

REPORT

Annual Cycle of Business

Edinburgh Integration Joint Board

17 December 2024

Executive Summary

This paper presents the updated annual cycle of business (ACOB) for the Edinburgh Integration Joint Board (EIJB). This report makes several changes to the annual cycle of business which are referenced in paragraph 1 of this paper.

Recommendations

It is recommended that the Edinburgh Integration Joint Board:

- a) Agree the annual cycle of business attached at appendix 1.

Directions

Direction to City of Edinburgh Council, NHS Lothian or both organisations	No direction required	√
	Issue a direction to City of Edinburgh Council	
	Issue a direction to NHS Lothian	
	Issue a direction to City of Edinburgh Council & NHS Lothian	

Main Report

1. Due to the length of the meeting on the 1 November, several reports have been deferred to the 17 December 2024 meeting and these are undernoted (and reflected in Appendix 1):
 - a) Progress report: Older People’s Pathway Programme
 - b) Edinburgh Safer Drug Consumption Facility and Edinburgh Drug Checking Service
 - c) Chief Officer Appointment for the EIJB
 - d) Edinburgh Integration Joint Board Risk Register
 - e) EIJB appointments

2. There have also been some changes to the ACOB since the last meeting and these have been incorporated in appendix 1 and are undernoted:
 - a) A report on the EIJB savings and recovery plan has been added to the agenda for 17 December.
 - b) A Place to Live report has been delayed to the February meeting due to the volume of business on the agenda and to allow officers to develop this proposal further, prior to submission to the EIJB.
 - c) A report on Housing, Homelessness and Health and Social Care will be presented to Strategic Planning Group in the first instance.

3. The ACOB also now includes the 2025 board dates, and the reports scheduled at this time. Agendas for future meetings will be kept under review. If EIJB members wish to add agenda items, they should email the EIJB chair in the first instance.

Strategic Priorities

Strategic Priorities	✓	Key points within report that address strategic priorities
Prevention and Early Intervention		
Tackling Inequalities		
Person Centred Care		
Managing our resources effectively	✓	This report ensures that the agendas for the EIJB are planned appropriately.
Making best use of capacity across the system		
Right care, right place, right time		

National Health and Wellbeing Outcomes

Please note which national health and wellbeing outcome your report aligns to		✓
1. People are able to look after and improve their own health and wellbeing and live in good health for longer.	6. People who provide unpaid care are supported to look after their own health and wellbeing, including to reduce any negative impact of their caring role on their own health and well-being.	
2. People, including those with disabilities or long-term conditions, or who are frail, are able to live, as far as reasonably practicable,	7. People who use health and social care services are safe from harm.	

independently and at home or in a homely setting in their community.			
3. People who use health and social care services have positive experiences of those services, and have their dignity respected.		8. People who work in health and social care services feel engaged with the work they do and are supported to continuously improve the information, support, care, and treatment they provide.	
4. Health and social care services are centred on helping to maintain or improve the quality of life of people who use those services.		9. Resources are used effectively and efficiently in the provision of health and social care services.	
5. Health and social care services contribute to reducing health inequalities.		Not applicable.	✓

Implications for Edinburgh Integration Joint Board

Financial

4. There are no specific implications arising from this report.

Risk, legal, policy, compliance, governance and community impact

5. The approach outlined in this paper strengthens Edinburgh Integration Joint Board's members' ownership of the ACOB. This in turn mitigates the risk of the Board not adequately undertaking their duties in line with the agreed terms of reference.

Equality and poverty impact

6. There are no specific implications arising from this report.

Environment, climate and sustainability impacts

7. There are no specific implications arising from this report.

Quality of care

8. There are no specific implications arising from this report.

Consultation

9. There are no specific implications arising from this report.

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Appendices

Appendix 1 Edinburgh Integration Joint Board Annual Cycle of Business

