

Rolling Actions Log

Planning Committee

11 September 2024

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comment
1	13.09.23	Addressing the Nature Emergency through Planning	1) To agree that party groups and independent councillors will be offered a briefing from officers on this framework and how the nature emergency will be incorporated into relevant guidance; further agrees that, when relevant guidance returns to committee for approval, that those reports will consider the use of metrics and detailed guidance / checklists on biodiversity for developers, residents and others.	Executive Director of Place	September 2024	November 2024	<u>Update September 2024</u> This will be incorporated into the Edinburgh Design Guidance which is expected to be reported to Committee in November 2024.

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			2) To note that a report on "planning training and awareness programme" is due to be presented to committee in November 2023, and agrees that this report will also consider the potential for nature emergency and biodiversity training for relevant officers and committee members."	Executive Director of Place	November 2023	November 2023	Closed November 2023 This report was included on the agenda for Committee on 15.11.2023.
2	15.11.23	Affordable Housing Commuted Sums	1) To note the decision of Committee on 14 June 2023 that reports presented to Committee as part of the preparation of guidance once City Plan 2030 had been approved should include consideration of focussing affordable housing policy on tenures which best delivered affordable rented accommodation.	Executive Director of Place	Autumn 2024		<u>Update September 2024</u> Now expected in November 2024.

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			2) To agree, at the latest, as part of the next report on the Affordable Housing Policy Update due in Autumn 2024 that options would be presented to maximise the effective use of commuted sums, including, but not limited to, exploring the potential to use some of the commuted sums fund to bring existing empty affordable homes back into use; and an overview of the calculation methodology and process utilised in determining commuted sums in collaboration with the Royal Institute of Chartered Surveyors Scotland.	Executive Director of Place	November 2024		<u>Update September 2024</u> Now expected in November 2024.
			3) To refer the report to Housing, Homelessness and Fair Work Committee for information.	Executive Director of Place	December 2023	December 2023	Closed January 2024 Referred to the Housing Homelessness and Fair Work

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							Committee meeting on the 5 December 2023.
3	15.11.23	Training and Awareness Raising Programme	To request training is included on the use of guidance and legislation.	Executive Director of Place	Spring 2025		<u>Update June 2024</u> To note this would be implemented by Spring 2025.
4	15.11.23	Edinburgh as a Feminist City – Appointment of Working Group	To request the Working Group updates Committee, in due course, on the outcome of this work.	Executive Director of Place	December 2024		<u>Update January 2024</u> A report was submitted to Planning Committee on 15 November seeking approval to the Working Group. The first meeting of the Working Group will take place on 26 January 2024.
5	15.11.23	Conservation and Adaption	1) To request that Planning Officers meet with the lead from each political group on Planning Committee to discuss: <ul style="list-style-type: none"> A clear roadmap which states where responsibility for the powers regarding the issues found in this report in terms of 	Executive Director of Place	September 2024		<u>Update September 2024</u> Initial draft presented and discussed with political leads on 19 February. A copy of roadmap is included in business bulletin for this meeting.

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			<p>local and national government, and specifically what powers local government has to change policy. To ascertain a clear understanding of how council policy such as permitted development and design guidance fits into the overall issues of adaptation and what further work can be done to address policy change, including discussions with the relevant Scottish Government Ministers.</p> <ul style="list-style-type: none"> • If a working group is needed as a means to fully explore the issues discussed in this report in depth and create issue focused work-streams as a result. • What potential there is to work with established stakeholders with best knowledge on conservation and adaption issue, as well as having a clear focus on engaging with uncontacted 				

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			external organisation, which may be experiencing similar challenges to Edinburgh, to form best practices regarding building adaptation going forward.				
			2) To notify Planning Spokespeople and consult with them before action is taken on 5.1-5.3 (Next Steps) section of the report by the Executive Director of Place.	Executive Director of Place	Q2 2024		<u>Update September 2024</u> A Business Bulletin update is provided in September 2024.
			3) To request a report is brought back to Planning Committee in 3 cycles to agree upon the roadmap which has been discussed between Planning Officers and Elected Members.	Executive Director of Place	September 2024		<u>Update September 2024</u> A Business Bulletin update is provided in September 2024.
6	31.01.24	Edinburgh Local Heat and Energy Efficiency Strategy and Delivery Plan	To request a report an update in the Business Bulletin within three cycles setting out: a) the expected timetable for the remaining four actions	Executive Director of Corporate Services	September 2024	September 2024	<u>Recommended for Closure</u> A Business Bulletin update is provided in September 2024.

