/2023	Changeworks Resources for Life Ltd	Changeworks management fees Financial Year 23/24.	£497,028
06/07/2023	Hydro-Logic Services (International) Limited	Maintenance of river monitoring systems at various locations across Edinburgh.	£214,685
13/07/2023	Thomas & Adamson	Building condition surveys in Lochend Quadrant/ Grove / Drive and Marionville Road, via Professional Services Framework (PSF).	£49,135
13/07/2023	Thomas & Adamson	Building condition surveys in Lochend Road South, Drive and Gardens via PSF.	£128,095
14/07/2023	Markon Ltd / Norsign Group Ltd	Street naming signage Framework.	£87,000
18/07/2023	C Campbell	Supply of original artwork ' <i>Portrait of the Lost Travelogue Writer</i> ' for the Council's Fine Art Collection.	£32,000
18/07/2023	Facultatieve Technologies Ltd	Servicing and maintenance contract for cremators in Mortonhall Crematorium.	£207,565
19/07/2023	Dennis Eagle Ltd	Purchase of 15 x 26T and 2 x 18T refuse collection vehicles for Waste Services via Halton Housing Framework. (Award under Delegated Authority previously approved at Committee).	£3,617,260
24/07/2023	Adaptive Surveys Limited	Laser scanning and modelling services Framework.	£240,000
25/07/2023	AtkinsRealis PPS Limited	Multi-disciplined design services for Frogston Primary School extension, via PSF.	£356,826
31/07/2023	G3 Consulting Engineers Limited	Structural engineering surveys 2023, via PSF.	£59,950
03/08/2023	Art First	Supply of a group of original artworks for the Council's Fine Art Collection.	£40,000
07/08/2023	Stantec UK Limited	National Cycle Network improvements via PSF.	£44,702
15/08/2023	RMG Scotland	Factoring and landscaping service for newbuild homes at Calder Gardens/ Fernieflat, via Edinburgh Factoring Framework Agreement (EFFA).	£25,172
15/08/2023	RMG Scotland	Factoring and landscaping service for newbuild homes at Clermiston, via EFFA.	£34,364
15/08/2023	RMG Scotland	Factoring and landscaping service for newbuild homes at Craigmillar Town Centre, via EFFA.	£111,031
15/08/2023	RMG Scotland	Factoring and landscaping service for newbuild homes at Dumbryden Phase 1, via EFFA.	£38,962
15/08/2023	RMG Scotland	Factoring and landscaping service for newbuild homes at Greendykes Phase C, via EFFA.	£48,268
15/08/2023	RMG Scotland	Factoring and landscaping service for newbuild homes at Greendykes Phase G, via EFFA.	£56,894
15/08/2023	RMG Scotland	Factoring and landscaping service for newbuild homes at Hailesland, via EFFA.	£25,435
15/08/2023	RMG Scotland	Factoring and landscaping service for newbuild homes at Royston, via EFFA.	£36,825

