

# Rolling Actions Log

## Policy and Sustainability Committee

1 October 2019

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	06.11.12	The Future Management and Ownership of Easter Craiglockhart Hill Local Nature Reserve (LNR) – motion by Councillor Burns  <a href="#">(Agenda for 6 November 2012)</a>	To provide information on the possibility of community ownership and management of the woodland and open space in the area in the longer term and how this might be achieved, with ownership transferring to the Council as an interim measure, with a view to the eventual transfer of ownership and management, to a community organisation.	Executive Director of Place	November 2019		<b>Transferred to the Culture and Communities Committee.</b>  This will be included in the Business Bulletin to the Culture and Communities Committee on 12 November 2019
2	04.08.15	<a href="#">Common Good Assets Register</a>	1) To note that further reports would be brought to Committee:  a) once Scottish Ministers' guidance about common good registers had been	Executive Director of Resources	December 2018		<b>Transferred to the Finance and Resources Committee.</b>  The Common Good Asset Register is to

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			<p>issued; and</p> <p>b) to consider the implications arising from compliance with the Land Registration (Scotland) Act 2012.</p> <p>2) To note that the common good definition in Section 3 of the report by the Acting Director of Services for Communities was not intended to be exclusive and that there would be clarification of the definition with the next report to Committee.</p>				be considered at the Finance and Resources Committee in September 2019 as part of the Common Good Annual Performance Report and will be submitted to this Committee following the Finance and Resources Committee's consideration.
			3) To call for an update on the progress of the transfer of land from the Sasines Register to comply with the Land Registration (Scotland) Act 2012				<b>Closed</b> Letter outlining the Council position circulated by email to members on 19 October 2017 –

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3	04.10.16	<a href="#">Business Case for the Management Transfer of Secondary School Sports Facilities to Edinburgh Leisure – Progress Report</a>	That an update report be submitted to Committee in 6 months.	Executive Director for Communities and Families	November 2019		Briefing note circulated to Members on 22 March 2019.  A report is to be submitted to the Education, Children and Families Committee in October 2019.
4	27.02.18	Full Cost Charges in Care Homes for Older People Managed by the Council	<p>1) To request a Briefing Note on the full charging structure and methodology for Council-managed care homes.</p> <p>2) To request a report back to Committee in 12 months on the impact.</p>	Chief Officer, Edinburgh Health and Social Care Partnership	<p>July 2018</p> <p>November 2019</p>	July 2018	<p><b>CLOSED</b></p> <p>Briefing Note circulated on 27 July 2018.</p> <p>Update to Committee now expected in November 2019 as further scoping work is required.</p>
5	29.06.18	City of Edinburgh Council Motion by Councillor Miller – Attracting and	1) Agrees to call for a report into the improvements including pay and conditions that could attract and retain care workers, in	Chief Officer, Edinburgh Health and Social Care	August 2019	August 2019	<p><b>Recommended for Closure</b></p> <p>Report to Policy and Sustainability</p>

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		Retaining Carers <a href="#">(Agenda for 29 June 2018)</a>	<p>comparison to other employment options, and meet the shortfall in care provision, taking into account the results of the research.</p> <p>2) To instruct officers to remit the report to the Integration Joint Board and Corporate Policy and Strategy Committee for further scrutiny.</p>	Partnership			Committee on 6 August 2019.
6	01.02.18	City of Edinburgh Council Motion by Councillor Mowat – Edinburgh’s Christmas and Hogmanay 2017/18 <a href="#">(Agenda for 1 February 2018)</a>	Council requests that the review of the contract for Edinburgh’s Christmas and Hogmanay should recognise that the implementation of this contract cuts across many council functions and services and should be considered at the Corporate Policy and Strategy Committee.	Executive Director of Place	Spring 2021		This contract is in place until Winter Festival 2020. The review of the contract will be presented to Policy and Sustainability Committee.

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7	15.05.18	<a href="#">Sustainable Energy Action Plan Annual Progress Report 2017/18</a>	Calls for a report every two cycles until 2020 within one cycle on how the SEAP can be progressed in order to meet its 2020 carbon reduction target, including what additional resources would be required.	Executive Director of Place	November 2019		Report to be submitted to Committee in November 2019
8	07.08.18	<a href="#">Participation Requests</a>	To agree to receive a report setting out proposals for the Council's policy on participation requests within two cycles of the conclusion of the Westbank Street Outcome Improvement Process as set out in paragraph 3.5 of the report by the Chief Executive.	Chief Executive	Ongoing		This report will be presented following the conclusion of the Westbank Street Outcome Improvement Process.
9	07.08.18	<a href="#">Managing Transition to Brexit in Edinburgh</a>	To agree that the Brexit Working Group review actions currently in place and report on future options to provide support for Non-UK EU nationals within the Council workforce and the wider city population.	Chief Executive	Ongoing		The Brexit Working Group continues to meet and in May, an update on Brexit planning was provided to Elected Members using the Business Bulletin.

