

Rolling Actions Log

Culture and Communities Committee

5 December 2024

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	11.12.18 (Education, Children and Families Committee)	Petition for Consideration - Edinburgh Central Library vs Virgin Hotel	To request that the annual report on the Lifelong Learning Plan scheduled for October 2019, includes within it, options for the Central Library, drawing on past and current studies and feasibility exercises and a clear vision for its role in the city's cultural landscape.	Executive Director of Place Lead Officer Evelyn Kilmurry	December 2025		
2	26.04.22	Management Rules for Public Parks and Greenspace 2023-2033	1) To agree that when the Council was developing management rules, to liaise with Legal Services to ensure clarity of regulations and that they complied with legislation and that signs reflecting the	Executive Director of Place Lead Officer Andy Williams	May 2025		<u>Update December 2024</u> Consultation on the draft Parks Management Rules will go live shortly. <u>Update August 2024</u>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>rules would be bespoke for individual parks.</p> <p>2) To agree to clarify which department or service was responsible for handling enforcement and complaints in the follow up report which would be presented to Culture and Communities or a successor committee.</p> <p>3) To agree to work with Active Travel regarding cycle infrastructure and to consider ways to deal with issues such as abandoned cycles.</p> <p>4) To agree that there would be public engagement and an update provided on the issue of barbeques.</p>				<p>A Business Bulletin update was provided in May 2024.</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>5) To agree to give consideration to the use of bollards to deter illegal parking at Saughton Park and to provide an update to committee.</p> <p>6) To agree to provide an update to Members on CCTV and security in parks.</p> <p>7) To agree to consider controls which would address noise and surface erosion associated with outdoor exercise classes.</p> <p>8) To agree to update Councillor Fullerton on the staffing at Saughton Park on 25.04.22.</p>				
3	16.08.22	Edinburgh Biodiversity	To request the Executive Director of Place to report in	Executive Director of	January 2025		Recommended for closure

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
	29.02.24	Action Plan – Meadows and Bruntsfield Links	<p>two cycles on the Edinburgh Biodiversity Action Plan focussing on the naturalisation of the Meadows and Bruntsfield Links and to invite the Friends of Meadows and Bruntsfield Links to make a presentation on the matter.</p> <p>To ask that a presentation be organised in respect of this item</p>	<p>Place Lead Officer Andy Williams</p> <p>Executive Director of Place</p>			<p>A date in January has now been agreed for this presentation.</p> <p><u>Update August 2024</u></p> <p>A new date for this briefing is still to be confirmed.</p> <p><u>Update May 2024</u></p> <p>A briefing was scheduled for 29 April 2024 however this had to be cancelled. A new date will be arranged.</p> <p><u>Update February 2024</u></p> <p>This briefing is currently being arranged. This forms part of the Council’s approach to Living Landscapes. Officers will continue to engage with the Friends</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
							of the Meadows and Bruntsfield Links and will organise for them to be involved in discussions with Committee at the appropriate time.
4	13.10.22	<u>Terms and Conditions for Operating Events in Parks: West Princes Street Gardens and Ross Bandstand</u>	Provide a briefing note to members concerning the nature of rockfall from the Castle and to liaise with Historic Environment Scotland about the impact of fireworks on rockfall and relay this information to members.	Executive Director of Place Lead Officer Gareth Barwell / Alison Coburn	On-going		<u>Update December 2024</u> Discussions are on-going with Historic Environment Scotland Briefing note was circulated on 10.08.2023. Action to remain open as the issue is ongoing.
5	13.12.22	<u>Changes to Legislation on the Sale and Use of Fireworks in Scotland</u>	To note that a further report would be submitted in Autumn 2023 providing a more detailed update on the legislative changes and implications for the City of Edinburgh Council.	Executive Director of Place Lead Officer Tom Veitch/Simon Porteous	On-going		Previous update: <u>05.10.2023</u> . A further update will be provided when the implementation plan for legislative changes is published.

