



Business Centre G.2 Waverley Court 4 East Market Street Edinburgh EH8 8BG Email: planning.support@edinburgh.gov.uk

Applications cannot be validated until all the necessary documentation has been submitted and the required fee has been paid.

Thank you for completing this application form:

ONLINE REFERENCE 100662023-001

The online reference is the unique reference for your online form only. The Planning Authority will allocate an Application Number when your form is validated. Please quote this reference if you need to contact the planning Authority about this application.

Applicant or Agent Details

Are you an applicant or an agent? * (An agent is an architect, consultant or someone else acting on behalf of the applicant in connection with this application)

Applicant Agent

Applicant Details

Please enter Applicant details

Title:	<input type="text" value="Mr"/>	You must enter a Building Name or Number, or both: *	
Other Title:	<input type="text"/>	Building Name:	<input type="text"/>
First Name: *	<input type="text" value="Mahmood"/>	Building Number:	<input type="text" value="4"/>
Last Name: *	<input type="text" value="Iqbal"/>	Address 1 (Street): *	<input type="text" value="East Suffolk Road"/>
Company/Organisation	<input type="text" value="Crown Properties"/>	Address 2:	<input type="text"/>
Telephone Number: *	<input type="text" value="REDACTED"/>	Town/City: *	<input type="text" value="Edinburgh"/>
Extension Number:	<input type="text"/>	Country: *	<input type="text" value="United Kingdom"/>
Mobile Number:	<input type="text"/>	Postcode: *	<input type="text" value="EH16 5PH"/>
Fax Number:	<input type="text"/>		
Email Address: *	<input type="text" value="REDACTED"/>		

Site Address Details

Planning Authority:

City of Edinburgh Council

Full postal address of the site (including postcode where available):

Address 1:

FLAT 2A

Address 2:

4A EAST SUFFOLK ROAD

Address 3:

MAYFIELD

Address 4:

Address 5:

Town/City/Settlement:

EDINBURGH

Post Code:

EH16 5PH

Please identify/describe the location of the site or sites

Northing

671344

Easting

327063

Description of Proposal

Please provide a description of your proposal to which your review relates. The description should be the same as given in the application form, or as amended with the agreement of the planning authority: *
(Max 500 characters)

I will attach a supporting statement

Type of Application

What type of application did you submit to the planning authority? *

- Application for planning permission (including householder application but excluding application to work minerals).
- Application for planning permission in principle.
- Further application.
- Application for approval of matters specified in conditions.

What does your review relate to? *

- Refusal Notice.
- Grant of permission with Conditions imposed.
- No decision reached within the prescribed period (two months after validation date or any agreed extension) – deemed refusal.

Statement of reasons for seeking review

You must state in full, why you are seeking a review of the planning authority's decision (or failure to make a decision). Your statement must set out all matters you consider require to be taken into account in determining your review. If necessary this can be provided as a separate document in the 'Supporting Documents' section: * (Max 500 characters)

Note: you are unlikely to have a further opportunity to add to your statement of appeal at a later date, so it is essential that you produce all of the information you want the decision-maker to take into account.

You should not however raise any new matter which was not before the planning authority at the time it decided your application (or at the time expiry of the period of determination), unless you can demonstrate that the new matter could not have been raised before that time or that it not being raised before that time is a consequence of exceptional circumstances.

I am writing to formally appeal against the recent decision made by the planning department concerning the property located at the address above. I kindly request a comprehensive review of the case by the planning authority. Below is my supporting statement, which provides additional information and context to support my appeal. I will attach a supplementary statement justifying my grounds for appeal

Have you raised any matters which were not before the appointed officer at the time the Determination on your application was made? *

Yes No

If yes, you should explain in the box below, why you are raising the new matter, why it was not raised with the appointed officer before your application was determined and why you consider it should be considered in your review: * (Max 500 characters)

Please provide a list of all supporting documents, materials and evidence which you wish to submit with your notice of review and intend to rely on in support of your review. You can attach these documents electronically later in the process: * (Max 500 characters)

Supplementary statement

Application Details

Please provide the application reference no. given to you by your planning authority for your previous application.

23/05252/FULSTL

What date was the application submitted to the planning authority? *

28/09/2023

What date was the decision issued by the planning authority? *

28/11/2023

Review Procedure

The Local Review Body will decide on the procedure to be used to determine your review and may at any time during the review process require that further information or representations be made to enable them to determine the review. Further information may be required by one or a combination of procedures, such as: written submissions; the holding of one or more hearing sessions and/or inspecting the land which is the subject of the review case.