17/08/2023	7N Architects (Randolph) Ltd	Architectural design services for Granton Waterfront, via PSF.	£77,700
21/08/2023	Firm of James Lawrie	Provision of emergency snow clearance in the west of Edinburgh.	£120,000
24/08/2023	Guaranteed Rent Edinburgh Limited	Temporary accommodation (Home Share) via Flexible Purchasing System.	£675,665
28/08/2023	AtkinsRealis UK Limited	Edinburgh sustainable water guidance factsheets project extension, via PSF.	£48,000
30/08/2023	SMS Environmental Limited	Legionella risk assessments via Advanced Procurement for Universities and Colleges (APUC) Ltd framework for Water Quality Management (including Legionella).	£29,965
01/09/2023	William Waugh (Edinburgh) Limited	Disposal of mixed scrap metals and lead acid batteries via Framework (income contract).	£39,000**
04/09/2023	Ironside Farrar Ltd	Design review and development of proposals for the Causey project via SXL Engineering and Consultancy Framework.	£156,934
04/09/2023	G3 Consulting Engineers Limited	Structural and civil engineering services for Liberton Hospital via PSF.	£221,424
04/09/2023	Currie & Brown UK Limited	Quantity surveying services for Liberton Hospital via PSF.	£350,966
04/09/2023	Harley Haddow Ltd	Mechanical and electrical services for Liberton Hospital via PSF.	£401,104
04/09/2023	Anderson Bell Christie Limited	Architectural (residential) services for Liberton Hospital via PSF.	£797,702
05/09/2023	Architype Limited	Architectural service via PSF.	£116,305
07/09/2023	British Standards Limited	ISO50001 (Energy Management) Accreditation Services.	£25,000
07/09/2023	Bryson Tractors Limited	Supply of tractor flails.	£31,700
07/09/2023	Currie & Brown UK Limited	Project management services for Hard FM Asbestos Management via PSF.	£49,000
08/09/2023	Architype Limited	Architectural services for new Maybury Primary School via PSF.	£62,595
11/09/2023	Arcadis Consulting (UK) Limited	Queensferry walking and cycling improvements via PSF.	£320,500
11/09/2023	Sweco UK Limited	Design and engineering support for Burdiehouse Walk Wheel Cycle project via PSF.	£198,198
11/09/2023	Arcadis Consulting (UK) Limited	Improvements to Leith Connections: Hawthornvale to Seafield, via PSF.	£380,001
14/09/2023	A.B. Gee of Ripley Limited	Supply of a range of children's toys and gifts for Museum of Childhood retail.	£49,500
15/09/2023	G3 Consulting Engineers Limited	Structural and civil engineering services on Blackford Roads Depot via PSF.	£55,208
20/09/2023	EPC Scotland Ltd	Energy Performance Certificates refresher work package via SXL Framework.	£39,894
25/09/2023	Currie & Brown UK Limited	Quantity surveying services on Blackford Roads Depot via PSF.	£26,224
25/09/2023	Ross Quality Control Limited	Facilities management M&E technical support (DH) via Clerk of Works Framework.	£49,000

25/09/2023	Ross Quality Control Limited	Facilities management M&E technical support (AW) via Clerk of Works Framework.	£49,000
25/09/2023	Ross Quality Control Limited	Facilities management M&E technical support (DB) via Clerk of Works Framework.	£49,000
02/10/2023	Imperial Portfolios Limited t/a The Housing Network	Temporary accommodation (Home Share) via Flexible Purchasing System.	£413,199
05/10/2023	Multi-Supplier Framework	Contingency winter maintenance Framework.	£500,000
06/10/2023	AtkinsRealis UK Limited	Landscape redevelopment design project, via PSF.	£133,500
06/10/2023	AtkinsRealis UK Limited	Landscape improvement – design services - South House Square redevelopment, via PSF.	£70,500
06/10/2023	Thomas & Adamson	Building condition surveys in Sleigh Drive, Lochend and Restalrig Road South, via PSF.	£37,005
10/10/2023	Aecom Limited	Quiet Route 9 technical design, construction supervision and design support via SXL Framework.	£37,542
10/10/2023	Will Rudd Davidson Edinburgh Ltd	Engineering support – Reinforced Autoclaved Aerated Concrete (RAAC) advice to low rise housing stock via PSF.	£49,995
13/10/2023	Multi-Supplier Framework	Traffic management framework agreement.	£750,000
16/10/2023	Josephs Accommodations Ltd	Temporary accommodation (Private Rented) via Flexible Purchasing System.	£251,865
18/10/2023	Harley Haddow Ltd	Mechanical and electrical services on Blackford Roads Depot via PSF.	£75,450
19/10/2023	3 A Solutions Ltd (Maple Leaf Guest House)	Temporary accommodation (Private Rented) via Flexible Purchasing System (Award under Delegated Authority previously approved at Committee).	£22,622,760
25/10/2023	Karing International Limited	Supply and delivery of flavoured milk drinks and flavoured ice drinks.	£65,928
25/10/2023	Passivhusbryan	Passivhaus certification of thirty-six new build homes at Coatfield Lane.	£27,840
26/10/2023	AtkinsRealis UK Limited	Transportation design services for developing new guidance - public safety, via PSF.	£36,570
26/10/2023	AtkinsRealis UK Limited	Transportation design services for developing new guidance - carriageway widths and junctions, via PSF.	£42,000
26/10/2023	AtkinsRealis UK Limited	Transportation services for amendments to factsheets, via PSF.	£47,273
30/10/2023	Vivedia Limited	Media system for chapels at Mortonhall Crematorium.	£192,000
30/10/2023	Matthews Environmental Solutions Limited	Servicing of cremators and ancillary equipment at Mortonhall Crematorium.	£87,930
01/11/2023	AtkinsRealis UK Limited	Craighleith surface water enhancements via PSF.	£80,000
01/11/2023	Doig & Smith Limited	Quantity surveying services for Granton Waterfront pre-development and low carbon heat network via PSF.	£70,000
08/11/2023	McLaughlin and Harvey Limited	Wester Hailes High School pre-construction agreement via Scape Construction framework.	£173,988