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
6	13.12.22	<u>Response to Motion by Councillor Osler - Trees</u>	1) To agree that an update be brought to Committee in two cycles on the progress and delivery of the approach set out in paragraphs 4.9 to 4.19 for tree management and maintenance and the approach set out in paragraphs 4.21 to 4.25 for engaging with residents and businesses and any future actions to be explored.	Executive Director of Place Lead Officer Steven Cuthill	February 2025		Policies 48 and 49 in the Trees in the City Policies highlight the support that the Council will provide to residents and maintaining newly planted trees.
			2) To recognise that an understanding of tree mortality rates was important to be able to identify problems with trees in the city and to identify solutions to those problems.	Executive Director of Place Lead Officer Steven Cuthill	February 2025		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			3) To request a briefing note with further detail from officers about how this could be recorded in the future, what additional resources would be required for this (if any) and details of a proposed process for reporting against tree mortality in the city on a regular basis to ensure that this issue remained high on the Council's agenda.	Executive Director of Place Lead Officer Steven Cuthill	February 2025		
7	11.05.23	<u>Third Party Cultural Grants Funding 2023-24</u>	1) Briefing note to be circulated to members providing more information on targeted methods in place to develop fair work practices for artists employees and volunteers.	Executive Director of Place Lead Officer: David Waddell	29 February 2024		<u>Recommended for closure</u> All of these actions are now complete. <u>Update February 2024</u> Committee agreed to keep this Action open

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>2) To request a presentation from one of the creative community hubs on how the funding was being utilised.</p> <p>3) Briefing note to be circulated to all councillors on how resources are being shared across the city.</p> <p>4) Officers to share video link with members.</p>				<p>until the presentation at part 5 had taken place</p> <p>Actions 1) – 3) Briefing took place on 06.02.2024.</p> <p>4) Link provided on 07.02.2024.</p> <p>5) It is hoped to arrange this presentation in autumn 2024.</p>
			<p>5) Officers to invite Dancebase to make a presentation to a future meeting.</p>		Autumn 2024		CLOSED

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
8	11.05.23	<u>Response to Motion by Councillor Osler – Tree Protection in East and West Princes Street Gardens</u>	<p>1) A revised briefing note with full details to be circulated amongst committee and appended to the Business Bulletin for the next meeting, which should include:</p> <p>i) a copy of minutes and action points captured from the various site meetings held throughout October, November and December 2022, and full, specific details of which breaches were / were not addressed and why</p>	Lead officer: David Waddell	December 2024		This information will be circulated to Committee as soon as possible

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			ii) a copy of the holding statement from Unique Assembly in November 2022 which details their promise to bring forward a complete Tree Protection Management Plan, confirmation of the date when this holding statement was published, confirmation of when the complete Tree Protection Management Plan was received by the Council, and a copy of this plan.				

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			iii) full details of planning enforcement action, including when notification of breaches of tree protection zones were first reported and then investigated.				
			2) The Convener to write to Unique Assembly outlining the committee's position on the importance of tree protection, inviting them to address committee and discuss how the Council's requirements for tree protection can align with their corporate social responsibilities.	Convener Lead officer: Sabrina Commons/ David Waddell	Summer 2024		CLOSED Letter sent by the Convener, dated 20 August 2024, to Unique Assembly.

