



Minutes

Edinburgh Integration Joint Board

10:00 am, Tuesday 20 August 2019

Robertson Suite – Eric Liddell Centre, Edinburgh

Present:

Board Members:

Councillor Ricky Henderson (in the Chair), Councillor Robert Aldridge, Colin Beck, Carl Bickler, Councillor Phil Daggart, Christine Farquhar, Helen Fitzgerald, Kirsten Hey, Jacqui Macrae, Martin Hill, Jackie Irvine, Councillor Melanie Main, Ian McKay, Peter Murray, Moira Pringle, Judith Proctor and Richard Williams

Officers: Philip Brown, Tom Cowan, Kirsty Dewar, Tony Duncan, Jamie Macrae, Martin Scott, Julie Tickle and Cathy Wilson

Apologies: Angus McCann (Chair), Mike Ash, Andrew Coull and Ella Simpson.

1. Minutes

Decision

To approve the minute of the meeting of the Edinburgh Integration Joint Board of 21 June 2019 as a correct record.

2. Rolling Actions Log

The Rolling Actions Log for August 2019 was presented.

Decision

- 1) To agree to close the following actions:
 - (a) Action 1 – Locality Improvement Plans
 - (b) Action 3 - City of Edinburgh Council Motion by Councillor Miller – Attracting and Retaining Carers
 - (c) Action 5 (2) - 2018/19 Financial Plan
 - (d) Action 6 – The inclusive Homelessness Service at Panmure St Ann’s
 - (e) Action 8 - Publication of Annual Performance Report
 - (f) Action 18 – 2019/20 Financial Plan
 - (g) Action 20 – Finance Update
 - (h) Action 25 – Finance Update
- 2) To otherwise note the remaining outstanding actions.

(Reference – Rolling Actions Log – 20 August 2019, submitted.)

3. Strategic Plan 2019-2022

On Friday 29 March 2019, the Edinburgh Integration Joint Board (EIJB) approved the draft Strategic Plan 2019-2022. A 3-month consultation period then took place from 16 April to 12 July 2019. The final Strategic Plan 2019-2022 was submitted for EIJB approval.

Decision

- 1) To approve the final version of the Strategic Plan 2019-2022.
- 2) To approve the Strategic Plan 2019-2022 synopsis.
- 3) To note the briefing note on the consultation period analysis.
- 4) To note the briefing note on the mapping exercise from the supporting Outline Strategic Commissioning Plans.

(References – Edinburgh Integration Joint Board, 24 May 2019 (item 3); report by the IJB Chief Officer, submitted.)

Declaration of Interest

Christine Farquhar declared a non-financial interest in this item as a former trustee of VOCAL and Upward Mobility and as a carer.

4. Edinburgh's Joint Carers Strategy

The draft Edinburgh Joint Carers' Strategy 2019-2022 was presented to the Edinburgh Integration Joint Board (EIJB) on 29 March 2019 at which the six priority areas were approved. A revised strategy was presented to the EIJB for approval.

Decision

- 1) To approve the revised Edinburgh Joint Carers' Strategy 2019-2022.
- 2) To approve the associated implementation plans.
- 3) To note the timelines for implementation.
- 4) To agree the extension of the grant funded carer organisations.
- 5) To agree the commissioning principles.
- 6) To note the existing commitments.
- 7) To note the consolidated funding available to support the carers strategy and implementation plans.
- 8) To note that Scottish Government statutory guidance for the Carers Scotland Act (2016), identified the 'responsible local authority' in relation to an Adult Carer Support Plan as the local authority for the area in which the cared-for person resided.
- 9) To agree to develop a performance and evaluation framework around the Carers Strategy, which would be reported back to the Joint Board in two cycles.
- 10) To agree that there would be annual progress reports on the Carers Strategy.

(References – Edinburgh Integration Joint Board, 29 March 2019 (item 4); report by the IJB Chief Officer, submitted.)

Declaration of Interest

Christine Farquhar declared a non-financial interest in this item as a former trustee of VOCAL and Upward Mobility and as a carer.

5. Psychological Therapies Additional Investment

Details were provided of proposals to recruit additional temporary staff for a period of 18 months, in order to clear the queue of patients waiting longer than 18 weeks for Psychological Therapy. To maintain compliance with the waiting times standard there was also a requirement for additional permanent staffing. Through developing Thrive centres across the city it was anticipated that the requirement for additional permanent psychological therapy staff may reduce; however, the impact of these plans would need to be evaluated.

Decision

- 1) To agree that the investment in additional temporary and permanent staffing which would be funded by:
 - i. Non-recurring slippage on 2018/19 Action 15 plans, currently held in the IJB reserve (this was compatible with the requirements of the funding).
 - ii. A non-recurring contribution from NHS Lothian identified through their financial planning process.
 - iii. Uncommitted recurring Action 15 funding.
- 2) To agree that a briefing note would be circulated to members providing more detail on how the investment would be used, staff numbers, grades, and how they would be deployed.