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			<p>assigned to planning which do not currently have a timetable: actions 60, 61, 69 and 70;</p> <p>b) whether the heat opportunities mapping guidance, last published in December 2018, is considered to be superseded by the LHEES, or whether it needs to be updated in light of the LHEES;</p> <p>c) whether planning might have a role in contributing to the delivery of action 41 on co-ordinating excavation works for heat networks with other infrastructure works, for example through informatives attached to planning consent, and that information in response to this request should also be reported back to Policy and Sustainability through their business</p>				

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			<p>bulletin, as per paragraph 12 of the agreed motion;</p> <p>d) whether the LHEES office could be included on the list of internal council consultees for larger developments, especially those in the identified 'heat network zones';</p> <p>e) whether, on adoption of City Plan 2030, further amendment or creation of supplementary guidance is required to more closely align policy Inf 16 'sustainable energy and heat networks' with LHEES, especially in respect of 'heat network zones'.</p>				
7	31.01.24	Old and New Towns of Edinburgh World Heritage Site	To hold an eight-week consultation on the draft plan with the aim of bringing the final plan back to the	Executive Director of Place	Autumn 2024		<u>Update June 2024</u> Consultation complete. Report now expected Autumn 2024.

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		Management Plan: draft for consultation	Planning Committee for approval in summer 2024				
8	24.04.24	ASSC Proposal on Short-Term Lets	To agree that as part of a further report to Committee on the short-term let (STL) policy implications from National Planning Framework 4 (NPF4) and City Plan, consideration would be given to the concerns raised by any relevant stakeholders, and that this report will be presented to committee within 3 cycles.	Executive Director of Place	December 2024		<u>Update June 2024</u> Report expected Winter 2024.
9	24.04.24	Responsible Construction	To agree to receive an update on progress to Committee within 12 months.	Executive Director of Place	April 2025		<u>Update June 2024</u> Report to Committee for Spring 2025
10	24.04.24	West Edinburgh Placemaking Framework and Strategic Masterplan	1) To agree that officers prepare an updated version of the West Edinburgh Placemaking Framework and Strategic Masterplan (WEPFSM) to address matters related to West Edinburgh which were raised in the Report to City of	Executive Director of Place	November 2024		<u>Update September 2024</u> Consultation on updated draft started on 5 June 2024 and ended on 1 August. Committee report expected in November.

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			Edinburgh Council on the Edinburgh Local Development Plan – Proposed City Plan 2030 Examination (the Examination Report).				
			2) To agree that once completed, the document should be consulted on for a period of eight weeks.	Executive Director of Place	November 2024		<u>Recommended for closure</u> Consultation on updated draft started on 5 June 2024 and ended on 1 August.
			3) To agree that a finalised version of the WEPFSM should be subsequently reported to Committee	Executive Director of Place	November 2024		<u>Update September 2024</u> Consultation on updated draft started on 5 June 2024 and ended on 1 August. Committee report expected in November.
11	24.04.24	Motion by Councillor Booth – Cycle Parking	To note following on from the informative meeting held on 19 th April, Committee agreed to a written briefing and further discussion between Planning Committee members and relevant officers within one cycle setting out options	Executive Director of Place	November 2024		<u>Update September 2024</u> It is expected that this will be addressed in the report on the Edinburgh Design Guidance which is due now for November 2024. A written briefing will be provided in

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			for consulting on changes to guidance, including but not limited to, factsheet C7, and the scope to obtain developer contributions towards on-street cycle parking provision which reflected the issues set out in paragraphs above as part of continued officer engagement with members on the content of the revised Edinburgh Design Guidance.				July 2024 with a meeting with members and officers in August.
12	24.04.24	Motion by Councillor Beal – Embodied Carbon	To request a report in two cycles detailing: (a) A review of what mechanisms exist for incorporating embodied carbon and for accounting for carbon over a lifecycle of a building (b) How such mechanisms could be incorporated into Planning Guidance	Executive Director of Place	September 2024		<u>Update September 2024</u> It is expected that this will be addressed in the report on the Edinburgh Design Guidance which is due now for November 2024.
13	19.06.24	Rolling Actions Log	To request Officers liaised with group leads on ways to encourage	Executive Director of Place	December 2024		

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			better engagement before Committee.				
14	19.06.24	Business Bulletin	To request Officers simplified the figures of appeals, and to check if the number of live enforcement cases could be included in the statistics in the Business Bulletin.	Executive Director of Place			<u>Update September 2024</u> Business bulletin updates now included graphs that are similar to those shown for applications.
15	19.06.24	Business Bulletin	To request Officers checked the extent of publicity on Seafield in the Craigentenny area, and checked engagement postcodes in the area.	Executive Director of Place	September 2024		<u>Update September 2024</u> Report to Committee on Seafield for September 2024 Planning Committee
16	19.06.24	Business Bulletin	To request Officers provided a weekly update on the George Cinema building and checked if a sign notifying of asbestos was required in the building.	Executive Director of Place	September 2024		<u>Recommended for closure</u> A Business Bulletin update is provided in September 2024.
17	26.06.24	Motion by Cllr Mattos-Coelho Development Management Sub-Committee Protocol	1) To agree to a further workshop for all members of the Planning Committee and an invite extended to those who had attended Development Management	Executive Director of Place	November 2024		<u>September 2024 Update</u> Workshop to be arranged for November 2024

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			<p>Sub-Committee training, to enable Officers and Elected Members to discuss how Committee could be improved to:</p> <p>(a) allow for it to be more welcoming, fairer and diverse for all that attend</p> <p>(b) Provide outputs as effectively and efficiently as possible</p>				
			<p>2) To provide a report to Committee on the same within two cycles.</p>	Executive Director of Place	November 2024		