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
9	01.06.23 (Council)	<u>Motion by Councillor McFarlane – International Overdose Awareness Day</u>	<p>1) The Council Leader to work with COSLA leaders to ask that Scottish Government establish a national memorial.</p> <p>2) A report to the Culture and Communities Committee in two cycles on how the Council can establish a policy and process for formal memorials or places of remembrance. A memorial for those who have lost their lives through an overdose being the first to be considered under this policy.</p>	<p>Council Leader</p> <p>Executive Director of Place</p> <p>Lead officer: Karl Chapman</p>	<p>On-going</p> <p>February 2025</p>		<p>Action 1 - Recommended for closure – this has now been raised with COSLA.</p> <p>Action 2 – an update will be provided as part of the Public Art Framework</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
10	10.08.23	Motion by Councillor Parker - Grass Cutting Standards	<p>1) To request a report to Culture and Communities Committee in 3 cycles to:</p> <p>a) update Committee on the progress of the Living Landscapes initiative against the strategic objectives, measures of success and work programme outlined in the report to Transport and Environment Committee in June 2014 which decided to adopt the initiative.</p> <p>b) explore how the Council could expand the number</p>	<p>Executive Director of Place</p> <p>Lead officer: Andy Williams</p>	February 2025		A Business Bulletin update is provided on 29.02.2024

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>of Living Landscape areas across the city (including across variable environments, not just in naturalised grassland areas);</p> <p>c) explore how the Council could review grass cutting standards across its estate, looking at recategorizing areas to be kept to different maintenance standards – for example, designating recreation areas which had a more intense grass cutting schedule vs “wilder” areas such as greenways / road verges which</p>				

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>had a more relaxed cutting regime.</p> <p>2) To agree that this report would also include consideration of necessary workforce changes and budgetary implications to deliver this, a timeline for implementation and details about how this work could tie in with other Council work / strategies such as the Nature Network, Biodiversity Action Plan, Thriving Greenspace Strategy, 2030 Climate Strategy and Edinburgh Adapts plan.</p>				
11	28.09.23 (Council)	By Councillor Jones – More Public Toilets for Portobello	1) A note to be included in the Business Bulletin for December committee on the cost of providing temporary washing	Executive Direct of Place	September 2024		<p><u>Update August 2024</u></p> <p>Committee agreed to keep this action open at its meeting held in May</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>facilities within the vicinity of the promenade.</p> <p>2) A report to be submitted to committee within two cycles on the current condition of the two permanent toilet facilities in the Portobello/ Craigmillar ward, at Bath Street and Pipe Lane and on the feasibility and cost of building new public toilet and shower facilities located in a central position on the promenade or close to the beach</p>	Lead officer: Andy Williams	16 May 2024		<p>2024 as initial question not yet answered in full.</p> <p>Action 2 – a report was presented to Committee on 16.05.2024.</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
12	05.10.22	Trees in the City – Tree Management Policies	To request officers work with colleagues in the flooding team to determine how the Management Policies could best be used to support flood mitigation efforts where projects were being undertaken, and report this back to committee via the Business Bulletin within three cycles	Executive Director of Place Lead officer: Steven Cuthill	By March 2025		<u>Update August 2024</u> An update was provided in the Business Bulletin submitted to Committee in May 2024. Further updates to be provided as projects and initiatives develop.
13	05.10.23	Motion by Councillor Heap - Negotiations with Large Events Organisers (Free and reduced access tickets)	Officers include an update on this work at an appropriate juncture and an appropriate time, updating the Committee on all relevant aspects, including but not limited to: a) Which events organisers and/or	Executive Director of Place Lead officer: David Waddell	On-going		Recommended for closure A Business Bulletin update was provided in October 2024, and this is included in all of the Council's terms and conditions for events commissioned by the Council. If an event is

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			venues should be prioritised; b) How tickets should be distributed				not procured by the Council, it is not possible to mandate organisers to provide free or concessionary tickets.
14	05.10.23	Motion by Councillor Osler - Use of Council Sport Facilities	1) To ask for a report in three cycles, describing the use profile of those facilities by sports and leisure clubs and associations, including by location and weekday/weekend dates and timings.	Executive Director of Place Lead officer: Evelyn Kilmurry	16 May 2024		Closed A report is on the agenda for this meeting