09/11/2023	Colin Devenney Plant Hire	Sea defence repairs at Seafield Road East.	£29,880
09/11/2023	Openreach	Diversion of telecoms utility for school construction.	£84,056
15/11/2023	Will Rudd Davidson Edinburgh Ltd	Structural intrusive surveys in Lochend Road South/Drive/Gardens via PSF.	£26,100
16/11/2023	Narro Associates Ltd	Structural engineering services for adaptations and any historic work via PSF.	£45,000
17/11/2023	AtkinsRealis PPS Limited	Archaeology excavations and reporting at Coatfield Lane via PSF.	£53,028
21/11/2023	Thomas & Adamson	Building condition surveys in Lochend and Restalrig via PSF.	£47,615
22/11/2023	Mott MacDonald Limited	Technical services for structures via SXL Framework.	£272,992
22/11/2023	AtkinsRealis UK Limited	Communal waste installation and landscape improvement in Oxbgangs Crescent via PSF.	£133,340
23/11/2023	Sport & Play Limited	Supply and installation of discus cage for Meadowbank Sports Centre.	£35,015
28/11/2023	Anderson Bell Christie Limited	Architectural services at former Castlebrae High School development site via PSF.	£748,365
28/11/2023	G3 Consulting Engineers Limited	Engineering services at former Castlebrae High School development site via PSF.	£205,050
28/11/2023	Currie & Brown UK Limited	Quantity surveying and design services at former Castlebrae High School development site via PSF.	£777,055
28/11/2023	Harley Haddow Ltd	Mechanical and electrical engineering services at former Castlebrae High School development site via PSF.	£366,850
30/11/2023	Multi-Supplier Framework	Empty homes cleaning framework.	£560,000
01/12/2023	William Waugh (Edinburgh) Limited	Disposal of mixed scrap metals and lead acid batteries via Framework (income contract).	£43,000**
05/12/2023	Will Rudd Davidson Edinburgh Ltd	Structural services in Lochend and Restalrig via PSF.	£36,250
08/12/2023	AtkinsRealis UK Limited	Landscape architecture, transport planning and engineering street design services in Portobello Town Centre via PSF.	£85,438
10/12/2023	Visit Scotland	Edinburgh promotion in partnership with Visit Scotland's national campaign.	£45,000
14/12/2023	Jacobs UK Ltd	Technical services for the Smokey Brae improvement project via SXL Framework.	£138,726
14/12/2023	Summers-Inman Construction And Property Consultants LLP	Building surveying services for Remaining Small Sites Survey Programme via PSF.	£32,150
14/12/2023	Stantec UK Limited	Transportation services for bus priority schemes via PSF.	£298,000
14/12/2023	PJs Foods Ltd	Supply and distribution of chilled prepared sandwiches.	£708,000
20/12/2023	Aecom Limited	Construction technical support for Dalry Road at Haymarket works.	£55,767

21/12/2023	Mott MacDonald Limited	Design services for Lindsay Road Bridge Replacement via SXL Framework.	£77,185
			<p style="text-align: right;">**Excludes Income Contracts</p> £46,055,989

Date	Directorate	Corporate Services	
	Supplier	Contract Description	Value
03/07/2023	Lyreco UK Ltd	General office supplies Framework.	£1,803,332
04/07/2023	Progressive Partnership Ltd	Edinburgh survey fieldwork and summary reporting relating to Edinburgh Partnership outcomes.	£60,000
23/10/2023	AtkinsRealis UK Limited	Landscaping design services for Edinburgh's New Gardens Programme – Ecosystem Services Metrics, via PSF.	£80,000
25/10/2023	Northumbria Healthcare NHS	Extension to staff car leasing agreement.	£50,000
16/11/2023	Digital Bricks Learning Ltd	Mental health awareness and mental health first aid workshops.	£63,000
20/11/2023	LoCTA Limited	Credit reference and tracing systems service provision.	£25,000
15/12/2023	Evotix Limited	Health and safety management information system.	£265,020
			£2,346,352

Works Contracts

It is noted the following works contracts were awarded under Delegated Authority.

