

# Rolling Actions Log

## Education, Children and Families Committee

8 October 2019

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	07-03-17	<a href="#"><u>Communities and Families Policy and Guidance on Sponsorship</u></a>	To review the policy in March 2018.	Executive Director for Communities and Families	December 2019		Committee requested a briefing note on this at the August Committee.
2	10-10-17	<a href="#"><u>Lifelong Learning Service Officers</u></a>	To agree to receive a further report on the impact of staffing changes, including the total number of activity hours offered at each community centre, within 3 months.	Executive Director for Communities and Families Executive Director of Place	October 2019		Report no longer applicable, groups will be briefed on staffing changes and activity hours offered to this point.
3	12-12-17	<a href="#"><u>Transfer of the Management of Secondary School Sports Facilities to</u></a>	To request a report on the transfer of management of sport facilities at the remaining Council owned	Executive Director for Communities and Families	December 2019		Decision relating to Action 30 below will also be included in this report.

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
		<a href="#">Edinburgh Leisure</a>	<p>and managed secondary schools.</p> <p>To requests the Culture and Communities Committee ask for a report from Edinburgh Leisure on how they, as a partner, are helping to reduce child poverty and the cost of living for families in the city through:</p> <ul style="list-style-type: none"> <li>• An increased range of free and affordable activities for children and families experiencing poverty.</li> <li>• Equitable access to activities and opportunities in high SIMD areas</li> <li>• Ensuring that the priority in the use of school premises is given to local community groups working with local children and families.</li> </ul> <p>To request that this report is referred to the Education,</p>	Executive Director for Communities and Families	December 2019		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			Children and Families Committee and Child Poverty Action Unit for information				
4	12-12-17	<a href="#">Open Library</a>	That an update report be submitted to Committee in six months.	Executive Director for Communities and Families	October 2019		Recommend for Closure  Being reported to Culture and Communities Committee.
5	06-03-18	<a href="#">Raising Attainment – Framework for Learning</a>	To request reports from the above groups on an annual basis. The reports should look to measure the impact of the working group's activities.	Executive Director for Communities and Families	August 2019		<b>Recommend for Closure</b>
6	06-03-18	<a href="#">Anti-Bullying</a>	1) To ask for a subsequent report in six months once the current policy and procedures had been reviewed.  2) To ask for the subsequent report to highlight resources available for schools that helped with	Executive Director for Communities and Families	October 2019		An update is provided in item 7.4 - Preventing and Responding to Bullying and Prejudice Amongst Children and Young People

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			specific forms of bullying, for example ENABLE Scotland's Be The Change Campaign, which provided resources to help tackle bullying of children with a learning disability.				
7	14-08-18	<a href="#"><u>Appointments to Sub-Committees on Standards for Children and Families, CCWP and Working Groups 2018/2019</u></a>	To submit a progress review and update to the Education, Children and Families Committee in six months.	Executive Director for Communities and Families	December 2019		The Working Group to examine outcomes for young people at WHEC will next meet on 30 October 2019. An update report on the progress of the Group will be prepared for the Committee in December 2019.
8	14-08-18	<a href="#"><u>Sport and Outdoor Learning</u></a>	To agree a further and more detailed report on Community Asset Transfer of sports facilities shall be	Executive Director for Communities and Families	October 2019		An update will be provided in the Business Bulletin

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			presented to this Committee in 2018/19.				
9	14-08-18	<a href="#"><u>Edinburgh Community Learning and Development Partnership Plan 2018-21</u></a>	That Committee notes the Edinburgh Community Learning and Development Plan 2018-2021 and will receive annual updates on progress.	Executive Director for Communities and Families	March 2020		This report should go to the Edinburgh Partnership first for approval in December and then come to E, C&F in March 2020 for noting.
10	09-10-18	<a href="#"><u>Towerbank Primary School – On-Site Cooking of School Meals</u></a>	<p>1. To ask that additional detail be provided to the next sitting of the Committee to include:</p> <p>(a)- Details on why six deliveries per day are still required and if this could be reduced.</p> <p>(b) Details of when and why the access point covered</p>	Executive Director of Resources	December 2019		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>by point 3.6 was removed from planned works; and if such works should be considered even if no changes are made to catering in light of the current requirement for vehicles to access the servery via the playground.</p> <p>(c)- Further exploration into the alternative/hybrid models, for example Rieber micro kitchens, including a break-down on requirements based on component parts of the existing menu.</p> <p>(d) Quotations for options explored from a range of contractors with costings available for</p>				