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>2) To understand that the Physical Activity and Sport Strategy is still to be agreed and part of that will be engagement and consultation with sports and leisure clubs. So further agrees that as part of the consultation sports and leisure clubs will be consulted upon as to how far their organisation contribute to the attainment of the aims and objectives referred to above and that will be reported back to Committee as part of the Physical Activity and Sport Strategy report</p>	<p>Executive Director of Place</p> <p>Lead officer: Evelyn Kilmurry</p>	December 2024		<p>Recommended for closure</p> <p>The Sport and Physical Activity Strategy is presented for approval.</p> <p><u>Update August 2024</u></p> <p>An update was provided in the Business Bulletin submitted to Committee in May 2024 and, following public consultation and feedback reviewed, a draft strategy will be prepared for Committee.</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
15	07.12.23	Business Bulletin	1) Park Lighting Improvements – To provide updates to committee members on the progress of the project.	Executive Director of Place	October 2024		<p>Closed</p> <p><u>Update May 2024</u></p> <p>An update is provided in the Business Bulletin</p> <p>An update on the Park and Openspace Lighting Project is included in the Parks and Openspace Investment report on 29.02.2024</p>
			2) Park Lighting Improvements – To circulate to committee members a briefing note detailing the four park lighting projects will be completed by the end of the financial year	Executive Director of Place	16 May 2024		<p>Closed</p> <p>An update on the Park and Openspace Lighting Project is included in the Parks and Openspace Investment report on 29.02.2024</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			3) Reuse of Tennis Balls at Council Facilities – To circulate via email to committee members the start date of this service.	Executive Director of Place	29 February 2024		<u>Closed</u> This information has been circulated
			4 Carbon Management –Culture Funded Organisations – Officers to provide information on what happens to data provided by funded organisations after it is gathered	Executive Director of Place Lead officer: David Waddell	29 February 2025		Feedback will be included in the Third Party Grants report in February 2025.
16	07.12.23	Culture and Wellbeing: Revenue Budget Monitoring	To circulate to committee members a briefing note in relation to the additional property costs at Saltire Court once negotiations with the landlord were complete	Executive Director of Place Lead officer: Iain Shaw/Graeme McGartland	Early 2025		An update will be provided to Committee members early in the new year.

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			3) To request a short written briefing on available land and costs for development or expansion of CEC allotment service sites to political groups in advance of the budget setting process.	Executive Director of Place	23.02.2024		Closed Action 3 – it was not possible to provide this information in advance of the budget setting process for 2023/24.
19	07.12 24	Motion by Councillor Thornley – Neighbourhood Networks	To request a report, within three cycles, providing an evaluation of the current situation of our Neighbourhood Networks and Community Grants Funding, including a judgement of the success of the current model,	Executive Director of Place Lead officer: Andrew Field	February 2025		Summaries of the evaluation of Neighbourhood Networks and Community Grants Funding are included on the agenda for Committee on 08.08.2024. A further report on Community

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			suggestions for how community engagement could be improved, barriers to that engagement removed, processes simplified to improve accessibility and how participatory budgeting can be preserved and enhanced				Planning which links to the next steps for Neighbourhood Networks is planned for Policy and Sustainability Committee in December 2024 and an update will be provided to Culture and Communities Committee thereafter.
20	29.02.24	Events Budgeting	<p>1) To note that a further report would be presented to Committee with a new Events Strategy in Autumn 2024.</p> <p>a) The strategy should additionally seek alignment with the aims and outcomes of the forthcoming Physical Activity and Sports Strategy, a draft of</p>	<p>Executive Director of Place</p> <p>Lead officer: David Waddell</p>	February 2025		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>which was expected in Autumn 2024.</p> <p>b) The strategy should seek a greater spread of supported cultural and sports events taking place outwith the City Centre Ward 11.</p> <p>c) The strategy should seek ways of supporting / bringing cultural and sports events to areas of high SIMD 1 to 41.</p> <p>2) Officers should consider including in the Events Strategy:</p> <p>a) How the city's funding and hosting of events should take into account</p>				