Date	Directorate	Education and Children's Services	Value
	Supplier	Contract Description	
06/10/2023	Bell Decorating Group Ltd	Classroom alterations at Gracemount Primary School via SXL Framework.	£49,463
			£49,463

Date	Directorate	Place	Value
	Supplier	Contract Description	
03/07/2023	Luddon Construction Limited	Construction of active travel improvements including footway widening via Roads and Transport Infrastructure Construction Framework (RTICF).	£369,743
05/07/2023	Belac Group Limited	Electrical Installation Condition Reports FY 2023-24 via Housing Capital Works Framework (HCWF).	£330,777
06/07/2023	Bell Decorating Group Ltd	Reinstatement of fire damaged properties via HCWF.	£110,873
11/07/2023	Sidey Solutions Limited	Replacement of UPVC window to low rise properties and associated works via Windows Framework.	£1,311,638
12/07/2023	National Testing Services Limited	Commercial Street, Niddrie Mains Road and Peffermill Road coring and material testing, via RTICF.	£38,592
12/07/2023	National Testing Services Limited	A1 road coring and material testing, via RTICF.	£28,787
19/07/2023	Hillhouse Quarry Company	Hillhouse Road carriageway resurfacing, via RTICF.	£242,119
25/07/2023	P1 Solutions Ltd	Kingsknowe Place landscape improvements 2023, via HCWF.	£1,154,721
28/07/2023	JH Civil Engineering Ltd	Waterloo Place carriageway resurfacing, via RTICF.	£519,537
07/08/2023	Bell Decorating Group Ltd	Reinstatement of fire damaged properties via HCWF.	£153,164
15/08/2023	Bell Decorating Group Ltd	Installation of internal wall insulation to external walls in Westburn Park via HCWF.	£67,960
23/08/2023	Hillhouse Quarry Company	Dundas Street footway works, via RTICF.	£289,220
31/08/2023	Maclay (Civil Engineering) Limited	Braidburn Terrace active travel and streetscape improvements via RTICF.	£761,687
31/08/2023	JH Civil Engineering Ltd	Milton Road East and Musselburgh Road carriageway resurfacing via RTICF.	£942,853
31/08/2023	Maclay (Civil Engineering) Limited	A71 Calder Road carriageway resurfacing via RTICF.	£764,582
01/09/2023	Stepford Contracts Ltd	Construction of wall at Ocean Drive.	£36,000
07/09/2023	Environtec Ltd	Asbestos surveying via Housing Property Asbestos Framework (HPAF).	£50,000
12/09/2023	Insulated Render Systems (Scotland) Ltd	External wall insulation and roofing Crewe Road Gardens via HCWF.	£2,233,841
13/09/2023	Valley Group Limited	External wall insulation and roofing Muirhouse via HCWF.	£3,850,000
13/09/2023	Sers Energy Solutions (Scotland) Limited	External wall insulation Oxgangs via HCWF.	£2,385,000
13/09/2023	MP Group UK Limited	External wall insulation Gilmerton via HCWF.	£2,600,000
13/09/2023	MP Group UK Limited	Cavity wall insulation and solar works citywide via HCWF.	£1,079,028
13/09/2023	BCA Insulation Ltd	Internal wall insulation to domestic properties Citywide via HCWF.	£411,184