Can this review continue to a conclusion, in your opinion, based on a review of the relevant information provided by yourself and other parties only, without any further procedures? For example, written submission, hearing session, site inspection. *

Yes No

In the event that the Local Review Body appointed to consider your application decides to inspect the site, in your opinion:

Can the site be clearly seen from a road or public land? *

Yes No

Is it possible for the site to be accessed safely and without barriers to entry? *

Yes No

Checklist – Application for Notice of Review

Please complete the following checklist to make sure you have provided all the necessary information in support of your appeal. Failure to submit all this information may result in your appeal being deemed invalid.

Have you provided the name and address of the applicant?. *

Yes No

Have you provided the date and reference number of the application which is the subject of this review? *

Yes No

If you are the agent, acting on behalf of the applicant, have you provided details of your name and address and indicated whether any notice or correspondence required in connection with the review should be sent to you or the applicant? *

Yes No N/A

Have you provided a statement setting out your reasons for requiring a review and by what procedure (or combination of procedures) you wish the review to be conducted? *

Yes No

Note: You must state, in full, why you are seeking a review on your application. Your statement must set out all matters you consider require to be taken into account in determining your review. You may not have a further opportunity to add to your statement of review at a later date. It is therefore essential that you submit with your notice of review, all necessary information and evidence that you rely on and wish the Local Review Body to consider as part of your review.

Please attach a copy of all documents, material and evidence which you intend to rely on (e.g. plans and Drawings) which are now the subject of this review *

Yes No

Note: Where the review relates to a further application e.g. renewal of planning permission or modification, variation or removal of a planning condition or where it relates to an application for approval of matters specified in conditions, it is advisable to provide the application reference number, approved plans and decision notice (if any) from the earlier consent.

Declare – Notice of Review

I/We the applicant/agent certify that this is an application for review on the grounds stated.

Declaration Name: Mr Mahmood Iqbal

Declaration Date: 21/02/2024

Application Number 23/05252/FULSTL

Flat 2A

4A East Suffolk Road

Edinburgh

EH16 5PH

Change of use from residential to a short-term let (in retrospect)

I am writing to formally appeal against the recent decision made by the planning department concerning the property located at the address above. I kindly request a comprehensive review of the case by the planning authority. Below is my supporting statement, which provides additional information and context to support my appeal.

1. This case presents a unique scenario, with the building comprising seven flats. Specifically, Flat 2A 4A East Suffolk Road is the only property operating as a short-term let, while the remaining flats are designated for long-term occupancy. The short-term let usage accounts for only fourteen percent of the property, a minimal proportion that is not anticipated to adversely impact the loss of residential property or affect the living conditions and amenities of neighbouring residents.
2. All seven properties on the premises are under the ownership of the same individual
3. The host resides on the premises
4. There have been no complaints, such as anti-social behaviour or noise, since the property has been operating as a short-term let.
5. To the right-hand side of the building, there is a community centre that hosts various activities such as charity events, reading classes, wedding ceremonies, multi-faith gatherings, and multicultural festivals. Additionally, situated at the front of the flat is a 60-place care home. Consequently, the surrounding area of the flat is not predominantly residential, given the diverse range of non-residential facilities in close proximity.
6. The short-term let caters to a diverse clientele, including families, business clients, and tradesmen/contractors working in the city. Notably, social events or parties are strictly prohibited on the premises. The apartment enforces a curfew from 11 pm to 8 am, during which noise is not permitted. The presence of the host on-site ensures strict adherence to all policies.

7. The provision of a private car space on-site ensures there is no adverse impact or loss of amenity to neighbouring residents.
8. The surrounding area of Craigmillar Park is characterized by the presence of guest houses and hotels, further indicating that the locality is not primarily residential in nature.

I appreciate your attention to the details presented in this appeal. I believe the unique circumstances outlined demonstrate that the short-term let at Flat 2A 4A East Suffolk Road has minimal impact on the living conditions and amenity of the surrounding community. Your thorough review of this matter is crucial, and I trust that, upon reconsideration, the planning authority will find merit in supporting this appeal. Thank you for your time and consideration.

Sincerely,

Mahmood Iqbal

Flat 4

4A East Suffolk Road

EH16 5PH