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>the impact of events on the climate and nature;</p> <p>b) The appropriate balance between larger national and international events, and local events;</p> <p>c) How the strategy could support local events organisers and other relevant businesses and social enterprises, reducing reliance on large, national and international corporate events organisers and keeping economic benefit within the city as much as possible.</p>				

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
21	21.03.24 (Council)	By Councillor Day - Princes Street Gardens Development Fund	<p><i>(Terms of the Motion:</i></p> <p><i>“Council,</i></p> <p><i>Calls for the establishment of a voluntary levy on all major Princes Street Gardens events.</i></p> <p><i>Envisages this levy could be used to create a Development Fund which would help maintain and upgrade the Gardens.</i></p> <p><i>Understands productions such as the Fly Festival, have already expressed an interest in voluntary levies that will maintain facilities and venues such as Princes Street Gardens.</i></p> <p><i>Notes that terms and conditions for operating events in West Princes Street Gardens and the Ross Bandstand were</i></p>	<p>Executive Director of Place</p> <p>Lead officer: Karl Chapman</p>	December 2024		<p>Recommended for closure</p> <p>This is included in the Events in Parks Levy Arrangements report to Committee in December 2024.</p> <p>This will be incorporated into the report on funding raised from events in parks which is being prepared for Committee in October 2024.</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p><i>agreed by Culture & Communities Committee in October 2022 limiting the number of major events per annum.</i></p> <p><i>Notes that Finance & Resources has already considered a report in January this year on cost recovery from commercial events and referred that to the Culture & Communities Committee for consideration at their meeting in May.</i></p> <p><i>Notes that the above report showed only 6% of events are classed as major, while 70% are small.</i></p>				

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p><i>Notes that a report on the future of West Princes Street Gardens/Ross Bandstand for Events is scheduled to come before Culture & Communities Committee in May this year)</i></p> <p>To request a report to the Culture and Communities Committee in two cycles to investigate how best such a levy would be administered ensuring the report was fully aligned with the other reports mentioned above</p>				
22	16.05.24	Summer Festivals Scorecard 2023	<ol style="list-style-type: none"> 1) Agrees that the proposals of the Sustainability Working Group are reported to the Committee 2) To provide members with data on the decreasing numbers of 	<p>Executive Director of Place</p> <p>Lead officer: Claire Miller</p>	May 2025		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>Edinburgh residents attending festivals.</p> <p>3) To provide members with more detail on how the information on lessons learned and the future plan was collected and from whom.</p> <p>4) To provide members with further information on the provision of signposting for coach parking sites.</p> <p>5) To provide members with more detailed information on the impact on the festivals following the reduction in Scottish Government funding for emergency services.</p>				

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>6) To advise members on “red flag” weekends where there may be pressures on the infrastructure and public transport as and when they arise.</p> <p>7) To provide members with information on which targets detailed in the action plan are not on track.</p> <p>8) To circulate the progress on the Action Plan to members.</p> <p>9) Requests that the Net Zero and end poverty indicators are reviewed with a view to expansion in time for the next edition of the scorecard.</p>				

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			10) To report the proposals of the Sustainability Working Group are reported to the Committee				
23	16.05.24	Events in Public Spaces – Revised Charging Model	<p>1) Requests a further report outlining the possibility of providing a proportional park hire reduced rate for Council-supported and Community/ Charity/Civic/Ceremonial (with and without commercial activities) in non-premier parks who may wish to use a smaller geographical area than the whole park for the event.</p> <p>2) Agrees to receive a further report (in two cycles) detailing what the ring-fenced funding</p>	<p>Executive Director of Place</p> <p>Lead officer: Claire Miller</p>	December 2024		<p>Recommended for closure</p> <p>A report on Event in Parks Levy Arrangements is presented to Committee in December 2024.</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>gathered from the parks ticket levy could be spent on.</p> <p>3) Officers to consider a surcharge for large commercial events and report back to committee for approval with addition funds raised provided to the Community Grants Scheme, with the exception of Princes Street Gardens</p> <p>4) Officers to investigate harmonising charges for events held on all parts of the Meadows, down to the lowest rate currently charged.</p>				