18/09/2023	Clark Contracts Ltd	Internal renovations to South Queensferry Primary School via Crown Commercial Services Construction Works and Associated Services Framework.	£442,610
19/09/2023	M & S Fire Protection Ltd	Repair and maintenance of dry risers and fire appliances.	£250,000
22/09/2023	Erith Contractors Limited	Asbestos remediation and removal.	£250,000
25/09/2023	Hillhouse Quarry Company	Commercial Street carriageway resurfacing via RTICF.	£554,200
26/09/2023	Maxi Construction Limited	Holy Cross Primary School kitchen upgrade works.	£521,987
27/09/2023	Dalkia Scotshield Limited	Repair and maintenance of door entry systems.	£1,480,000
02/10/2023	JH Civil Engineering Ltd	Carriageway resurfacing at Charlotte Square and North/South Charlotte Street via RTICF.	£756,432
02/10/2023	North SV Limited	Repair, maintenance and statutory compliance services of CCTV systems.	£600,000
02/10/2023	Luddon Construction Limited	Johnsburn Road carriageway resurfacing via RTICF.	£173,411
03/10/2023	Hillhouse Quarry Company	Peffermill Road carriageway resurfacing via RTICF.	£304,442
04/10/2023	Hillhouse Quarry Company	Carriageway resurfacing at Straiton Road and Kaimes Junction via RTICF.	£415,543
04/10/2023	TESGL Limited t/a SSE Energy Solutions	Replacement and upgrade of the Building Energy Management System at Lagganlia Outdoor Education Centre.	£42,270
04/10/2023	Openview Security Solutions Limited	Door entry contract FY 23/24 via HCWF.	£2,954,265
06/10/2023	Hillhouse Quarry Company	Wards 15 and 16 carriageway resurfacing via RTICF.	£233,994
06/10/2023	MP Group UK Limited	Essential repairs and maintenance at 1 - 3 and 12 - 18 Murrayburn Place via HCWF.	£2,507,185
06/10/2023	MP Group UK Limited	Essential repairs and maintenance at 19-27 Murrayburn Place via HCWF.	£2,162,176
10/10/2023	A C Whyte and Co Ltd	Whole house retrofit Lochend Road South via HCWF.	£881,988
13/10/2023	Luddon Construction Limited	Causewayside carriageway resurfacing and traffic signal renewal via RTICF.	£268,815
17/10/2023	E.D.P. Health, Safety and Environment Consultants Limited	Asbestos air testing and stage 4 clearance via Housing Property Asbestos Framework.	£25,000
19/10/2023	JH Civil Engineering Ltd	Footway reconstruction scheme via RTICF.	£343,496
20/10/2023	Hillhouse Quarry Company	Carriageway resurfacing and footway reconstruction at various locations via RTICF.	£388,392
26/10/2023	MP Group UK Limited	External refurbishment Niddrie House Square and Niddrie House Drive via HCWF.	£2,282,944
30/10/2023	Go-Wright Ltd	Essential statutory notice repairs to stairs and cupola at Jackson's Close, High Street and Cockburn Street.	£149,175

02/11/2023	T. & N. Gilmartin (Contractors) Limited	Orchard Drive junction Improvements via RTICF.	£40,242
02/11/2023	Insulated Render Systems (Scotland) Ltd	External refurbishment at Oxgangs House via HCWF.	£2,214,843
15/11/2023	Easy Heat Systems Limited	Electrical installation condition reports via HCWF.	£552,432
16/11/2023	T. & N. Gilmartin (Contractors) Limited	Priestfield Gardens footway resurfacing via RTICF.	£62,208
04/12/2023	Concrete Repairs Ltd	Replacement decking for the Katesmill Walkway Footbridge.	£49,784
06/12/2023	Luddon Construction Limited	Lanark Road West carriageway resurfacing via RTICF.	£469,568
11/12/2023	Gas Call Services Ltd	Domestic Heating 2023/24 East via HCWF.	£2,599,501
11/12/2023	Everwarm Ltd	Domestic Heating 2023/24 West via HCWF.	£3,233,847
11/12/2023	Maxi Construction Limited	Citywide common stair upgrades via HCWF. (Award under Delegated Authority previously approved at Committee).	£4,734,914
18/12/2023	Sers Energy Solutions (Scotland) Limited	Essential repairs and maintenance at Murrayburn Park via HCWF.	£1,889,620
19/12/2023	Hillhouse Quarry Company	Carriageway and footway maintenance and renewal at Grange and Salisbury Road via RTICF.	£249,434
20/12/2023	Kiely Bros Ltd	Surface treatments - footway slurry seal works via RTICF.	£928,180
21/12/2023	A C Whyte and Co Ltd	Fabric repair works at Harvesters Way and Dumbeg Park via HCWF.	£1,230,659
29/12/2023	Maxi Construction Limited	Internal alterations to form a bedroom and extension to build wet floor shower room at Gracemount Drive via HCWF.	£147,818
			£56,122,681

Summary of Multiple Contract Awards

The following table lists those suppliers who have been awarded more than one contract via Delegated Authority in the reporting period. It is noted, as would be expected, these primarily relate to 'call off' awards from existing Frameworks.

It is noted that where a supplier has been awarded a contract under a Multi-Supplier Framework (thus all suppliers not individually listed in the table) or the Framework / Contract was approved at Committee in line with CSOs, they may not have been listed individually in the previous tables, however the number of contracts are as detailed below.

