


Business Bulletin

Finance and Resources Committee

10.00am, Tuesday, 25 June 2024

Dean of Guild Court Room, City Chambers, High Street, Edinburgh

Finance and Resources Committee

Convener:	Members:	Contact:
<p>Convener Councillor Mandy Watt</p> 	<p>Councillor Marco Biagi Councillor James Dalglish Councillor Phil Daggart Councillor Lesley Macinnes Councillor Max Mitchell Councillor Alys Mumford Councillor Vicky Nicolson Councillor Neil Ross Councillor Alex Staniforth Councillor Lewis Younie</p>	<p>Taylor Ward Committee Services</p> <p>Louise Williamson Committee Services</p>

Recent News	Background	Contact
<p>Council Tax – PhD Students</p> <p>Council officers have engaged with Universities/Colleges to ensure that the Council Tax team holds the correct information for PhD students studying in Edinburgh. This business bulletin update confirms that Edinburgh’s Council Tax policy for students is unchanged and all fulltime students, including PhD students, are exempt from Council Tax. This position reflects the relevant Scottish legislation.</p> <p>However, following discussion with Edinburgh University and other establishments the Council’s data validation process has been adjusted and PhD student status will now be received directly from the University/College’s central registry teams. This will ensure that fulltime students, including those whose course has been delayed, will continue to be exempt from Council Tax.</p> <p>The Council’s website has been updated to reflect these arrangements, and Edinburgh University also agreed to highlight the process through appropriate communication channels. Known student issues have been addressed and a dedicated Council email address created for students to highlight any difficulties they are experiencing.</p>	<p>Full Council 09.05.2024 – Item 8.8</p>	<p>nicola.harvey@edinburgh.gov.uk</p>
<p>Update on Internal Audit Open Audit Actions</p> <p>The Governance, Risk and Best Value Committee approved an amendment to the Internal Audit Open and Overdue Audit Actions – Performance Dashboard report, requiring that an update on open actions in relation to the Payment Card Industry (PCI) Data Security Standard Compliance audit becomes a standing item on the Finance and Resources Bulletin until the end of 2024 to ensure any slippage in progress is addressed.</p> <p>Three specific actions were mentioned in the report, noting that the completion date for each of these actions had been extended to 31 December 2024.</p> <p>These actions are:</p> <p>1.1.4 – PCI compliance risks – these are to be identified and recorded in risk registers and managed/communicated through the Council’s Cyber Information Security Steering Group (CISSG). This work is being progressed through business operations managers in relevant directorates.</p> <p>1.2.2 – Payment and channel documentation – the</p>	<p>GRBV Committee 20 February 2024</p>	<p>Innes.edwards@edinburgh.gov.uk</p>

<p>nominated officer for each payment channel to process documentation – this is complete for the Council’s main payment channel (Barclaycard) and is being progressed through business operations managers for the other payment channels.</p> <p>1.2.4 – PCI DSS self-assessment questionnaire – this is a requirement for all system owners to complete an annual self-assessment questionnaire (SAQ), which in turn will inform the Council’s overall SAQ with details of any potential security gaps being submitted to CISSG for review and approval. Again, this is complete for the Barclaycard payment channel, and being progressed through business operations managers for the other payment channels. Once completed for all channels, the full position for the Council will become clear.</p> <p>In addition, the Council is currently undertaking a procurement process to procure a Qualified Security Assessor to assist with determining the exact scope of the Council’s PCI requirements, particularly in relation to penetration testing and vulnerability scanning.</p>		
<p>Southbridge Resource Centre</p> <p>Following engagement, where over 200 students took part, the feedback is guiding the timetabling of classes at the five main relocation options of Tynecastle Community Wing, Nelson Hall, Waverley Court, Tollcross Community Centre and 165a Leith Walk.</p> <p>Designs for the improvements to be carried out to Waverley Court, Tollcross and 165a Leith Walk are well progressed.</p> <p>The move management around handing a vacant Southbridge to the Fringe Society is on track which includes supporting Canongate Youth and totally Sound into decant accommodation while the Southbridge renovation is carried out.</p>	<p>F&R Committee 14 March 2024 – item 8.6</p>	<p>peter.watton@edinburgh.gov.uk</p>
<p>Update on Internal Audit Open Audit Actions</p> <p>The Governance, Risk and Best Value Committee of 20 February 2024 approved an amendment to the Internal Audit Open and Overdue Audit Actions – Performance Dashboard report, requiring that an update on open actions in relation to the Payment Card Industry (PCI) Data Security Standard Compliance audit become a standing item on the Finance and Resources Committee Business Bulletin until the end of 2024 to ensure any slippage in progress is addressed.</p> <p>Three specific actions were mentioned in the report, noting that</p>		<p>Fraser.Rowson@edinburgh.gov.uk</p>

<p>the completion date for each of these actions had been extended to 31 December 2024.</p> <p>These actions are:</p> <p>1.1.4 – PCI compliance risks – these are to be identified and recorded in risk registers and managed / communicated through the Council’s Cyber Information Security Steering Group (CISSG). This work is being progress through Business Operations Managers in relevant Directorates.</p> <p>1.2.2 – Payment channel documentation – the nominated officer for each payment channel to process documentation – this is complete for the Council’s main payment channel (Barclaycard) and is being progressed through Business Operations Managers for the other payment channels.</p> <p>1.2.4 – PCI DSS self-assessment questionnaire – this is a requirement for all system owners to complete an annual self-assessment questionnaire (SAQ), which in turn will inform the Council’s overall SAQ with details of any potential security gaps being submitted to CISSG for review and approval. Again, this is complete for the Barclaycard payment channel, and being progressed through Business Operations Managers for the other payment channels. Once completed for all channels, the full position for the Council will become clear.</p> <p>Budget motion-related actions</p> <p>At the meeting of Council on 9 May 2024, in considering a motion from Cllr Day, members agreed that updates would be provided as appropriate to Executive Committees on budget motion-related actions relevant to their remits. Progress updates on the main actions for the Finance and Resources Committee are contained within Appendix 6 of the Revenue Budget Framework update report on today’s agenda.</p>		
---	--	--

Forthcoming activities: _____