

# Finance and Resources Committee Work Programme

**16 January 2025**

Date	Type	Item
January 2025	Regular Reports	<ul style="list-style-type: none"> <li>• Revenue Monitoring – Council-wide</li> <li>• Capital Monitoring – Council-wide</li> <li>• Corporate Services Directorate - Revenue Budget Monitoring</li> </ul>
	Other items	<ul style="list-style-type: none"> <li>• Workforce Dashboard</li> <li>• Residential Care and Special Schools Framework</li> <li>• One City Trust as Charity Partner of Choice</li> <li>• Contracted Spend – Review</li> <li>• Procurement Delivery Plan</li> <li>• Sustainable Capital Budget Strategy Monitoring Month 7 Report</li> <li>• Housing Revenue Account Budget Strategy 2025/26 to 2034/35</li> <li>• Community Centre Review Update</li> <li>• 5 West Pilton Park</li> <li>• 84 Orchard Brae, Edinburgh – Proposed New Lease</li> <li>• Gorgie Farm – Proposed Lease</li> <li>• 52 West Richmond Street, Edinburgh – Proposed Lease Extension</li> <li>• 49 North Fort Street – Proposed Lease Variation and Extension</li> </ul>

		<ul style="list-style-type: none"> <li>• 32/32a Cockburn Street – Proposed New Lease</li> <li>• Proposal for parking charges for events / Refreshed charging model</li> <li>• Security Services</li> <li>• Dreghorn Estate, Edinburgh – Proposed Acquisition of Surplus Houses (Phase 2)</li> <li>• 16 High Street – Proposed Lease Extension</li> <li>• 33 Tennant Street – Proposed Disposal</li> <li>• Land at Lady Nairne Place – Proposed Disposal</li> <li>• Motion by Councillor Staniforth - National Insurance Contributions for ALEOS</li> <li>• Cables Wynd House - Motion by Councillor Faccenda (Lift Replacement Programme)</li> <li>• Agency Framework – Report by the Executive Director of Corporate Services</li> <li>• HR People Strategy Report – Report by the Executive Director of Corporate Services</li> </ul>
February 2025 (Special Budget Meeting)	Regular Reports	<ul style="list-style-type: none"> <li>• Revenue Budget Risks and Reserves Report</li> <li>• Revenue Budget 2025/29 – Progress Update</li> <li>• Capital Budget Strategy 2025/35</li> <li>• Housing Revenue Account Budget Strategy</li> <li>• Accounts Commission – Local Government in Scotland – Financial Bulletin 2023/24</li> </ul>
	Other items	<ul style="list-style-type: none"> <li>• MTFP Progress Report: Best Value Review Recommendations Update</li> </ul>
March 2025	Regular Reports	<ul style="list-style-type: none"> <li>• Contract Award and Procurement Programme</li> <li>• Procurement Delivery Plan</li> <li>• Capital Strategy Annual Report</li> <li>• Treasury Strategy Annual Report</li> </ul>

		<ul style="list-style-type: none"> <li>• Annual Report - Debt Write Off</li> </ul>
	Other items	<ul style="list-style-type: none"> <li>• Workforce Dashboard</li> <li>• Fostering, Adoption and Continuing Care Framework – contract award</li> <li>• Provision of School Uniforms Contract Award</li> <li>• Solar Photovoltaic Insulation update report</li> <li>• Glenarm Place</li> <li>• Frogston Primary School Extension – Contractor Appointment</li> <li>• Braidwood Centre</li> <li>• War Memorial</li> <li>• Miscellaneous Debt Write off</li> </ul>
April 2025	Regular Reports	<ul style="list-style-type: none"> <li>• Capital Monitoring – Council-wide</li> <li>• Corporate Services Directorate - Revenue Budget Monitoring</li> <li>• Contract Award and Procurement Programme</li> </ul>
	Other items	<ul style="list-style-type: none"> <li>• Workforce Dashboard</li> <li>• Decision Making Framework update report</li> <li>• Estate Services</li> </ul>
June 2025	Regular Reports	<ul style="list-style-type: none"> <li>• Health and Safety Performance</li> <li>• Local Government in Scotland: Financial Overview</li> <li>• Annual Review of Contract Standing Orders</li> </ul>
	Other items	<ul style="list-style-type: none"> <li>• Workforce Dashboard</li> </ul>

		<ul style="list-style-type: none"> <li>• Empowered Learning 2.0</li> <li>• Annual Audit 2023/24 Follow-Up Actions: Financial Models</li> </ul>
September 2025	Regular Reports	<ul style="list-style-type: none"> <li>• Council Commercial Property Portfolio – Update Report</li> <li>• Corporate Services Directorate - Revenue Budget Monitoring</li> <li>• Contract Award and Procurement Programme</li> <li>• City of Edinburgh Council – 2023/24 Annual Audit Report to the Council and the Controller of Audit – referral from the Governance, Risk and Best Value Committee</li> <li>• 2023/24 Common Good Annual Performance Report</li> <li>• Treasury Management Strategy Annual Report 2023/24</li> <li>• Commercial and Procurement Annual Report</li> </ul>
	Other items	<ul style="list-style-type: none"> <li>• Changes to the Private Sector Leasing Scheme</li> </ul>
November 2025		<ul style="list-style-type: none"> <li>• Annual Fraud Prevention and Detection</li> <li>• Treasury Mid-Term Report 2024/25</li> <li>• Finance and Procurement Annual Policies Assurance</li> <li>• Revenue Monitoring – Council-wide</li> <li>• Corporate Services Budget Monitoring Month 5</li> <li>• Miscellaneous Debts - Write-Off</li> </ul>
		<ul style="list-style-type: none"> <li>• Request for funding for the International Fairtrade Towns Conference 2025 update</li> </ul>

**Other Items to be confirmed**

- Depot Strategy – Phase 2 (Requests reports as progress is made)

- Asset Management Works Programme (The report is normally presented at the financial year end to update Committee on the outcome of the 12-month programme)
- Motion by Councillor Miller - Scottish Women' s Budget Group Report (report requested 19.11.24 – Date for submission tbc)