Summary of Multiple Contract Awards		
Supplier	No. of Contracts Awarded In Period	Total Value of Contracts
A C Whyte and Co Ltd	2	£2,112,646
Aecom Limited	2	£93,309
Anderson Bell Christie Limited	2	£1,546,067
Arcadis Consulting (UK) Limited	2	£700,501
Architype Limited	2	£178,900
AtkinsRealis PPS Limited	2	£409,854
AtkinsRealis UK Limited	10	£756,621
Bell Decorating Group Ltd	4	£381,459
Currie & Brown UK Limited	4	£1,203,245
G3 Consulting Engineers Limited	4	£541,632
Harley Haddow Ltd	3	£843,404
Hillhouse Quarry Company	8	£2,677,343
Horizons Residential Care Limited	2	£201,214
Insulated Render Systems (Scotland) Ltd	2	£4,448,684
JH Civil Engineering Ltd	4	£2,562,317
Luddon Construction Limited	4	£1,281,538
Maclay (Civil Engineering) Limited	2	£1,526,269
Maxi Construction Limited	3	£5,404,719
Mott MacDonald Limited	2	£350,177

MP Group UK Limited	5	£10,631,333
National Testing Services Limited	2	£67,379
RMG Scotland	8	£376,950
Ross Quality Control Limited	3	£147,000
Sers Energy Solutions (Scotland) Limited	2	£4,274,620
Stantec UK Limited	2	£342,702
T. & N. Gilmartin (Contractors) Limited	2	£102,450
Thomas & Adamson	4	£261,850
Will Rudd Davidson Edinburgh Ltd	3	£112,345
William Waugh (Edinburgh) Limited	2	£82,000 **
		** Income contracts

Appendix 2 – Contracts awarded under the Waiver of CSOs by Delegated Authority

The following relate to the period 1 July – 31 December 2023.

Waiver No.	Directorate	Education and Children's Services	
	Supplier	Description / Justification for waiver	Value
Waiver 3200	Vivre Stays Ltd	Short term accommodation for unaccompanied asylum seeking children, contracted suppliers cannot fulfil requirements, best interests.	£172,900
Waiver 3213	Mark Penman Consultancy Ltd	Continuity in forensic psychology services, short term intervention to support immediate challenges until new long-term contract in place.	£9,120
Waiver 3227	Drum Riding Centre for The Disabled	Riding therapy sessions for vulnerable children and young people, best interests.	£8,000
Waiver 3235	Sportsafe UK Ltd	Continuity of safety inspections and maintenance for fitness equipment in schools, until a new contract can be put in place.	£45,000
Waiver 3236	Reflexion Care Group Limited	Urgent residential placement for young person due to increase in behavioural risk, contracted providers could not accommodate.	£220,188
Waiver 3237	M McHardy	Continuation of counselling and chaplaincy services within Holy Rood High School, best interests.	£8,000
Waiver 3241	Fishers Services Ltd	Continuity in linen and laundry service for Benmore outdoor centre, to allow time to complete procurement process and implement new contract.	£60,000
Waiver 3250	Multiple Suppliers	Continuity in support for disadvantaged pupils until new Framework in place.	£80,000
Waiver 3256	Edinburgh Voluntary Organisations Council	Coordination of conference for Edinburgh-based statutory and third-sector agencies working with refugees and asylum seekers to bring about service improvement, best interests.	£7,505
Waiver 3257	Osiris Educational	Continuance of teacher training programme, best interests.	£230,000
Waiver 3264	Volunteering Matters	Support to young people on a one-to-one basis to fulfil their potential in everyday opportunities, best interests.	£30,000
Waiver 3268	Tough Furniture Ltd	Urgent requirement for replacement of broken school furniture.	£5,420
Waiver 3273	Action For Children	Short extension to Children's Serious Organised Crime Early Intervention Service, best interests.	£131,285
			£1,007,418

Waiver No.	Directorate	Health and Social Care Partnership	
	Supplier	Description / Justification for waiver	Value
Waiver 3192	Spotlight Support C.I.C.	Additional support to ensure individuals with learning disabilities have access to further education from Edinburgh College, best interests.	£53,816
Waiver 3208	Dacoll Electrical Contracting Ltd	Urgent digital upgrade to care home required to enable Council systems to continue to operate.	£7,669
Waiver 3244	Pertemps Professional Recruitment Limited	Urgent temporary additional resources to support adults social work case load.	£60,000
Waiver 3270	Vasart Commercial Cleaning Limited	Continuity for cleaning services for properties related to short breaks for vulnerable people.	£26,000
			£147,485