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
24	16.05.24	Community Centre Strategy	<p>1) To receive a further report in two cycles, concerning the development of the Community Centre Strategy once the meetings with management committees and discussions around individual programmes of work highlighted in 5.1 of the report have taken place.</p> <p>2) Council officers will undertake further engagement with community centre management committees on the principles of the strategy to ensure that communities can shape the policies that will affect them.</p>	<p>Executive Director of Place</p> <p>Lead officer: Andrew Field</p>			<p>Recommended for closure</p> <p>These actions have been superseded by the actions agreed in October 2024.</p> <p><u>Update – December 2024</u></p> <p>An update was provided in October 2024 and a further update is provided in December 2024.</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			3) Council officers will begin engagement with community centre management committees on individual lease renewal as this report does not set out a definitive or consistent approach and recognises the urgency with which this must be undertaken.				
25	16.05.24	Use of West Princes Street Gardens and the Ross Bandstand	1) To provide a further report to culture and communities detailing the activity that has taken place in 2023/4 and that is scheduled for 2024/5 including identifying potential barriers restricting community and cultural use of this nature.	Executive Director of Place Lead officer: Karl Chapman	February 2025		Update – December 2024 A consultation is currently underway, and the information requested will be presented alongside the consultation results to Committee in February 2025.

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>2) Agrees to a public consultation of proposals as set out in paragraph 4.13 for consideration of 2025 onwards.</p> <p>3) Requests officers look at what the options are to get best use of the building, with ideas, including but not limited to, providing access to a historic building and information on the gardens.</p>				
26	16.05.24	Edinburgh 900 Update	1) To ensure that councillors should have sight of the tender specification once drafted for the outdoor projections and that in reflecting Edinburgh's 900 year history due attention must be made	<p>Executive Director of Place</p> <p>Lead officer: Joan Parr/Kevin Wilbraham</p>	October 2024		<p><u>Recommended for closure</u></p> <p>An update was provided in October 2024 and updates will continue to be provided until the end of Edinburgh 900.</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>to portray the cities full diverse history including our city's role in colonialism and slavery.</p> <p>2) Regrets that councillors were not informed of the outcome of the National Lottery Heritage Funding Bid in December 2023 and requests detail to be provided to Culture and Communities members on discussions that happened between council officers and Elected Members prior to the budget setting process that led to £500k being allocated for Edinburgh 900.</p>				

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			3) Agrees that updates on Edinburgh 900 are included in the business bulletin until the end of Edinburgh 900				
27	16.05.24	Park Lighting Project Update	To provide an additional update report to committee's December meeting, including on the state of agreed funding for park lighting projects, that groups may consider that in developing their budget proposals.	Executive Director of Place Lead officer: Andy Williams	December 2024		Recommended for closure An update on park lighting is provided in December 2024.
28	16.05.24	Use of Council Sports Facilities	Agrees to an update in a year's time to take into account new profile information.	Executive Director of Place	May 2025		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
29	16.05.24	Motion by Councillor McKenzie – Pansy Walk	<p>1) That the necessary resources are provided to ensure that strategic tree planting takes place early in the next planting season.</p> <p>2) That a report is brought to the next Culture and Communities Committee with further options for preventing parking on Pansy Walk, and with options to improve the public realm on Pansy Walk more broadly, including, but not limited to:</p> <p>a. Including Pansy Walk in Temporary Traffic Regulation Orders for events taking place at Tynecastle Park and Murrayfield Stadium.</p>	<p>Executive Director of Place</p> <p>Lead officer: Steven Cuthill</p>	May 2025		A Business Bulletin update is provided on 08.08.2024 and a further Business Bulletin is expected in January 2025. A report will be presented to Committee as soon as possible thereafter.

