

# Rolling Actions Log

## Regulatory Committee

30 September 2024

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	01.05.23	<a href="#">Licensing Policy Development - Street Trading Update</a>	1) To agree to consult on the current trading policy with emphasis on the issues identified in paragraph 4.2 of the report by the Executive Director of Place.	Executive Director of Place	December 2023		<b>Closed October 2023</b> Consultation completed.
			2) To note that a further report would be submitted to Committee.		Feb 2024		<b>Recommended for closure</b> Update report considered February 2024. Policy development is being taken forward by Street Trading and Markets Working

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							Group which first met on 5 August 2024.
2	07.08.2023	<a href="#">Short-term Lets Licensing Scheme – Update</a>	1) To provide communication on temporary licences to residents in buildings which contain secondary lettings.		June 2024		<b>Recommended for Closure</b> This issue will be considered as part of the current review of STL Policy
			2) To provide communication to residents on temporary exemption requests.		June 2024		<b>Recommended for Closure</b> This this issue will be considered as part of the current review of STL Policy
3	07.08.2023	Additional Item – Regulatory Committee Work Programme	1) To provide members with an update on the progression of the delivery of the CX contract following discussions with Civica.		August 2024		<b>Recommended for closure</b> Meeting with Civica took place July 2024.

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			2) To include an update in the future Work Programme on the progression of the Taxi Stance consultation.		August 2024		This has now been added to the work programme for Committee, with a date for reporting back to be confirmed.
4	02.10.23	<a href="#">Short Term Let Enforcement in Edinburgh</a>	1) To agree to receive an annual enforcement report in 12 months outlining the number of complaints and related enforcement activity in relation to STL in Edinburgh	Executive Director of Place	December 2024		This will be included in the follow up report on the STL Licensing Scheme in Autumn 2024
			2) To agree to review the approach to STLs in Edinburgh in 12 months, including the inspection fee structure.		December 2024		This will be included in the follow up report on the STL Licensing Scheme in Autumn 2024
5	02.10.23	<a href="#">Criminal Records Checks for Taxi and private Hire Car Driver Licence</a>	To request engagement with organisations such as the Scottish Refugee Council to make citizens who have resided	Executive Director of Place	December 2024		Report included on the work programme for

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		<a href="#">Applicants Born or who have Resided Outwith the United Kingdom</a>	out with the United Kingdom aware of Apostille certificates.				December Committee.  Further work is required including the updating of an Equalities impact assessment. Likely that a further report will be required.
6	14.12.23 (Council Meeting)	<a href="#">Motion by Councillor Rae - Short Term Lets Register – Publication of Applicants' Names</a>	Therefore agrees that, in the interests of openness and transparency and to allow informed debate and reduce potential legal risks, to receive a report to the Regulatory Committee within two cycles to consider the implications of publishing the names of all applicants for STL licences and the best way to proceed.	Executive Director of Place	December 2024		<b>Recommended for Closure</b>  This issue will be considered as part of the current review of STL Policy
7	05.02.24	<a href="#">Air Weapons and Licensing (Scotland) Act</a>	Further requests that a report is sent to the Policy and Sustainability Committee	Executive Director of Place	22 October 2024		It is hoped to present to Policy and Sustainability

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		<a href="#">2015 – Licensing of Sexual Entertainment Venues</a>	exploring actions to support women considering other employment opportunities that are currently working within, or prospectively considering working within sexual entertainment venues. This report to include exploration of available services and communication of available support open to women working within SEVs, including through health agencies				Committee on this in October 2024.
8	05.02.24	<a href="#">Short Term Lets – Referral from the Planning Committee</a>	1) Committee requests that matters arising out of the Short Term Lets (STL) working group are detailed in the Business Bulletin and agrees that any matters requiring Committee decisions will be brought to the Committee as part of the report following the 2024 summer review of STL licensing policy, so they	Executive Director of Place	June 2024		<b>Recommended for Closure</b>

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			are transparent and open to public scrutiny				
			2) To request that the training on STLs being arranged for Planning Committee members be extended to Regulatory Committee members.	Executive Director of Place			The Planning Service will arrange in due course
9	05.02.24	<a href="#">Landlord Registration Update</a>	Officers to liaise with the Scottish Landlord Registration Service to look at the possibility of searching the register by building (as opposed to single tenancy)	Executive Director of Place	Autumn 2024		Query outstanding with the Scottish Government's Local Government and Housing Directorate. Initial discussions indicate this approach is deliberate to prevent data sweeping from the Scottish Landlord Register.

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10	21.03.24 (Council meeting)	<a href="#">Emergency Motion by Councillor Day – Fire on Breadalbane Street</a>	To request a report to the next appropriate Regulatory Committee on the licensing of agents and factors who have not acted fairly in supporting their tenants in this situation.	Head of Regulatory Services	September 2024		<b>Recommended for closure</b> Report on the agenda for this committee.
11	9.05.24 (Council meeting)	<a href="#">Motion by Councillor Mumford – Landlord Registration Fees</a>	Further requests a report to the June Regulatory Committee – if possible – setting out the position and possible next steps as appropriate.	Head of Regulatory Services	June 2024		<b>Recommended for Closure</b> The report was considered at the June meeting and resultant correspondence is included within the business bulletin.
12	21.06.24	<a href="#">Age Limitations &amp; Emissions Standards for Taxis &amp; Private Hire Cars – Annual Update</a>	1) Requests officers to advise on options that might encourage better maintenance of older vehicles, in particular vehicles aged over 10 years, to ensure that they are in roadworthy condition when operated for hire.	Head of Regulatory Services	May 2025		

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			2) Requests the Hire Car Trade Working Group to bring forward proposals on Age & Emissions policy, for consideration at the December meeting of the committee, that further encourage the transition to a zero emissions public hire fleet in the city.	Head of Regulatory Services	May 2025		Hire Car Trade Working Group met on 29 July 24 and further meetings are planned.
13	21.06.24	<a href="#">Licensing Training: Taxi and Private Hire Drivers</a>	1) Given eight months of operation of the intermediate training course, officers are requested to review the course to consider: <ul style="list-style-type: none"> <li>• whether any parts of the course could be provided at times and in ways that provide more choice and flexibility to participants to encourage attendance; and</li> <li>• whether certification could be enhanced for the</li> </ul>	Head of Regulatory Services	February 2025		



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			course, for example, for the First Aid training.				
			2) Training costs and income should be identified and reported to committee, as part of the normal taxi and PHC licensing fees review, so that any adjustments to fees can be considered.	Head of Regulatory Services	February 2025		
14	21.06.24	<a href="#">Motion by Councillor Graham - Black Cabs</a>	Asks that a report is prepared for committee exploring the request to display the Association of Hackney Carraige Drivers of the City of Edinburgh stickers within Black Cab vehicles. The report to also advise of any regulations on permitted displays in or on vehicles.	Head of Regulatory Services	December 2025		