Waiver No.	Directorate	Place	Value
	Supplier	Description / Justification for waiver	
Waiver 3197	Places For People Scotland Limited	Continuity in management and maintenance services to homes at National Housing Trust development until new larger contract for all Edinburgh Living properties is in place.	£46,068
Waiver 3198	David Adamson and Partners Ltd	Short extension for continuity to provide professional services support to the Council's Housebuilding programme.	£48,500
Waiver 3199	Enviro Technology Services Plc	Air quality monitoring equipment compatible with existing, third party funded, best interests.	£11,950
Waiver 3203	Now Wireless Limited	Secure telecommunications system for traffic signal control Citywide, continuity in essential support contract.	£12,500
Waiver 3204	Redcliffe Press Limited	Continuity of print of books for exhibition at City Art Centre by specialist publisher of art-related books, best interests.	£7,500
Waiver 3205	Benjamin Tindall Architects	Specialist conservation architect relating to the City's war memorial, City Chambers, as agreed with Edinburgh World Heritage, continuity and part third party funded.	£6,550
Waiver 3207	Fresh Start Independence Project Ltd	Continuation of pilot working collaboratively with voluntary sector to develop a strategic approach to community wealth building and local outcome improvement planning.	£100,000
Waiver 3209	Scottish Fuels	Short term extension for continuity of supply of liquid fuels (petrol and diesel) until new contracted suppliers are on-boarded.	£120,000
Waiver 3211	Brightly Software Limited	Continuity in the provision of critical frontline public realm service delivery and enquiry management system whilst a new contract is procured. (Awarded as an Urgent Decision, subsequently reported to Finance & Resources Committee 21 September 2023).	£481,081
Waiver 3212	Forth Furnishings Limited	Urgent works required to Pentland and Fox Covert Primary Schools prior to term commencement, urgency.	£12,304
Waiver 3214	Bridgewater Building Solutions Ltd	Short term continuity in landscape management services, best interests.	£6,444
Waiver 3215	Plathire and Clean Limited	Short term continuity in hire of catering equipment to service events at The Assembly Rooms for commercial clients, until new contract in place, best interests and rechargeable.	£10,000
Waiver 3216	Crowdguard Limited	Counter terrorism, hostile vehicle mitigation trial with public sector partners, part third party funded, best interests.	£45,000
Waiver 3217	DMG Floorcare Limited	Short term extension for continuity in supply, repair and maintenance of cleaning equipment until ongoing tender process is complete and new contract in place.	£100,000
Waiver 3218	Stack and Still Limited	Short term continuity in catering for small events in Assembly Rooms, supporting income generation, until procurement exercise finalised and new contract in place.	£30,000
Waiver 3219	TESGL Limited	Continuity in current metering system and data/charges adjustments until procured through new Framework, best interests.	£8,296
Waiver 3221	LABHelp Limited	Short term specialist expertise relating to auditing of microbiology testing methods to support UKAS (United Kingdom Accreditation Service) laboratory accreditation.	£8,000
Waiver 3222	Bookspeed	Supply of a catalogue of book titles for Cultural Venues related to income generation, best interests.	£25,000

Waiver 3223	Black Isle Bronze Ltd	Statue storage and relocation relating to tram project by specialist supplier, best interests.	£13,030
Waiver 3226	J & J Learmonth	Continuity in supply of presentation seats, best interests.	£40,000
Waiver 3228	Volker Gruppe Limited	Extension for continuity relating to the collection and recycling of expanded polystyrene to allow time for a procurement process to be undertaken.	£8,000
Waiver 3229	Vivedia Limited	Extension of contract to supply music and audio services to crematoriums, continuity.	£49,999
Waiver 3231	Daysix Film Ltd	Continuity in videography to complete leisure visitor campaign, best interests.	£18,500
Waiver 3232	Mark Porteous Funeral Directors Ltd	Short term continuity of service in funeral provision until new contract in place, best interests.	£35,000
Waiver 3233	John Keogh, The Outsider (CIC)	Trial of bespoke sleeping coats suitable as emergency protection for rough sleepers, best interests.	£7,500
Waiver 3234	Multiple Suppliers	Short term extension for forestry and arboricultural works until new contract in place, best interests.	£49,000
Waiver 3238	Multiple Suppliers	Extension of current contracts for the provision of temporary accommodation for the period to 31 December 2023. (Award under Delegated Authority previously approved at Committee).	£5,810,629
Waiver 3239	Ramora Ltd	Short term continuity relating to deep cleaning within the City Centre, to allow time for the service to procure additional vehicles and undertake in-house.	£210,000
Waiver 3240	Power Data Associates Limited	Continuity in street-lighting meter administration, best interests.	£21,000
Waiver 3247	Field And Lawn Limited	Short extension of the existing festive lighting contract, to allow essential and time critical work to be undertaken to ensure festive lighting in place in 2023, best interests. (Awarded as an Urgent Decision, subsequently reported to Finance & Resources Committee 21 September 2023).	£120,000
Waiver 3248	Vigilant Security (Scotland) Limited	Short term continuity of security services for the Edinburgh Welcome Hub until new National Framework available for use.	£49,000
Waiver 3249	Business Stream	Urgent trial introduction of plant solution to support improvement in water discharge to sewer system.	£49,000
Waiver 3253	Fairhurst	Update to previous design relating to A71 Dalmahoy Road Junction, continuity of supplier thus best interests.	£12,220
Waiver 3254	SELECT	Staff essential training by trade association for the electrical contracting industry in Scotland, best interests.	£15,000
Waiver 3258	Beacon Group International Limited t/a Addex Group	Continuation in hire of electric street sweeping equipment, following initial pilot, to allow a procurement process for purchase to be undertaken, best interests.	£25,000
Waiver 3259	SystemsLink 2000 Limited	Continuity of in-situ ICT system support for energy management software relating to Council energy data, ICT proprietary.	£36,000
Waiver 3262	International Waste Management Group Ltd	Cleaning services for commercial property, best interests.	£11,117
Waiver 3263	Owned and Operated	Continuity in design support from original creator for marketing campaigns.	£20,870