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>b. Including the above issues in discussions around a future lease for Balgreen Croquet and Bowling Club, with a view to limiting vehicular access to the Club.</p> <p>c. Working with Balgreen Primary School to reduce vehicular access to Pansy Walk during school drop-off and collection times.</p> <p>d. Working with contractors using the compound space that runs parallel to Pansy Walk to improve the public realm at the entrance to that site.</p> <p>e. The introduction of bollards to prevent cars from entering the full length of Pansy Walk.</p>				

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>f. The introduction of bollards to protect the grass verges.</p> <p>g. Options for future investment in Pansy Walk.</p> <p>3) Requests officers engage with Sighthill/Gorgie ward members to provide an update on plans to improve the noted issues on Pansy Walk, with future updates to be brought to the appropriate committee should that be necessary.</p> <p>4) Seeks reassurance that this engagement will take place, and agrees to receive a business bulletin update on progress in</p>				

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			resolving noted issues within the remit of Culture & Communities committee within one cycle.				
30	21.03.24 (Council)	By the Lord Provost - Commemorating the Legacy of Saroj Lal	Council supports the proposal to mark Saroj Lal's legacy with a permanent memorial in the city, and requests that a report be brought forward to the Culture and Communities Committee within two cycles considering options for the site of a statue, preferably in the Southside area, fully-funded through private fundraising, both to commemorate the life and legacy of Saroj Lal and to inspire future generations.	Executive Director of Place Lead officer: Karl Chapman	December 2024		Recommended for closure A report is presented to Committee in December 2024

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
31	27.06.24 (Special Council)	Review of Scheme for Community Councils and their Boundaries	Agrees that a report will be provided to the Culture and Communities committee within three cycles outlining progress and challenges encountered on the Next Steps of this report, in particular the workstreams outlined at 5.7 and 5.9.	Executive Director of Corporate Services Head of Democracy, Governance and Resilience	December 2024		Recommended for closure This report is presented to Committee in December 2024.
32	08.08.08	Business Bulletin. (Cemetary Rules)	1) A further period of monitoring will take place in the five cemeteries with the highest number of dogs observed (Grange, Warriston, Newington, Saughton and Morningside), asks officers to increase promotional and educational activities in order to continue raising awareness of the	Head of Regulatory Services	May 2025		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			recent rule changes in addition to working with cemetery-users. This will be reported back to committee within four cycles.				
33	08.08.24	Bowling Greens	<p>2) Proceed with refining of designs in order to determine outline costs [for the future of bowling greens at Victoria Park, St. Margaret's Park and Prestonfield Park] with a report to a future committee summarising these costs alongside any other investment priorities for the city's parks and openspaces;</p> <p>3) Officers consider whether any toilets</p>	Service Director, Operational Services	December 2024		<p>Recommended for closure</p> <p>An update is provided in the Business Bulletin for Committee in December 2024. Further updates will be provided.</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>(where present) can be made available for use by the general public on an interim basis and that these considerations, along with any resourcing or cost implications, are report back to Committee and Ward Councillors within three months;</p> <p>4) Notes the potential of these former bowling greens to contribute to residents' demand for growing space, community benefit and net zero ambition, and requests the further report in two cycles.</p>				

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
34	08.08.24	<u>Hunters Hall Park - Competition Standard BMX Track</u>	1) That the next update to Committee include reference to engagement with track designers and contractors, as well as Edinburgh Leisure, to explore ways for greater community engagement and involvement throughout the design and development stages, particularly with young people.	Service Director, Culture and Wellbeing	TBC (no date specified in decision)		
35	08.08.24	<u>Community Grant Fund Evaluation</u>	1) A briefing note will be provided to all councillors on a breakdown of each of the 13 Community Grant Fund for the last 5 years	Service Director, Culture and Wellbeing Lead officer: Andrew Field	March 2025		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			2) A report to committee outlining how steps 5.1.1 to 5.1.4 in the report will be progressed and, a process for communities to request Community Grants to be disbursed through the Participatory Budgeting process the same as, or similar to, Leith Choses, and how such requests can be implemented.		May 2025		
36	08.08.24	<u>Safety of the Off-Street Path Network</u>	1) A further update in respect of paragraph 5.2 of the report (the next steps) in the business Bulletin or a briefing within two cycles so that political groups can consider	Service Director, Operational Services Lead officer: Steven Cuthill	December 2024		Recommended for closure A Business Bulletin update is presented in December 2024.