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							<p>Planning around Brexit is also continuing, with new planning parameters from the UK Government and Scottish Government expected to be circulated to local authorities shortly.</p> <p>Although there is no report for Policy and Sustainability Committee currently scheduled, this may be deemed appropriate over the next few months, particularly in the event of a No Deal Brexit</p>

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10	23.08.18	City of Edinburgh Council Motion by Councillor Cameron – Equalities Working Group  <a href="#">(Agenda for 23 August 2018)</a>	A proposed workplan will be prepared by the Group before the end of December 2018 for submission to the Corporate Policy and Strategy Committee for consideration.	Chief Executive			An update was provided in the Business Bulletin on 6 August 2019.
11	02.10.18	Transient Visitor Levy	To request the Convener to write to the Scottish Government seeking assurance on the timeline for the national consultation.	Chief Executive	November 2019	4 October 2018	The Scottish Government consultation opened on 9 September 2019. (Letter from Leader was sent to Scottish Government on 4 October 2018)
12	21.03.19  (Housing and Economy Committee)	<a href="#">City Strategic Investment Fund</a>	1) Requests that a further report is brought back to Committee in two cycles setting out an options appraisal for the Powderhall Stables project.	Executive Director of Place	November 2019		<b>Transferred to this Committee from the former Housing and Economy Committee</b>

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			2) Agrees that it is now appropriate to undertake a wider review of the use of the fund, to ensure it is deployed to meet the priorities of the economy strategy, and wider city development and regeneration aims including whether it is appropriate to increase the fund to help meet these objectives. A report on this review will come back to Housing and Economy Committee on 15 August 2019.				
13	21.03.19  (Housing and Economy Committee)	<a href="#">Edinburgh Tourism Strategy Update Report</a>	1) Notes that another update report will be presented in August 2019 prior to a final report at the end of 2019 to approve the new strategy;	Executive Director of Place	December 2019		Transferred to this Committee from the former Housing and Economy Committee.  An update is provided on the business



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			<p>2) To agree that discussions would take place offline with elected members from all political groups on how to take forward formulating a tourism strategy from the Council's perspective.</p> <p>3) To circulate the link to the Phase 1 report to members once it was live on the ETAG website.</p>				<p>bulletin for this meeting.</p> <p>2 &amp; 3 Closed on 6 June 2019 - The Phase 1 Edinburgh Tourism 2030 report was emailed to elected members and the Tourism and Residents Working Group on 17 April 2019.</p>
14	30.05.19	City of Edinburgh Council Motion by Councillor Burgess – City of Edinburgh Climate Emergency Partnership	<p>1) Notes the decision by the Corporate, Policy and Strategy committee on 14 May to agree a Climate Emergency target of net-zero carbon by 2030;</p> <p>2) Notes that for Edinburgh to achieve this target it will be</p>	Chief Executive	October 2019		Report to be submitted to additional meeting of the Committee in October 2019

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		<a href="#">(Minute for 30 May 2019)</a>	<p>beneficial for the City's public bodies, businesses, institutions and organisations to work together and that this Council can play a key role in bringing these city-wide partners together;</p> <p>3) Therefore agrees that the Council will approach potential partners with a view to establishing a City of Edinburgh Climate Emergency Partnership and as part of a range of potential mechanisms to deliver our climate target and requests a report back to the Corporate, Policy and Strategy Committee on the responses received and on taking this partnership forward."</p>				

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15	14.05.19	<a href="#">Sustainability Approach</a>	<p>1) Notes that the Climate Emergency Motion agreed by Council on 7 February 2019 agreed ‘an action plan setting how this (Climate Emergency 2030 target) ...can be achieved’ and therefore requests a further report with a more detailed action plan which includes Council and City-wide data for baseline levels of carbon emissions by sector, showing the required reductions in each sector to reach the Climate Emergency target and to include proposals for achieving the required reductions in carbon emissions.”</p> <p>2) Agrees to receive updates on progress at future meetings of the Corporate Policy and Strategy Committee, by means of</p>	Chief Executive	October 2019		Report to be submitted to additional meeting of the Committee in October 2019

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			an update or dashboard report.”				
16	14.05.19	<a href="#">Edinburgh and South East Scotland City Region Deal Update</a>	Agree to a further report following the 2019 Annual Conversation between city region partners, Scottish Government, and UK Government	Chief Executive	October 2019		A report will be submitted to the Council on 24 October 2019.
17	14.05.19	<a href="#">Tourism - Policy Statement</a>	Committee agrees to continue the Tourism policy for one cycle to allow political group leaders to discuss issues around the Council's new carbon target and consider if any changes need to be made to the policy.	Executive Director of Place	December 2019		
18	14.05.19	<a href="#">Draft Policy on Advertising and Sponsorship</a>	To request the draft policy and a report outlining the impact on income maximisation as a result of any changes to current practice is brought to Corporate Policy and Strategy Committee on 6 August 2019	Chief Exec and Executive Director of Resources	August 2019		<b>Recommended for Closure</b>  Report to Policy and Sustainability Committee on 6 August 2019.

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19	30.05.19	<p>City of Edinburgh Council Motion By Councillor McNeese Mechan–</p> <p>International Fair-Trade Charter</p> <p><a href="#">(Agenda for 30 May 2019)</a></p>	<p>1) Council Pledges to support the International Fair Trade Charter, produced to establish a common reference point for all the organisations and networks that share a common vision of a world in which everyone, through their work, can maintain a decent and dignified livelihood and develop their full human potential.</p> <p>2) Requests a report to Corporate Policy and Strategy Committee in 2 cycles to recommend the undertakings that the Council can give in support of the Charter, and how it can best complement the Council's own Fair Trade Policy.”</p>	Chief Executive	August 2019		<p><b>Recommended for Closure</b></p> <p>Report to Policy and Sustainability Committee on 6 August 2019.</p>

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20	06.08.19	<a href="#">Bike to Work Scheme Revamp - Motion by Councillor Main</a>	<p>To request an update report in one cycle on the next steps outlined in the report by the Executive Director of Resources including 5.2:</p> <p>“Human Resources will review the current scheme benefits in line with the removal of the £1,000 cap and make recommendations later this year as part of a broader employee benefit offering. This may include a benefits platform, which includes cycle to work.”.</p>	Executive Director of Resources	October 2019		Report on the agenda for this meeting