Waiver 3267	Thermo Fisher Scientific	Continuity in laboratory supplies for Scientific Services to maintain ISO accreditation, until procurement process complete.	£47,000
Waiver 3269	Airwave Solutions Ltd	Continuity in provision of radio terminals consistent and interoperable with partner organisations for use in a serious emergency incident.	£9,311
Waiver 3272	Touchstone Corporate Property Services Ltd	Short term extension in management and maintenance services to homes at National Housing Trust development (Fruitmarket) as part of handover process to the new contacted provider now in place.	£36,265
Waiver 3274	Luddon Construction Limited	Emergency coastal repairs and consolidation works to structures as a result of storm damage.	£80,000
Waiver 3275	Colin Devenney Plant Hire	Emergency coastal repairs and consolidation works to structures as a result of storm damage.	£95,000
Waiver 3276	Burnside Plant Hire Ltd	Reinstatement of boundary wall, best interests.	£84,792
			£8,032,426

Waiver No.	Directorate	Corporate Services	
	Supplier	Description / Justification for waiver	Value
Waiver 3187	Vink UK	Supply of specific raw materials to support internal printing service provision until new Framework is in place.	£20,000
Waiver 3194	Public-i Group Limited	Short term continuity of webcasting system for Council Committee meetings to allow time for a procurement exercise to take place, best interests.	£45,341
Waiver 3206	Multiple Suppliers	Contingency for critical Council interpretation services for instances where Framework suppliers cannot meet urgent requirements, best interests.	£26,878
Waiver 3220	Eden Scott	Specialist assessment centre to support recruitment for the role of Chief Officer, urgency.	£12,736
Waiver 3224	Eversheds Sutherland (International) LLP	Continuity of specialist legal advice relating to Trinity Academy, best interests.	£25,000
Waiver 3243	Multiple Suppliers	Continuity in specialist land valuation, accountancy and surveying services relating to the St James development, third party funded, best interests.	£90,000
Waiver 3245	A Townend	Continuity of services relating to leadership coaching across the organisation.	£18,000
Waiver 3251	OPEX Business Machines GmbH	Short term maintenance services relating to ICT scanning equipment until tender process undertaken, best interests.	£22,885
Waiver 3252	BTO Solicitors LLP	Specialist independent legal advice, best interests.	£50,000
Waiver 3255	Ledingham Chalmers LLP	Specialist legal advice relating to historic liability, best interests.	£8,000
Waiver 3260	The Reverse Mentoring Practice Limited	Specialist services, anti-racist workplace culture and sponsorship of minority ethnic colleagues in regard to the Council's focus on equalities enhanced for all, best interests.	£24,000
			£342,840

Appendix 3 – Contracts awarded under the Waiver of CSOs by Committee approval

The following relate to the period 1 July – 31 December 2023.

Waiver No.	Directorate	Place	Value
	Supplier	Description / Justification for waiver	
Waiver 3281	Multiple Suppliers	Continuity of service provision to ten existing service providers of Homeless Accommodation with Support.	£1,250,323
			£1,250,323