

Minute

Edinburgh Integration Joint Board



Edinburgh Integration Joint Board

10.00am, Tuesday 20 August 2024

Hybrid Meeting – Dean of Guild Court Room, City Chambers / Microsoft Teams

Present:

Board Members

Katharina Kasper (Chair), Councillor Tim Pogson (Vice-Chair), Philip Allenby, Councillor Alan Beal, Robin Balfour, David Belfall, Hannah Cairns, Elizabeth Gordon, George Gordon, Helen Fitzgerald, Rose Howley, Matt Kennedy, Peter Knight, Jacqui Macrae, Councillor Max Mitchell, Eugene Mullan, Councillor Mumford, Councillor Vicky Nicolson, Moira Pringle, Emma Reynish, Pat Togher and Paul Wilson

Officers

Jacqueline Boyle, Angela Brydon, Andrew Henderson (Clerk), Paul Lawrence and Julie Tickle

Apologies

None

Declarations of Interest

None

1. Minutes

Decision

To approve the minute of the Edinburgh Integration Joint Board of Monday 17 June 2024 as a correct record

(Reference – minute of the Edinburgh Integration Joint Board of 17 June 2024, submitted)

2. Rolling Actions Log

The Rolling Actions Log updated to August 2024 was presented.

Decision:

- 1) To agree to close the following actions:
 - Action 4 – Draft Medium Term Financial Strategy: 2024/25 to 2026/27
 - Action 5 – Financial update
- 2) To agree Action 3 - Savings and Recovery Programme 2024/2025 and Draft Medium Term Financial Strategy: 2024/25 to 2026/27 would remain open until officers provide an update at Septembers committee meeting.
- 3) To note that the Chair and Chief Officer would attend the EIJB Audit and Assurance Committee to discuss Action 2 – Rolling Actions Log.
- 4) To note officers would review the frequency in which the risk register was reviewed by the Audit and Assurance Committee.
- 5) To note the remaining outstanding actions.

(Reference – Rolling Actions Log August 2024, submitted)

3. Annual Cycle of Business

The updated annual cycle of business for the Edinburgh Integration Joint Board was presented.

Decision

To agree the annual cycle of business attached at appendix 1 to the report.

(Reference – Report by Chief Officer, Edinburgh Integration Joint Board, submitted.)

4. Progress report of the Older People's Pathway Programme

The Edinburgh Integration Joint Board was asked to issue a direction to NHS Lothian to enable the closure of a Medicine of the Elderly ward at the Western General Hospital and re-invest the ward's budget in services which would aim to prevent the need for hospital admission for patients over the age of 65 years old.

Decision

- 1) To agree to direct NHS Lothian to close Ward 74 at the Western General Hospital and take steps to reduce demand for inpatient services.
- 2) To note progress with plans to close Liberton hospital; the feasibility study for Drumbrae; and the plan for centralised purchasing.
- 3) To agree the Lead Commissioner's proposal to change the method of the care cost exercise.
- 4) To agree that officers would discuss modelling and discrepancy between what was described and funded and how this would be going forward at the

Unscheduled Care Tactical Committee and Programme Board and to provide an update to the next meeting of the EIJB.

(Reference – Report by Chief Officer, Edinburgh Integration Joint Board, submitted.)

5. Evaluation of Winter 2023/24

An update on the performance over Winter 2023/24 was presented in conjunction with recommendations for improvement in 2024-2025. It was highlighted that in the days before the festive period were 27% lower than 2023-2024 and the March 2024 data remained 6% lower than March 2023. The position in March 2024 put Edinburgh in the top 50% of Partnerships for delays at the end of the winter period.

Decision

- 1) To note the evaluation of winter 2023/24 contained in the report by the Chief Officer and that Planning for Winter 2024 – 2025 would commence in August 2024.
- 2) To agree that officers would address recommendation 2 internally due to its operational nature.

(Reference – Report by Chief Officer, Edinburgh Integration Joint Board, submitted.)

6. Financial update

The initial financial monitoring information for 2024/25 was presented. A year end overspend of £20.5m was projected, largely driven by slippage in delivery of savings schemes. The baseline position showed an improvement from the medium-term financial strategy and that the controls introduced by the Chief Officer to manage growth were proving effective.

Decision

- 1) To note the financial projections for 2024/25.
- 2) To note the plans to recover the position in year by the introduction of additional controls and driving delivery of the savings and recovery programme.
- 3) To note that these measures would be closely monitored.

(Reference – Report by Chief Finance Officer, Edinburgh Integration Joint Board, submitted.)

7. Annual Performance Report

The draft EIJB Annual Performance Report 2023/24 was presented for approval following review by the EIJB Performance and Delivery Committee at its meeting on 7 August 2024.