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			any additional funding that may be necessary as part of the budget setting process.				
37	08.08.24	Right to Grow	<p>1) An update to committee within 6 months on:-</p> <ul style="list-style-type: none"> Investigate the potential to use existing budget allocations to create a 'Grow Your Own' support fund (with an assumed maximum grant of £5000) to provide setup funding for community groups to purchase tools, create planters and establish management arrangements for community growing projects. 	<p>Service Director, Operational Services</p> <p>Lead officer: Steven Cuthill</p>	February 2025		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<ul style="list-style-type: none"> Agrees that as part of the mapping exercise outlined in Next Steps 5.3, officers will investigate and identify 'grey' areas that can be repurposed for small-scale projects. 				
			<p>1) That the report back to Committee in Summer 2025 include information on:-</p> <p>(a) How appropriate spaces on Council land can be made available, with a particular focus on repurposing hardstanding</p> <p>(b) How partner organisations with suitable land, such as Universities, can be brought on board to</p>		Summer 2025		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>grant access to land for community growing</p> <p>(c) How, following the successful use of such an approach in Fountainbridge, how the owners of gap sites and other unused spaces can be used for community growing</p> <p>(d) What work is ongoing in relation to HRA land to support community growing</p>				
38	08.08.24	<u>Business Bulletin - Edinburgh 900</u>	1) An update in the next Business Bulletin update on the linked events, with a lead stakeholder, related to each theme	Service Director, Culture and Wellbeing	October 2024		<p>Recommended for closure</p> <p>A Business Bulletin update was provided in October 2024.</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
39	26.09.24 (Council)	Events in August – Motion by Councillor Mowat	To investigate the re-establishing of a City Centre Neighbourhood Manager to help co-ordinate the multi-agency approach needed to create a safe and welcoming environment for all residents and visitors, with an update to the Culture and Communities Business Bulletin.	Interim Executive Director of Place Lead officer: Gareth Barwell	February 2025		
40	03.10.24	Business Bulletin (Edinburgh 900)	To e-mail members and the Equalities Group information about the achievements of women in Edinburgh throughout the centuries.	Executive Director of Corporate Services Lead Officer: Henry Sullivan			This action is being progressed.
41	03.10.24	Business Bulletin (Grass Cutting Standards)	To consider ways to improve engagement with communities regarding the use of green spaces and explaining to them what the Council is doing and/or is planning to do.	Interim Executive Director of Place Lead Officer: Graeme Craig	February 2025		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
42	03.10.24	Mitigating Museums Galleries Budget Pressure 2024-25	To check with the Education and Outreach Team how the Council could help arrange trips of young people to the People's Museum and brief Councillor McFarlane	Interim Executive Director of Place Lead Officer: Karl Chapman			Recommended for closure This action has now been completed.
43	03.10.24	TCV Grant Funding	To update the Business Bulletin and to arrange a briefing session to members on the funding options which were available.	Interim Executive Director of Place Lead Officer: Steven Cuthill			Recommended for closure This action has now been completed.
44	03.10.24	Firework Displays	To confirm progress on replacing a gate at Calton Hill and to brief Councillor Burgess.	Interim Executive Director of Place Lead Officer: Claire Miller			Recommended for closure This action has now been completed.

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
45	03.10.24	Hostile Vehicle Mitigation - update	To provide an update to members about the ongoing works in the Lawnmarket.	Interim Executive Director of Place Lead Officer: Claire Miller			Recommended for closure A Business Bulletin update on this is included for Committee on 5 December 2024