(Reference – report by the IJB Chief Officer, submitted.)

6. Performance Report

An overview was provided of the activity and performance of the Edinburgh Health and Social Care Partnership and certain set aside functions of the Joint Board. The report provided an overview of performance covering key local indicators and national measures to the end of June 2019.

Decision

- 1) To note the performance of the Joint Board from the period January 2018 until June 2019.
- 2) To agree that a progress report on delayed discharges would be reported to the Joint Board at the October 2019 meeting.
- 3) To remit the Performance and Delivery Committee to look at delayed discharges, progress and investment at its first meeting.

(Reference – report by the IJB Chief Officer, submitted.)

7. Edinburgh IJB Annual Performance Report 2018/19

The Annual Performance Report for 2018-2019 presented. In order to comply with legislative requirements, the Joint Board was required to publish the Annual Report online by 31 July 2019.

The Annual Report described progress in the Partnership's national health and wellbeing outcomes.

Decision

To approve the Annual Performance Report.

(Reference – report by the IJB Chief Officer, submitted.)

8. IJB Risk Register

The current version of the Joint Board's risk register was presented for consideration and to update the board on the processes which were being established to manage, mitigate and escalate risks.

Decision

- 1) To note the continued development of the Joint Board's risk register and associated action plan.
- 2) To note the introduction of risk assurance level reporting.
- 3) To note that the latest version of the risk register had been scrutinised by the Audit and Risk Committee on 31 May 2019.

(Reference – report by the IJB Chief Officer, submitted.)

9. Reserves Policy

Details were provided on the Reserves Policy of the Integration Joint Board, and the purposes for which reserves may be held.

Decision

To approve the Reserves Policy

(Reference – report by the IJB Chief Officer, submitted.)

10. NHS Lothian Board Escalation

Details were provided of the Scottish Government's decision to move NHS Lothian to level 3 of the NHS Scotland escalation process. Areas of particular focus for improvement and recovery were also highlighted.

Decision

- 1) To note the content of the NHS Lothian Board paper.
- 2) To agree that a collaborative, whole system approach to addressing sustainable, longer term change is necessary.
- 3) To direct the Chief Officer of the Joint Board to support the developing improvement plans, ensuring alignment to work already underway within the Joint Board.
- 4) To agree to report back in six months on progress being made, or earlier if significant matters arise.
- 5) To agree that the recovery plan and any financial changes would be reported to the Board within six months, as soon as it was available.
- 6) To agree that a briefing note would be circulated providing more detail on responsibilities for mental health interactions.
- 7) To agree that the notes of Integrated Care Forum meetings would be distributed to members of the Joint Board.

(Reference – report by the IJB Chief Officer, submitted.)

11. New EIJB Directions Policy

A new policy setting out the process for formulating, approving, issuing, monitoring and reviewing directions was developed in line with the provisions set out in the Public Bodies (Joint Working) (Scotland) Act 2014 and Scottish Government good practice guidance.

The policy sought to enhance governance, transparency and accountability between the Joint Board and its partner organisations, NHS Lothian and City of Edinburgh Council by clarifying responsibilities and relationships. The policy had been developed to ensure compliance with the emerging statutory guidance on directions

Decision

- 1) To approve the new Directions Policy.
- 2) To agree that the Strategic Planning Group would consider the set of Directions, before being submitted to the Joint Board for approval.

(Reference – report by the IJB Chief Officer, submitted.)

12. Appointments to Edinburgh Integration Joint Board and Committees

Approval was sought to appoint a non-voting member to the Joint Board, to note the appointment of a voting member by the City of Edinburgh Council, Details were provided of the appointment of two members to the Joint Board and members to the EIJB committees.

Decision

- 1) To note that the City of Edinburgh had appointed Councillor Phil Daggart as a voting member of the EIJB, replacing Councillor Susan Webber.
- 2) To approve the appointment of Jacqui Macrae as a non-voting member of the EIJB, in her capacity as Interim Chief Nurse, replacing Pat Wynne.
- 3) To approve the appointment of the following members to the Chair/Vice-Chair positions on the following committees:
 - iv. Councillor Ricky Henderson as Chair and Angus McCann as Vice-Chair of the Strategic Planning Group, as a Council elected member and an NHS Lothian board member of the Joint Board.
 - v. Peter Murray as Chair of the Futures Committee in his capacity as an NHS Lothian board member of the Joint Board.
 - vi. Richard Williams as Chair of the Clinical and Care Governance Committee in his capacity as an NHS Lothian board member of the Joint Board.
 - vii. Councillor Melanie Main as Chair of the Performance and Delivery Committee, as a Council elected member of the Joint Board.
 - viii. Councillor Phil Daggart as Chair of the Audit and Assurance Committee as a Council elected member of the Joint Board.
- 4) To approve the appointment of members to the Joint Board's committees, as set out in Appendix 1 of the report.

(Reference – report by the IJB Chief Officer, submitted.)

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