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			review by committee members.				
			<p>2. To agree to set up a working group, comprising a representative from each political group, or ward member, with officers and interested parties from Towerbank to explore further options for a hybrid model, including the micro kitchens currently used in Hull, other options for drainage, an</p> <p>examination of the foods best prepared on site, and if there are any intermediate steps that could be put in place as part of</p>	Executive Director of Resources			Political Groups have been contacted to nominate members for the Working Group.

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>a journey to a production kitchen</p> <p>3. A report covering the options explored by the Working Group should be presented to Committee when the work is complete.</p>				
11	09-10-18	<a href="#">Lifelong Learning Plan</a>	To agree to receive an annual progress update report.	Executive Director for Communities and Families	October 2019		An update is provided in item 7.16 - Lifelong Service Plan/ Arts and Creative Learning Update
12	09-10-18	<a href="#">Arts and Creative Learning Update</a>	To agree to receive a further report in October 2019.	Executive Director for Communities and Families	October 2019		An update is provided in item 7.16 - Lifelong Service Plan/ Arts and Creative Learning Update
13	09-10-18	<a href="#">Raising Attainment:</a>	To ensure impact of this framework by requesting an	Executive Director for	October 2019		An update is provided in item



No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
		<a href="#">Frameworks for Learning: Teaching and Learning</a>	annual update on the quality of Teaching and Learning.	Communities and Families			7.11 - Educational Attainment in the BGE, 2018-19
14	09-10-18	<a href="#">Educational Attainment in the Broad General Education for Primary and Secondary Schools 2018</a>	To agree to receive further annual reports on attainment/improvements in performance.	Executive Director for Communities and Families	October 2019		An update is provided in item 7.11 - Educational Attainment in the BGE, 2018-19
15	09-10-18 <b>B Agenda Item</b>	<b>Delivery of the New Boroughmuir High School – Post Project Review</b>	To request that a follow-up report is submitted to the Education, Children and Families Committee in May 2019 so that progress on implementing all the recommendations included in the Post Project Review can be considered.	Executive Director for Communities and Families	tbc		
16	11-12-18	<a href="#">Petition for Consideration - Edinburgh</a>	1) Require a detailed report on Edinburgh Central Library as a	Executive Director for	October 2019		Recommended for closure.

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
		<a href="#"><u>Central Library vs Virgin Hotel</u></a>	<p>flagship cultural project of national/international significance commensurate with existing professional advice to the Council and the Council's own reports*.</p> <p>2) To request that the annual report on the Lifelong Learning Plan scheduled for October 2019, includes within it, options for the Central Library, drawing on past and current studies and feasibility exercises and a clear vision for its role in the city's cultural landscape.</p>	<p>Communities and Families</p> <p>Executive Director for Communities and Families</p>	October 2019		<b>Being reported to Culture and Communities Committee</b>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
17	11-12-18	<a href="#">Energy in Schools Annual Report</a>	<p>1) To note that an annual progress report will be submitted to Committee in 2019 on Energy in Schools.</p> <p>2) To note the urgency of meeting statutory obligations outlined in 3.9 and therefore requests that the 2019 report set out a clear pathway, with quantifiable targets by activity and indicative costs, by which those statutory obligations can be met.</p>	Executive Director of Resources	December 2019		
18	11-12-18	<a href="#">Community Access to Secondary School Sport</a>	To request that officers work in partnership with clubs to create a strategy which supports the wider inclusion	Executive Director for	TBC		<b>This action will be included in the report</b>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
		<a href="#"><u>Facilities – Impact of Introduction of Non-Core Hour Charges</u></a>	agenda which would enable access to Council facilities without additional charges being imposed and return with a report in two cycles outlining how this will be managed.	Communities and Families			<b>requested at Action 4 above.</b>
19	11-12-18	<a href="#"><u>Update on South East Improvement Collaborative</u></a>	Request a further annual update.	Executive Director for Communities and Families	December 2019		
20	11-12-18	<a href="#"><u>Edinburgh Learns: Learning Together Framework for Parental Engagement and Involvement</u></a>	Ensure impact of Edinburgh Learns Framework: Learning Together by requesting an annual update report from the Edinburgh Learns Strategic Group for 'Learning Together'.	Executive Director for Communities and Families	December 2019		
21	11-12-18	<a href="#"><u>Primary and Special Schools Letting Update</u></a>	To request a further report on any future changes to the letting service to ensure continuous improvement and consistent service	Executive Director for Communities and Families	October 2019		An update is provided in item 7.2 - Primary and Special School Lets Update:

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			comes to Education, Children and Families Committee in two cycles.				Impact of the Asset Management Works Programme on Summer Holiday bookings
22	11-12-18	<a href="#">Early Years 1140 Expansion: Progress and Risk Update</a>	Request an Admissions and Appeals update report in December 2019.	Executive Director for Communities and Families	October 2019		An update is provided in item 7.8 - Early Years 1140 Expansion Progress and Risk Update
23	11-12-18	<a href="#">Care Inspectorate Assessment of Children's Services</a>	Request a further update once the final inspections findings have been published.	Executive Director for Communities and Families	August 2019		<b>Recommended for Closure</b>
24	05-03-19	<a href="#">Carers (Scotland) Act 2016 - Update</a>	The Executive Director for Communities and Families to provide a progress report in six months' time.	Executive Director for Communities and Families	August 2019		<b>Report on agenda for this meeting (item 7.11)</b>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
							<b>Recommend for Closure</b>
25	05-03-19	<a href="#">Promoting Children's Rights, Equalities and Inclusion in Schools and Services</a>	Detailed information on attendance figures and part-time timetables to be included in the next report to Committee.	Executive Director for Communities and Families	October 2019		An update is provided in item 7.1 - Promoting Equality
26	05-03-19	<a href="#">Schooling Options for Children Living in Edinburgh</a>	The Executive Director for Communities and Families to submit a report to Committee in two cycles (August 2019) identifying numbers of young people who were unregistered for school and who had never been in school.	Executive Director for Communities and Families	August 2019		<b>Recommended for closure</b>
27	05-03-19	Motion by Councillor Laidlaw -	Agrees to consult with head teachers on the proposition that the term ends on	Executive Director for	August 2019		<b>An update is included in the Business</b>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
		Adjustment of Christmas Holiday 2020/21 School Year	Tuesday 22 December and returns Tuesday 5 January and report back to Committee after two cycles.	Communities and Families			<b>Bulletin for this meeting (Item 6.1)</b>
28	21-05-19	<a href="#">What Kind of Edinburgh? Outcomes and Next Steps</a>	To request a further report on how the various youth engagement activities (i.e. What Kind of Edinburgh, Youth Talk, Young Edinburgh Action and Scottish Youth Parliament, Making a Difference) can work together in a more consistent and coherent way including the possibility of a mechanism that would allow young people to input thoughts to Committee Members.	Executive Director for Communities and Families	October 2019		An update is provided in item 7.3 - Children and Young People's Participation
29	21-05-19	<a href="#">Future Statutory Consultation Requirements</a>	To approve that draft statutory consultation papers are brought forward to future Committee meetings for consideration before publication after	Executive Director for Communities and Families	Ongoing		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			informal consultation with affected communities.				
30	21-05-19	<a href="#">Primary and Special School Lets Update</a>	<p>1) To request that an update report is brought to the next committee when the activity during the summer will be known and able to be compared with 2018/19</p> <p>2) To request a further report in October 2019 on the numbers of lets applied and any issues for organisations not getting lets.</p>	<p>Executive Director for Communities and Families</p> <p>Executive Director for Communities and Families</p>	<p>October 2019</p> <p>October 2019</p>		An update is provided in item 7.2 - Primary and Special School Lets Update: Impact of the Asset Management Works Programme on Summer Holiday bookings
31	21-05-19	<a href="#">Improving Attainment – Care Experienced Children and Young People Fund</a>	To ask for a follow-up report to this Committee in early 2020 setting out progress on the implementation of current proposals and the outcomes of participation work with Care Experienced Young People and how that	Executive Director for Communities and Families	March 2020		