Decision

To agree the publication of the Annual Performance Report 2023/24.

(Reference – Report by the Service Director Strategic Planning, Edinburgh Health and Social Care Partnership)

8. Annual Review of Directions – Referral from the Performance and Delivery Committee

The Performance and Delivery Committee had referred a report on the annual review of directions to the EIJB for support of the recommendations set out at section 7, appendix 1 to the report,

Decision

- 1) To note the report
- 2) To note and endorse the recommendations set out in section 7 of Appendix 1 to the report by the Chief Officer.

(Reference – Performance and Delivery Committee of 10 April 2024 (item 7); referral from the Performance and Delivery Committee, submitted.)

9. Outcome from Knowledge and Skills Audit Questionnaire

The findings from the Edinburgh Integration Joint Board knowledge and skills audit were presented.

Decision

To agree to incorporate the topics referenced at paragraph 2 of the report by the Chief Officer into the remaining development session programme for 2024 and to include these as priority topics for the 2025 development session programme.

(Reference – Report by Chief Officer, Edinburgh Integration Joint Board, submitted.)

10. Edinburgh Integration Joint Board and Committee Dates 2025

The proposed schedule of meetings for the Edinburgh Integration Joint Board, Development Sessions, Budget Working Groups and Committees for 2025 was presented.

Decision

To agree the proposed schedule of meeting dates for 2024 subject to the following adjustments:

- Tuesday 5 August 2025 - 10am - Clinical and Care Governance Committee
- Wednesday 6 August 2025 - 10am - Development Session

(Reference – Report by Chief Officer, Edinburgh Integration Joint Board, submitted.)

11. Appointments to the Edinburgh Integration Joint Board

The board was informed of changes to its membership.

Decision

- 1) To note the appointment of Councillor Alys Mumford to the EIJB as a CEC voting member.
- 2) To agree to appoint Paul Wilson as a non-voting member and Interim Third Sector Representative.
- 3) To agree appoint Matt Kennedy to the EIJB as a non-voting member and Depute Chief Social Work Officer.
- 4) To agree to re-appoint Emma Reynish to the EIJB as a non-voting member and Registered medical practitioner not providing primary medical services.
- 5) To agree to re-appoint Jacqui Macrae to the EIJB as a non-voting member and Chief Nurse.
- 6) To note the resignation of Councillor Claire Miller from the EIJB as a CEC voting member.
- 7) To agree to appoint Philip Allenby as to the EIJB Audit and Assurance Committee as an NHS Lothian Voting member and to the position of Chair of the Committee.
- 8) To agree to appoint Councillor Alys Mumford to the Audit and Assurance Committee as a CEC voting member.
- 9) To agree to appoint Robin Balfour and Mathew Kennedy to the EIJB Audit and Assurance Committee as non-voting members.
- 10) To agree appoint Councillor Alys Mumford to the Clinical and Care Governance Committee as a CEC voting member.
- 11) To note the resignation of Peter Knight from the EIJB Clinical and Care Governance as an NHS Lothian voting member.
- 12) To agree to appoint Elizabeth Gordon to the EIJB Clinical and Care Governance Committee as an NHS Lothian Voting member.
- 13) To agree to reappoint Jacqui Macrae to the EIJB Clinical and Care Governance Committee as a non-voting member.
- 14) To agree to appoint Hannah Cairns and Jacqui Macrae to the EIJB Performance and Delivery Committee as non-voting members.
- 15) To agree to re appoint Emma Reynish to the EIJB Performance and Delivery Committee as a non-voting member.
- 16) To agree to appoint Peter Knight to the EIJB Strategic Planning Group as an NHS Lothian voting member.

- 17) To agree to appoint David Belfall and Eugene Mullan as non-voting members to the Strategic Planning Group.
- 18) To agree that members interested in filling the vacancy of Climate Champion would notify the Chair and Committee Services after the meeting.

(Reference – Report by Chief Officer, Edinburgh Integration Joint Board, submitted.)

12. Committee Update Report

An update regarding the Committees of the Edinburgh Integration Joint Board covering June 2024 was provided.

Decision

To note the work of the Committees.

(Reference – Report by Chief Officer, Edinburgh Integration Joint Board, submitted.)

13. Draft Minute of the Performance and Delivery Committee of 19 June 2024

Decision

To note the Draft minute of the Performance and Delivery Committee of 19 June 2024.

(Reference – Draft Minute of the Performance and Delivery Committee of 19 June 2024, submitted.)

14. Date of Next Meeting

Decision

To note Tuesday 24 September 2024 at 10am as the date of the next EIJB meeting.