No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			work will impact on Fund spend next year and beyond.				
32	21-05-19	<a href="#">Choose Youth Work</a>	To note that a further report detailing awards in North West locality will be reported to Committee at a later date.	Executive Director for Communities and Families	March 2020		
33	21-05-19	<a href="#">Senior Phase Attainment, 2017-18</a>	To agree to receive further annual reports on attainment/improvements in performance in the Senior Phase.	Executive Director for Communities and Families	Ongoing		
34	21-05-19	<a href="#">Response to Incident Survey</a>	Ensure that any future report includes details on: <ul style="list-style-type: none"> <li>• Quality assurance to ensure that incidents are reported correctly and consistently.</li> </ul>	Executive Director for Communities and Families	T.B.C.		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<ul style="list-style-type: none"> <li>• Actions that are taken when incidents are being reported.</li> <li>• Work with the Unions to ensure there are no gaps in the reporting data.</li> <li>• Actions that are being taken to support teachers and PSAs who experience a violent incident.</li> </ul>				
35	21-05-19	<a href="#">Edinburgh Learns: Equity – Actions to Improve Outcomes for Children in Poverty</a>	To agree to receive further annual reports on Edinburgh Learns: Equity.	Executive Director for Communities and Families	Ongoing		
36	21-05-19	<a href="#">Edinburgh Learns:</a>	To request a report in December 2019 which details the progress made	Executive Director for	December 2019		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
		<a href="#">Framework for Digital Learning</a>	on the implementation of the digital strategy. This should focus on any technical difficulties encountered with the infrastructure and any technical support required as identified by the officer working group including cluster technicians, school budgets and the affordability of hardware, and wifi access at home.	Communities and Families			
37	21-05-19	<a href="#">Edinburgh Learns: Health and Wellbeing</a>	To agree to receive further annual reports on Health and Wellbeing in Edinburgh schools	Executive Director for Communities and Families	Ongoing		
38	30-05-19 (Council)	Motion by Councillor Laidlaw – Subject Choice in Schools	To request a report within two cycles to the Education, Children and Families Committee. This should cover the whole school experience, including subject choice, methods for gaining qualifications, including National Qualifications, Skills for Work, Vocational Qualifications, and	Executive Director for Communities and Families	December 2019		The recently published Scottish Government report on pathways may change the response to the motion. To allow

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			opportunities for wider achievement. The report should detail any changes suggested by the Scottish Government after their review of the implementation of the Curriculum for Excellence and the potential impact on Edinburgh Council Schools. This will include information in relation to points 1 to 5 as identified in the final part of the motion.				officers sufficient time to consider this, a report will come to Committee in December 2019.
39	16-08-19	<a href="#">Reducing Child Poverty</a>	To agree to receive six monthly report to Committee from the Child Poverty Action Unit to effectively scrutinise progress and actions to mitigate/reduce child poverty.	Communities and Families	Ongoing		
40	16-08-19	<a href="#">2020/23 Communities and Families Grants to Third Parties Programme</a>	To request a report in March 2020 which details the process and outcome of the funding programme and makes recommendations for awards.	Communities and Families	March 2020		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
41	16-08-19	<a href="#">Revenue Monitoring 2019/20</a>	To note that the Executive Director of Communities and Families is taking measures to reduce budget pressures and progress will be reported to the Finance and Resources Committee on 6 December 2019 and to the meeting of this committee on 10 December 2019.	Communities and Families	December 2019		